

**MINUTES  
REGULAR SESSION  
PARKS and RECREATION COMMISSION  
TOWN OF CAMP VERDE  
COUNCIL CHAMBERS  
Tuesday, November 4<sup>th</sup>, 2008  
5:30 P.M.**

Minutes are a summary of the actions taken. They are not verbatim.  
Public input is placed after Commission motions to facilitate future research.  
Public input, where appropriate, is heard prior to the motion.

**1. Call to Order**

The meeting was called to order at 5:32 p.m.

**2. Roll Call**

Chairperson Whatley, Vice Chairperson Ellington, Commissioners Clawson and Goetting were present; Commissioners George, Parker, and Tobish were absent.

**Also Present:** Parks & Recreation Director Lynda Moore, and Recording Secretary Margaret Harper

**3. Pledge of Allegiance**

The Pledge was led by Goetting.

**4. Consent Agenda** - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of the Commission so requests.

**a. Approval of the Minutes:**

1.) September 2, 2008

**b. Set Next Meeting, Date and Time:**

1.) December 2, 2008

On a motion by Goetting, seconded by Clawson, the Consent Agenda was unanimously approved as presented.

Chairperson Whatley stated for the record that although the Minutes of June 3, 2008 reflected that a Work Session was scheduled for July 16, 2008 to address the Skate Park issue, that meeting date was canceled; a public meeting was subsequently held on September 9, 2008.

**5. Call to the Public for Items not on the Agenda**

**Greg White**, a volunteer for the Camp Verde Senior Center explained that he and Robin Whatley had put on a program for the Center as Santa Claus and Mrs. Santa Claus; everyone enjoyed it. Mr. White said he would be glad to do that this year for the Town of Camp Verde children. *Chairperson Whatley said he could contact her to follow through with the offer.*

There was no further public input.

**6. Welcome new Parks and Recreation Commissioner, Marlin Parker.**

Chairperson Whatley commented that since the new Commissioner had been unable to attend the meeting because of a mechanical problem, he would be formally welcomed at the December meeting instead.

**7. Discussion, consideration and possible selection of a Chairperson and Vice**

**Chair.**

On a motion by Goetting, seconded by Clawson, the Commission unanimously re-elected Robin Whatley as Chairperson, and Jim Ellington as Vice Chairperson.

Parks & Recreation Director Moore explained the need to hold the elections pursuant to the time schedule established by the Town which mandates that the subject elections be held at this meeting; also, a full Commission is not required to be present. With no further discussion action was then taken.

8. **Update on the development of Black Bridge Park, followed by possible discussion. Discussion may include but is not limited to the park name, sign road and restroom.**

Director Moore explained that at the time of the sale of the property the Rezonnicco family had deducted \$100,000 from the price with the request that they retain naming rights to the park. The Council has approved the official name of Rezonnicco Family Park; Moore displayed a color rendition of the design of the sign that will be placed in the park. The sign will be submitted to the Design Review Board for approval in November, including approval of the structure for the restroom privacy walls and the fencing. During the brief Commission discussion, Moore added that the donation of park property by the Babbitt Family will also be recognized with a similar sign thanking the Babbitt Family for their contribution, to be placed close to the picnic area.

9. **Update on the Community Park Master Plan Project, followed by possible discussion. Discussion may include but is not limited to schedule for upcoming meetings with Council, Tribal Council and the public.**

Director Moore reported on her understanding that the final Park Master Plan has been determined and will include the whole equestrian facility; the final Master Plan will be presented to the Council for adoption on November 12<sup>th</sup>. In response to comments from the Commission Moore added that the tennis courts will be moved, and she understands that the design has been worked out to where everything will fit on the property.

10. **Discussion in regards to a class on Robert's Rules of Order conducted by Jerry Tobish. ( requested by Commissioner Tobish).**

On a motion by Goetting, seconded by Ellington, the Commission unanimously voted to table this Item 10.

Moore explained that this item could be brought back for consideration sometime in the future, if requested.

11. **Discussion in regards to a means of public recognition on the Parks and Recreation Department. (Requested by Commissioner Ellington).**

Moore said that staff had been directed by the Commission to work on creating and bringing back a brochure on the Parks Department activities. Moore explained that staff has simply not had enough time to follow through on that project, but she assured the Commission it has not been forgotten. Whatley displayed a newspaper section illustrating what Cottonwood does, acknowledging that a similar publication for Camp Verde would be costly. However, it was also agreed that it would be a benefit to the community. There was no further discussion.

12. **Presentation, followed by possible discussion in regards to the Town of Camp Verde's Fingerprint Policy for the volunteers working with youth.**

Moore said that last year, as part of adopting the Town Code, the Town had mandated that anyone working with children has to be fingerprinted and be subject to a background check. In subsequently working with volunteers, and making certain that the children would not be exposed to sex offenders, it has been found that some of the volunteers had records listing felony charges from past teen years, for example, but have matured over the years with no further problems. Moore said that guidelines for considering such applicants should be established, and HR Director Dave Smith has suggested that the Parks & Recreation Commission might act as a review board to interview volunteers who have had no further felonies within the last 7 or 15 years, perhaps, to decide on whether or not to allow them to participate as volunteers and work with the children.

During the discussion there was objection expressed by the members to the Commission acting as a review board, and the comment that a standard policy should be set and followed without exception. Rather than acting as the board, the members suggested that the Commission could instead work on drafting the set of guidelines to follow. There was no further discussion.

13. **Director's Report, followed by possible discussion.**

Moore reported on the successful Trick or Treat Main Street event that included the Teen Dance; Grasshopper Basketball programs; an update on the failure of the planned Skate Park meeting where the kids never showed up; the extremely full schedule of the Maintenance Department. Moore also said that the pool heater is in, and the pool is closed for the season. Staff is looking at the '09 calendar, as well as the impact of the difficult prospect of upcoming budget cuts. A Maintenance Department position has been filled; the front office is short on staff right now with the departure of Jessie Jones. Moore hopes to have the help of volunteers to help with upcoming events.

In response to a question from Goetting, Moore suggested that donations for the upcoming Kingdom of the Spiders event for next September be made payable to the Town of Camp Verde but held back until the '09-'10 fiscal year; it will be included in the Sponsorship line item. As a final note, Moore said that on Sunday at 1:00 p.m., the Veterans Day Parade will be held; there are now 20 entries and more entry forms may be obtained in the P&R office.

14. **Commission Informational Reports:**

**Goetting** said that he felt that Fort Verde Days came off very well, and complimented Whatley on her hard work in connection with the event. He requested a financial report on Fort Verde Days as well as the Corn Festival; Moore said she will try to include that information in the next packet.

**Ellington** wanted to again commend staff and maintenance for all the hard work they have done on the events, especially getting the other parties to come in on Fort Verde Days; it was a real big help. Ellington also reported on his participation in the Halloween Main Street event, together with Judy Piner, as business owners.

**Whatley** also commented on the great time had by all during Fort Verde Days; she would like to see the dinner as an annual event. Whatley said there was a lot of participation in the Trick or Treat Main Street event, including people from out of town.

15. **Adjournment.**

On a motion by Clawson, seconded by Goetting, the meeting was adjourned at 6:04 p.m.

*Robin Whatley*

Robin Whatley, Chairperson

**CERTIFICATION**

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Parks & Recreation Commission of the Town of Camp Verde during the Regular Session of the Parks & Recreation Commission, Camp Verde, Arizona, held on the 4<sup>th</sup> day of October 2008. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 2<sup>nd</sup> day of December, 2008

*Margaret Harper*

Margaret Harper, Recording Secretary