

**MINUTES  
REGULAR SESSION  
LIBRARY ADVISORY COMMISSION  
TOWN OF CAMP VERDE  
COUNCIL CHAMBERS  
THURSDAY, October 16, 2008  
6:30 P.M.**

Minutes are a summary of the actions taken. They are not verbatim.  
Public input is placed after Commission motions to facilitate future research.  
Public input, where appropriate, is heard prior to the motion

**1. Call to Order**

The meeting was called to order at 6:37 P.M.

**2. Roll Call**

Chairperson Mina, Vice Chairperson Heuman, Commissioners Polo and Doering were present; Commissioners Chatley, Sykes and Pastine were absent.

**Also Present:**

Library Director Gerard Laurito, Linda Harkness CCCVL and former Commissioner Neilson.

**3. Pledge of Allegiance**

The Pledge was led by Doering.

**4. Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Commission so requests.**

**a) Approval of the Minutes:**

1) Regular Session – September 18, 2008

**b). Set Next Meeting, Date and Time:**

1) Regular Session –November 20, 2008 at 6:30 p.m.

On a motion by Heuman, seconded by Mina, the Consent Agenda was unanimously approved as presented.

**5. Call to the Public for Items not on the Agenda**

There was no public input.

**6. Introduction and orientation of our newest Commissioner Ms. Amber Polo**

This was an opportunity for Commissioner Polo to acclimate herself to the Library Commission and for the Commission to get to know her. No action was taken on this item.

**7. Election of a Chairperson and a Vice Chairperson for 2008 / 2009**

Commissioner Mina nominated Commissioner Heuman to be Commission Vice Chair for 2008 / 2009. Commissioner Doering seconded the nomination. Heuman was elected unanimously. Commissioner Heuman nominated Commissioner Mina to be Chair for 2008 / 2009. Commissioner Polo seconded the nomination. Mina was elected unanimously.

**8. Discussion and possible recommendation to council regarding a parcel of land on Finnie Flats Rd. as a possible site for the new library building**

Mr. Jim Penrod, the developer of the parcel up for discussion was not present. Former Commissioner Tom Neilson provided some information on this proposal. Mr. Neilson stated that Mr. Penrod would build us a building to our specifications and allow us to pay for it on a monthly basis. Mr. Neilson said that Mr. Penrod could come here to make this proposal in person if he was given 2 days notice. This item was continued until the next meeting. If Mr. Penrod needed to meet sooner, he should let us know through Mr. Neilson and the Commission could schedule a special session.

**9. Report of CCCVL activities from the Commission Liaison**

The Commission discovered that they have not appointed a liaison to CCCVL. The commission will appoint a liaison at their next meeting. Commissioner Mina opened this item for public comment and Linda Harkness reported the following. The CCCVL rummage sale made \$7,450. This will be an annual event because of the success. CCCVL is raffling 2 quilts on display at the library. Tickets are \$1 each or 6 for \$5. Linda asked members of the commission for help in selling the tickets.

CCCVL would like to make a formal proposal to the Commission and ultimately to town council regarding the process of getting a new library building. 1) Pool all construction funds. 2) The Library Commission to have input on any action regarding the "library" 5-acres 3) the town to commit to building a Leed certified building 4) Put the question of the site of the new library to a vote of the people. 5) Look into the level of funding from Yavapai County in relation to the amount of library tax paid by Camp Verde residents 6) a financial commitment from the town for the library project.

Linda passed out a CCCVL financial statement for the organization. She also mentioned the up coming Wreath Auction.

**10. Discussion of space needs for the new library building**

Director Laurito and his staff came up with a list of library functions and services they would like to see in a new building. In no particular order, the staff would like to see program / meeting rooms, Internet access computers, a computer lab, a teen area, at least 3 times the shelf space we have now for books and audio visual materials, a dedicated space for large print materials, a reference desk, book store space for our fundraising group, an area of the library for displaying art work or collections or other visual presentations, Internet and computer access for patron's computers, and a quiet area for relaxation or study. The commission will use this list and other lists they previously created to formulate a recommendation to council.

**11. Call to the Public for Items not on the Agenda**

There was no public input.

**12. Discussion and consideration of the Director/Staff Report.**

Mr. Laurito discussed specific statistical growth areas. The transfer of the book sale to the Camp Verde Library Endowment, The up coming library Read-in, and The Beaver Creek Branch

**13. Commission Comments, Informational Reports, Activity Updates, and Agenda Item Requests:**

Commissioner Doering noted that Mr. John Biondi expressed a desire to hold onto his land.

Commissioner Polo mentioned her role as the library's public relations Person the library's need for volunteers and a theme for our public relations activities. Perhaps the fact that the library is a free service

**14. Adjournment**

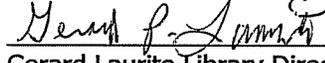
On a motion by Mina and Heuman the meeting was adjourned at 7:30 P.M.

  
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Lisa Miña, Chairperson

**CERTIFICATION**

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Library Advisory Commission of the Town of Camp Verde during the Regular Session of the Library Advisory Commission of Camp Verde, Arizona, held on the 16<sup>th</sup> day of September 2008. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 3<sup>RD</sup> day of DECEMBER 2008

  
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Gerard Laurito Library Director (Recording)