



**Agenda Item Submission Form – Section I**

Meeting Date: May 15, 2019

- Consent Agenda       Decision Agenda       Executive Session Requested
- Presentation Only       Action/Presentation

Requesting Department: Finance      Staff Resource/Contact Person: Mike Showers

**Agenda Title (be exact):** Discussion, consideration & possible approval of Resolution 2019-1023, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, adopting fees for Town services for Fiscal Year 2019-20 and superseding Resolution 2018-1004.

**List Attached Documents:** 1) Resolution 2019-1023, 2) FY20 Proposed Town Fee Schedule

**Estimated Presentation Time:** 2 mins

**Estimated Discussion Time:** 5 mins

**Reviews and Comments Completed by:**

Town Manager: \_\_\_\_\_  Department Head: \_\_\_\_\_

Town Attorney Comments: OK \_\_\_\_\_

Risk Management: \_\_\_\_\_

Finance Department  
 Fiscal Impact:  
 Budget Code: \_\_\_\_\_ Amount Remaining: \_\_\_\_\_  
 Comments:

**Background Information:** Per Town Code, the Town fees must be reviewed and adopted each year by Resolution. The attached fee schedule will become effective July 1, 2019. The proposed fees were posted on the Town website on March 11<sup>th</sup>, 2019.

**Recommended Action (Motion):** Move to approve Resolution 2019-1023, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, adopting fees for Town services for Fiscal Year 2019-20 and superseding Resolution 2018-1004.

**Instructions to the Clerk:** Process the Resolution.



# Town of Camp Verde

## FY20 Proposed Fee Schedule

2018-19	2019-20
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### Clerk's Office

Duplication Rates		
Current Agenda Packets (per page)	\$0.25	
Minutes	\$0.25	
Recordings (per CD)	\$5.00	
Recordings (when town provides jump drive)	\$7.00	
Public Records Request (per page)	\$0.25	
Public Records Electronic Request	No Charge	
Commercial Public Records Request	\$30 per hour - \$100 minimum charge	
Notary Fees		
Publicity Pamphlet	\$200.00	
Business License Fees		
Business License Fee/Inspection/Setup Fee	\$50.00	
Peddler/Solicitor's License (in addition to \$1,000 Bond & Cost of Background Ck)	25.00 Per day	
Special Event Promoter (Per Event)	No Charge	
Special Event Vendor (Non-Profits)	No Charge	
Special Event Vendor	\$25.00 Per Event	
Renewal of Existing Current Business License		
Business License Fee (annual)	\$25.00	
Name/Address Change in Addition to Annual Fee	No Charge	
Liquor License Permits		
Application/Posting/Inspection Fee	\$250.00	
<b>Business License (annually) + the following:</b>		
Series 01 through 14 and Series 16 & 17	\$50.00	
One-time Special Event Permit	\$50.00	

### Public Works

Site Plan Review	\$225.00 per applicable sheet (1st & 2nd Reviews)	
Engineering report reviews (drainage reports, design reports, traffic reports (TIA) soils reports, and others)	\$250.00 per report (includes first 2 reviews; \$150 for each subsequent review)	
Construction Plans and Grading Plans (Civil grading and drainage,	\$225 per applicable sheet (includes first 2 reviews; \$250.00 for each subsequent review)	
As Built Plan Review	\$91.00	

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**Public Works (Cont'd)**

Plat Review (Preliminary & Final plat reviews)	\$250 per applicable sheet (includes first 2 reviews; \$150 for each subsequent review)	
<b>Right of Way:</b>		
Encroachment permit	\$291.00	
Right of Way Permits (excluding utility companies)	\$50.00	
After the Fact Right of Way Permit	\$100.00	
<b>Miscellaneous Plan Review:</b>		
Engineer's Cost Estimate Residential grading plan review (\$100 for entire submittal) Plan revision reviews	\$100.00 per applicable sheet	
Any Additional inspections	\$50.00 per inspection	
Public Improvement Construction Inspection	\$225.00	
<b>Signs:</b>		
New Private Road Street Signs (per sign). Includes installation.	\$85.00	
Adopt-a-road Street Signs (per sign), includes installation.	\$100.00	

**Finance Department**

Non Sufficient Funds (NSF) Check Charge	\$10.00	
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**Municipal Court**

<b>ARS §22-404</b>		
Minimum Clerk Fee	\$17.00	
Research in Locating a Document	\$17.00	
Record Duplication	\$17.00	
Per Page Fee	\$0.50	
<b>Special Fees</b>		
Injunction Against Harassment	No charge	
Domestic Violence Order of Protection	No charge	
Civil Traffic Default Fee	\$50.00	
Warrant Fee	\$150.00	
Municipal Court Enhancement	\$20.00 per charge	
Court Appointed Counsel Fee	\$25.00 per case	
Collection fee( \$35 per case + 19%)	19% + 35 per case	Removed - Not a Town Fee
Deferral fee (\$1.00 - \$500.00)	1.00 - 500.00	

**Library**

Photocopies - B&W	\$0.10	
Photocopies - Color	\$0.50	
B&W Printouts from Public Internet Computers.	\$0.10	
Color Printouts from Public Internet Computers	\$0.50	

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<b>Library (Cont'd)</b>		
Card Replacement	\$3.00	
Overdue items (our Library) (per day)	\$0.10	Remove - No Fee
Non-CV Library Overdue items (inside county)	Varies by Library	
Non-CV Library Overdue items (outside county) (per- day)	\$1.00	
Lost items	Replacement Cost + Overdue Fines	Replacement Cost
<b>Marshal's Office</b>		
Reports (up to 20 pages)	\$5.00	\$9.00
Additional pages (per page)	\$0.25	
Vehicle Impound Administrative Hearing	\$150.00	
911 Tape	\$10.00	\$15.00
Photographs	\$10.00	\$15.00
Fingerprints (per card)		\$10.00
Local Background Checks		\$10.00
<b>Training Room Fee for all private and profit organizations</b>		
4-8 hours	\$25.00	
Less that 4 hours	\$15.00	
<b>Animal Shelter</b>		
Impound Fee - where any of the following exist: 1) a current license pursuant to section 11-1008 exists or 2) animal has been sterilaized and implanted with microchip or 3) a veterinarian determines that a medical contraindication exists	\$25.00	\$30.00
Impound Fee - where any of the following <b>don't</b> exist: 1) a current license pursuant to section 11-1008 exists or 2) animal has been sterilaized and implanted with microchip or 3) a veterinarian determines that a medical contraindication exists	\$50.00	
Additional Fee per night	\$10.00	
<b>Animal License Fees</b>		
Altered Dog (purchased before March 1)	\$10.00	\$12.00
Unaltered Dog (purchased before March 1)	\$20.00	\$24.00
Altered Dog (purchased after March 1) recommend no late fee	\$10.00	\$14.00
Unaltered Dog (purchased after March 1) recommend no late fee	\$20.00	\$22.00
<b>NO LICENSE WILL BE ISSUED WITHOUT PROOF OF RABIES VACCINATION.</b>		

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## Parks & Recreation

Class A - Town co-sponsored, youth sports, non-profit groups, churches, schools and civic groups.  
 Class B - Individuals and groups using facilities whose purpose is clearly of a not for profit nature.  
 Class C - Profit making individuals, groups or organizations.

### Deposits

Key Deposit (all classes) (per key)	\$110.00
Key Card Deposit (all classes) (per key card)	\$40.00

### Heritage Pool Fees (Pool fees are effective opening day of pool in 2015)

#### Adults (18 & over):

Per Visit	\$3.00
10 Visits	\$25.00
Season Pass	\$80.00

#### Children:

Per Visit	\$2.00
10 Visits	\$16.00
Season	\$60.00

#### Family Pass (Immediate Family Only)

10 Visits	\$40.00
Season - open swim & Family nights only	\$150.00

#### Swim Lessons

Swim Lessons (30 minutes) two week session 4 days a week	\$25.00
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#### Pool Rental Fee

Private Use- Non-commercial up to 44 Participants (Per Hour) Includes 3 Lifeguards	\$90.00
Private Use - Non-commercial 45-88 Participants (Per Hour) Includes 4 Lifeguards	\$110.00
Private picnic area - when pool is open	\$20/hr
Reservation Fee	\$100.00

#### Pool Specialty Classes

Adult - 25% of fees to Town/75% to Instructor. Fees to be determined by instructor.	25% / 75%
Youth - 20% of fees to Town/80% to Instructor. Fees to be determined by instructor.	20% / 80%

### Parks & Recreation Facility Fees - General

#### Banner Pole Fee

Class A	No Charge
Class B	\$50.00
Class C	Not Allowed

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**Parks & Recreation (Cont'd)**

<b>Equipment</b>		
None		
<b>Tables</b>		
Class A		No Charge
Class B less than 10 tables		No Charge
Class B (per table) if more than 10 tables		\$5.00
Class C (per table)		\$8.00
<b>Chairs (if available)</b>		
Class A		No Charge
Class B less than 40 chairs		No Charge
Class B (per chair) if more than 40 chairs		\$1.00
Class C		\$2.00
<b>PA system (if available)</b>		
Class A		No Charge
Class B		No Charge
Class C (per day)		\$25.00
Damage deposit - All Classes		\$50.00
<b>Meeting Room Fee</b>		
Class A		No Charge
Class B (per hour(2hr min)/ per day)		\$15 / \$60
Class C (per day(2hr min)/per day)		\$25 / \$100
Rooms have tables & chairs on an "as available" basis for no additional charge		
<b>Electrical Use Fee</b>		
Park/Gazebo/Ramada - all classes (per event)		\$20.00
<b>Ball Field Lights (24-hour cancellation notice required)</b>		
Class A		No Charge
Class B (per hour)		\$50.00
Class C (per hour)		\$65.00
<b>Specialty Classes</b>		
25% of fees to Town / 75% to Instructor (adult). Fees to be determined by instructor.		25% / 75%
20% of fees to Town / 80% to Instructor (youth). Fees to be determined by instructor.		20% / 80%
<b>Fencing Fee</b>		
Class A (per panel)		No Charge
Class B (per panel)		\$10.00
Class C (per panel)		\$15.00

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**Parks & Recreation (Cont'd)**

<b>Soccer and Baseball Field Fee</b>	
Class A	No charge
Class B (per hour/per day)	\$25 / \$75
Class C (per hour)	\$40.00
<b>Gym Fees</b>	
Class A - less than 100 attending	No Charge
Class A (per hour-2hr min/per day) - more than 100 attending	\$25 / \$150
Class B (per hour-2hr min/per day)	\$50 / \$300
Class C (per hour-2hr min/per day)	\$100 / \$500
Cleaning/Damage Deposit - All Classes	\$500.00
<b>Gym Floor Preparation Fee</b>	
All Classes	\$75.00
<b>Park Ramada, Gazebo or Town Ramada Fee</b>	
Class A	No Charge
Class B	No Charge
Class C	\$75.00
<b>Exterior Light Fee (Commercial Grade String Lights)</b>	
Class A	No Charge
Class B	\$50.00
Class C	\$50.00
<b>Town Ramada Electric Fee</b>	
Class A per day	\$100.00
Class B per day	\$100.00
Class C per day	\$150.00
<b>Use of Water Fee</b>	
Class A per day	\$40.00
Class B per day	\$50.00
Class C per day	\$100.00
<b>Kitchen Fee</b>	
Class A	No Charge
Class B -4 Hour	\$25.00
Class B (per day)	\$75.00
Class C - 4 Hour	\$50.00
Class C (per day)	\$100.00
Kitchen cleaning fee (if dirty after use)	\$50.00



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**Community Development**

**Technology Fee** A 3% Technology fee will be added to ALL permits in addition to all fees listed below.

**Board of Adjustment & Appeals**

Appeal	\$500.00	
Variance (Commercial)	\$800.00	
Variance (Residential)	\$500.00	
Additional Variance/Same Application	\$55.00	

**Copies of Maps (plotted or color)**

Large	\$30.00	
11 X 17	\$5.00	
8 X 11	\$5.00	

**General Plan Amendment**

Minor	\$1,800.00	\$1,700.00
Major	\$1,800.00	\$1,700.00

**Map Change for Zoning (ZMC)**

To Agriculture zone	\$1,700.00	
Residential to Residential (50 acres)	\$1,700.00	
plus \$55 for each additional acre	\$55.00	
Residential to Commercial (5 acres)	\$1,700.00	
plus \$85 for each additional acre	\$85.00	
Commercial to Commercial (5 acres)	\$1,700.00	
plus \$85 for each additional acre	\$85.00	
Commercial to Industrial (5 acres)	\$1,700.00	
plus \$85 for each additional acre	\$85.00	
PAD and PUD (for one (1) acre)	\$1,700.00	
plus \$55 per acre up to 10 acres	\$55.00	
plus \$2.00 per acre over 10 acres	\$2.00	
Major Amendment (one (1) acre)	\$1,700.00	
plus \$55 per acre up to 10 acres	\$55.00	
plus \$2.00 per acre over 10 acres	\$2.00	

**Land Use Applications**

Minor Land Division	\$200.00	
Lot Line Adjustment	\$200.00	
Accessory Dwelling Unit Rental Application		\$140.00
Temporary Use Permit or Dwelling Permit	\$150.00	
Development Standards Review (Commercial - Industrial & Multi-Family) - Delete	\$500.00 Plus \$100 Fire Marshal Review Fee	

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**Community Development (Cont'd)**

Zoning Verification (previously Verification Letter)	\$300.00	
Text Amendment to Planning & Zoning Ordinance (Citizen Initiated)	\$1,800.00	\$1,700.00
<b>Subdivision Plats</b>		
Administrative Conceptual Plan Review (Subdivisions)	\$500.00 Plus \$60 Fire Marshal Review Fee	No Fee - \$0
Preliminary Plat (for 10 lots)	\$2,000.00 Plus \$60 Fire Marshal Review Fee	
plus \$10 lot over 10 lots, \$4,300 max fee	\$10.00	
Final Plat (for 10 lots)	\$1,400.00	
plus \$10 lot over 10 lots, \$4,300 max fee	\$10.00	
Amended Plat (for 10 lots)	\$835.00	
plus \$10 lot over 10 lots, \$4,300 max fee	\$10.00	
Time Extensions	\$300.00	
<b>Community Facilities District</b>	As determined by the Town Manager	
<b>Development Agreement</b>		
Final Site Plan PAD Review	\$550.00	\$500 + \$100 Fire Marshal Review Fee
Revision to Amend	Hrly. Wage of Emp. + Materials	
Reconsideration	Hrly. Wage of Emp. + Materials	
<b>Use Permits</b>		
Open Space Uses	\$1,800.00 Plus \$60 Fire Marshal Review Fee	\$1,700.00 Plus \$100 Fire Marshal Fee for all Use Permits
Residential Uses	\$1,800.00 Plus \$60 Fire Marshal Review Fee	\$1,700.00 Plus \$100 Fire Marshal Fee for all Use Permits
Commercial ( RCD, RS, C1 & C2)	\$1,800.00 Plus \$60 Fire Marshal Review Fee	\$1,700.00 Plus \$100 Fire Marshal Fee for all Use Permits
Heavy Commercial/Industrial Uses (C3, PM, M1, M2)	\$1,800.00 Plus \$60 Fire Marshal Review Fee	\$1,700.00 Plus \$100 Fire Marshal Fee for all Use Permits
Mobile/Manufactured Home Parks (for 10 spaces)	\$1,800.00 Plus \$60 Fire Marshal Review Fee	\$1,700.00 Plus \$100 Fire Marshal Fee for all Use Permits
plus \$15 per space up to 100 spaces	\$15.00	
plus \$10 for each additional space	\$10.00	
RV Parks	\$1,800.00 Plus \$60 Fire Marshal Review Fee	\$1,700.00 Plus \$100 Fire Marshal Fee for all Use Permits
plus \$15 per space up to 100 spaces	\$15.00	
plus \$5 for each additional space	\$10.00	
Mining (5 acres)	\$1,000.00 Plus \$60 Fire Marshal Review Fee	\$1,000.00
plus \$55 per acre up to 50 acres	\$55.00	
plus \$10 for each additional acre	\$10.00	

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**Community Development (Cont'd)**

<b>Continuance of Hearing</b>		
Before Advertising	\$150.00	
After Advertising	\$300.00	
<b>Signs</b>		
Non-Illuminated	\$2.00 Per Square Foot/\$20.00 Minimum Plus Building Permit Fee/Building Plan Review Fee If Attachment Or Footing Details Are Required	
Illuminated	\$3.00 Per Square Foot/\$30.00 Minimum Plus Building Permit Fee/Building Plan Review Fee If Attachment Or Footing Details Are Required	
Flags / Banners		\$50 Zoning Clearance
A Frame Sign	\$50.00	
Mural	\$50.00	
Off Premise	\$1,800.00	\$1,700.00
<b>Miscellaneous</b>		
Street Abandonment	\$1,800.00	Remove - See Below
Abandonments and/or Reversion to Acreage	\$1,800.00	\$1,700.00 Plus \$100 Fire Marshal Fee
Street Name Change	\$500.00	
Underground Utilities Exemption	\$200.00	
<b>Wireless Communication</b>		
Administrative Review	\$500.00	
Applications requiring Special UP towers less than 99'	\$1,800.00	
Towers 100 to 199'	\$2,100.00	
Towers 200' and above	\$2,700.00	
<b>Zoning Clearance for Building Permits</b>		
Residential single family dwelling	\$175.00	
Residential remodel/residential accessory structure	\$85.00	
Commercial Remodel - Interior	\$100.00	Removed - No Fee
Commercial Remodel - Exterior (Removed Interior Ref)	\$225.00	\$100.00
New Commercial	\$300.00	
Fence	\$25.00 Zoning Clearance; Plus \$25 Minor Plan Review; Plus \$25.00 Inspection Fee	

THE VALUE OR VALUATION OF A BUILDING OR STRUCTURE FOR THE PURPOSE OF DETERMINING PERMIT AND PLAN REVIEW FEES WILL BE ESTABLISHED USING THE BUILDING VALUATION DATA (BVD) CONTAINED IN THE INTERNATIONAL CODE COUNCIL BUILDING SAFETY JOURNAL PUBLISHED ANNUALLY IN FEBRUARY. THIS DOCUMENT IS AVAILABLE FOR PUBLIC INSPECTION IN THE TOWN OF CAMP VERDE OFFICE OF COMMUNITY DEVELOPMENT, AUTHORITY TO DETERMINE VALUE PER PROVISIONS OF ADOPTED CODES.

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**Community Development (Cont'd)**

<b>GRADING PERMIT FEES</b>	
50 Cubic Yards or Less	\$25.00
51 to 100 Cubic Yards	\$40.00
101 to 1,000 Cubic Yards	\$50.00 for the first 100 Cubic Yards plus \$19.00 for each additional 100 Cubic Yards
1,001 to 10,000 Cubic Yards	\$210.00 for the first 1,000 Cubic Yards plus \$16.00 for each additional 1,000 Cubic Yards
10,001 to 100,000 Cubic Yards	\$365.00 for the first 10,000 Cubic Yards plus \$52.00 for each additional 10,000 Cubic Yards
100,001 Cubic Yards or More	\$960.00 for the first 100,000 Cubic Yards plus \$52.00 for each additional 10,000 Cubic Yards

**BUILDING PERMIT FEES**

**Total Valuation**

NOTE: Unless otherwise noted, the fees listed below are utilized to establish Valuation (cost of construction including labor and materials) to be used in calculating permit fees and do not reflect the actual cost of the permit.

\$1.00 TO \$500.00	\$25.00
\$501.00 TO \$2,000.00	\$25.00 for the first \$500.00 plus \$3.70 for each additional \$100.00 or fraction thereof, to and including \$2,000.01
\$2001.00 to \$25,000.00	\$80.00 for the first \$2,000.00 plus \$15.00 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.01
\$25,001 to \$50,000.00	\$427.00 for the first \$25,000.00 plus \$11.00 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.01
\$50,001.00 to \$100,000.00	\$700.00 for the first \$50,000.00 plus \$8.00 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.01
\$100,001.00 to \$500,000.00	\$1,092.00 for the first \$100,000.00 plus \$6.25 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.01
\$500,001.00 to \$1,000,000.00	\$3,588.75 for the first \$500,000.00 plus \$5.40 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.01
\$1,000,001.00 and up	\$6,266.75 for the first \$1,000,000.00 plus \$4.20 for each additional \$1,000.00 or fraction thereof

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**Community Development (Cont'd)**

<b>Other Building Fees</b>		
Investigation Fee (Building without a permit)	Equal to the cost of the Building Permit Fee and Building Plan Review Fee	
Inspection Outside of Normal Business Hrs	\$100.00 Per Hour/1 Hour Minimum*	
Re-Inspection Fee (After 2 failed inspections)	\$55.00 Per Inspection	
Miscellaneous Inspection Fee (Inspection fee for which no fee is specifically indicated*)	\$55.00	
Building Plan Review Fee	65% of Bldg Permit Fee	
Master Building Plan Review Fee (First Floorplan Review)	65% of Bldg Permit Fee	
Master Building Plan Review Fee (Each additional Floorplan Review under same approved plan)	\$160.00	
Additional Plan Review (After Two Failed Plan Reviews OR As Required By Changes, Additions, Alterations Or Revisions To Plans)	\$55.00 Per Hour/1 Hour Minimum*	
Outside Plan Review Or Inspection (For Use Of Outside Consultants For Plan Review, Inspections, Or Both**)	Actual Cost**	
Building Permit Application Extension Fee (One Time Extension)	\$25.00	
Building Permit Extension Fee (One Time Extension)	\$25.00	
Temporary Issuance Fee (One Time Residential Certificate of Occupancy)	\$300.00	
Temporary Issuance Fee (One Time Commercial Certificate of Occupancy)	\$500.00	

NOTE: \*Or the total hourly cost to the jurisdiction, whichever is greater. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved. \*\*Actual costs include administrative and overhead costs.

**Deposits For Building Permit Applications**

Commercial Projects	Equal To Building Plan Review Fees Plus Engineer Plan Review Fees Plus Fire Plan Review Fees Plus Sanitary Plan Review Fees Plus Zoning Clearance Fees	
New Single/Multi-Family Residence	\$225.00	
Residential Projects Less Than \$5,000.00	\$25.00	
Residential Projects \$5,000.01 to \$10,000.00	\$75.00	
Residential Projects \$10,000.01 to \$25,000.00	\$100.00	
Residential Projects \$25,000.00 or More	\$225.00	

NOTE: Deposits are due at the time of submittal and are NON REFUNDABLE.

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**Community Development (Cont'd)**

**Refunds**

Building Plan Review Fees (Once Plan Review Has Begun)	No refund	
Project Cancellation/Withdrawal (Before Permit Has Been Issued)	Retain Deposit	
Issued Building Permits (One (1) Year From Permit Issuance, Where No Work Has Started/No Inspections Have Been Called For)	Retain \$50.00 or 25%, Whichever is greater	
Issued Over The Counter Building Permits (One (1) Year From Permit Issuance, Where No Work Has Started/No Inspections Have Been Called For)	Retain \$25.00 or 25%, whichever is greater.	

**Valuation Data**

(One (1) Year From Permit Issuance, Where No Work Has Started/No Inspections Have Been Called For)

**Residential**

(New Single and Multi-Family Residences, Excludes Mobile/Manufactured Homes)	Applicant's Valuation OR ICC Building Valuation Data Table, Whichever Is Greater	
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**Residential Accessory Buildings/Structures**

Barn (Pole, Wood, Metal, or Masonary) (per sq ft)**	\$20.00	
Shade/Mare Motel (per sq ft)**	\$10.00	
Greenhouse (per sq ft)**	\$15.00	
Storage Building (Shed) (Over 200 sq ft) (per sq ft)**	\$20.00	
Carport (per sq ft)**	\$18.00	
Balcony (per sq ft)**	\$15.00	
Covered Patio at Grade Level (per sq ft)**	\$15.00	
Covered Deck Elevated (per sq ft)**	\$18.00	
Open Deck Elevated (per sq ft)**	\$12.00	
Screened Porch Under Existing Roof Cover (per sq ft)**	\$6.00	
Gazebo/Ramada (per sq ft)**	\$15.00	
Pre-Fab Canvas/Metal Awning (Engineered) (per sq ft)**	\$6.00	
Stairs (per sq ft)	\$7.00	
<b>Residential Alteration/Remodel Of Existing Structure</b>	Applicant's Valuation OR ICC Building Valuation Data Table, Whichever Is Greater	

NOTE: Where no additional floor area or roof coverage is created, such as the conversion of a patio or garage to habitable space, the valuation shall be determined as the difference in valuation between the two occupancies plus utilities, unless otherwise noted.

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**Community Development (Cont'd)**

<b>Commercial</b> (New Building)	Applicant's Valuation OR ICC Building Valuation Data Table, Whichever Is Greater	
<b>Commercial Accessory Buildings/Structures</b> (New)	Applicant's Valuation OR ICC Building Valuation Data Table, Whichever Is Greater	
<b>Commercial Alteration/Remodel Of Existing Structure</b> (Tenant Improvements)	Applicant's Valuation OR ICC Building Valuation Data Table, Whichever Is Greater	
<b>Demolition of Any Existing Structure</b> (Residential or Commercial)		
Up To Two (2) Structures On Same Assessor's Parcel Number	\$80.00	
More Than Two (2) Structures On Same Assessor's Parcel Number	\$80.00 For First Two (2) Structures plus \$25.00 For Each Structure Thereafter	
<b>Fireplace/Free Standing Stove/Inserts</b> (Other than New Construction)		
A. Fireplace/Freestanding Stove/Insert	Applicant's Valuation OR ICC Building Valuation Data Table, Whichever Is Greater	
<b>Block/Retaining Wall</b>		
(Measured from bottom of footing to top of wall; Walls over 4' require engineered plans) (Length x Height = Sq Footage)		
Retaining Wall: (CMU, Concrete, Brick, Manufactured Unit, Rock/Stone, Etc) (per sq ft)	\$15.00	
Block Wall: (Fence Or Free Standing Wall; No Retaining/Surcharge) (per sq ft)	\$10.00	
<b>Roof Structure Replacement</b>	Applicant's Valuation OR ICC Building Valuation Data Table, Whichever Is Greater	
<b>Shell Building</b>	Applicant's Valuation OR ICC Building Valuation Data Table, Whichever Is Greater	

**Definition of Shell Building:** A shell building is defined as a building for which HVAC, lighting, suspended ceilings, plumbing and electrical systems, partition layouts and interior finishes are not shown on the plans and for which NO SPECIFIC USE or TENANT has been noted. A separate permit with plans for tenant improvements will be required at a later date for completion of a shell building. A "Shell Only" building may include a fire extinguishing system as needed for fire protection requirements and minimal electric for lighting (house panel only) and main under slab sewer drain (not to include fixtures) along with slab floor. Warehouses and industrial buildings shall not be considered as a shell building. NO Certificate of Occupancy shall be issued for any building permitted as a SHELL BUILDING under this definition.

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**Community Development (Cont'd)**

<b>Swimming Pool/Spas</b>		
In Ground Pool (Includes Utilities)	Applicant's Valuation OR ICC Building Valuation Data Table, Whichever Is Greater	
In Ground Spa or Whirlpool (Includes Utilities)	Applicant's Valuation OR ICC Building Valuation Data Table, Whichever Is Greater	
On/Above Ground Pool (Pre-fabricated, Flat Fee) * Plus Any Utilities Installed		\$155.00
On/Above Ground Spa (Flat Fee, Utilities Included)		\$210.00
<b>Above Ground Water Tank (Over 5,000 Gallons)</b>		
A. Residential		\$100.00
B. Commercial		\$525.00 + Building Plan Review Fee
<b>UTILITIES/EQUIPMENT</b>		
<b>New Construction or Addition</b>		
Plumbing (per sq. ft)		\$3.65
Electrical (per sq. ft)		\$2.65
Mechanical (per sq. ft)		\$1.65
Single Permit, Plans Required (electric, plumbing, mechanical)	Applicant's Valuation OR ICC Building Valuation Data Table, Whichever Is Greater	
<b>Over the Counter Permits</b>		
Electrical		\$80.00 Flat Fee (Includes Two (2) Inspections)
Mechanical		\$80.00 Flat Fee (Includes Two (2) Inspections)
Plumbing		\$80.00 Flat Fee (Includes Two (2) Inspections)
Building		\$80.00 Flat Fee (Includes Two (2) Inspections)
Combo (Any Combination Of The Above)		\$80.00 Flat Fee Plus \$25.00 For Each Added Over The Counter Permit (Includes Two (2) Inspections)
<b>Solar Installation, Wind Turbines, Generators</b>		
Residential	Applicant's Valuation OR ICC Building Valuation Data Table, Whichever Is Greater	
Commercial	Applicant's Valuation OR ICC Building Valuation Data Table, Whichever Is Greater	



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**Community Development (Cont'd)**

<b>MISCELLANEOUS EQUIPMENT</b>		
<b>Fire Alarm</b>		
Commercial	Applicants valuation or .75 cents a sq.ft. whichever is greater plus Fire Marshal Fees.	
Residential	Applicants valuation or .50 cents a sq. ft. Whichever is greater plus Fire Marshal Fees.	
<b>Kitchen Type I or II Hood System</b>	Applicant's Valuation OR ICC Building Valuation Data Table, Whichever Is Greater Plus Fire Marshal Fees	
<b>Fire Suppression</b>		
Commercial	Applicants valuation or \$2.50 a sq. ft., Whichever is greater plus Fire Marshal Fees.	
Residential	Applicants valuation or \$2.00 a sq. ft. Whichever is greater plus Fire Marshal Fees.	
<b>Tower New Installation</b>		
Up to \$6,000	Applicant's Valuation OR ICC Building Valuation Data Table, Whichever Is Greater	
\$6,001 or More	Applicant's Valuation OR ICC Building Valuation Data Table, Whichever Is Greater	
<b>Co-Locate Existing Tower</b>		
Up to \$6,000	Applicant's Valuation OR ICC Building Valuation Data Table, Whichever Is Greater	
\$6,001 or More	Applicant's Valuation OR ICC Building Valuation Data Table, Whichever Is Greater	
<b>Mobile / Manufactured Housing</b>		
Manufactured Housing Skirting (No Retaining/Surcharge)(per linear foot)	\$6.00 per every 10 linear feet.	
NOTE: Designated Fees below (*) are established by the Arizona Department of Fire, Building and Life Safety Office of Manufactured Housing and adopted by the Town of Camp Verde through intergovernmental agreement pursuant to Arizona Administrative Code (A.A.C.) §R4-34-501 and §R4-34-801.		
*Residential Manufactured Home Set	See OMH Fee Schedule (Includes Three (3) Inspections)	
*Residential Factory Built/Modular Building	See OMH Fee Schedule (Includes Three (3) Inspections)	
*Commercial Factory Built/Modular Building	See OMH Fee Schedule (Includes Three (3) Inspections)	

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## Sewer Fees

Residential Connection Fees	
Single family residence	\$1,750.00
Multiple family residence	\$1,750.00 per residential unit
New Residential Subdivisions	\$1,750.00 per lot

Commercial Connection Fees	
Hotels, motels, resorts, lodges, hospitals, nursing homes & supervisory care facilities	\$350.00 per room
(Rooms equipped with kitchen facilities shall be treated as single-family residential units)	\$1,750.00 per room
Retail	\$.25 per square foot, \$1,750.00 minimum
Office	\$.50 per square foot, \$1,750.00 minimum
Restaurant, Bar	\$30.00 per seat
Warehouse, Manufacturing	\$.25 per square foot, \$1,750.00 minimum

Inspection Fees	
Single family residence	\$80.00
All other	\$100.00 per hour; 2 hour minimum

Monthly User Fees		
Single family residence, Apartments	As of 1/1/19: \$2.90 per UPC discharge fixture unit As of 1/1/20: \$3.01 per UPC discharge fixture unit	As of 1/1/19: \$2.90 per UPC discharge fixture unit <b>As of 1/1/20: \$3.00 per UPC discharge fixture unit</b>
Commercial	As of 1/1/19 \$4.51 per UPC discharge fixture unit As of 1/1/20: \$4.69 per UPC discharge fixture unit	
All other	As of 1/1/19 \$4.51 per UPC discharge fixture unit As of 1/1/20: \$4.69 per UPC discharge fixture unit	

Other Fees		
Late Fee	\$5.00 or 1 1/2% of balance, whichever is greater	
Account Transfer Fee	\$35.00	
Availability Fee	\$50 per month	
Return Check Fee	\$25.00	
Reconnection Fee	\$1,750.00 plus actual costs incurred by Town	
Annexation Fees	Actual cost incurred by Town	
Plan Review Fees	Actual cost incurred by Town	
Septage Fees	\$0.12 per gallon	<b>\$0.14 per gallon</b>
<b>Broken Hauler Station Card</b>		<b>Free if broken card returned, otherwise \$25.00</b>
<b>Lost Hauler Station Card</b>		<b>\$25.00</b>
Septic Tank and Vault contents for users within the current District (This vault fee will only apply until the user is connected to the sewer system).	\$0.01 per gallon	