

**Minutes
WORK SESSION
MAYOR and COMMON COUNCIL
of the
TOWN OF CAMP VERDE
CAMP VERDE MARSHAL'S OFFICE
TRAINING ROOM
646 South First Street
Tuesday, May 27, 2008
3:00 p.m.**

1. Call to Order:

Mayor Gioia called the meeting to order at 3:00 p.m.

2. Roll Call:

Mayor Gioia, and Councilors Elmer, Garrison, German, Kovacovich, and Smith were present, Vice Mayor Hauser was absent.

Also Present:

Town Manager Mike Scannell; Accountant Lisa Elliott, Judge Rodger Overholser, Court Supervisor Jacque Daughety, Community Development Director Nancy Buckel, Marshal Dave Smith and Deputy Clerk Virginia Jones.

3. Pledge of Allegiance:

Mayor Gioia led the pledge of Allegiance.

4. Discussion of the Tentative FY 2008/09 Budget

Mayor Gioia turned the meeting over to Town Manager Mike Scannell. Council reviewed the following:

Municipal Court: Page 30 of the budget. Judge Overholser noted he was requesting to fill the vacancy left by Cheri Newman, who was placed on long-term disability. Judge Overholser explained he is taking the Clerk's from the normal day-to-day tasks to help cover the front counter, noting that a new hire would come in at a much lower salary than was previously being paid. Manager Scannell advised Council the Judge has a good argument, however, Council needs to look at how much revenue the additional clerk would collect, how much of the revenue goes to the state and should the Town shoulder the cost of that employee. Scannell noted that every department could have the same argument. Supervisor Jacque Daughety gave Council a short overview of the monies collected by the Town and how the fines are disbursed. Jacque excused herself from the meeting at 4:00 p.m.

Manager Scannell noted that the legal expenses have been re-moved from the Municipal Court budget. Judge Overholser stated he did ask for advice from the Supreme Court and they suggested the Prosecutor fees should not be included with the Court Budget. Manager Scannell noted the court appointed attorneys expenses will stay in the Municipal Court Budget.

Special Revenue Fund: Page 48 of the budget. Judge Overholser explained to Council these funds are earmarked for Court Upgrades.

Legal: Page 20 of the budget. Community Development Director, Nancy Buckle questioned if the salary for the Civil Hearing Officer should be included in Legal Fees. Council agreed that would be a good place for the Hearing Officer.

MARSHAL'S DEPARTMENT: Page 26 of the budget. Dave Smith reviewed his budget with Council, noting that travel and training line items were separated. Marshal Smith explained he

had requested four vehicles, and the manager suggested two, Mr. Smith indicated the department has several vehicles that will need major repair and may need to increase that particular line item.

Animal Control: Page 28 of the budget. Marshal Smith explained in the past this was combined with the Marshal's Office. There was some discussion regarding the shelter and the poor working conditions.

State Grants – Page 50 of the budget. Marshal Smith noted the Pant Officer and the School Resource Officer are included in this portion of the budget.

Donations: Page 53 of the budget. Lisa Elliott gave each Council member a new sheet for donations. When questioned about taking donations, Scannell explained that the new line items have been created for donations. Manager Scannell noted this makes it easier to track donations and have a higher degree of accountability to the public.

9-1-1 Fund: Page 58 of the budget. Marshal Smith indicated the Fund is specifically for training, and he was attempting to build the account balance.

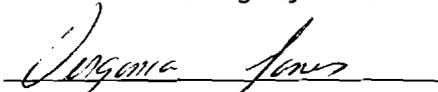
Human Resource: Page 22 of the budget. Marshal Smith noted the salaries are the stipends that Council agreed to when the Marshal's Office took over the duties of Human Resource. Smith indicated he has included \$2,000 for Employee Recognition Program he hopes to implement.

Council questioned the manager regarding the \$140,000 deficit that needs to be cut from the budget, and asked if the manager was going to make recommendations. Manager Scannell stated Council would make the decision; his role is to give Council the facts and Council would have to determine what the needs of the community are.

Council agreed they would have to have time to look at all the numbers and requested additional meetings on June 3, 2008 at 3:00 p.m. and June 11, 2008 at 5:00 p.m.

5. Adjournment

The meeting adjourned at 5:30 p.m.



Virginia Jones, Recording Secretary

CERTIFICATION

I HEREBY CERTIFY THAT THE FOREGOING, minutes are a true and accurate accounting of the discussion of the Mayor and Common Council of the Town of Camp Verde during the Work Session of the Town Council of Camp Verde, Arizona held on the 27th day of May 2008. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 19 day of June 2008



Deborah Barber, Town Clerk