

**MINUTES
REGULAR SESSION
MAYOR AND COUNCIL
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
WEDNESDAY, SEPTEMBER 5, 2007
6:30 P.M.**

Minutes are a summary of the actions taken. They are not verbatim.
Public input is placed after Council motions to facilitate future research.
Public input, where appropriate, is heard prior to the motion.

1. **Call to Order**

The meeting was called to order at 6:30 p.m.

2. **Roll Call**

Mayor Gioia, Vice Mayor Hauser, Councilors Smith, Kovacovich, Garrison, Elmer and Parry were present.

Also Present: Interim Town Manager Dave Smith, Town Attorney Brad Woodford, Finance Director Dane Bullard, Community Development Director Nancy Buckel, Parks & Recreation Director Lynda Moore, Library Director Gerry Laurito, Town Clerk Debbie Barber, and Recording Secretary Margaret Harper.

3. **Pledge of Allegiance**

The Pledge was led by Parry.

4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) **Approval of the Minutes:**

1) August 15, 2007 – Regular Session

b) **Set Next Meeting, Date and Time:**

1) Executive Session regarding Manager Interviews – September 8, 2007 at 10:00 a.m.

2) Regular Session – September 19, 2007 at 6:30 p.m.

3) Council Hears P&Z – September 26, 2007 at 6:30 p.m.

c) **Possible approval of the amended Exhibit A 2007 Planning & Zoning Fees as established by Resolution 2007-718, amending fees for Design Review, adding fees for Director Review.** This amendment establishes reduced fees for the Director's review of sign permits.

d) **Possible approval of the Intergovernmental Agreements with the Camp Verde Unified School District for the Recycling Facility and the Skateboard Park.**

e) **Possible approval of Intergovernmental Agreement with Arizona Department of Transportation for Safe Routes to School Program Grant for safety improvements, enforcement, and education to positively impact student bicycle and pedestrian routes to school and the students, parents, district staff and community members utilizing said routes.**

On a motion by Hauser, seconded by Kovacovich, the Consent Agenda was unanimously approved, with Items 4.c) and d) pulled.

Mayor Gioia requested that Item 4.d) be pulled for discussion and Garrison requested that Item 4.c) be pulled as well.

c) **Possible approval of the amended Exhibit A 2007 Planning & Zoning Fees as established by Resolution 2007-718, amending fees for Design Review, adding fees for Director review.**

d) **Possible approval of the Intergovernmental Agreements with the Camp Verde Unified School District for the Recycling Facility and the Skateboard Park.**

On a motion by Hauser, seconded by Parry, Items 4.c) and d) were unanimously approved,

including the changes to Item 4.d) outlined by Attorney Woodford.

Community Development Director explained that staff is requesting the amendment to the Planning & Zoning fees to be able to charge a lesser charge for Design Review by the Director when certain criteria are met depending upon the project, as provided by the ordinance. Buckel said that staff feels such a reduction in the fee would be more fair to the applicant since the issue would not be subject to hearing by the Design Review Board.

Attorney Woodford pointed out the changes he had incorporated in the two agreements regarding liability and indemnity provisions as well as minor clerical corrections.

5. **Call to the Public for Items not on the Agenda.**
(Comments by the following individuals are summarized.)

Jackie Baker said she has become aware of countless rumors questioning the legal status of Councilor Parry's residence; the Arizona Constitution and the ARS both require that Parry be a resident of Camp Verde. Baker is requesting that Parry provide proof that he does reside in Camp Verde in order to put the rumors to rest.

Nancy Floyd voiced her complaint about what she considers to be violations of the Open Meeting Law, particularly in instances where public attendance has exceeded the capacity of the Council Chamber and public access has therefore been denied. Ms. Floyd requested documentation outlining the new procedures that have purportedly been put in place; she said she plans to submit that information to the Attorney General to review whether those procedures follow the Open Meeting Law. If such documentation does not exist she would request an Agenda item for discussion.

There was no further public input.

6. **Discussion, consideration, and possible appointment to the following Boards/ Commissions:**

On a motion by Gioia, seconded by Smith, the Council unanimously appointed **John Reddell** and **C. A. McDonald** to the **Board of Adjustment** for terms expiring September 2010.

On a motion by Gioia, seconded by Smith, the Council unanimously appointed **Joseph Chatley** and **Lisa Mina** to the **Library Advisory Commission** for terms expiring September 2010.

On a motion by Hauser, seconded by Parry, the Council unanimously appointed **Kathy Davis** to the **Housing Commission** for the term expiring September 2010.

On a motion by Gioia, seconded by Hauser, the Council unanimously appointed **Lucille Clawson** and **Robin Whatley** to the **Parks & Recreation Commission** for terms expiring September 2010.

On a motion by Hauser, seconded by Parry, the Council by a vote of 4-3 appointed **Bob Burnside** and **Howard Parrish** to the **Planning & Zoning Commission**, with 'no' votes by Smith, Kovacovich and Elmer.

On a motion by Smith, seconded by Parry, the Council unanimously appointed **Will Hill**, **Perry Haddon**, and **Bea Richmond** to the **Trails & Pathways Commission**.

On a motion by Smith, seconded by Parry, the Council voted unanimously to amend the original motion to include the appointment of **Dee Whitt** to the **Trails & Pathways Commission**.

On a motion by Hauser, seconded by Smith, the Council voted unanimously to amend the original motion to clarify that **Perry Haddon's** appointment to the **Trails & Pathways Commission** is for the term expiring September 2008.

PUBLIC INPUT

Jackie Baker announced that she was withdrawing her name from consideration for appointment to the Housing Commission.

There was no further public input.

7. **Presentation by Kate Blevins of Sedona Recycles followed by discussion, consideration, and possible approval of the renewal agreement for contracted services with Sedona Recycles.**

On a motion by Hauser, seconded by Kovacovich, the Council unanimously approved the renewal agreement for contracted services with Sedona Recycles, as amended.

Staff was directed to write a letter to Waste Management to express appreciation for their participation in the recycling operation.

Kate Blevins gave a detailed presentation on the background and operation of Sedona Recycles, an entity that has been in existence for 17 years and provides employment for developmentally challenged individuals. Ms. Blevins requested that the Council consider appointing an elected official to attend meetings of the Verde Valley Recycling Coalition that has fallen off in numbers, in order to strengthen its position in applying for grants and setting goals. During the discussion it was pointed out that Waste Management regularly brings recycling material to Sedona Recycles at no charge. Attorney Woodford outlined amendments to the proposed agreement that he had recommended, including clarification of the responsibility for taking the recycled materials.

There was no public input.

8. **Discussion, consideration, and possible selection of an audit firm to conduct the FY 2006-2007 year-end audit.**

On a motion by Hauser, seconded by Elmer, the Council voted unanimously to appoint the firm of Lisa Lumbar & Associates to conduct the FY 2006-07 year-end audit, including CAFR, in the amount of \$23,840.

Finance Director Bullard said that in response to Council direction, new quotes to include the CAFR cost were requested from the audit firms being considered, and two bids were received, one from Lisa Lumbar & Associates in the amount of \$23,840, and the other from Heinfeld & Meech for \$25,500. A brief discussion followed regarding the benefit as well as the initial extensive research required by staff by adding the CAFR requirement.

There was no public input.

9. **Public Hearing, discussion, consideration, and possible approval of Ordinance 2007-A340 an ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona amending Section 108 I of the Zoning Ordinance amending the language to include circumstances a Use Permit may be granted and adding the criteria under which limitations may be placed on the Use Permit.**

On a motion by Kovacovich, seconded by Hauser, the Council unanimously approved Ordinance 2007-A340. an ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona amending Section 108 I of the Zoning Ordinance amending the language to include circumstances a Use Permit may be granted and adding the criteria under which limitations may be placed on the Use Permit.

STAFF PRESENTATION

Buckel explained that the proposed amendment was drafted, working with the Town Attorney, in response to Council direction. The Planning & Zoning Commission held a public hearing on August 9, 2007, and is recommending approval of the amendment after consideration of the issues of why use permits should be used, reason for removal of the time limit, citizen participation in the process, and flexibility to impose certain restrictions on proposed activities.

PUBLIC INPUT

Jack Blum on behalf of the Fire District said he wanted to thank everyone involved in processing the proposed amendment so quickly.

There was no further public input.

10. **Public Hearing, discussion, consideration, and possible approval of Ordinance 2007-A345, an ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona amending Section 109 of the Zoning Ordinance adding language for the allowance of locating government facilities and facilities required for the provision of utilities and public services in residential zoning districts through a Use Permit.**

On a motion by Kovacovich, seconded by Garrison, the Council unanimously approved Ordinance 2007-A345, an ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona amending Section 109 of the Zoning Ordinance adding language for the allowance of locating government facilities and facilities required for the provision of utilities and public services in residential zoning districts through a Use Permit.

STAFF PRESENTATION

Buckel said that this item was a continuation of the previous item and will correspond with those changes to Section 108; Planning & Zoning has recommended approval of these changes as well.

There was no public input.

11. **Discussion, consideration, and possible selection and/or prioritization of Camp Verde projects to be included in the 2007-2008 NACOG Comprehensive Economic Development Strategy (CEDS) Goals and Priorities List.**

On a motion by Gioia, seconded by Hauser, the Council unanimously approved amendments to Camp Verde's Priorities List as stated and discussed, for presentation to NACOG.

The members discussed the Priorities List that was included in the agenda packets and agreed upon several upgrades in priorities, including adding categories for **Library Construction** and **Assistance on Domestic Violence Prevention**.

There was no public input.

12. **Discussion, consideration, and possible determination of whether the Mayor or the Mayor and Council will complete Marshal David Smith's annual performance review that was due in August 2007.**

On a motion by Parry, seconded by Hauser, the Council unanimously determined that the Mayor and one appointed Council member, Ron Smith, will complete Marshal David Smith's annual performance review that was due in August 2007.

There was no public input.

13. **Discussion, consideration, and possible direction to staff concerning the possible purchase of property located on First Street in Camp Verde**

Staff was directed to discuss the particulars of the proposed sale of property, including researching the issue of Brown Fields, or hazardous materials on the property.

Councilor Elmer said that he understood that Bob Blevins, who owns the subject property, is interested in selling it, and suggested that the Town might want to consider purchasing it since it adjoins property already owned by the Town. **Bob Blevins** was invited to address the Council and he explained that he had owned the parcel for over 60 years and was considering putting it on the market; the parcel consists of 3-plus acres. Mr. Blevins said he did not have a selling price in mind yet.

The Council discussion included the strong preference to preserve historical structures for the Town.

PUBLIC INPUT

Lisa Mina said she thought the parcel could be another possible Library site.

Kate Blevins said she had always looked at the property as a potential Park, and agreed on the idea of the Library as well. She suggested looking at the purchase price in a creative way, breaking the parcel down to the cost per square foot.

Debbie Barber reminded the Council that she, Nancy and Wendy had actually used the property as the model for their affordable housing project and being able to use grant money to clean up and use the property.

Jerry McElhaney (sp.) thought it would be a great opportunity for the Town.

There was no further public input.

14. **Call to the Public for Items not on the Agenda.**

Shirley Brinkman commented on how pleased she was with the improved Verde Lakes Park; the children are really using and enjoying it.

15. **Advanced Approvals of Town Expenditures**

a) **There are no advanced approvals.**

There were no advanced approvals.

16. **Manager/Staff Report**

Interim Manager Smith said he felt the League Conference was very good, and especially was interested in the Economic Development segment.

17. **Council Informational Reports**

Parry commented on a very good League Conference, and recommended that formation of the Youth Commission be encouraged and supported.

Hauser displayed the plaque that was presented for sponsoring the football game; she felt Dr. Crow gave a good speech; the Stewards of Public Lands are planning another clean-up day.

Smith reported on his attendance at the Governor's Rural Economic Development conference; he brought back possible funding in the amount of approximately \$20,000, and the conference on community leadership was great. Smith described efforts to have wood product industries take steps to help clean up forests. Also, one of the communities uses a mobile visitors' center for placement at community events.

Garrison commented on her previous request to have this item moved closer to the top of the agenda; she brought out a video and other literature that she has collected to be available to the public in the Clerk's Office. Garrison strongly recommended that copies of the material she received at the class on Leadership, Ethics and Politics be included in all the packets that go out to Commissions and Committees as well as Council members. Garrison requested agenda items

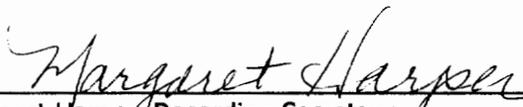
to address the cameras at the Skateboard Park, and for discussion of the IGA and operation agreement with the Sanitary District, as well as to address the issue raised by Nancy Floyd.

Kovacovich reported on his attendance at the Local Drought Impact Group meeting, and thanked Scottsdale and the League for a great conference.

Gioia said that he was at the League conference and he and Parry went to the State Housing presentation; the State will offer to send a team for housing into the community, evaluate the need and that might possibly result in some money. Gioia reported on the success of the Camp Verde resolutions submitted to the League, and outlined developments in the water issues including efforts to save the Verde River; he will be going to Washington to talk with Representatives on that issue. Gioia also reviewed the problem of the impact on the headwaters from the Chino Valley and Prescott pumping;

18. Adjournment

On a motion by Hauser, seconded by Kovacovich, the meeting was adjourned at 8:13 p.m.

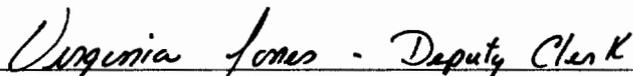


Margaret Harper, Recording Secretary

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on the 5th day of September 2007. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 21st day of Sept, 2007.



Debbie Barber, Town Clerk