

**MINUTES**  
**Special Session**  
**THE PLANNING AND ZONING COMMISSION**  
**TOWN OF CAMP VERDE 473 S. MAIN STREET**  
**CAMP VERDE, AZ. 86322**  
**COUNCIL CHAMBERS STE. 106**  
**THURSDAY JANUARY 14, 2016**  
**6:30 PM**

**1. Call To Order**

Chairman Davis called the meeting to order at 6:30 pm.

**2. Roll Call**

Chairman Davis, Vice Chairman Burnside, Commissioners Blue, Freeman, Helm, Hisrich and Norton are present.

Also Present: Community Development Director Mike Jenkins, Assistant Planner Kendall Welch and Recording Secretary Marie Moore.

**3. Pledge Of Allegiance**

Chairman Davis welcomed Commissioner Helm to the Planning & Zoning Commission. Commissioner Helm led the pledge.

**4. Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Commission so requests.**

- a. Approval of Minutes:**
- b. Set Next Meeting, Date and Time:**

There were no items on the consent agenda.

**5. Call To The Public For Items Not On The Agenda**

There was no public comment.

**6. Special Announcements and Presentations**

- General Appreciation with Special Thanks To Sub-Committee Members

**On a motion by Chairman Davis, seconded by Commissioner Norton, the Commission unanimously recommended that Town Council acknowledge the work that "Community Members and Subcommittee Volunteers" have provided during the General Plan Update, with Special Appreciation given to Kathy Davis, Tony Gioia, and Brenda Hauser for their contributions, hard work and dedication.**

Chairman Davis stated that he would like to have Town Council recognize and thank the subcommittee members for all of their contributions, hard work, and dedication, as well as provide special thanks to Kathy Davis, Tony Gioia, and Brenda Hauser for their consistent dedication.

Vice Chairman Burnside stated that he would like to see the "subcommittee members" listed separate from the "community members" listed on the acknowledgement page of the draft general plan.

After a brief discussion, Commission agreed they would like the list found on the Acknowledgement Page (Page 2) to read "Community Members and Subcommittee Volunteers".

**7. Discussion and Possible Approval of the Town of Camp Verde 2016 General Plan Working Draft #1, dated January 11<sup>th</sup>, 2016, for Distribution to various Planning Agencies and Organizations for a sixty (60) day review period as mandated by ARS §9-461.06 Item D.**

– Resource: Community Development Director Michael Jenkins/Chairman Davis

On an amended motion by Norton, seconded by Blue, Commission approves the Town of Camp Verde 2016 General Plan Working Draft #1, dated January 11<sup>th</sup>, 2015, for Distribution to various Planning Agencies and Organizations for a sixty (60) day review period as mandated by ARS §9-461.06 Item D with the amendment of Page 15 of the Introduction to Chapter 2, History and Culture to replace the term "Euro-Americans" with the term "non-native settlers" and removal of the word "Anglo". All Commissioners are in favor and the motion passes unanimously.

On a motion by Norton, seconded by Blue, Commission approves the Town of Camp Verde 2016 General Plan Working Draft #1, dated January 11<sup>th</sup>, 2015, for Distribution to various Planning Agencies and Organizations for a sixty (60) day review period as mandated by ARS §9-461.06 Item D. Vice Chairman Burnside is in favor. Chairman Davis, Commissioners Blue, Freeman, Helm, Hisrich and Norton are against. Motion fails, 6-1.

Chairman Davis made a brief statement indicating that the reason for tonight's meeting was to give Community Development Staff direction to move forward with releasing the draft General Plan for 60-day review. Chairman Davis also clarified with Commission that Council is included during the 60-day review period.

Assistant Planner Kendall Welch gave the Commission a brief overview of final changes that had been made to the draft General Plan document since the Commission's last meeting on January 7<sup>th</sup>, 2016. Welch also explained that Community Development Staff had received the draft "Public Facilities Map", and draft "Points of Interest & Recreation Map" back from Yavapai County for the Commission's review. Welch also provided the Commission with an overview of the process Staff will follow during the review period, including the number of people who are being notified of the 60-day review as well as the remaining individuals that will be notified during the 30-day review period.

Assistant Planner Kendall Welch also explained that the 60-day review period is used to provide feedback in writing which is then compiled for Commission to review. To prevent inundating the Commission, there will be a mid-process check in on February 18<sup>th</sup>, 2016 for Commission to begin reviewing comments received. Welch also explained that written comments are due no later than March 15<sup>th</sup>, 2016 at 5:00 PM, and that the Commission will again meet on March 17<sup>th</sup>, 2016 to review any remaining comments. Welch also reminded the Commission that they are included in the 60-day review period as well.

Commissioner Hisrich stated a concern regarding the terms used to describe people within the Chapter 2 – History & Culture element. Chairman Davis and Commissioner Freeman both agreed with Commissioner Hisrich.

Commissioner Norton made a motion to approve the Town of Camp Verde 2016 General Plan Working Draft #1, dated January 11<sup>th</sup>, 2016, for Distribution to various Planning Agencies and Organizations for a sixty (60) day review period as mandated by ARS §9-461.06 Item D. The motion was seconded by Commissioner Blue

Subcommittee member Tony Gioia also expressed his agreement with Commissioner Hisrich and stated that there was a strong Hispanic influence in the area that played an integral part in the Town's history that should be acknowledged. Commission discussed possible replacement terms and it was the consensus of the Commission to use the term "non-native settlers" in lieu of "Euro-Americans" as well as remove the word "Anglo" from the paragraph in question on page 15.

Commissioner Norton amended his original motion to approve the Town of Camp Verde 2016 General Plan Working Draft #1, dated January 11<sup>th</sup>, 2016, for Distribution to various Planning Agencies and Organizations for a sixty (60) day review period as mandated by ARS §9-461.06 Item D, with the amendment of Page 15 of the Introduction to Chapter 2, History and Culture, to replace the term "Euro-Americans" with the term "non-native settlers" and removal of the word "Anglo".

**8. Update and Discussion on General Plan Schedule. – Resource: Chairman Davis**

Commission reviewed the updated General Plan Schedule. Chairman Davis explained that currently there are tentative meetings set at two local churches. January 30, 2016 at 10:00 am at the Camp Verde Baptist Church and on February 2<sup>nd</sup> at the Calvary Chapel with no definitive time set.

Assistant Planner Kendall Welch informed the Commission that the Chamber of Commerce would

like to host a meeting at 8:30 am on March 3<sup>rd</sup> at the Denny's Restaurant in Camp Verde. Chairman Davis recommended the meeting occur at a different location than Denny's in order to avoid occupying a majority of the restaurant.

Chairman Davis requested a Town Hall meeting be tentatively scheduled for January 23<sup>rd</sup>, 2016 at 10:00 AM and on January 28<sup>th</sup>, 2016 at 6:00 PM. Chairman Davis also requested that the Commissioners notify either himself or Assistant Planner Kendall Welch of which meeting(s) they plan to attend. Chairman Davis directed Assistant Planner Kendall Welch to assemble a public notice of the meeting locations, dates and times by January 19, 2016. Commissioner Freeman requested that meetings be held in different locations all over the Town and not just in a singular location.

Vice Chairman Burnside questioned why the Post Office posting location had been removed. Assistant Planner Kendall Welch advised that she had been informed by the Town Clerk that we are no longer allowed to post agenda's, notices, etc. at the Post Office due to their regulations. Welch informed the Commission that as an alternative to the Post Office, the Community Library may be used.

Vice Mayor and Camp Verde resident Bruce George questioned Commission members about the inclusion of the Focus Future Plan within the General Plan and suggested the document become an attachment or addendum as it includes informative information that is pertinent to the General Plan. Chairman Davis indicated that the Focus Future Plan was indoctrinated into the General Plan but due to the detail included in the Focus Future Plan, it was the consensus of the Commission to not include the document as in attachment. Chairman Davis encouraged Vice Mayor George to submit his written request during the sixty (60) day review period for Commission to review and consider the request.

**There Will Be No Public Input On The Following Items:**

**9. Current Events**

There were no current events discussed.

**10. Staff Comments**

There were no staff comments.

**11. Adjournment**

On a motion by Burnside, seconded by Norton, the meeting adjourned at 7:17 pm.



Chairman B.J. Davis  
Planning & Zoning Commission



Michael Jenkins  
Community Development Director

**CERTIFICATION**

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Planning & Zoning Commission of the Town of Camp Verde during the Special Session of the Planning & Zoning Commission of the Town of Camp Verde, Arizona held on the 14<sup>th</sup> day of January, 2016. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 9<sup>th</sup> of February, 2016.



Marie Moore  
Recording Secretary