

**MINUTES
REGULAR SESSION
MAYOR AND COUNCIL
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
WEDNESDAY, August 6, 2008
6:30 P.M.**

APPROVED

Minutes are a summary of the actions taken. They are not verbatim.
Public input is placed after Council motions to facilitate future research.
Public input, where appropriate, is heard prior to the motion

1. **Call to Order**

The meeting was called to order at 6:30 p.m.

2. **Roll Call**

Mayor Gioia, Vice Mayor Hauser, Councilors Smith, Garrison, Kovacovich, Elmer and German were present.

Also Present: Town Manager Mike Scannell, Deputy Town Clerk Virginia Jones, Library Director Gerard Laurito, Parks & Recreation Director Lynda Moore, and Recording Secretary Margaret Harper.

3. **Pledge of Allegiance**

The Pledge was led by Kovacovich.

4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) **Approval of the Minutes:**

- 1) Special Session – July 23, 2008
- 2) Council Hears P&Z – July 23, 2008
- 3) Regular Session – July 16, 2008

b) **Set Next Meeting, Date and Time:**

- 1) August 20, 2008 at 6:30 p.m. – Regular Session
- 2) August 27, 2008 at 6:30 p.m. – Council Hears Planning & Zoning
- 3) September 3, 2008 at 6:30 p.m. – Regular Session
- 4) September 17, 2008 at 6:30 p.m. – Regular Session
- 5) September 25, 2008 at 6:30 p.m. – Council Hears Planning & Zoning

c) **Possible approval of Proclamation, declaring September 2008 as Grandparent/Elder Recognition Month by the Light Heart Foundation.**

(Resource: Mayor Gioia)

d) **Possible approval of and authorization to execute an Intergovernmental Agreement with Yavapai County Flood Control Services to fund local drainage improvements in the amount of \$415,524 to be used for reconstruction work on Finnie Flat Road, drainage ditch, and upstream detention ponds located within the Town of Camp Verde. (Staff Resource: Ron Long)**

e) **Possible approval of the 2008/2009 Library Service Intergovernmental Agreement with Yavapai County Library District to fund library services. (Staff Resource: Gerry Laurito)**

f) **Possible direction to staff to prepare a letter to the League of Cities & Towns requesting that they conduct training for Boards and Commissions at least two times per year. (Resource: Council Member Ron Smith)**

On a motion by Hauser, seconded by Smith, the Consent Agenda was unanimously approved as presented, with the exception of Items d) and e); the meeting of August 20, 2008 canceled; and the Minutes of July 16, 2008, Page 3, first paragraph, corrected from Project West to "Project Wet."; and noted that Councilor Elmer abstained from approval of the Minutes of July 16, 2008 since he was absent.

Town Manager Scannell pointed out a conflict regarding the meeting date of August 20th and it

was agreed that the Council meeting scheduled for that date is canceled, with those agenda items to be addressed instead on August 27th. Kovacovich also noted that the Council meeting set for September 25 should have correctly indicated September 24.

Garrison requested that Items d) and e) be pulled for separate consideration.

4.d) Possible approval of and authorization to execute an Intergovernmental Agreement with Yavapai County Flood Control Services to fund local drainage improvements in the amount of \$415,524 to be used for reconstruction work on Finnie Flat Road, drainage ditch, and upstream detention ponds located within the Town of Camp Verde.

4.e) Possible approval of the 2008/2009 Library Service Intergovernmental Agreement with Yavapai County Library District to fund library services.

On a motion by Hauser, seconded by Garrison, the Council unanimously approved **Items d) and e)**.

Staff was directed to work with the Town Clerk's office to revise the Council agenda action form to include a sign-off box by the attorney to acknowledge that he has read and approved a document and either has no changes to suggest, or enumerates suggested changes.

Mayor requested that the Check List to be used by Planning & Zoning, as recently directed, also include the provision acknowledging for Council information that documents have been reviewed and approved by the Town Attorney and are contained in the packets.

Garrison reiterated her ongoing concern that agreements presented for Council approval do not clearly indicate that the documents have been reviewed and approved by the Town Attorney. After discussion, Manager Scannell recommended that the Council agenda action form be revised to include a provision for the Town Attorney to confirm that he has read the document and either has no suggested changes to make, or enumerates recommended changes.

5. Call to the Public for Items not on the Agenda.

(Comments from the following individuals are summarized.)

Library Director Laurito distributed to the Council members copies of the Annual Report produced by the Yavapai Library Network.

Irene Peoble reminded the Council and the public of the Blood Drive at Basha's parking lot scheduled for August 14th from 12:00 noon to 5:00 p.m.

There was no further public input.

6. Council Informational Reports

Garrison said she had the pleasure of attending the tour given by the Yavapai-Apache Nation last Friday from 11:00 a.m. to 8:00 p.m.; she commented that what the Nation is doing for their people in connection with an endless list of facilities and services, including their health facility, fire department, police department, social services, family court, education, and housing is absolutely amazing. The entire day was a wonderful experience.

Kovacovich reported that he also enjoyed the Yavapai-Apache Nation tour, thanked the Nation for their hospitality, and pointed out that they are also trying to work with the various communities throughout the Valley.

German had attended the tour as well, and also publicly thanked the Tribe for an absolutely fascinating and educational experience.

Elmer reported that Youth Football started last week; he noted that school started today and reminded everyone to be aware of the children at the bus stops and to look out for their safety.

Hauser announced that the CCCVL library group is having a rummage sale on September 27th . Hauser also reported on the success of the community Night Out by the Marshal; it was well attended, and the Council members expressed their thanks to the Marshal for the event.

Gioia also publicly thanked the Yavapai-Apache Nation, and said he was amazed at the progress they have made in the past decade and the services they provide to their people who are also members of the Camp Verde community.

7. **Presentation by Jill McCutcheon of Sedona Recycles followed by discussion, consideration, and possible approval to renew the agreement for services. *This is a budgeted item in the General Fund, Non-Departmental. (Staff Resource: Lynda Moore)***
On a motion by Hauser, seconded by Elmer, the Council unanimously approved renewal of the agreement with Sedona Recycles for services.

Jill McCutcheon, representing Sedona Recycles, outlined the revised services set forth in the proposed new contract, changes made possible by the purchase of new equipment that will make it possible to provide recycling service five days a week that will include the addition of a second site, and a reduction in the monthly cost, among other service improvements. In response to Mayor Gioia, Ms. McCutcheon acknowledged that Sedona Recycles is aware that the equipment originally provided to the organization by the Town of Camp Verde and still in service does belong to the Town of Camp Verde. There was a brief discussion regarding the service that continues to be provided to the Town by Waste Management, although it may be necessary to relocate their equipment to another site.

There was no public input.

8. **Discussion, consideration, and possible assistance to the Downtown Merchants to sponsor a Block Party August 23, 2008 on Main Street. This may include, but not limited to Town equipment, and man-power. (Resource: Council Member Ron Smith)**
On a motion by Smith, seconded by Garrison, the Council unanimously directed staff to arrange for the Downtown Merchants use of Town tables, chairs, banner poles at Oasis and the Car Wash on Main Street, road closure signs, and any assistance from the Marshal's Office that might be available.

Smith reviewed the background of limiting the number of events sponsored by the Town to a total of three, the Town made a commitment to the community to participate in the transition for a period of time with equipment and related assistance; Smith introduced Ginger Mason for a presentation on behalf of the Downtown Merchants.

Ginger Mason explained that she represented the Camp Verde Merchant Committee that was formed to help with events that the Town had dropped, and that they do need help from the Town, beginning with the annual Block Party scheduled for August 23rd. Ms. Mason added that a list of the needed items had been included in the agenda packet, including road closure signs, barricades and the Marshal's Office assistance, and possibly two banner stations. The group has proposed to change the name of the event to the Camp Verde Summer Celebration Block Party.

The Council discussed and confirmed with Ms. Mason the list of requested items and assistance that she had outlined based on the activities planned for the event. Ms. Mason said that they also plan to have a drop-off booth for back-to-school donations. In connection with the request for assistance from the Marshal's Office, it was suggested that Lt. McDonnal be contacted to discuss possible assistance from their volunteers, the VIP's, as well. Parks & Recreation Director Moore offered to provide keys to the group to help with return of some of the equipment the evening the event ends.

Manager Scannell said that he would be meeting with Marshal Smith in the morning and would

bring up the issue regarding the requested safety assistance, and will report back to the Council.

There was no public input.

9. **Discussion, consideration, and possible award of contract for the development of a Community Park Master Plan. Consultants Olsson Associates, Project Design Consultants, and RBF Consulting were interviewed in a Special Session on July 29, 2008. This is a budgeted item in the General Fund. (Staff Resource: Lynda Moore)**
On a motion by Elmer, seconded by Hauser, the Council unanimously approved award of the contract for the development of a Community Park Master Plan to RBF Consulting.

Mayor Gioia said that the subject consultants had been interviewed as indicated, and added his hope that the entire community will participate in the design of the park during the planned intensive amount of public opportunities for input. There were comments from the members regarding their favorable impressions of all three entities, particularly RBF Consulting, followed by Director Moore's summary of the selection process for that final interview on July 29th.

PUBLIC INPUT

(Comments from the following individuals are summarized.)

Roger Doering requested confirmation that engineering or technical ability of the applicants had been addressed in terms of soil sampling in connection with the design process. *Council confirmed that the applicants had been fully staffed.*

Steve Hohulin was invited to speak on behalf of RBF consulting; he briefly summarized the work that could be performed by that entity, if selected, emphasizing the value of the public participation process.

Irene People asked if the subject of Green building had been discussed during the interview. *Council confirmed that it had, and that it will be part of the design input process..*

There was no further public input.

10. **Discussion, consideration, and possible selection of a Council member to serve as an Alternate Liaison to the Camp Verde Sanitary District.**
On a motion by Kovacovich, seconded by Elmer, the Council unanimously selected Ron Smith to serve as an Alternate Liaison to the Camp Verde Sanitary District.

The Council discussed with both Norma Garrison and Ron Smith whether either would be willing to serve as the Alternate Liaison; there were no other members who indicated they would be interested. Smith volunteered to serve, as did Garrison, with both acknowledging the pressure of the long hours traditionally demanded for such participation as well as the past length of time already invested by Garrison. German advised the members that the Board has recently resolved to limit the hours and number of meetings to be held., and added that he would appreciate the backup help.

PUBLIC INPUT

(Comments from the following individual are summarized.)

Robin Whatley said she would recommend Norma Garrison for the position since she believes that Mr. Smith has demonstrated that he has a conflict with the Sanitary District, a belief based on her experience participating in past District meetings.

There was no further public input.

(Note: Item 11 was addressed in advance of the agenda items that followed Item 6.)
Councilor Smith requested item #10:

11. **Discussion, consideration, and possible clarification of the roles of the Library**

Advisory Commission and the Citizens Committee for Camp Verde Library (CCCVL) relative to their role(s) in building a new library facility and in fund raising activities.

On a motion by Smith, seconded by Hauser, the Council voted unanimously to continue this Item 11 to the meeting of September 17th, as requested by the Library Chairperson.

Smith said that Library Chairperson Lisa Mina on behalf of the Library Advisory Commission had requested that this item be continued to September 17th. Gioia suggested that in the interim the members of the Library Commission spend some time together with CCCVL, and after discussion perhaps come back with a recommendation to Council on how both groups can work together toward the same objective.

There was no public input.

12. Call to the Public for Items not on the Agenda.

(Comments from the following individual are summarized.)

Roger Doering gave a comprehensive and technical explanation of misconceptions of the highly publicized changeover by TV stations in connection with a recent ruling regarding converting from analog to digital technology by February of 2009, and the stations in the Verde Valley that will not be affected by the new ruling, if they so choose. He will keep the public updated on the issue.

There was no further public input.

13. Advanced Approvals of Town Expenditures

a) There are no advanced approvals.

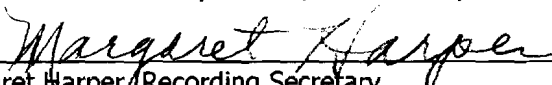
There were no advanced approvals.

14. Manager/Staff Report

Manager Scannell requested input from the members regarding their availability for the retreat tentatively set for September 4th so that the necessary arrangements may be made by his Assistant, Carol Brown. He suggested 2:30 p.m. until 9:00 p.m. as the time for the meeting to be held at Jackpot Ranch, the location proposed previously. After discussion, it was unanimously agreed to request Ms. Brown to make the arrangements for the meeting, as outlined, that no facilitator would be required, and that only the Mayor and Council members, the Town Manager and the Town Clerk would be in attendance.

15. Adjournment

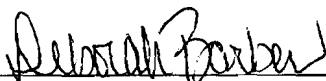
On a motion by Hauser, seconded by Garrison, the meeting was adjourned at 7:47 p.m.


Margaret Harper, Recording Secretary

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on the 6th day of August 2008. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 2 day of September, 2008.


Debbie Barber, Town Clerk