

MINUTES
Regular Session
THE PLANNING AND ZONING COMMISSION
TOWN OF CAMP VERDE COUNCIL CHAMBERS
THURSDAY FEBRUARY 4, 2010
6:30 PM

Minutes are a summary of the actions taken. They are not verbatim.
Public input is placed after Commission motions to facilitate future research.
Public input, where appropriate, is heard prior to the motion

1. Call to Order

The meeting was called to order at 6:30 p.m. with Vice Chairperson Hisrich presiding.

2. Roll Call

Vice Chairperson Hisrich, Commissioners Hough, Parrish, Buchanan and Norton were present; Chairperson Butner arrived at 6:38 p.m.; Commissioner Freeman was absent..

Also Present: Acting Community Development Director Mike Jenkins, Asst. Planner Jenna Owens, and Recording Secretary Margaret Harper.

3. Pledge of Allegiance

The Pledge was led by Hisrich.

4. Consent Agenda - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Commission so requests.

a. Approval of Minutes:

December 3, 2009 Special Session

b. Set Next Meeting, Date and Time:

As Needed

On a motion by Hough, seconded by Norton, the Consent Agenda was unanimously approved as presented.

A recess was called at 6:36 p.m.; the meeting was called back to order at 6:39 p.m.; Chairperson Butner presided over the remainder of the meeting.

5. Call to the Public for Items not on the Agenda

There was no public input.

6. Election of Chairman and Vice Chairman.

On a motion by Parrish, seconded by Hough, the Commission unanimously reelected **Joe Butner** as **Chairman**.

On a motion by Hough, seconded by Buchanan, the Commission unanimously reelected **Jim Hisrich** as Vice **Chairman**.

With only a brief discussion, nominations were made for Chairman and Vice Chairman, voted upon, and offices filled accordingly.

7. Discussion on General Plan Amendment and Zoning Map Change.

There was no action taken.

Acting Community Development Director Mike Jenkins advised the Commission that instead of holding the subject discussion at this meeting, staff has worked out a more productive approach that will provide the members the opportunity to suggest what they consider the most important topics to discuss. After some discussion regarding the current project to rewrite the P&Z Ordinance, including streamlining the Design Review process, Jenkins confirmed that staff will compile a list of topics from the members' input. The list will be e-mailed to each member for review, to be agendaized and discussed at a later meeting, possibly in March.

8. Commission Informational Reports:

Buchanan noted the upcoming Pecan, Wine and Antiques Festival next week; he has volunteered to serve on the security detail.

9. Staff

Asst. Planner Owens reminded everyone of the next scheduled Neighborhood meeting on February 17 in connection with the Ordinance revision; she encouraged everyone to attend, observe and give input.

10. Adjournment

On a motion by Parrish, seconded by Buchanan, the meeting was adjourned at 6:50 p.m.

Joe Butner, Chairman

Planning & Zoning

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Planning & Zoning Commission of the Town of Camp Verde during the Regular Session of the Planning & Zoning Commission of the Town of Camp Verde, Arizona, held on the 4th day of February 2010. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2010.

Margaret Harper, Recording Secretary