

MINUTES DRAFT
Special Session
THE PLANNING AND ZONING COMMISSION
TOWN OF CAMP VERDE COUNCIL CHAMBERS
THURSDAY January 27, 2011
6:30 PM

Minutes are a summary of the actions taken. They are not verbatim.
Public input is placed after Commission motions to facilitate future research.
Public input, where appropriate, is heard prior to the motion

1. **Call to Order**
The meeting was called to order at 6:30 p.m.

2. **Roll Call**
Chairperson Butner, Vice Chairperson Hisrich, Commissioners Buchanan, Parrish, Hough and Norton were present. Commissioner Freeman was absent.

Also Present: Acting Community Development Director Mike Jenkins, and Recording Secretary Jenna Owens.

3. **Pledge of Allegiance**
The Pledge was led by Chairman Butner.

4. **Consent Agenda** - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Commission so requests.
 - a. **Approval of Minutes:**
None
 - b. **Set Next Meeting, Date and Time:**
As NeededOn a motion by Norton, seconded by Buchanan, the Consent Agenda was unanimously approved as presented.

5. **Call to the Public for Items not on the Agenda**
There was no public input.

6. **Public Hearing, Discussion and Possible recommendation to the Town Council by the Town of Camp Verde Planning & Zoning Commission to abandon and revert to acreage the Silverado Subdivision at Simonton Ranch;** which also includes the abandonment of all roadways, easements and common areas of the subdivision as evaluated by the Commission based on a Draft Abandonment and Reversion Plat as prepared under the direction of the Town Council.
On a motion by Hisrich and seconded by Hough, the Commission voted 6-0 to recommend that Council approve the Silverado Subdivision Abandonment and Reversion to Acreage Plat as prepared under the direction of the Town Council, which also includes the abandonment of all roadways, easements and common areas of the subdivision. Commissioner Freeman was absent.

STAFF PRESENTATION

Jenkins reviewed the background and stated that there have been no improvements to or lots sold for the Silverado Subdivision. Staff has met with a representative from Investors Mortgage Holder Special Asset NT 228, LLC.

Chairman Butner inquired if a certified letter had been sent to the current owner and asked if we had received a signed receipt for the letter.

Jenkins acknowledged that this process had been completed prior to the meeting.

Jenkins stated that the letter was sent to Investors Mortgage Holder Special Asset NT 228, LLC on January 11, 2011 and that the letter advised that the Abandonment of Reversion to Acreage Plat would be going before the Commission for recommendation on January 27, 2011 and to the Town Council for final approval/denial on February 16, 2011.

Chairman Butner inquired who was on the Council at the time of the Final Plat approval for the Silverado Subdivision as he was not on the Planning & Zoning Commission at the time. Jenkins also reiterated that he was not working for the Town of Camp Verde at the time of the Final Plat approval. But if necessary, Jenkins would research that information. Chairman Butner stated that it would not be necessary.

PUBLIC HEARING AND COMMISSION DISCUSSION

The Commission discussed briefly the problems with the current subdivision and agreed that the reversion to acreage would be a wise decision and that a recommendation of approval should be forwarded to Council.

7. Commission Informational Reports:

Buchanan mentioned that the Chamber of Commerce is having a Mixer this evening from 6:00 pm to 8:00 pm to celebrate their 30 years. Several of the Commission were going to attend after the meeting.

8. Staff

None

9. Adjournment

On a motion by Norton, seconded by Parrish, the meeting was adjourned at 6:48 p.m.

Joe Butner, Chairman

Planning & Zoning

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Planning & Zoning Commission of the Town of Camp Verde during the Regular Session of the Planning & Zoning Commission of the Town of Camp Verde, Arizona, held on the 27th day of January 2011. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2011.

Jenna Owens, Recording Secretary