

DRAFT MINUTES
WORK SESSION – GENERAL PLAN UPDATE
PLANNING & ZONING COMMISSION
TOWN OF CAMP VERDE
COUNCIL CHAMBERS · 473 S. MAIN STREET ROOM 106
THURSDAY, AUGUST 13, 2015 at 6:00 p.m.

Minutes are a summary of the discussion. They are not verbatim.
Public input is placed after Commission discussion to facilitate future research.

1. Call to Order

Chairman B. J. Davis called the meeting to order at 6:30 p.m.

2. Roll Call

Chairman B. J. Davis, Vice Chairman Chip Norton, Commissioner Jim Hisrich, Commissioner Greg Blue, Commissioner Howard Parish, and Commissioner Bob Burnside are present.
Commissioner Dave Freeman was not present.

Also Present

Community Development Director Michael F. Jenkins, Assistant Planner Jenna Owens, Residential Plans Examiner/Permit Tech. Kendall Welch, Tony Gioia, Linda Stitzer, and Recording Secretary Lynn Riordan.

3. Pledge of Allegiance

Commissioner Parrish led the pledge.

4. Consent Agenda:

a. **Approval of Minutes: July 23, 2015 Special Session**

b. **Set Next Meeting Date and time: August 27, 2015 General Plan Work Session**

It was the consensus of the Commission to approve the Consent Agenda, with typographical errors to be corrected.

5. Discussion of General Plan Schedule and necessity for a quorum

Chairman Davis advised that the Commission is slightly behind scheduled with the General Plan, however, if the Commission can address and complete all matters on the agenda tonight, a quorum is present and all matters on the August 27 Agenda can be addressed and completed, the Commission will be back on schedule. Chairman Davis requested that the Commission advise Jenna of their schedules in advance of any scheduled Commission meetings to insure a quorum will be available. Commissioner Davis stated he would like to set up joint meetings with the Council (retreats), with potential dates of September 18, October 16, November 20, 2015 and January 8, 2016. A quorum is not required, or necessary, for any joint meetings (retreats) with the Council.

6. Discussion, Public Input and Commission Consensus for Chapter 2 History & Culture Goal A, A7.

Chairman Davis advised that Sub-Committee members were present and the Sub-Committee had reviewed the Chapter 2 History & Culture Goal A, A7.

CHAPTER 2, HISTORY & CULTURE GOAL A, A7: It was the CONCENSUS of the Commission to approve the changes as submitted, and adopt as amended.

7. Discussion, Public Input and Commission Consensus for Chapter 11 Water Resources.

Chairman Davis advised that the Sub-Committee, and Ms. Stitzer, had reviewed Chapter 11 Water Resources. The proposed changes have been presented to the sub-committee. (Attachment – All print in black is original, yellow and red indicated recommended revisions/amendments.) Commissioner Burnside requested a copy of the original 2005 General Plan to compare to the proposed Chapter 11 Water Resources. Copies of the 2005 General Plan were made and handed out to the Commission.

It is the CONCENSUS of the Commission to approve the VISION STATEMENT as presented.

It is the CONCENSUS of the Commission to approve the PURPOSE as presented, **striking** the A.R.S. citation in parenthesis the first sentence, and replacing *communities* with *Camp Verde*.

Chairman Davis requested that each Commissioner review the revisions PURPOSE and INTRODUCTION, 2005 version and the current proposed version, and be prepared to discuss format, additions or relocation of statements contained in the Purpose and Introduction sections. Additionally, discussion covered the potential need for formatting Chapter 11 to include footnotes citations to provide statistical information, verification and identifying the source(s) that the Town has relied upon.

Introduction, Page 1 Paragraphs Mr. Gioia advised that details and statistics contained in Chapter 11 were compiled from approved studies and statistical reports.

It is the CONCENSUS of the Commission to approve INTRODUCTION Pages 1 through 8 as presented with the following amendments or corrections:

Page 2 Paragraph 2, Correct typographical error to read ...management **within** the town limits, ...

Page 2 Paragraph 3, Replace last sentence to read: The Town of Camp Verde **is moving** in this direction.

Page 2 Paragraph 4, Add: "Water Demand and Conservation Assessment for the Town of Camp Verde" **that was adopted by Town Council in July of 2014.**

Page 2 Paragraph 5, Replace second sentence to read: The Town acquired the Camp Verde Sanitary District in 2013, and plans to use **treated** effluent as a future **non-potable** water supply.

Page 3 Paragraph 1, Split paragraph into two sentences for easier reading.

Page 3 End of Paragraph 1 Delete NOTE: an acre-foot = 325,851 gallons, enough water to fill an acre to a depth of one foot – Move this information to below Figure 1.

Page 3 Figure 1 – In addition to shaded/colored pie, number each category/pie.

Page 3 Paragraph 2, Rework the last sentence to tie into the Table 1 on Page 4.

Page 4, No corrections or amendments

Page 5 Paragraph 1, Add **See Figure 1 on Page 3** in first sentence ... and agricultural irrigation, **See Figure 1 on Page 3**, and accounts for ...

Page 5 Paragraph 3 Replace the word *reaches* with **sections** in the second sentence.

Page 6 Paragraph 1 – Add this information to a footnote/citation.

Page 6 Table 2 - Column Pumpage (acre-feet) add **per year**, Column Deliveries (acre-feet) add **per year**, and replace title of last column from Per Capita to **GPPPD** and add definition of GPPPD below Table 2 in Notes: **GPPPD = Gallons Per Person Per Day.**

Page 6 Table 2 Notes – Tie table notes to individual boxes in table for easier referencing.

Page 6 – Last paragraph, Second sentence add ... for new development within some **parts**, but not all of Camp Verde. Add sentence: **Certain providers, including Verde Lakes and Yavapai Apache Nation, are not required to demonstrate adequacy to Arizona Department of Water Resources.**

Page 6 Last paragraph – Delete last sentence.

Page 6 Last paragraph - After Commission discussion, Linda Stitzer stated she would re-write the end of this paragraph for clarity regarding authorities, mandates, and enforcement for adequacy, or the absence thereof, and present it for consideration by the Commission at the next Regular Work Session.

Page 7 Paragraph 1 Sentence 3 Add ...that would expand reuse opportunities **such as those for turf irrigation and other non-potable uses.**

Page 7 Paragraph 2 Correct typographical error adding (at end of paragraph) a colon :

Page 7 Paragraphs 3 and 4 – Add indentation to paragraphs.

Page 8 Paragraph 1 Sentence 1 Add ... it possible to reuse **treated** effluent.

Page 8 Paragraph 2 Sentence 5 Add, Improving large **scale** landscape ...

Page 8 Paragraph 2 Last sentence Add ... infiltrating storm water and **treated** effluent to the aquifer, ...

Insert cost chart. After commission discussion, Linda Stitzer stated she would present a Cost Chart showing examples of cost for loss of water and/or potential savings after repairs/replacement of leaking faucets, regular vs low-flow toilets, etc.

Page 8 Water resource goals and implementation strategies

Page 8 Paragraph 3, A, Goal: Rewrite to read: **Preserve and enhance the Town's unique water resources: Verde River, creeks and associated riparian areas, groundwater and irrigation ditches.**

Page 8 Paragraph 3 A.1, Add ... water, rainwater and **treated** effluent.

After Commission discussed, it was the consensus of the Commission to insert/add the word **treated** before effluent in all applications in this Chapter.

8. **Attendance at next meeting August 27, 2015 P&Z General Plan Work Session.**

Chairman Davis requested each Commissioner contact Jenna and advise of their availability for the August 27, 2015 General Plan Work Session, as a quorum will be needed to finish review of Chapter 11 Water Resources and other General Plan matters.

Adjournment. Commissioner Parrish made a motion to adjourn the meeting at 8:02 p.m. Motion seconded by Commissioner Hisrich. Motion passed unanimously.

Chairman B. J. Davis

Michael Jenkins – Community Development Director

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Planning and Zoning Commission of the Town of Camp Verde during the Work Session held on August 13, 2015. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2015.

Lynn Riordan, Recording Secretary