

ACTIONS TAKEN
REGULAR SESSION
MAYOR AND COUNCIL
TOWN OF CAMP VERDE COUNCIL CHAMBERS
WEDNESDAY, OCTOBER 7, 2009
6:30 P.M.

4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) **Approval of the Minutes:**

- 1) Council Hears Planning & Zoning Matters – September 23, 2009
- 2) Regular Session – September 16, 2009
- 3) Special Session – September 16, 2009

b) **Set Next Meeting, Date and Time:**

- 1) October 21, 2009 at 6:30 p.m. – Regular Session
- 2) October 28, 2009 at 6:30 p.m. – Council Hears Planning & Zoning Matters
- 3) November 4, 2009 at 6:30 p.m. – Regular Session
- 4) November 18, 2009 at 6:30 p.m. – **COMBINED** Regular Session & Council Hears Planning & Zoning Matters
- 5) November 25, 2009 at 6:30 p.m. – Council Hears Planning & Zoning Matters – **CANCELLED**

c) **Possible approval of Resolution 2009-789 a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, adopting the Town of Camp Verde Small Area Transportation Study.** This item was presented and discussed at the 9-23-09 meeting. A full copy of the study is available online at www.cvaz.org Staff Resource: Ron Long

d) **Discussion, consideration, and possible approval of Resolution 2009-788, a resolution of Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, supporting the public planning efforts regarding the future use and management of the area described as the Verde Front located within the Prescott National Forest including the Greenway Corridor of the Middle Verde River as managed by Arizona State Parks.** Staff Resource: Mayor and Council

On a motion by Kovacovich, seconded by Garrison, the Consent Agenda was unanimously approved as presented, with the exception of Items 4.c) and 4.d).

4.c) **Possible approval of Resolution 2009-789 a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, adopting the Town of Camp Verde Small Area Transportation Study.**

On a motion by Baker, seconded by Whatley, the Council unanimously approved Resolution 2009-789, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, adopting the Town of Camp Verde Small Area Transportation Study.

4.d) **Discussion, consideration, and possible approval of Resolution 2009-788, a resolution of Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, supporting the public planning efforts regarding the future use and management of the area described as the Verde Front located within the Prescott National Forest including the Greenway Corridor of the Middle Verde River as managed by Arizona State Parks.**

On a motion by Kovacovich, seconded by Garrison, the Council voted 5-2 to continue Item 4.d) until the Council has further information; with 'no' votes by Roulette and German.

Staff was directed to obtain and provide more information for the Council pertaining to this item and bring it back.

5. **Council Informational Reports.**

Whatley reported on the appreciation expressed for the attendance of the Council members at the Colonel's Daughter event.

Kovacovich requested that staff include an agenda item on the October 21st meeting for Council to receive a report from CCCVL on their fund-raising activities for the Library.

Garrison reported on the NACOG tourism event to be hosted in Page, Arizona next month, and the work being completed by the NACOG Economic Development Committee, possibly by December, on the 5-year plan. Garrison also commented on the Colonel's Daughter event.

Burnside commented on the Colonel's Daughter event, and his attendance with Garrison at the NACOG meeting. Burnside also shared interesting information on what he had learned about the promotion of communities in Maricopa County through a special website.

Burnside also announced that the following **Item 14** regarding Special Events has been removed from the Agenda to a future date.

6. **Call to the Public for Items not on the Agenda.**

(Comments from the following individual are summarized.)

Shirley Brinkman commented on the very enjoyable Lil' Guy and Lil' Gal event on Saturday.

There was no further public input.

7. **Chamber of Commerce Executive Director Tracie Schimikowsky will introduce Walgreen's Store Manager Tammy Bergman, thus affording Council members the opportunity to welcome Ms. Bergman to the community.**

There was no action taken.

8. **Possible setting of a date and time for Council members to tour Parcel #15 of the Homestead PAD. Council may consider at some future date, the possibility of acquisition of this parcel for use as a park. The site is located at the corner of Homestead Parkway and Davidson Drive.** Staff Resource: Mayor and Council

On a motion by German, seconded by Baker, the Council unanimously directed staff to post a public notice that a majority of Council may be present during a tour of the property located at the corner of Homestead Parkway and Davidson Drive on Wednesday, November 4, 2009 at 4:00 p.m.

9. **Discussion, consideration, and possible approval and direction to the manager to agendize an item on November 4, 2009 during which David C. Roberts, Manager of Water Rights and Contracts for Salt River Project (SRP) can make a presentation to Council with respect to the Status of Town of Camp Verde water rights.** Staff Resource Michael Scannell

On a motion by German, seconded by Garrison, the Council unanimously directed the Town Manager to agendize an item on November 4, 2009 during which David C. Roberts, Manager of Water Rights and Contracts for Salt River Project (SRP) can make a presentation to Council with respect to the status of Town of Camp Verde water rights.

10. **Discussion, consideration, and possible approval to set policy and provide guidance to the manager relative to the matter of settling (collecting) back transaction privilege taxes with respect to individual and commercial property rentals.** Staff Resource: Michael Scannell

On a motion by German, seconded by Baker, the Council unanimously directed the Town Manager to start enforcement of the TPT, which represents Transaction Privilege Taxes, effective January 1, 2010, with respect to individual and commercial property rentals.

Scannell will brief Mr. Zelechowski on the action taken by Council tonight; Zelechowski will send letters to all owners of residential and commercial units informing them of such action, indicating the January 1 implementation date and strict enforcement to follow.

PUBLIC INPUT

There was no public input.

11. **Discussion, consideration, and possible direction to staff to schedule a work session with Dava Hoffman, Richard Counts and members of the Zoning Ordinance Rewrite Committee (ZORC) on October 21, 2009 from 4:00 p.m. to 6:00 p.m. in order to discuss the draft diagnostic report with respect to the land use code rewrite project.** Staff Resource: Michael Scannell

On a motion by Baker, seconded by Garrison, the Council unanimously directed staff to schedule a work session with Dava Hoffman, Richard Counts and members of the Zoning Ordinance Rewrite Committee (ZORC) and Technical Advisory Committee members, and members of other entities as well, on October 21, 2009 from 4:00 p.m. to 6:00 p.m.

A recess was called at 7:59 p.m.; the meeting was called back to order at 8:12 p.m.

12. **Discussion, consideration, and possible approval of Resolution 2009-785, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, approving an Intergovernmental Agreement with the Office of Manufactured Housing for enforcement of installation standards.** Staff Resource: Mike Jenkins

On a motion by Baker, seconded by Kovacovich, the Council unanimously approved Resolution 2009-785, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, approving an Intergovernmental Agreement with the Office of Manufactured Housing for enforcement of installation standards.

13. **Discussion, consideration, and possible approval of Resolution 2009-776, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona adopting fees for Town services.** Staff Resource: Virginia Jones.

On a motion by Garrison, seconded by German, the Council unanimously approved Resolution 2009-776, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona adopting fees for Town services, **with the recommendations of staff.**

Staff will report back to Council on findings by Marshal Smith regarding data on animal adoption fees, when available, as well as further research requested on permit fees, as discussed, for consideration of possible fee adjustments.

14. **Discussion, consideration, and possible approval of Resolution 2009-781, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, approving and adopting the "Special Event Permit Process and Handbook".** Staff Resource: Virginia Jones
(Note: The Mayor announced previously that this item was removed from the Agenda to a future date.)

Councilor German requested the following item:

15. **Discussion, consideration, and possible direction to the Town Manager to investigate possible alternatives for reorganization of the Human Resources Director position.**
Staff was directed, at their convenience, to look into possible alternatives for reorganization of the Human Resources Director position, by a 4-2 consensus, with Whatley, Kovacovich, Garrison opposed.

Councilor Garrison requested the following item:

16. **Discussion and update regarding the investigation with the State Board of Accountancy that the Town Council requested relative to the auditing standards, and the due diligence practices employed by the Town's prior external Auditor (Cronstrom and Osuch) in completing an audit of the Town's financial statements for the period ended June 30, 2006, as well as the conduct of the Town's prior Finance director vis a vis his role in disclosing certain information to the external auditor for his use in completing the Town's audit for the period in questions.**
There was no action taken.

Councilor Garrison requested the following item:

17. **Discussion, consideration, and possible direction to staff regarding miscellaneous property owned by the Town and stored at various locations around Town and including storage on Industrial Drive. This may include, but not limited to compiling a list of unused property, and direction to staff regarding disposing of items.**
On a motion by Garrison, seconded by German, the Council unanimously directed staff to compile a list of all unused property owned and stored at various locations around Town, including recommendations from staff on items to retain or dispose of, and bring back to Council for review.

18. **Call to the Public for Items not on the Agenda.**
There was no public input.

19. **Advanced Approvals of Town Expenditures**
a. **There are no advanced approvals.**
There were no advanced approvals.

20. **Manager/Staff Report**
Scannell briefly reported on the status of the recent theft of two air conditioning units from the old Marshal's office building, at an estimated value of \$6,000.

21. **Adjournment**
On a motion by German, seconded by Baker, the meeting was adjourned at 9:44 p.m.