

**ACTIONS TAKEN  
REGULAR SESSION  
MAYOR AND COUNCIL  
COUNCIL CHAMBERS  
WEDNESDAY, October 21, 2009  
6:30 P.M.**

4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.
- a) **Approval of the Minutes:**
    - 1) Regular Session – October 7<sup>th</sup>, 2009
    - 2) Special Session – October 7<sup>th</sup>, 2009
    - 3) Executive Session – October 7<sup>th</sup>, 2009 (recorded)
  - b) **Set Next Meeting, Date and Time:**
    - 1) October 28, 2009 at 6:30 p.m. – Council Hears Planning & Zoning Matters
    - 2) November 4, 2009 at 6:30 p.m. – Regular Session
    - 3) November 18, 2009 at 6:30 p.m. – **COMBINED** Regular Session & Council Hears Planning & Zoning Matters
    - 4) November 25, 2009 at 6:30 p.m. – Council Hears Planning & Zoning Matters – **CANCELLED**
    - 5) December 2, 2009 at 6:30 p.m. – **COMBINED** Regular Session & Council Hears Planning & Zoning Matters
    - 6) December 16, 2009 at 6:30 p.m. – Regular Session
    - 7) December 23, 2009 at 6:30 p.m. – Council Hears Planning & Zoning Matters - **CANCELLED**
  - c) **Possible approval of Proclamation declaring October as Community Planning Month.** Staff Resource: Mike Jenkins
  - d) **Possible approval of the transfer of the budget appropriation for DSL, expenses appropriated in the General Fund Municipal Court’s budget (line item 01-20-30-7065) to the Magistrate’s Special Revenue Fund Fill the Gap line item (05-60-68-7651).** Staff Resource: Lisa Elliott
  - e) **Possible approval of Agreement for Contracted Services and Municipal Lease with the Camp Verde Historical Society for Museum spaces, services, and historical preservation.** Staff Resource: Michael Scannell
  - f) **Possible approval of Qwest T-1 Line Agreement and authorization for the Town Manager to execute the agreements.** This is a budgeted item in the General Fund. Staff Resource: Michael K. Scannell
  - g) **Possible approval of the three (3) year Microsoft Agreements for licensed computer software and authorization for the Town Manager to execute the agreements.** This is a budgeted item in the General Fund. Staff Resource: Michael K. Scannell
  - h) **Possible approval of the transfer of \$7,589 from the budget appropriation for Incode Software (03-50-00-5310) in the Capital Improvement Projects (CIP) Fund to the Computer/Networking Infrastructure Upgrades (03-50-00-5300) line item also in the CIP Fund.** This is a budgeted item in the General Fund. Staff Resource: Lisa Elliott
- On a motion by German, seconded by Baker, the Consent Agenda was unanimously approved as presented.
5. **Council Informational Reports.**
- German** reported on her attendance at the Chamber of Commerce meeting on October 15<sup>th</sup>; representatives from the State Office of Tourism toured Camp Verde; Tracie Schimikowsky maintained a booth at the Media Marketplace in Scottsdale last Thursday, handing out mementos of Camp Verde. The Chamber will be hosting an Angel Tree for Seniors, and also Lightheart; the Casino now has video conferencing capability for up to 500 people.
- Baker** telephonically attended the NACOG Area Council on Aging; upcoming budget cuts will affect many senior citizens; the Verde Valley Water Festival will be held tomorrow with 5<sup>th</sup> Grade classes around the Valley participating at Dead Horse State Park, beginning at 9:15 a.m.
- Burnside** said that Ms. Schimikowsky will be giving a presentation tomorrow on the Town of Camp Verde to NACOG. Burnside cautioned everyone to help avoid the swine flu by washing your hands. Remember to support your local merchants.
6. **Call to the Public for Items not on the Agenda**  
There was no public input.
7. **Presentation by Casey Osborne, CEO and Randall Hauk, Owner/Managing Partner of Oracle Healthcare & Center for Family Medicine, relative to opening a full-time medical practice the first week of November 2009 with 5 physicians, providing services in both Camp Verde and Cottonwood.** Staff Resource: Michael K. Scannell  
There was no action taken.
8. **Discussion, consideration and possible authorization for the manager to proceed in engaging Architect Joel Westervelt, for an amount of \$1,500, to complete a feasibility study and elevation sketch of the Rio Verde Plaza building for possible future expansion of Town Facilities.** *This is an unbudgeted item.* Staff Resource: Michael K. Scannell  
On a motion by Baker, seconded by German, the Council unanimously authorized the Manager to proceed in engaging Architect

Joel Westervelt, for an amount not to exceed \$1,500, to complete a feasibility study and elevation sketch of the Rio Verde Plaza building.

Vice Mayor Kovacovich requested the following item.

9. **Discussion and update by Linda Harkness, spokesperson for Citizens Committee for Camp Verde Library (CCCVL), followed by discussion regarding the progress CCCVL has made relative to fundraising efforts for the Camp Verde Community Library.**

There was no action taken.

10. **Presentation and possible discussion of the quarterly reports from the following:** Note: These Commission minutes covering the last quarter were provided to Council in the monthly reports and are also available in the Clerk's Office and online.

- a. **Board of Adjustments**
- b. **Design Review Board**
- c. **Planning & Zoning Commissions**
- d. **Chamber of Commerce**

There was no action taken.

11. **Discussion, consideration and possible approval of an amendment to the original agreement's scope of work (attached herewith) between FOUR-D LLC, (Peter de Blanc) a telecommunications Consultant, and the Town of Camp Verde adding computer, network, and telecommunications hardware & software implementation, configuration, routine operational activities and user education and training at a cost of \$60.00 per hour and deleting the cap of \$5,100 relative to the assessment phase of the agreement. *This is a budgeted item in the General Fund. Staff Resource: Michael K. Scannell***  
On a motion by Whatley, seconded by Kovacovich, the Council unanimously approved an amendment to the original agreement's scope of work between FOUR-D LL.C. (Peter de Blanc) a telecommunications Consultant, and the Town of Camp Verde adding computer, network, and telecommunications hardware & software implementation, configuration, routine operational activities and user education and training at a cost of \$60.00 per hour and deleting the cap of \$5,100 relative to the assessment phase of the agreement.

Scannell advised the Council that he and Ms. Elliott, once a preliminary analysis of the projected cost is made, will be coming back to Council with that estimate, which will be a significant amount.

12. **Discussion, consideration, and possible direction to staff to limit access to the Downtown Park – Townsite Modular Restrooms.** Staff Resource: Ron Long

On a motion by Whatley, seconded by Baker, the Council unanimously directed staff to close access to the Downtown Park-Townsite Modular Restrooms after 5:00 p.m. on weekdays, and limit access requiring a financial deposit for cleaning and damage for personal events on weekends, signing out a Not-To-Be-Duplicated key through the Public Works Department.

Public Works Director Ron Long was requested to look into the problem of no drinking water being available at the Town fountains.

Long requested that Item 13 be removed from the agenda, and that Item 16 be continued to a meeting when Councilor Garrison will be in attendance.

13. **Discussion, consideration, and possible award of contract to replace two heating/air conditioning units on the gymnasium.** Staff Resource: Ron Long

The Council unanimously agreed to remove Item 13 from the Agenda.

A recess was called at 8:09 p.m.; the meeting was called back to order at 8:22 p.m.

14. **Discussion, consideration and possible approval of Resolution 2009-794, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, adopting the revised Camp Verde Community Library Policies and Procedures.** Staff Resource: Gerard Laurito

On a motion by Baker, seconded by Kovacovich, the Council unanimously approved Resolution 2009-794, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, adopting the revised Camp Verde Community Library Policies and Procedures.

15. **Discussion, consideration, and possible approval of Resolution 2009-792 a resolution of the Mayor and Common**

**Council of the Town of Camp Verde, Yavapai County, Arizona, adopting the new personnel manual handbook.** *Staff Resource: David Smith*

On a motion by German, seconded by Baker, the Council unanimously approved Resolution 2009-792, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, adopting the new personnel manual handbook.

Councilor Garrison requested the following item:

16. **Discussion, consideration, and possible direction to staff regarding the operation of the weight room. This may include, but not limited to closing of the weight room.**  
The Council unanimously agreed to continue this item to a meeting at which Councilor Garrison will be available.
17. **Discussion, consideration and possible approval of Resolution 2009-791, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, approving and adopting the Intergovernmental Agreement ("IGA") between the Town of Camp Verde ("Town") and the Arizona State Parks Board ("Board") allowing the Town to provide funding for Fort Verde State Historic Park ("Park") in order to support the staffing of the park. *This is an unbudgeted item not to exceed \$16,000. Staff Resource: Michael K. Scannell***  
On a motion by German, seconded by Baker, the Council unanimously approved Resolution 2009-791, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, approving and adopting the Intergovernmental Agreement ("IGA") between the Town of Camp Verde ("Town") and the Arizona State Parks Board ("Board") allowing the Town to provide funding for Fort Verde State Historic Park ("Park") in order to support the staffing of the park.
18. **Call to the Public for Items not on the Agenda.**  
There was no public input.
19. **Advanced Approvals of Town Expenditures**
  - a. **There are no advanced approvals.**  
There were no advanced approvals.
20. **Manager/Staff Report**  
There was no Manager/staff report.
21. **Adjournment**  
On a motion by Baker, seconded by German, the meeting was adjourned at 8:47 p.m.