

**MINUTES
WORK SESSION
MAYOR and COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main Street, Room 106**

**WEDNESDAY, OCTOBER 10, 2007
6:30 P.M.**

1. **Call to Order**

The meeting was called to order at 6:30 p.m.

2. **Roll Call**

Mayor Gioia, Councilors Smith, Kovacovich, Elmer and Parry were present; Vice Mayor Hauser and Councilor Garrison were absent.

Also Present: Town Manager Mike Scannell, Community Development Director Nancy Buckel, Parks & Recreation Director Lynda Moore, Library Director Gerry Laurito, Housing Director Matt Morris, Deputy Town Clerk Virginia Jones, and Recording Secretary Sharon McCormick.

3. **Pledge of Allegiance**

The Pledge was led by Smith

4. **Presentation and discussion of the Quarterly Reports with the following commissions, boards, and committees:**

- a. **Board of Adjustment:** topics may include, but not be limited to, hearings and decisions that the Board made during the past quarter.

Hank Hoover gave a brief over-view, stating that only one hearing was held during this quarter. Mr. Hoover stated the Planning and Zoning Department is doing a great job, and when the department does the job, the hearings are very minimal. Ron Smith noted the Council requested the work session for a give and take and questioned if the Council could provide any help, Hoover responded the Board of Adjustments only has to meet when the applicant does not agree with the Department and meetings are few and far between

- b. **Trails & Pathways Commission:** topics may include, but not be limited to, trails policy, new trails on trailheads, and Forest Service liaison.

This item was heard last due to the unavailability of the Chair. Perry Haddon stated the Commission meets the 2nd Tuesday of every month. He reviewed his written report, which is attached and becomes a permanent part of the minutes. Council questioned why there was a vacancy when Will Hill had been appointed. Haddon explained that once he was appointed, Hill spoke with his supervisor and was told it would be a conflict of interest and he was unable to accept the appointment. Haddon stated the Commission is scheduling a work session to work on the policies and discuss the closure of the forest roads.

Public Input:

Hank Hoover asked if Council had considered inviting Coconino Forest Service to a Council meeting to explain why the forest roads are being closed.

- c. **Parks & Recreation Commission:** topics may include, but not be limited to, events held during the past quarter, Black Bridge Park, grant funding, budget, and goals and objectives.

Trapper Moore gave an overview of his written report, which is attached and becomes a permanent part of the minutes. Moore also stated they are trying to open the lines of communication with the

Chamber of Commerce and noted the Commission has been working to develop and implement a Youth Commission. In September, approximately 10 youth met for the very first meeting. Moore commented the commission has scheduled work session to set goals and objectives for the Department and the Commission, and would like to schedule a work session with Council.

Public Input:

Linda Buchanan stated she works for Yavapai College and explained that she has experience with the summer program, and offered to work with Parks and Recreation. The College motto is "our College, our Community".

Kathy Davis commented she was the Superintendent with Parks Service and stated Montezuma Castle, Montezuma Well and Tuzigoot National Monument all have a Junior Ranger program that maybe could be worked into the summer program. She also stated they do long range planning and plan a year out.

Council thanked the Commission for the hard work and especially for attempting to open the lines of communication with the Chamber of Commerce.

- d. **Planning & Zoning Commission:** topics may include, but not be limited to, Design Review liaison and various zoning recommendations made to Council over the past quarter.

Dave Freeman stated the Planning & Zoning Commission has spent many hours working on correcting the language in sections 108 and 109 of the Planning & Zoning Ordinance. Freeman stated the revisions are close to being ready for public hearings. Freeman noted he was just elected as Chair person and has some ideas on how the commission can become pro-active instead of reactive.

- e. **Design Review Board:** topics may include, but not be limited to, hearings and decisions that the Board made during the past quarter.

Jim Binick presented the written quarterly report, which is attached and will become a part of the permanent record. A few Council members questioned the criteria the Board was using and asked the Board to consider being more critical; stating the vision for the future is a western flavor. Kovacovich noted that the Council wanted the Design Review Board to be independent of Council and now Council is attempting to tell them what to do. It was agreed a work session will be scheduled with the Town Council and the Design Review Board.

Public Input:

Linda Buchanan stated as a business owner on Main Street for many years, she never had a visitor state they would or would not return to Camp Verde if it looked more western. Buchanan commented there is no right or wrong way to describe western and does not want the Council to loose sight and does not want to see fake western.

Jeremy Bach commented that he agrees with Buchanan and believes the process could be streamlined and perhaps a point schedule could be developed. Bach agreed a work session with Council would be a great idea.

- f. **Library Advisory Commission:** topics may include, but not be limited to, library funding activities and research, possible grants, site preparation, locations for the new library, and book drop.

Gerry Laurito gave a brief overview of the Library Commission activities. A copy of his report is attached and will become a permanent part of the minutes. Council discussed a future work session with the Library Commission after the information Council has requested from an

individual has been brought back regarding the costs and designs for a library. Council noted there was a large group that needs to be heard before a work session is scheduled. Manager Scannell stated he would work with the Library Director to move forward regarding fund raising.

- g. **Housing Commission:** topics may include, but not be limited to, Cliffs Parkway, Drachman Institute design, Verde Valley Housing Task Force, possible land availability, Arizona Housing Institute, foreclosure problems, Governor’s Rural Development Conference, the Town’s Housing Rehab program & grant projects, attainable housing, grant opportunities, and joint work sessions with the other commissions.

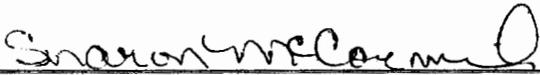
Jeremy Bach reported on the meetings the Housing Commission had during this quarter. Bach stated one member of the Commission attended a conference called "Preserving Home Ownership." Matt Morris, Housing Director, informed Council a hotline is set up for foreclosure help and the data he has seen for the Camp Verde area shows only two or four foreclosures in our area. Council commended the Commission for all the hard work and moving forward with the Drachman Institute.

Public Input:

Linda Buchanan stated she is on the Housing Commission and advised Council that Camp Verde is the only community in the Verde Valley that has a Housing Department and congratulated Council on their forward thinking. Buchanan reminded Council how important it is to have a fully seated Commission and encouraged the Council to fill the position soon.

5. **Adjournment**

On a motion by Parry, seconded by smith, the meeting was adjourned at 8:52 p.m.



Sharon McCormick, Recording Secretary

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on the 10th day of October 2007. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 25 day of October, 2007.



Debbie Barber, Town Clerk