

**ACTIONS TAKEN  
REGULAR SESSION  
MAYOR AND COUNCIL  
TOWN OF CAMP VERDE  
COUNCIL CHAMBERS  
WEDNESDAY, NOVEMBER 7, 2007  
6:30 P.M.**

4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

**a) Approval of the Minutes:**

- 1) October 24, 2007 – Executive Session
- 2) October 24, 2007 – Council Hears P&Z
- 3) October 24, 2007 – Special Session

**b) Set Next Meeting, Date and Time:**

- 1) Regular Session – November 14, 2007 at 6:30 p.m.
- 2) Regular Session – November 21, 2007 at 6:30 p.m. – **CANCELLED**
- 3) Council Hears Planning & Zoning – November 28, 2007 at 6:30 p.m.

**c) Possible approval to amend the FY 07/08 Budget to include the grant award from the Arizona Department of Housing for both federal HOME funds and Arizona Housing Trust Funds to reimburse the Town for the rehabilitation of four (4) program-qualified homes located within the Town of Camp Verde.**

On a motion by Hauser, seconded by Kovacovich, the Consent Agenda was unanimously approved as presented.

5. **Call to the Public for Items not on the Agenda.**

There was no public input.

6. **Council Informational Reports**

Parry commented on the wonderful, fun Halloween event and thanked everyone who helped with making it such a success.

Hauser asked Council to think about participating in the Adopt-A-Family program and to let her know at the next meeting.

Smith thanked the Clerk's office for the beautiful remodel job they and community volunteers have created in the reception area for only pennies on the dollar.

Garrison commended the P&Z Commission for their hours of hard work and research in connection with the pig situation issue; Garrison also reported on her activities and new responsibility with NACOG. She described a DVD on the Governor's Forum, a publication on aging put out by NACOG and her report from NACOG on CDBG monies; all of those items will be available in the Clerk's Office.

Kovacovich thanked the merchants and staff for a great Halloween party, and also thanked the Harrisons' for their continued support of Camp Verde through their Out of Africa park.

Gioia commended the Director of Parks & Recreation for coming up with the Trick or Treat idea for Halloween that proved to be such a success and an excellent replacement for the Haunted House, saving numerous hours of staff time. Gioia announced a public workshop sponsored by the League of Women Voters that will include a review of the Forest Service plan; everyone was urged to attend Thursday night 6:00 to 8:30 at the Cottonwood Public Safety Building. The efforts to designate Fossil Creek as Wild & Scenic have generated 2,939 e-mails to date in support.

7. **Attorney presentation, update, and discussion of Open Meeting Laws, particularly executive session topics, sanctions, and penalties.**

There was no action taken.

There was no public input.

8. **Public Hearing, discussion, consideration, and possible recommendation for approval of Application for Liquor Licenses for the following:**

- **Beto's Corner** – located at 10 E. Cliffhouse Drive. This is an application for a new Series 12 license (Hotel-Motel and Restaurant).
- **Clear Creek Vineyard & Winery, LLC** – located at 4053 E. Hwy 260, applicant Ignacio Moreno Mesa. This is an application for a new Series 13 license (Domestic Farm Winery).

On a motion by Parry, seconded by Kovacovich, the Council voted unanimously to approve the Liquor License application for Beto's Corner located at 20 E. Cliffhouse Drive, an application for a new Series 12 License (Hotel-Motel and Restaurant); and the application for Clear Creek Vineyard & Winery, LLC, located at 4053 E. Hwy 260, applicant Ignacio Moreno Mesa, an application for a new Series 13 License (Domestic Farm Winery).

There was no public input regarding either application.

9. **Discussion, consideration, and possible appointment of a member to the following Commissions: Planning & Zoning Commission for a term that expires in September 2008.** (Staff Resource: Debbie Barber)

- **Planning & Zoning Commission** – for a term that expires in September 2008
- **Trails & Pathways Commission** – for a term that expires in September 2010

On a motion by Hauser, seconded by Elmer, the Council voted unanimously to appoint Al Buchanan to the Planning & Zoning Commission for the term that expires in September 2008, with thanks to Cheri Wischmeyer.

On a motion by Smith, seconded by Kovacovich, the Council voted unanimously to appoint Larry Strubhar to the Trails Commission.

**Alan Buchanan** explained that he had volunteered for other positions in Town; he feels he is well-qualified and would like to serve the community on the P&Z Commission.

**Cheri Wischmeyer** also expressed her interest in serving on the P&Z Commission; she has been involved in the Town over the last few years and believes the position would be a good fit for her.

There was no public input.

10. **Discussion, consideration, and possible approval of a part time 16-hour per week position for the new Beaver Creek Branch Library. Yavapai County Library District will reimburse all expenses related to the position.**

On a motion by Parry, seconded by Elmer, the Council unanimously approved a part-time 16-hour per week position for the new Beaver Creek Branch Library; Yavapai County Library District will reimburse all expenses related to the position.

There was no public input.

11. **Discussion, consideration, and possible approval of the revised Personnel Manual.**

On a motion by Parry, seconded by Hauser, the Council unanimously approved the revised Personnel Manual, with the revisions that were made to the Post-Accident portion.

There was no public input.

12. **Discussion, consideration, and possible approval of Resolution 2007-731, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona authorizing the Town Manager to bid. This resolution authorizes the Town Manager to act as the Town's agent in negotiations and presentation of a \$2.4 million minimum opening bid, together with other amounts as directed by Council at the on-**

**line auction for the community park property known as Parcel "A" of the USFS Administrative site consisting of approximately 118 plus acres located of SR 260 and McCracken Lane and to obtain a preliminary title insurance on the property of approximately \$500. This is a budgeted item in the Parks Fund.**

On a motion by Hauser, seconded by Elmer, the Council unanimously approved Resolution 2007-731, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona authorizing the Town Manager to act as the Town's agent in negotiations and presentation of a \$2.4 million minimum opening bid, together with other amounts as directed by Council at the on-line auction for the community park property known as Parcel "A" of the USFS Administrative site consisting of approximately 118 plus acres located on SR 260 and McCracken Lane and to obtain a preliminary title insurance on the property of approximately \$500. This is a budgeted item in the Parks Fund.

A motion by Hauser to go into Executive Session was withdrawn after discussion and decision to agendize an Executive Session for next week regarding the subject item.

### **PUBLIC INPUT**

(Comments from the following individuals are summarized in the Minutes.)

**Tom Nielson**

**Jeremy Bach**

**Howard Parrish**

**Dee Hines**

**Steve Ayres**

There was no further public input.

13. **Discussion, consideration, and possible approval of funding in an amount not to exceed \$400 for cooked turkey/ham/pork and/or roast beef and a Disc Jockey for the December 15, 2007 Town employee, commission, volunteer, and Council Holiday Party.**

On a motion by Hauser, seconded by Gioia, the Council unanimously approved the funding not to exceed \$400 for food and disc jockey for the December 15<sup>th</sup> Town Christmas party.

There was no public input.

14. **Call to the Public for Items not on the Agenda.**

There was no public input.

15. **Advanced Approvals of Town Expenditures**

- a) **Possible approval of \$976.28 for a locking file cabinet for the Finance Department.**

On a motion by Parry, seconded by Garrison, the Council unanimously approved expenditure of \$976.28 for a locking file cabinet for the Finance Department.

16. **Manager/Staff Report**

- **Update on the preparation of a plan/timeline for acquisition and/or assumption of the Camp Verde Sanitary District.**

Town Manager Scannell reported on the meeting with the Sanitary District Board last week; work is continuing on reaching an amicable resolution of the challenges that lie ahead. Attorney Sims said he is encouraged and believes there will be a way worked out to solve and address the concerns. Sims suggested that an item be agendized for discussion, action and Executive Session next week for a further report and to get directions from the Council. Sims believes he will be able to report favorably a week from tonight based on the latest discussions with the Sanitary District.

17. **Adjournment**

On a motion by Hauser, seconded by Garrison, the meeting was adjourned at 8:14 p.m.