

ACTIONS TAKEN  
REGULAR SESSION  
MAYOR AND COUNCIL  
COUNCIL CHAMBERS  
WEDNESDAY, November 4, 2009  
6:30 P.M.

4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.
- a) **Approval of the Minutes:**  
1) Regular Session – October 21, 2009
- b) **Set Next Meeting, Date and Time:**  
1) November 12, 2009 at 9:00 a.m. – Strategic Planning Retreat  
2) November 18, 2009 at 6:30 p.m. – **COMBINED** Regular Session & Council Hears Planning & Zoning Matters  
3) November 25, 2009 at 6:30 p.m. – Council Hears Planning & Zoning Matters – **CANCELLED**  
4) December 2, 2009 at 6:30 p.m. – Regular Session  
5) December 16, 2009 at 6:30 p.m. – **COMBINED** Regular Session & Council Hears Planning & Zoning Matters  
6) December 23, 2009 at 6:30 p.m. – Council Hears Planning & Zoning Matters – **CANCELLED**
- On a motion by Kovacovich, seconded by Baker, the Consent Agenda was unanimously approved as presented.

5. **Council Informational Reports.**  
**Whatley** reported on her attendance at a meeting of the Audit Committee, together with Mayor Burnside and Mary Taylor; another meeting is scheduled for Friday. Whatley also enjoyed participating in the Trick or Treat event.

**Burnside** announced that Garrison was absent because of family matters; and she represented the Town of Camp Verde at a NACOG meeting in Page as well. Burnside also commented on attending the Audit Committee meeting and the Trick or Treat event. Burnside reported on the walking tour of the 10 acres being considered as a possibility for a future Park, and, with Council agreeing, requested that Staff bring some ideas back to Council regarding the 10 acres.

6. **Call to the Public for Items not on the Agenda**  
**Jesse Rodrigues** described his experience with a problem in Town involving the use of fireplaces and wood stoves; the smoke being created is impacting air quality and affecting the enjoyment of his home, and others have also complained about their similar concerns in discussions with him; he lives in Verde Lakes. *Burnside requested that Scannell research the problem described, possibly an issue falling under air quality regulations.*

There was no further public input.

7. **Presentation by Salt River Project representatives Manager of Water Rights and Contracts David C. Roberts and Jeff Ehlers, Patrick Sigl, and Steve Westwood with respect to the status of the Town of Camp Verde water rights.** *Staff Resource: Michael Scannell*  
There was no action taken.

Mayor Burnside requested item #8

8. **Discussion, consideration, and possible approval of Resolution 2009-788, a Resolution of the Common Council of the Town of Camp Verde, Yavapai County, Arizona, supporting the Public Planning efforts regarding the future use and management of the area described as the Verde Front located within the Prescott National Forest including the Greenway Corridor of the Middle Verde River as managed by Arizona State Parks.** *USFS Representative Dee Hines will be available to answer Council's questions.*

On a motion by Baker, seconded by German, the Council unanimously approved Resolution 2009-788, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, supporting the Public Planning efforts regarding the future use and management of the area described as the Verde Front located within the Prescott National Forest including the Greenway Corridor of the Middle Verde River as managed by Arizona State Parks.

9. **Discussion, consideration, and possible authorization to execute the contract with Kitchell to perform the technical aspects of the required energy analysis, and to complete and submit the application to the Arizona Department of Commerce Energy Efficiency and Conservation Block Grant in the amount of \$91,150.97. The cost for this service is \$4,375 and is an unbudgeted item from the Contingency Fund.** *Staff Resource: Ron Long*  
On a motion by German, seconded by Roulette, the Council unanimously authorized the Town Manager to execute the contract with Kitchell in the amount of \$4,375 to complete the energy analysis, prepare and submit the EECBG.

Councilor Garrison requested item #10:

10. **Discussion, consideration, and possible direction to staff regarding the operation of the Town's Weight Room.**

On a motion by Burnside, seconded by Baker, the Council unanimously continued this item to the meeting scheduled for November 18, 2009.

11. **Discussion, consideration, and possible approval to appropriate into the 2009-10 budget \$41,500 of RICO funds the Marshal's Office received from the Yavapai County Anti-Racketeering Fund. *This is unbudgeted revenue. Staff Resource: David R. Smith***  
 On a motion by German, seconded by Roulette, the Council unanimously approved appropriating into the 2009-10 budget the \$41,500 of RICO funds that the Marshal's Office received from the Yavapai County Anti-Racketeering Fund.
12. **Possible approval of the Intergovernmental Agreement between the Yavapai-Apache Nation and the Town of Camp Verde for police dispatch service. *Staff Resource: David R. Smith***  
 On a motion by German, seconded by Kovacovich, the Council unanimously approved the Intergovernmental Agreement between the Yavapai-Apache Nation and the Town of Camp Verde for police dispatch service.
13. **Possible approval of the amended and restated Mutual Aid Intergovernmental Agreement between the Yavapai-Apache Nation and the Town of Camp Verde for mutual use of law enforcement personnel and resources. *Staff Resource: David R. Smith***  
 On a motion by Whatley, seconded by Baker, the Council unanimously approved the amended and restated Mutual Aid Intergovernmental Agreement between the Yavapai-Apache Nation and the Town of Camp Verde for mutual use of law enforcement personnel and resources.
14. **Possible authorization for staff to terminate the contract with Lincoln Financial, the company that currently provides short-term disability insurance to Town employees. *Staff Resource: David R. Smith***  
 On a motion by German, seconded by Baker, the Council unanimously authorized staff to terminate the contract with Lincoln Financial, effective January 1, 2010.

A recess was called at 8:00 p.m.; the meeting was called back to order at 8:11 p.m.

*Councilor Roulette requested item #15:*

15. **Discussion and possible consideration of either suspending or repealing the Transaction Privilege Tax imposed on commercial rentals that house retail merchants, followed by direction to staff to research the matter.**  
 By consensus of the Council, staff was directed to return this item to the Town Council when the AZ North case has been determined, for the purpose of evaluating waiver of the Transaction Privilege Tax on commercial properties in the Town; in the interim the Town Manager will confer with Don Zelechowski for input regarding the commercial properties.

*Mayor Burnside requested item #16 & 17:*

16. **Discussion, consideration, and possible selection of projects to recommend to the Yavapai Apache Nation for consideration as a contribution from the Cliff Castle Gaming Facility, pursuant to the Tribal-State Gaming Revenue Sharing distribution.**  
 On a motion by German, seconded by Whatley, the Council **voted 5-0** to recommend to the Yavapai Apache Nation for consideration the following items as a contribution from the Cliff Castle Gaming Facility, pursuant to the Tribal-State Gaming Revenue Sharing distribution: (1) 80% for General Public Services, for the Community Pool and to help support the Summer Youth Recreation Program; (2) 20% for Public Enhancement Services, to help with the Library Building Construction Fund; **Baker abstained.**
17. **Discussion, consideration, and review of the Performance Evaluation Procedures for Council-appointed staff as adopted by Council in 2004 and amended in 2005, followed by possible direction to staff relative to including the new procedures in a document, such as the Personnel Manual or in the Council Policies, Rules, and Procedures Manual.** The HR Director was directed to prepare an evaluation protocol that includes a 360-degree evaluation with input from a random selection of department heads, and includes a process for summarization of performance by the Council, together with a summarization of goals that a majority of the Council supports, and bring the document back to Council for approval.
18. **Call to the Public for Items not on the Agenda.**  
 There was no public input.
19. **Advanced Approvals of Town Expenditures**
  - a. **There are no advanced approvals.**  
 There were no advanced approvals.

20. **Manager/Staff Report**

Scannell distributed to Council copies of a report he received from the Arizona League of Cities and Towns on Monday that gives a forecast of the Urban Revenue Sharing Distributions that are due to be disbursed on or about July 1<sup>st</sup> for the Fiscal Year 2010-11, from the State Income Tax collections of two years ago. The forecast shows that the monies for all the municipalities and towns within the State will be radically reduced; for Camp Verde the reduction will be \$340,783 over what is being received in the current year. Scannell said that instead of an anticipated approximately 15 percent reduction based on the economy, the figures indicate a 24.6 percent reduction. Scannell assured Council that staff will be monitoring the financial impacts very closely through weekly reports from the League, and will continue to keep Council advised. On November 18<sup>th</sup> the Council will receive an update on the budget and a forecast of the estimated status of the budgeted numbers.

21. **Adjournment**

On a motion by German, seconded by Baker, the meeting was adjourned at 10:26 p.m.