

# *April 2013 Monthly Report*



*Town Manager  
Russ Martin  
928-554-0001*

## *DEPARTMENT HEAD INFORMATION*

<i>Clerk</i>	<i>Debbie Barber</i>	<i>554-0021</i>
<i>Finance Director</i>	<i>Mike Showers</i>	<i>554-0811</i>
<i>Economic Development Director</i>	<i>Steve Ayers</i>	<i>554-0007</i>
<i>Marshal</i>	<i>Nancy Gardner</i>	<i>554-8301</i>
<i>Engineer/Public Works</i>	<i>Ron Long</i>	<i>554-0821</i>
<i>Magistrate</i>	<i>Harry Cipriano</i>	<i>554-0031</i>
<i>Librarian</i>	<i>Kathy Hellman</i>	<i>554-8381</i>
<i>Community Development</i>	<i>Mike Jenkins</i>	<i>554-0051</i>

# Memorandum

To: Mayor and Council  
From: Russ Martin, Town Manager  
Date: May 10, 2013  
Cc: Department Heads  
Re: Manager's report for the period ending April 30, 2013

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The following is the Manager's report regarding activities in the month of April 2013:

## **May 21, 2013 (Tuesday) NOON TO 1:00 P.M.**

The Town of Camp Verde is announcing that the non-emergency facilities will be closed for one-hour at the aforementioned date/time. Notices that include a cell phone number will be posted on the exterior door of each facility so you may contact a staff member should you have an emergency. This is in an ongoing effort to get staff together for training on a regular basis.

## **Visitor/Business Center**

Please visit the new visitor/business center, located 435 S. Main Street (in the same building as the historical society). The transition is complete as of May 1<sup>st</sup> and hopefully will bring visitors to understand and appreciate our great history here in Camp Verde with their exposure to the Historical Society and Museum there in. This transition also allows for the completion of the Archeology Center transition into their building. Both are worth visiting again and again as things often change regularly.

## **Camp Verde Sanitary District (CVSD)**

We continue meetings weekly working with Camp Verde Sanitary District (CVSD) staff to transition trusteeship to the Town Camp to ensure that all obligations shall be paid when due from funds available to the Trustees from the District. The target date for this is July 1<sup>st</sup> and we look like we are on schedule. Budgets will be reviewed in May and incorporated into the Town budget by June.

## **Highway 260**

We are lobbying hard to get full funding for the complete 4 lane highway expansion to be completed somewhere between 2016 and 2018. We continue to work with the property owners and well as Cottonwood and the rest of the Verde Valley on issues that derailed the project in the past. It is going well and all partners are working for the same outcome.

**Alternate/Additional Retirement Programs**

Mr. Showers and I have worked to consolidate our alternative retirement options beyond state retirement working with Cameron Financial we can continue the Sanitary District's plan as well as our current plans for a broader opportunity for all staff including those already on plans to seamlessly continue.

*For questions or comments please contact me at [russ.martin@campverde.az.gov](mailto:russ.martin@campverde.az.gov) or at 554-0001. If you need to schedule a meeting with me, please contact Carol at 554-0003.*

## Office of the Town Clerk

### **Our Vision:**

*We succeed only when we meet or exceed the expectations of our citizens. We have a passion for excellence and endeavor to set and deliver the highest standards of service, value, integrity, and fairness. We celebrate the diversity and power of our democracy through its people, ideas, and cultures. We feel a sense of responsibility to lead by examples of creativity, enthusiasm, and loyalty to our community in which we are honored to serve.*



### **Monthly Report for April 2013 ~**

Budget work consumed the majority of the month of April. Margaret Harper retired on April 26<sup>th</sup>. We retained two transcriptionists to begin a 'pool' to cover all meetings, so you will be seeing new faces at your meetings shortly.

**Business Licenses** – We processed 5 new business licenses, no Special Event Vendors, and 37 renewals during the month of April, bringing our total business licenses on file to 653.

**Liquor Licenses** – We processed one Liquor License Application in April.

**Special Events** – Staff followed up on Special Event applications for the Archaeology Fair, the Comfest, The Jacob Teague Memorial 5K run/walk, Farmers Market, and the Verde River Runoff during April.

**Information Requests/Research Hours** – We had seven in-house (Staff & Council) requests for information requiring 2 hours of research time. There were no public request.

**Citizen Complaints** – There was one written complaint filed in April.

**Customer Assistance** – The month of April averaged 41 customer assistance contacts per day with a total of 820 phone calls and visitors for the month. The new phone system that allows callers to call directly has substantially reduced the number of phone calls coming into the primary phone.

**Meetings** – There were four-scheduled Council meeting in April with that we prepared agendas, packets, minutes, addenda, amendments, green sheets, etc. We posted two public notices.

**Ordinances and Resolutions** – We processed three Resolutions and no Ordinances during the month of April.

**Records Management** – The Clerk's Office staff will continue our focus on essential records throughout the remainder of the year or until everything is scanned, indexed, and filed appropriately.

### **Special Assignments –**

**ADOH HOME Grant #302-11** – The Grissom family is in their new home. Unfortunately, Mr. Grissom passed away before the project was complete.

As always, please let us know if we can be of assistance or if you have any questions, comments, or concerns.

Respectfully submitted,

*Debbie Barber*

Debbie Barber, MMC  
Town Clerk

Reflection of the month:

"Be more concerned with your character than your reputation, because your character is what you really are, while your reputation is merely what others think you are." John Wooden

05/06/2013 1:53 PM  
LICENSES: 0002 THRU ZZZZZZZZZZ  
PAID STATUS: ALL  
LIC CODES: ALL

B U S I N E S S L I C E N S E L I S T  
SORTED BY: LICENSE NUMBER

ORIGINAT  
EFFECT  
EXPIRAT

ID	CODE	NAME	MAILING ADDRESS	PROPERTY ADDRESS
2541	SERV	DBA RNT SERVICES	RICK NEWMAN 4700 N GONE FISHIN RD RIMROCK, AZ 86335	724 N INDUSTRIA
2542	RET	IMPULSE INDUSTRIES INC	JAMES PLESCIA 9281 BORDEN AVE SUN VALLEY, CA 91352	
2543	SERV	COMMENTS: [REDACTED] DIMOND TATTOO CAMPANY	MATT BLEVINS PO BOX 1939 CAMP VERDE, AZ 86322	434 MAIN ST
2544	SERV	JUST FOR YOU DAY SPA LLC	VONNA MITCHELL 2058 S PEARL DR CAMP VERDE, AZ 86322	85 W HOLLAMON
2545	CONT	COMMENTS: [REDACTED] GOODMAN CONTRACTING INC	SCOTT SANDERS 5310 E NORTHGATE LOOP STE A FLAGSTAFF, AZ 86004	
		COMMENTS: [REDACTED]		

TOTAL LICENSES: 5

# Community Development Monthly Report April 2013

# BUILDING MONTHLY REPORT

**APRIL 2013      MONTH      FISCAL 12-13 YTD      2013 YTD      2012 YTD**

PERMITS ISSUED	32	234	170	344
PLAN REVIEWS PERFORMED	18	181	81	223
INSPECTIONS PERFORMED	67	647	264	713
PHONE CALLS RECEIVED	294	3257	1402	3744
CUSTOMERS ASSISTED	119	1260	614	1616
BUSINESS LICENSES REVIEWED	7	70	36	75
BUSINESS LICENSE INSPECTIONS	3	22	12	20
MISCELLANEOUS SITE INSPECTIONS	13	109	47	138
<b><u>BUILDING VIOLATIONS</u></b>				
Dangerous Building	1	4	1	4
Stop Work Order	1	7	2	5
Grading Without Permit	0	1	1	1

MISCELLANEOUS: Robert Foreman and Becky Oium attended the Arizona Building Officials Spring Institute in Prescott.

**MONTHLY REPORT FOR APRIL  
BUILDING DIVISION**

I Attended a Pre-Development meeting for the new Community library project, held a subsequent meeting with the Library Director and Community Development Director, and had several phone conversations with the Library Director and the project Architect Mr. Westervelt. Reviewed the Sunland RV Park use permit application and prepared comments for the Pre-Development meeting. Attended the monthly Safety Committee meeting, and conferred with Carol Brown on the next quarterly safety inspection, committee activities and upcoming meeting on May 1, 2013

Had a meeting with Mr. Shuster and his contractor Mr. Ward concerning the 24,000 sq. ft. building at Jackpot ranch. This project was issued a "stop work" order on April 1, 2013 and issued a "Dangerous Structure" posting on April 22, 2013. Held meetings with the Town Engineer and Community Development Director concerning Jackpot Ranch, held several conference calls with the Yavapai County Building Official Jack Judd and Community Development Director on the same subject and conferred by e-mail with numerous County and Municipal Building Officials on the same subject. Held several conference phone conversations and numerous email consultations with the Town Attorney, Mr. Sims and had two letters sent to the property owner reviewed by and approved by Mr. Sims. This has taken up considerable Community Development and Building Division staff time.

Attended the Spring AZBO (Arizona Building Officials) Institute during the week of April 8, through April 12, 2013 and Becky Oium and Code Enforcement Officers Lisa Diack and Taylor Nixon attended several days as well. Will be renewing two of my certifications in May of this year with the credits earned at the Institute, specifically Building Inspector and Commercial Building Official.

Becky Oium and I continued to work on the budget process for fiscal 2013/14 and held several meetings with the Department staff. Also Becky Oium finished the new fee schedule and we will bring that to Council in July. Finalized the purchase of the new Inspection truck for the Building Division and will be accepting delivery within the next two weeks.

Made numerous field trips to Out of Africa observing the construction of the new zip line and worked with the special inspectors and reviewed their reports. Have had meetings and phone conversations with Ameresco representatives concerning the solar project at the Camp Verde Unified School District and have made several field trips to the site. Construction has started.

Building Division ordered the necessary code books for the new 2012 code adoption, tentatively looking to bring this to Council in the spring of 2014. Will continue to confer with Yavapai County and central and northern Arizona jurisdictions, and contractors to try and maintain as much continuity with codes as possible.

Performed 67 building inspections, issued 7 business licenses, 17 miscellaneous site visits, 6 postings for the Clerks' Office, Zoning Division and Building Division. Attended 19 meetings, had 79 phone calls, and 18 plan reviews.

I continued to work with the new Animal Control/Code Enforcement officers on the new system initiated last year.

Robert Foreman CBCO  
Building Official  
Town Safety Officer  
Acting Code Enforcement Official

PROJECTS: ALL  
 APPLIED DATES: 0/00/0000 THRU 99/99/9999  
 ISSUED DATES: 4/01/2013 THRU 4/30/2013  
 EXPIRE DATES: 0/00/0000 THRU 99/99/9999  
 STATUS: ALL

PROJECT SEGMENT	ISSUE DATE SEGMENT DT	NAME DESCRIPTION	LOCATION BUILDING CODE	CONTRACTOR SEG. CONT.	DESCRIPTION VALUATION	PROJ TYPE FEE
20130007 CU/TI	4/03/2013	A GREENER DAY RECYCLING CHANGE USE/TENANT IMPROV	1581 BOYLES WAY CU/TI - CHANGE OF USE/TENAN	WESTLEY WESTLEY	CHANGE OF USE/TENANT IMPROV 60,000.00	CU/TI 1,450.05
20130050 SOLAR	4/10/2013	CARIOCA COMPANY SOLAR INSTALLATION	1673 SR 260 W SOLAR - SOLAR INSTALLATION	HARMONELEC HARMONELEC	SOLAR INSTALLATION 220,000.00	SOLAR 3,227.43
20130063 SIGN-WALL	2/19/2013	GABRIELAS TACO SHOP WALL SIGN	1620 SR 260 W D SIGN-WALL - WALL SIGN	OWNER OWNER	WALL SIGN 4,700.00	SIGN 120.00
20130071 SIGN-WALL	3/06/2013	CARLS JR WALL SIGN	362 GOSWICK WAY SIGN-WALL - WALL SIGN	FLUORESCOL FLUORESCOL	WALL SIGN 22,165.00	SIGN 736.00
20130077 11-NEW COM	4/03/2013	CAMP VERDE UNIFIED SCHOOL D NEW COMMERCIAL BUILDING	1326 MONTEZUMA CASTLE HWY	APS APS	SOLAR CANOPIES 304,610.00	11-NEW COM 4,046.12
20130078 11-NEW COM	4/03/2013	CAMP VERDE UNIFIED SCHOOL D NEW COMMERCIAL BUILDING	200 CAMP LINCOLN W	APS APS	SOLAR CANOPIES 176,751.00	11-NEW COM 2,700.33
20130079 SOLAR	4/09/2013	CAMP VERDE UNIFIED SCHOOL D SOLAR INSTALLATION	321 APACHE TR W SOLAR - SOLAR INSTALLATION	APS APS	SOLAR INSTALLATION 452,133.00	SOLAR 5,602.19
20130080 SOLAR	4/09/2013	CAMP VERDE UNIFIED SCHOOL D SOLAR INSTALLATION	200 CAMP LINCOLN W SOLAR - SOLAR INSTALLATION	APS APS	SOLAR INSTALLATION 206,351.00	SOLAR 3,015.75
20130087 02-RES ADD	4/23/2013	JIMENEZ PADILLA, JOSE EZEQU RESIDENTIAL ADDITION	2267 PRIVATE DR	OWNER OWNER	RESIDENTIAL ADDITION 144,022.60	02-RES ADD 2,080.48
20130104 MH	3/14/2013	DALE, ROBERT MANUFACTURED HOME	2640 ZACHARY LN E MH - MANUFACTURED HOME	RCHOMES&DE RCHOMES&DE	MANUFACTURED HOME 12,000.00	MH 410.00
20130110 11-NEW COM	4/05/2013	CARIOCA COMPANY NEW COMMERCIAL BUILDING	1673 SR 260 W	HARMONELEC HARMONELEC	NEW COMMERCIAL 292,962.64	11-NEW COM 4,019.95
20130117 CU/TI	4/01/2013	TOWN OF CAMP VERDE CHANGE USE/TENANT IMPROV	385 MAIN ST S CU/TI - CHANGE OF USE/TENAN	TERRAVERD TERRAVERD	CHANGE OF USE/TENANT IMPROV 100.00	CU/TI 0.00
20130120 B/RW	4/03/2013	MCDONALD, BRUCE & THERESA BLOCK/RETAINING WALL	3527 RIPPLE RD E	OWNER OWNER	BLOCK/RETAINING WALL 4,640.00	B/RW 208.56
20130137 PORCH/PAT	4/01/2013	GRISSOM, JUDY KAY PORCH/PATIO/DECK	1971 ROYAL WAY PORCH - PORCH/PATIO	RCHOMES&DE RCHOMES&DE	PORCH/PATIO/DECK 8,800.00	PORCH/PAT 0.00
20130139 SOLAR	4/22/2013	SWEITZER, JIM SOLAR INSTALLATION	2305 GLENROSE DR S SOLAR - SOLAR INSTALLATION	SOLARWORKS SOLARWORKS	SOLAR INSTALLATION 25,000.00	SOLAR 670.56
20130141 11-NEW COM	4/09/2013	TOWN OF CAMP VERDE NEW COMMERCIAL BUILDING	1213 GARNER LN	OWNER OWNER	BLEACHERS 6,000.00	11-NEW COM 0.00

PROJECTS: ALL  
 APPLIED DATES: 0/00/0000 THRU 99/99/9999  
 ISSUED DATES: 4/01/2013 THRU 4/30/2013  
 EXPIRE DATES: 0/00/0000 THRU 99/99/9999  
 STATUS: ALL

USE SEGMENT DATES

PROJECT SEGMENT	ISSUE DATE	NAME	DESCRIPTION	LOCATION BUILDING CODE	CONTRACTOR SEG. CONT.	DESCRIPTION VALUATION	PROJ TYPE FEE
20130142	4/09/2013	DAVIS, LARRY L	CONVERSION	1078 LEWIS LN CONV - CONVERSION	OWNER OWNER	CONVERSION 10,000.00	05-CONV 384.06
20130143	4/05/2013	MILLER, BILL	MANUFACTURED HOME	2251 HARDY LN E MH - MANUFACTURED HOME	RCHOMES&DE RCHOMES&DE	MANUFACTURED HOME 14,000.00	MH 385.00
20130144	4/22/2013	BARRY, ARNOLD	SOLAR INSTALLATION	3389 CAVE VIEW LN E SOLAR - SOLAR INSTALLATION	SOLARWORKS SOLARWORKS	SOLAR INSTALLATION 26,000.00	SOLAR 662.22
20130145	4/09/2013	TOWN OF CAMP VERDE	WALL SIGN	395 MAIN ST S SIGN-WALL - WALL SIGN	OWNER OWNER	WALL SIGN 200.00	SIGN 0.00
20130146	4/09/2013	TOWN OF CAMP VERDE	WALL SIGN	395 MAIN ST S SIGN-WALL - WALL SIGN	OWNER OWNER	WALL SIGN 200.00	SIGN 0.00
20130147	4/29/2013	EQUESTRIAN ESTATES	NEW RESIDENTIAL BUILDING	2132 PASO FINO WAY	FOGELSONCO FOGELSONCO	NEW RESIDENTIAL 220,041.56	01-NEW RES 2,842.72
20130148	4/11/2013	PETERS, STEPHANIE	WALL SIGN	325 MAIN ST S SIGN-WALL - WALL SIGN	OWNER OWNER	WALL SIGN 120.00	SIGN 155.00
20130149	4/22/2013	PETERSON, ANTHONY & CYNTH	SOLAR INSTALLATION	880 AZURE DR W SOLAR - SOLAR INSTALLATION	SOLARCITY SOLARCITY	SOLAR INSTALLATION 40,400.00	SOLAR 912.20
20130150	4/15/2013	PARK, DENISE	RESIDENTIAL ELECTRICAL	3426 MOCKINGBIRD LN ELE-RES - RESIDENTIAL ELECT	DOSTORTUGA DOSTORTUGA	RESIDENTIAL ELECTRICAL 300.00	ELE-RES 50.00
20130151	4/22/2013	BARLEDA, CATHERINE	SOLAR INSTALLATION	596 BOX CANYON DR S SOLAR - SOLAR INSTALLATION	RECSOLARIN RECSOLARIN	SOLAR INSTALLATION 9,533.00	SOLAR 299.06
20130152	4/23/2013	OOTHOUDT, GERALD & TAMMY	FENCE	1140 LITTLE FOX TR S FENCE - FENCE	OWNER OWNER	FENCE 1,000.00	FENCE 91.25
20130153	4/23/2013	OOTHOUDT, GERALD & TAMMY	FENCE	NONE LITTLE FOX TR S FENCE - FENCE	OWNER OWNER	FENCE 1,000.00	FENCE 35.75
20130154	4/23/2013	KIRKHAM, THOMAS & TINA	RESIDENTIAL ELECTRICAL	515 SALT MINE RD ELE-RES - RESIDENTIAL ELECT	ONEWAY ONEWAY	RESIDENTIAL ELECTRICAL 1,000.00	ELE-RES 50.00
20130159	4/25/2013	BLEVINS, MATT	WALL SIGN	434 MAIN ST. SIGN-WALL - WALL SIGN	OWNER OWNER	WALL SIGN 400.00	SIGN 92.00
20130161	4/25/2013	CEMEX	COMMERCIAL ELECTRICAL	3600 OLD STATE HWY 279 W ELE-COM - COMMERCIAL ELECTR	OWNER OWNER	COMMERCIAL ELECTRICAL 0.00	ELE-COM 50.00
20130164	4/30/2013	COFFEY COMMERCIAL CENTER	COMMERCIAL ELECTRICAL	873 HOWARDS 3 ELE-COM - COMMERCIAL ELECTR	PURSOLAR PURSOLAR	COMMERCIAL ELECTRICAL 110.00	ELE-COM 50.00

PROJECTS: All  
 APPLIED DATES: 0/00/0000 THRU 99/99/9999  
 ISSUED DATES: 4/01/2013 THRU 4/30/2013  
 EXPIRE DATES: 0/00/0000 THRU 99/99/9999  
 STATUS: ALL

PROJECT SEGMENT ISSUE DATE NAME SEGMENT DT DESCRIPTION LOCATION BUILDING CODE CONTRACTOR DESCRIPTION VALUATION PROJ TYPE FEE

\*\*\* TOTALS \*\*\* NUMBER OF PROJECTS: 32 VALUATION: 2,264,539.80 FEES: 34,346.68

PROJECTS: All  
 APPLIED DATES: 0/00/0000 THRU 99/99/9999  
 ISSUED DATES: 4/01/2013 THRU 4/30/2013  
 EXPIRE DATES: 0/00/0000 THRU 99/99/9999  
 STATUS: ALL

USE SEGMENT DATES

\*\*\* SEGMENT RECAP \*\*\*

PROJECT SEGMENT - DESCRIPTION	# OF SEGMENTS	VALUATION	FEE
01-NEW - NEW RESIDENTIAL BUILDING	1	220,041.56	2,842.72
02-RES - RESIDENTIAL ADDITION	1	144,022.60	2,080.48
05-CONV - CONVERSION	1	10,000.00	384.06
11-NEW - NEW COMMERCIAL BUILDING	4	780,323.64	10,766.40
B/RW - BLOCK/RETAINING WALL	1	4,640.00	208.56
CU/PT - CHANGE USE/TENANT IMPROV	2	60,100.00	1,450.05
ELE-COM - COMMERCIAL ELECTRICAL	2	110.00	100.00
ELE-RES - RESIDENTIAL ELECTRICAL	2	1,300.00	100.00
FENCE - FENCE	2	2,000.00	127.00
MH - MANUFACTURED HOME	2	26,000.00	795.00
PORCH/PAT - PORCH/PATIO/DECK	1	8,800.00	0.00
SIGN-WALL - WALL SIGN	6	27,785.00	1,103.00
SOLAR - SOLAR INSTALLATION	7	979,417.00	14,389.41
*** TOTALS ***	32	2,264,539.80	34,346.68

PROJECTS: ALL  
 APPLIED DATES: 0/00/0000 THRU 99/99/9999  
 ISSUED DATES: 4/01/2013 THRU 4/30/2013  
 EXPIRE DATES: 0/00/0000 THRU 99/99/9999  
 STATUS: ALL

\*\*\* BUILDING CODE RECAP \*\*\*

BUILDING CODE - DESCRIPTION	# OF PROJECTS	# OF SEGMENTS	VALUATION	FEEs
*BLANK* - *BLANK*	7	7	1,149,027.80	15,898.16
CONV - CONVERSION	1	1	10,000.00	384.06
CU/TI - CHANGE OF USE/TENANT IMPROVEMENT	2	2	60,100.00	1,450.05
ELE-COM - COMMERCIAL ELECTRICAL	2	2	110.00	100.00
ELE-RES - RESIDENTIAL ELECTRICAL	2	2	1,300.00	100.00
FENCE - FENCE	2	2	2,000.00	127.00
MH - MANUFACTURED HOME	2	2	26,000.00	795.00
PORCH - PORCH/PATIO	1	1	8,800.00	0.00
SIGN-WALL - WALL SIGN	6	6	27,785.00	1,103.00
SOLAR - SOLAR INSTALLATION	7	7	979,417.00	14,389.41
*** TOTALS ***	32	32	2,264,539.80	34,346.68

SELECTION CRITERIA

REPORT SELECTION

PROJECT RANGE FROM: ALL THROUGH ZZZZZZZZZZ  
 PROJECT STATUS: ALL  
 CONTRACTOR: ALL  
 PROJECT TYPE: ALL  
 SEGMENT: ALL  
 VALUATION RANGE FROM: 0.00 THROUGH 999,999,999.99

PROJECT DATES

APPLIED RANGE FROM: 00/00/0000 THROUGH 99/99/9999  
 ISSUED RANGE FROM: 04/01/2013 THROUGH 04/30/2013  
 USE SEGMENT DATES: YES  
 EXPIRE RANGE FROM: 00/00/0000 THROUGH 99/99/9999  
 USE SEGMENT DATES: NO

PRINT OPTIONS

TOTALS ONLY: NO  
 INCLUDE SEGMENTS: YES  
 COMMENT CODES: None

\*\*\* END OF REPORT \*\*\*

**Planning & Zoning  
Monthly Report**

**April 2013** MJ

**April 10, 2013**

- Michael Jenkins, Jenna Owens met with Mr. Tinlin of Tinlin Farms and his staff to discuss a minor General Plan Amendment, Zoning map change to "AG" (agricultural) and a Use Permit for the Agri-Tourism feature of the AG District.

**April 11, 2013**

- Michael Jenkins met with Ted Repic of the Fort Verde Mobile Home Park on Main St. to discuss proposed projects at the park and the completion of a verification of a non-conforming use.

**April 22, 2013**

- Michael Jenkins, Jenna Owens, Ron Long, Nickkie Miller, Carol German and Steve Ayers met to discuss banner placement at the corners of State Route 260 and Finnie Flat and State Route 260 and Main St.

**April 29, 2013**

- Mike Jenkins, Jenna Owens and Lisa Diacik, met with Don & Sue Hand of the Dish Satellite store and Councilperson Jackie Baker to discuss their business wall sign located on the building owned by Gwen Gunnell. The sign was installed without a sign permit & did not meet the requirements of the Town's outdoor lighting ordinance.
- Mike Jenkins, Robert Foreman, Becky Oium and Jenna Owens met with Gwen Gunnell to discuss wall signs for proposed and existing businesses located in their building on Main St.

**Code Enforcement**

<b>AMOUNT</b>	<b>Total Cost Per Nuisance Abatement</b>
1	\$ 150.00 Jan.
1	\$ 230.00 Jan.
1	\$ 230.00 Jan.
1	\$ 300.00 Jan
1	\$ 300.00 Jan.
1	\$ 800.00 Jan.
1	\$ 230.00 Feb.
1	\$2000.00 Feb.
1	\$1200.00 Apr.
1	\$ 150.00 Apr.

Total 10                      \$5590.00

The total amount budgeted for Nuisance Abatement for Fiscal Year 2012-2013 is \$5000.00. The remaining Balance for Abatement is now:

\$ 590.00 over budget

**Code Enforcement:**

Total Complaints:            6  
Violations Found:            3  
Violation Not Found:        3  
Cases Closed:                10  
Citations issued:            0  
Abatements                    4

**Building Official in regards to Zoning:**

Site Inspections Misc. Zoning    2

**Other statistics for the month**

Zoning Clearances Residential:    6  
Zoning Clearances Commercial:    4  
Phone Calls:                    346  
Visitors:                        33



## Public Works April 2013

### Engineering:

Ron attended the following meetings/conferences:

- Public Works Deputy Director Interviews
- Cliff House , Land Trade
- Library Pre-Development meeting
- NACOG meeting to discuss regional projects
- AWPA
- PARA- Public meeting
- Meet with Siemens on Y Intersection Repairs
- Budget Meetings
- GIS meeting in Sedona to learn of potential tools for town mapping
- Verde Valley Transportation Coordination Committee
- Council Meeting
- HACI- HVAC contractor
- Weekly meeting with Camp Verde Sanitary District to discuss transition
- Meetings with Centennial Contractors who will complete the renovation of Heritage Pool
- Animal Shelter Meeting
- Meet with Tribe regarding Sewer/Water Project on Middle Verde Rd
- E-civis Grant Workshop
- Drainage ADOT VLD & SR 260
- Rio Verde Plaza meeting

### Streets:

- Crew is mowing and pruning the Rights of Way
- Vehicle & Equipment Maintenance
- Crack Sealing several roads in areas of town
- Planning and coordination for the move to Industrial Dr.

### Stormwater:

- Verde Lake Drainage
- Culvert Inspections for Permits

### Maintenance:

- Daily Work Orders
- Daily Parks & Facility Maintenance
- Butler Park CIP Project
- Working with Pool contractors CIP project
- Removed old Bleachers and installed new ones
- Work with Library on Demo project issues
- Installed final shelving unit at clerk's office
- Some assistance for Bruce George at Butler Park Tennis court
- Assist Fort Verde State Park on Tent's Set up and tear down
- Started up and working on water system for spring season

- Weed Eating and mowing
- Pre-work on Parks for Summer Season

**Parks & Recreation:**

- Completed 5<sup>th</sup> -8<sup>th</sup> grade Grasshopper Basketball league. Fifty two kids on six co-ed teams played Thursday nights thru the end of April. Ran a single elimination play-off series and presented trophies to all participants. The Bugle had a good article on the Championship game and the league in general. It included interviews with coaches, kids and parents.
- Started the Area Agency on Aging NACOG Healthy Living Workshop series on living with chronic conditions. This free series of six classes will run through the end of May. I am working with them for a follow-up class called "A Matter of Balance" to begin over the summer.
- Met with Verde Valley Hospice about classes available through them on general health conditions as well as specific Hospice related topics.
- Continued to work with Heritage Festival Committee, working on the Corn Fest now.
- Continued to handle requests for facility use at the Community Center as well as the various sports fields.
- Zumba Gold classes in the Gym started in April. Finalizing plans with the instructor to offer Aquatic Zumba at the pool this summer.
- Interviewed and selected cashiers and Lifeguards for the pool. Hiring paperwork and training will start in May for a pool opening scheduled for Memorial Day Weekend. Began reviewing and updating pool procedures and policies. Ordered various maintenance and other supplies and equipment for pool.
- Continued to provide weekly updates to the Marshal's Office concerning after-hours and weekend use of our facilities in order to enable them to monitor users more effectively.
- Presented initial Parks & recreation budget proposal to Council for FY13/14
- Received new protective Gym floor covering. Installed 100 new table leg feet and began installing 100 new chair leg feet to protect new gym floor covering. Purchased 25 stacking padded metal chairs for meeting room spaces and purchased and installed a new white board in Room 204.
- Requested proposal, reviewed designs, selected the approved design and work started on S. Verde High School Bulldog logo mural in Gym as part of Visual Arts Field program. Painting is scheduled to be done by the end of school.
- Scheduled bus trips to Diamondbacks games. First trip is going May 12; next trip is going June 9.



## CAMP VERDE MUNICIPAL COURT

YAVAPAI COUNTY, ARIZONA

473 S. MAIN STREET, SUITE 107, CAMP VERDE, AZ 86322

PHONE: 928-567-6635 FAX: 928-567-9049

HARRY CIPRIANO *HC*  
PRESIDING MAGISTRATE

*VP*  
VERONICA PINEDA  
COURT SUPERVISOR

### Manager's Report

Reporting month: APRIL 2013

#### Week of April 1-5 (Judge on vacation)

- Judge Neil and Judge Ramsey assisted with Court business
- Court had 36 civil traffic and criminal /Criminal traffic initial appearance/arraignments scheduled
- Court had 1 Payment /Status review hearings scheduled
- Veronica attended the Safety committee meeting
- Veronica met with Russ on continuing budget process

#### Week of April 8-12 (Judge on vacation)

- Judge Neil and Judge Ramsey assisted with Court business
- Court had 10 Initial Appearances/Arraignment on criminal/civil traffic charges

#### Week of April 15-19

- Court had 28 initial Appearances/Arraignment on criminal/civil traffic charges
- Court had 5 civil traffic hearings/trials DPS/CVMO
- Judge performed 1 wedding
- Court had 2 scheduled Injunction against harassment hearings
- Court had 19 scheduled cases for Pretrial Conference
- Court had 1 scheduled Bench Trial
- Court had 11 scheduled jail reviews/payment reviews
- Teresa, Cindy & Nina attended the Arizona Courts Association conference – Prescott (COJET)
- Veronica & Marie assisted with an MVD presentation at the Superior Court (COJET)

#### Week of April 22-26

- Court had 24 Initial Appearances/Arraignment on criminal/civil traffic charges
- Court had 21 scheduled OSC's for failure to pay and or failure to comply
- Court had 2 Bench Trial scheduled
- Judge performed 1 wedding
- Court had 6 scheduled jail reviews/payment review – in custody on video
- Court had 1 scheduled sentencing
- Court had 21 scheduled cases for Pretrial Conferences
- Arizona office of Courts(AOC) delivered the OnBase scanner
- Veronica & Marie attend training class at the Cottonwood Municipal Court (COJET)

#### Week of April 29-30

- All Court personnel had the OnBase scanner training (COJET)

- **Veronica** attended weekly department head meeting
- Court had 37 Initial Appearances/Arrestment on criminal/civil traffic charges
- Court had 2 scheduled civil traffic hearings/trials DPS/CVMO (cont)

FISCAL YEAR 2013  
FIRST HALF

CAMP VERDE MUNICIPAL COURT											
MONTHLY REPORT-FISCAL YEAR 2013											
DESCRIPTION	JULY 2012	AUGUST 2012	SEPTEMBER 2012	OCTOBER 2012	NOVEMBER 2012	DECEMBER 2012	JULY THROUGH DEC 2012				
MISDEMEANOR & CR TRAFFIC FTA	38	48	33	43	33	20	215				
DUI	12	19	11	14	7	7	70				
SERIOUS TRAFF	0	3	0	0	0	0	3				
CRIMINAL TRAFF	16	22	14	15	21	20	108				
MISDEMEANORS											
SUBTOTAL	66	92	58	72	61	47	396				
CIVIL TRAFFIC	112	162	187	122	119	130	832				
HARASSMENT											
INJUNCTION	4	1	2	3	2	7	19				
ORDER OF PROTECTION	0	2	1	0	1	3	7				
TOTAL FILINGS	182	257	248	197	183	187	1254				
IA/ARR IN CUSTODY	33	44	48	50	39	29	243				
ATTY RESTITUTION	1126.55	1699.98	1351.27	1696.84	1131.91	1210.11	8,216.66				
LCL ORD FEES (Default/Warrant etc)	1631.94	1664.61	1699.54	1991.26	1610.56	1685.78	10,283.69				
LCL CRT											
ENHANCEMENT	3744.95	2787.73	2582.20	3535.49	2083.62	2092.54	16,826.53				
JCEF TO TOWN	316.45	335.08	262.28	320.43	310.44	334.24	1,878.92				
CVMO ADDL EQP\$13	90.83	90.61	123.81	112.45	63.30	90.59	571.59				
DPS ADDL EQP \$13	379.74	294.60	263.31	456.09	295.10	237.70	1,926.54				
YAV CTY JAIL/ADD FEE	372.45	774.67	614.24	405.40	467.70	590.23	3,224.69				
MVD/ADOT/ADD FEE	6.01	0.00	4.00	8.00	0.00	4.00	22.01				
ROC ADDL EQP FEE											
YAN TRIBAL POLICE	4.53	0.54	4.92	4.00	4.24	0.49	18.72				
STATE TREAS.	23454.32	23288.20	19147.00	25860.65	17842.44	17906.34	127,498.95				
TOWN TREAS.	19465.25	17599.42	14185.22	17109.70	11244.97	12054.92	91,659.48				
TOTAL CHECK	47834.53	45170.85	37186.98	47812.21	32311.81	33311.05	243,627.43				

FISCAL YEAR 2013  
FIRST HALF

JANUARY 2013	FEBRUARY 2013	MARCH 2013	APRIL 2013	MAY 2013	JUNE 2013	JANUARY THROUGH JUNE 2013
51	22	22				95
12	11	3				26
4	4	1				9
34	24	14				72
101	61	40				202
235	253	199				687
2	2	2				6
0	2	4				6
338	318	245	0	0	0	901
45	43	44				132
907.74	851.11	1791.32	1312.77			\$ 4,862.94
1754.33	2960.76	2223.35	1623.41			\$ 8,561.85
3061.61	4395.49	4363.50	3688.54			\$ 15,509.14
303.81	394.36	469.20	370.90			\$ 1,538.27
108.79	175.17	216.78	260.64			\$ 761.38
303.08	419.98	435.27	296.36			\$ 1,454.69
812.89	886.11	571.96	471.06			\$ 2,742.02
24.00	4.00	4.00	4.00			\$ 36.00
		0.64	0.22			
14.30	10.52	6.31	6.02			\$ 37.15
25135.72	28722.83	30729.85	24372.98			\$ 108,961.38
17349.37	23529.02	25658.57	19889.45			\$ 86,426.41
47113.57	58537.48	62456.08	49360.17	0.00	0.00	\$ 217,467.30

FISCAL YEAR 2013  
FIRST HALF

TOTAL FILINGS AND COLLECTIONS-THREE YEAR TREND

TOTAL FISCAL YR 2013	Inc/Dec 2012 to 2013	TOTAL FISCAL YR 2012	Inc/Dec 2011 to 2012	TOTAL FISCAL YR 2011	Inc/Dec 2010 to 2011	TOTAL FISCAL YR 2010	DESCRIPTION
310	-21%	393	-26%	545	15%	472	MISDEMEANOR & CR TRAFFIC FTA
96	5%	91	-11%	102	40%	73	DUI
12	-25%	16	45%	11	-79%	52	SERIOUS TRAFF
180	-59%	441	5%	421	-16%	502	CRIMINAL TRAFF
598	-36%	941	-13%	1079	-2%	1099	MISDEMEANORS SUBTOTAL
1519	-26%	2057	13%	1822	130%	791	CIVIL TRAFFIC
25	-34%	38	23%	31	29%	24	HARASSMENT INIUNCTION
13	-52%	27	-16%	32	0%	32	ORDER OF PROTECTION
2155	-30%	3063	3%	2964	52%	1946	TOTAL FILINGS
375	-15%	442	0%	444	1%	441	IA/ARR IN CUSTODY
\$ 13,079.60	-3%	\$ 13,521.82	32%	\$ 10,237.25	-20%	\$ 12,736.35	ATTY RESTITUTION
\$ 18,845.54	1%	\$ 18,722.40	16%	\$ 16,140.89	44%	\$ 11,228.71	LCL ORD FEES (Default/Warrant etc)
\$ 32,335.67	-27%	\$ 44,584.65	26%	\$ 34,769.20	52%	\$ 22,896.94	LCL CRT ENHANCEMENT
\$ 3,417.19	-25%	\$ 4,539.68	16%	\$ 3,910.25	26%	\$ 3,109.40	JCEF TO TOWN
\$ 1,332.97	18%	\$ 1,130.42	NA				CVMO ADDL EQF\$13
\$ 3,381.23	1%	\$ 3,352.33	NA				DPS ADDL EQP \$13
\$ 5,966.71	-10%	\$ 6,595.25	-5%	\$ 6,925.71	-3%	\$ 7,167.68	YAV. CTY JAIL FEES
\$ 58.01	7%	\$ 53.99	NA				MVD/ADOT/ADD FEE
\$ 55.87	-80%	\$ 278.10	3%	\$ 270.00	-13%	\$ 311.25	YAN TRIBAL POLICE
\$ 236,460.33	-32%	\$ 349,348.21	16%	\$ 295,231.95	19%	\$ 248,081.20	STATE TREAS.
\$ 178,085.89	-39%	\$ 293,400.56	21%	\$ 241,591.94	27%	\$ 190,774.09	TOWN TREAS.
\$ 461,094.73	-34%	\$ 703,283.19	21%	\$ 582,699.05	23%	\$ 472,340.56	TOTAL CHECK



**ARIZONA STATE TREASURER'S OFFICE**  
**1700 West Washington, Phoenix, Arizona 85007-2812**  
**(602) 604-7600 FAX: (602) 542-7176**

**STATE REMITTANCE REPORT**

Report Period: APRIL 013  
 Date: MAY 7, 2013  
 Depositor Code #: 6332  
 Depositor Name: CAMP VERDE MUNICIPAL COURT  
 Address: 473 SOUTHMAIN STREET, SUITE 107  
CAMP VERDE AZ 86322

Prepared By: VERONICA PINEDA  
 Title: COURT SUPERVISOR  
 Phone #: 928-554-0033- DIRECT NUMBER

*negative amounts are not to be used on this form*  
 (contact this Office for guidance regarding negative entries)

DESCRIPTION	STATUTE (ARS #)	AMOUNT
<b>FINES &amp; FEES</b>		
Confidential Inter Fund	08-135; 12-284.03A8	
Juvenile Family Counseling	08-263C	
Victim's Rights - Juvenile	08-418; 41-191.08	
AHCCCS	11-292	
JCEF-Filing Fees	12-284.03A7; 22-281C1; 22-404C1	<u>6.52</u>
JCEF - Time Payment	12-116B	<u>683.57</u>
JCEF - Diversion Fee	12-114	
JCEF- Probation Assessment	12-114.01	<u>2971.26</u>
DNA Penalty Assessment	12-116.01C, J	<u>933.84</u>
2011 Add'l Assmnt (**see below)	12-116.04C	<u>1134.36</u>
(**State Treas use only)		
	50% GITEM	50% PSEF
Confidential Address Fund	12-116.05	<u>77.51</u>
Domestic Violence	12-116.06, 12-284.03A2	<u>88.40</u>
Drug Prevention Res Center	12-284.03; 41-2402H	
Child Abuse	12-284.03A3	
Sex Offender Assessment	13-3824	
Anti-Racketeering Fund	13-811B; 13-2314.01	
Drug & Gang Enforce Acct	13-811C; 41-2402	<u>335.13</u>
Community Punishment Program Drug Fines	13-821; 12-299	
Technical Registration Bd	13-3423	
Citizens Clean Election Fund	16-949D; 16-954C	<u>1612.51</u>
Game & Fish - Wildlife	17-313A	
AZ Lengthy Trial Fund	21-222	
Alternative Dispute Resolution Fund	22-281C2; 12-135; 12-284.03A5	
Mining Fees	27-208D	
Child Passenger Restraint	28-907C	
DPS - Civil Penalty	28-2533C; 28-4139	<u>59.27</u>
DUI Abatement Fund	28-1304; 28-1382, 3	<u>41.00</u>
Civil Penalties (Gen. Fund)	28-737; 28-876; 28-2416; 32-1166, 44-1799.81	
AZ Highway Fines (HURF)	28-5438F; 28-2533C	
Victim Comp/Assistance	31-411F; 31-466B	
Registrar of Contractors	32-1107; 32-1124	<u>53.68</u>
MSEF Penalty Assessment	36-2219.01; 12-116.02F	<u>2099.31</u>
CJEF Penalty Assessment	41-2401; 12-116.01	<u>7591.49</u>
Arson Detection Reward Fund	41-2167	
FTG Penalty Assessment 7%	41-2421J; 12-116.01B	<u>1128.62</u>
Prison Const & Ops Fund	41-1651; 5-395.01A4	<u>2157.84</u>
Dept of Law - Crim. Cases	41-2421E4	

DESCRIPTION	STATUTE (ARS #)	AMOUNT
<b>FINES &amp; FEES (continued)</b>		
DUI, OUI Assessment	5-395.01; 5-396, 7; 28-1381-3;	
(public safety equip fund)	28-8284, 6-8; 41-1723	<u>1858.40</u>
FARE General Services Fee		
FARE Delinquent Fee		<u>709.38</u>
FARE Special Collections Fee		<u>830.82</u>
FARE Installment Fee		
Constable Ethics Fund	11-445 (80%)	
Constable Ethics Fund	11-445 (20%)	
Photo Enforcement Fee	41-1722	
Photo Enforcement Process Serving Fee		
GITEM	41-1724/ 11-1051	
<b>OTHER FINES &amp; FEES (describe and indicate ARS #)</b>		
<b>TAXES</b>		
Prior Year Real Property	42-208	
Personal Property	42-208	
County Education District	15-991.01A	
Property-Min School Tax	15-992B, C	
State Water Banking	48-3715.03; 45-2425	
C.A.W.C.D.	48-3715	
Groundwater Replenishment	48-3773.A3; 48-3772	
Annual Membership Dues	48-3779	
<b>OTHER TAXES (describe and indicate ARS #)</b>		
<b>90/10 REVENUE</b>		
Mobile Home Relocation	33-1476.03 (90%)	
Mobile Home/Ins. & Cost	33-1476.03 (10%)	
<b>TOTAL AMOUNT REMITTED:</b>		
By Check		<u>24,372.98</u>
By Cr Advice (Wire)		
<b>TOTAL</b>		<u>24,372.98</u>

FOR STATE TREASURER USE ONLY

**REMITTED BY SUPREME  
 COURT & COURT OF APPEALS ONLY**

**NOTES:**

Certain funds are required to be remitted to the State Treasurer directly, while others are to be remitted to other entities; i.e., county treasurer, city treasurer, etc. Only use this form to remit funds to the Arizona State Treasurer as required by Arizona Revised Statutes (A.R.S.). For all other remittances, please check with your city or county. Form TRE 102A is to be used by counties for required detailed information. Please keep a copy of this report for your records.

# LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

## Page 1 Processing

Court ID: 1354

County: CAMP VERDE MUNICIPAL COURT

Report Month/Year: April 2013

CRIMINAL TRAFFIC				
	D.U.I. (a)	Serious* Violations (b)	All Other Violations (c)	TOTAL (d)
Pending 1st of Month	20	5	76	101
Filed	16	2	14	32
Transferred In	0	0	0	0
<b>SUBTOTAL</b>	<b>36</b>	<b>7</b>	<b>90</b>	<b>133</b>
Transferred Out	0	0	0	0
Other Terminations	5	2	17	24
<b>TOTAL TERMINATIONS</b>	<b>5</b>	<b>2</b>	<b>17</b>	<b>24</b>
Statistical Correction	0	0	0	0
Pending End of Month	31	5	73	109

\*A.R.S. 28-661 (if misdemeanor), -662,-663,-664,-665,-693,-708. See Instructions.

TRAFFIC FAILURE TO APPEAR**								
Pending 1st of Month	Filed	Trans In	SUB- TOTAL	Trans Out	Other Term.	TOTAL TERM.	Stat. Corr.	Pending End of Month
220	0	0	220	0	1	1	0	219

\*\*READ: These are FORMAL FTA FILINGS AND DISPOSITIONS CHARGING ANOTHER CRIMINAL OFFENSE, not bench warrants for failure to appear. FTA filings should also have original traffic complaint recorded in the CRIMINAL TRAFFIC SECTION above until that traffic filing has been terminated. Issuing a bench warrant or an FTA does not terminate the traffic filing.

Criminal Traffic/FTA Court Trials Held: 1 Criminal Traffic/FTA Jury Trials Held: 0

CIVIL TRAFFIC									
Pending 1st of Month	Filed	Trans In	SUB- TOTAL	Trans Out	Default Judg- ment	Other Term.	TOTAL TERM.	Stat. Corr.	Pending End of Month
305	194	0	499	0	37	190	227	0	272

Civil Traffic Hearings Held: 5

VIOLATIONS OF A.R.S. 28-702.01 AND 28-702.04 (Part of Civil Traffic Above)				
Filed	56	Trans In	0	TOTAL
				56

# LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Court ID: 1354

Page 2 Processing

County: CAMP VERDE MUNICIPAL COURT

Report Month/Year: April 2013

MISDEMEANOR									
Pending 1st of Month (a)	Filed (b)	Trans In (c)	SUB TOTAL (d)	Tran Out (e)	Other Term (f)	TOTAL TERM (g)	Stat. Corr. (h)	Pending End of Month (j)	
Misdemeanor (Non-Traffic)	517	33	0	550	0	16	16	0	534
Failure to Appear (Non-Traffic)	2	0	0	2	0	0	0	0	2
<b>TOTAL</b>	519	33	0	552	0	16	16	0	536

TRIALS HELD	
Misdemeanor Court/FTA Trials Held:	1
Misdemeanor/FTA Jury Trials Held:	0

FELONY								
Pending 1st of Month (a)	Filed (b)	Trans In (c)	SUB TOTAL (d)	Trans Out (e)	Other Term (f)	TOTAL TERM (g)	Stat. Corr. (h)	Pending End of Month (j)
	0	0	0	0	0	0	0	0
Felony Preliminary Hearings Held:	0	Felony, Misdemeanor, Criminal Traffic Initial: Appearances: 47						

LOCAL NON-CRIMINAL ORDINANCES						
	Pending 1st of Month	Filed	SUB-TOTAL	Terminated	Stat. Corr.	Pending End of Month
Parking	0	0	0	0	0	0
Non-Parking	0	0	0	0	0	0
<b>TOTAL</b>	0	0	0	0	0	0

# LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

## Page 3 Processing

Court ID: 1354

County: CAMP VERDE MUNICIPAL COURT

Report Month/Year: April 2013

<b>CIVIL COMPLAINTS</b>				
	<b>Small Claims</b>	<b>Forcible Detainer/ Eviction Action</b>	<b>Other Civil</b>	<b>TOTAL</b>
	<b>(a)</b>	<b>(b)</b>	<b>(c)</b>	<b>(d)</b>
<b>Pending 1st of Month</b>	0	0	0	0
<b>Filed</b>	0	0	0	0
<b>Transferred In</b>	0	0	0	0
<b>SUBTOTAL</b>	0	0	0	0
<b>Transferred Out</b>	0	0	0	0
<b>Other Terminations</b>	0	0	0	0
<b>TOTAL TERMINATIONS</b>	0	0	0	0
<b>Statistical Correction</b>	0	0	0	0
<b>Pending End of Month</b>	0	0	0	0

Small Claims Hearings Held/Defaults: 0      Civil Court Trials Held: 0

Small Claims Hearings Held/Defaults  
Before Volunteer Hearing Officer: 0      Civil Jury Trials Held: 0

<b>DOMESTIC VIOLENCE/HARASSMENT PETITIONS</b>				
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	<b>Filed</b>	<b>Order Issued</b>	<b>Petition Denied</b>	<b>TOTAL TERM.</b>
Domestic Violence	0	0	0	0
Harassment	2	1	1	2

<b>HEARINGS HELD TO REVOKE OR MODIFY ORDER OF PROTECTION INJUNCTION AGAINST HARASSMENT</b>	
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Order of Protection: 0      Injunction Against: 0

<b>SPECIAL PROCEEDINGS/ACTIVITIES</b>	
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Peace Bond Complaints Filed: 0      Fugitive Complaints Filed: 0

Juvenile Hearings Held: 0      Search Warrants Issued: 1

# LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

## Page 4 Processing

Court ID: 1354

County: CAMP VERDE MUNICIPAL COURT

Report  
Month/Year: April 2013

### WARRANTS OUTSTANDING

#### TRAFFIC WARRANTS OUTSTANDING

D.U.I.	122
Serious Violations	9
All Other Violations	579
<b>TRAFFIC TOTAL</b>	<b>710</b>

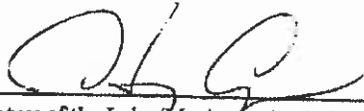
#### CRIMINAL WARRANTS OUTSTANDING

Felony	0
Misdemeanor	676
<b>CRIMINAL TOTAL</b>	<b>676</b>

MAIL BY THE 20TH WORKING DAY OF MONTH:

Arizona Supreme Court  
Administrative Office of the Courts  
1501 W. Washington St., Suite 410  
Phoenix, AZ 85007-3327

ATTN: Research/Statistics Unit  
(602) 542-9376

  
Signature of the Judge/Magistrate (or designee)

Veronica Pineda  
Name of Preparer

May 7. 2013  
Date of Preparation

**MONTHLY REVENUE REMITTANCE REPORT**

**CAMP VERDE MUNICIPAL COURT - APRIL 2013**

Account Description & Statute	AZTEC Code	Total Distribution
Confidential address- ARS 12-116.04	ZCAA1	77.61 ✓
CEF 10% of Base Fine - 16-954C	ZCEF	\$1,812.51 ✓
CJEF 47% of Base Fine - 12-116.01A	ZCJEF	\$7,591.49 ✓
Child Restraint - 28-907C	ZCPRF	
Drug & Gang Enforcement - 13-811C	ZDECJ	\$335.13 ✓
DNA 3% of Base Fine - 12-116.01C	ZDNAS	\$833.84 ✓
DUI Abatement Fund - 28-1382D3 (\$250 Extreme DUI)	ZDUIA	\$41.00 ✓
Domestic Violence Shelter Fund 12-116.06	ZDVSF	\$88.40 ✓
FARE Fee Special Collections (19%)	ZFAR1	\$830.89 ✓
FARE Delinquency Fee (\$35.00 Fee)	ZFAR2	\$709.38 ✓
FTGF 7% of Base Fine - 12-116.01B	ZFTGS	\$1,128.62 ✓
G&F Wildlife Theft Prevention Fund - 17-313A	ZGF	
28-2533 - Out-of-State Plates (80% Base Fine to HURF)	ZHRF3, ZHRF1	
28-2533 - Out-of-State Plates (20% Base Fine to DPS)	ZHRFD	
STATE Time Payment JCEF - 12-116	ZJCS	\$683.57 ✓
STATE Civil JCEF - 22-281C1 (18.39% of Fee)	ZJCSF	\$8.52 ✓
MSEF 13% of Base Fine - 12-116.02A	ZMSEF	\$2,099.31 ✓
2011 \$8 Assessment - State: \$4 to GITEM & \$4 to PSEF	ZOS1	\$1,134.36 ✓
Prison Construction & Operations Fund - 41-1651	ZPCOF	\$2,157.84 ✓
Probation Surcharge 2006 - 12-114.01 (\$10.00)	ZPRS6	\$35.84 ✓
Probation Surcharge 2009 - 12-114.01 (\$10.00)	ZPRS9	\$2,910.50 ✓
Probation Surcharge OLD - 12-114.01 (\$5.00)	ZPRSU	\$24.92 ✓
Public Safety Equipment Fund, 41-1723, 28-1381.5	ZGFDU,ZPSEF	\$1,858.40 ✓
Registrar of Contractors	ZRCA	\$53.88 ✓
State Highway Fund - 28-710A	ZSHWY	
Drug Lab Remediation Technical Registration Bd 13-3423 (D9)	ZTECH	
State Highway Work Zone Fund - 28-710B	ZSHWZ	
28-4139 - FR Suspended Plates (100% Base Fine to DPS)	ZSLPD	\$59.27 ✓
<b>SUBTOTAL - STATE REVENUE Remitted to City Finance</b>		<b>\$24,372.98</b> ✓

2,971.26

Jail Incarceration Fee (9914) GL#2-003-10-34324	ZJF	\$329.30
2011 Add'l Assessmnt \$1 -JP Crta 12-116.04E GL#3-900-40-35196	ZOS2	\$141.76
<b>SUBTOTAL - YAVAPAI COUNTY REVENUE Remitted to City Finance</b>		<b>\$471.06</b>
2011 Officer Safety Equip - Sheriff	ZOS4	
2011 Officer Safety Equip - DPS	ZOS5	\$296.36
2011 Officer Safety Equip - MVD/ADOT	ZOS6	\$4.00
2011 Officer Safety Equip - Game & Fish	ZOS7	
2011 Officer Safety Equip - ROC	ZOS8	\$0.22
2011 Officer Safety Equip - Border Patrol	ZOS9	
2011 Officer Safety Equip - Animal Control	ZOS10	
2011 Officer Safety Equip - Marshall 18-801-40-413000	ZOS11	\$260.64
2011 Officer Safety Equip - College PD	ZOS12	
2011 Officer Safety Equip - Fire Dept	ZOS13	
2011 Officer Safety Equip - Tribal	ZOS14	\$6.02
<b>SUBTOTAL - INDIVIDUAL CITING AGENCY REVENUE Remitted to City Finance</b>		<b>\$567.24</b>
Court Appt Attorney Fee Local	ZAFEE	
Indigent Defense Fees - Rule6.7d, A.R.Cr.P.01-300-40-431000	ZATT,ZATTT & ZREIM	\$1,312.77
Confidential address- ARS 12-116.04	ZCAA2	\$4.09
Defensive Driving School Fee - 28-3398	ZDDS	\$3,780.00
Deferred Prosecution Fees	ZDEFP	
Fines/Civil Penalties - 13-811A & 28-1554B	ZFINE	\$13,076.21
28-2533 - Out-of-State Plates (20% Base Fine to SPD)	ZHRFC	
CREDIT City Gen Fund (Over Amt as Local Costs, Bond Forfeitures)	ZFORF, ZOVER, ZOVF	\$9.62
Public Defender Fee - 11-584 (\$25.00)	ZPUBZ	\$61.83
Local Costs/Fee Warrant Default Fees	ZLCL	\$1,623.41
Bonds Forfeited to General Fund	ZLOCL	
Misc. Filing Fees - 22-281C3 (71.15% to County)	ZMISC	\$24.66
28-4139 - FR Suspended Plates (100% Base Fine to CVMO)	ZSLPC	\$17.66
Bank Fees -From Ckbk/prev mon bank statement	state number	
Bank Fee - Checks Ordered	state number	
<b>SUBTOTAL - CITY REVENUE Remitted to Finance 01-300-40-413000</b>		<b>\$19,889.45</b>
Court Enhancement Fee	ZCEH	\$3,688.54
<b>SUBTOTAL - COURT ENHANCEMENT REVENUE Remitted to City Finance 05-330-40-</b>		<b>\$3,688.54</b>
LOCAL Time Payment JCEF - 12-118	ZJCL	\$368.08
LOCAL Civil JCEF - 22-281D (8.04% of Fee)	ZJCLF	\$2.82
<b>SUBTOTAL - JCEF REVENUE Remitted to city finance 05-310-40-413100</b>		<b>\$370.90</b>
<b>Total Revenue</b>		<b>\$49,360.17</b>

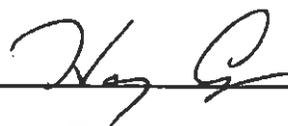
**MISCELLANEOUS PASS-THROUGH MONIES (Overpayments) REPORT**

Carried Forward from Previous Month		0.00
Received During Current Month	ZOVR back to/for from Def	388.23
Disbursed During Current Month	9517	(388.23)
Balance at End of Current Month		0.00
<b>RESTITUTION REPORT</b>		
Carried Forward from Previous Month		\$0.00
Escheated / stale dated		\$0.00
Received During Current Month	5901 ZREST	\$521.81
Disbursed During Current Month	5003	(\$521.81)
Balance at End of Current Month		\$0.00
<b>BOND REPORT</b>		
Bonds Carried Forward from Previous Month		\$3,873.00
Bonds Received During Current Month	ZBND	\$8,947.00
Bonds Forfeited During Current Month	Pg 3 Total	(4,491.00)
Bonds Escheated 2011:		
Bond Voided		
Bonds Transferred	fee book	(\$433.00)
Bonds Refunded During Current Month	5079	(\$816.00)
Bonds Balance at End of Current Month: open bonds		\$7,080.00
<b>TOTAL PASS THROUGH MONIES</b>		<b>\$7,080.00</b>

I, Hon. Harry Cipriano, Magistrate, Camp Verde Municipal Court, Yavapai County, State of Arizona, do hereby certify the foregoing is a true and correct account of the funds collected by the Court for the month of:

**April-13**

Signature



Date

5-7-13

CAMP VERDE COMMUNITY LIBRARY MONTHLY REPORT

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MEMORANDUM

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**TO:** Russ Martin, Town Manager  
**FROM:** Kathy Hellman, Library Director  
**SUBJECT:** Monthly Report – April 2013  
**DATE:** 05/09/2013  
**CC:** Department Heads

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Under the direction of the Town of Camp Verde Community Development Director, Mike Jenkins and in preparation for submitting a plans for a building permit, Library Director, Kathy Hellman and Architect, Joel Westervelt participated in a Development Review meeting on April 2, 2013. Representatives from Camp Verde Water Co., The Town of Camp Verde Community Development Department, Yavapai County Environmental Services, Camp Verde Fire Department, Yavapai County Flood Control, and the Town Public Works, Streets & Parks Department attended the meeting and provided comments/instructions to incorporate into the planning phase of the Library.

Acting as agent for the Camp Verde Community Library, Library Director, Kathy Hellman applied for a Use Permit with the Town of Camp Verde to build a new library building on the Town owned property, parcels 404-19-018NB and 404-19-019. A Neighborhood Meeting was held in the library on April 11, 2013 at 6:30 pm. Minutes were recorded and filed with the Planning and Zoning Department of Camp Verde Community Development. Assistant Planner, Jenna Owens provided great assistance and support throughout the process. Despite the fact that they were only days away from and mired in the work of their biggest annual fundraiser, several members of the Camp Verde Library Endowment Board attended the meeting to support the library. The Use Permit process continues in June with a meeting before the Planning & Zoning Commission on June 6, 2013 and the Town Council on June 26, 2013.

Library software and services are continually being upgraded, improved or just plain changed. This is especially true with software that librarians use behind-the-scenes. This month Online Computer Library Center (OCLC) provided online training to Valerie Foster and Gerry Laruito in the Inter-Library Loan software they are pushing out by the end of this year. Our customers will not see a change in Inter-Library Loan services, but library staff must learn a whole new way of processing the requests.

The Camp Verde Library Endowment board held its 12 Annual Denim & Lace fundraiser April 13 at Cliff Castle Casino. Thanks to the hard work of the board members and other volunteers the event cleared \$11,616 bringing the balance invested with the Arizona Community Foundation to \$334,733.

Each year, Library's all over the country celebrate National Library Week the 3<sup>rd</sup> week in April and Camp Verde Community Library joined by celebrating our patrons and library services. Overdue fines were forgiven for patrons coming in that week as a gesture of thanks from library staff to the people who make our work so rewarding.

The committee working to bring the Mini Maker Faire to Fort Verde Days in October 2013 met virtually with Sabrina Merlo, Maker Faire Program Director. After a discussion about expectations, schedules and fee structures, and having experienced repeated delays the committee determined that the Maker Faire organization is not a good fit for Camp Verde at this time. The expectation of a robust social networking infrastructure through which the Maker movement collaborates is not currently part of everyday life in Camp Verde. Therefore the committee decided to act independently of the Make organization and to rename the event the Fort Verde Days Creator Faire. This will allow flexibility as we tailor the event to serve community interests.

The fourth week in April is the annual celebration of National Volunteer Appreciation Week. Volunteers and staff filled Sweet Grace Restaurant with conversation and laughter enjoying a wonderful home-cooked meal and getting to know each other a little better. Alice Gottschalk and Valerie Foster did an outstanding job planning the Volunteer Appreciation Luncheon and all library staff contributed toward gift baskets that were awarded through a random drawing. Camp Verde Community Library is blessed to have 19 dedicated volunteers working weekly inside the library and another 15+ working under Laura Gagnon's inspiration selling used books. This past year library volunteers have been asked to adjust to many changes, to take on more duties at the front desk and to continually learn something new. They have made themselves even more invaluable to us in their willingness to cheerfully do this. Volunteers working alongside staff in the library contributed about 3,433 hours to the library since last April 2012. At a wage of \$10/hr. that's an annual contribution of \$34, 330.00 in time donated to library services and doesn't even begin to measure the joy and inspiration our volunteers bring us each week.

	Apr-13	Apr-12	% change	FYTD-13	FYTD-12	% change
<b>In-Library Uses</b>						
Traffic Count	2,658	2,356	12.8%	22,711	21,595	5.2%
New Cards Issued	51	32	59.4%	519	374	38.8%
Public PC Use	597	462	29.2%	5,533	n/a	
Items Used In-Library	244	155	57.4%	7,362	3,207	129.6%
<b>Total In-Library Use</b>	<b>3,550</b>	<b>3,005</b>	<b>18.1%</b>	<b>36,125</b>	<b>25,176</b>	<b>43.5%</b>
<b>Circulation</b>						
Items Checked Out	3,210	3,603	-10.9%	34,709	42,988	-19.3%
Items Checked In	3,901	3,907	-0.2%	41,015	46,081	-11.0%
Staff Renewed Items	346	379	-8.7%	2,931	4,200	-30.2%
Patron Renewed Items	604	682	-11.4%	5,998	6,713	-10.7%
<b>Total Circulation</b>	<b>8,061</b>	<b>8,571</b>	<b>-6.0%</b>	<b>84,653</b>	<b>99,982</b>	<b>-15.3%</b>
<b>Circulation Areas of Interest</b>						
Audio Books	128	61	109.8%	925	629	47.1%
DVDs & Videos	494	684	-27.8%	5623	5653	-0.5%
eBooks	220	186	18.3%	1913	1045	83.1%
Large Print	209	192	8.9%	1977	2379	-16.9%
Magazines	212	n/a		2389	n/a	
Kids & Teens Material	990	1,040	-4.8%	10586	11862	-10.8%
<b>Collection Development &amp; Reference</b>						
Reference Questions	178	91	95.6%	1428	1021	39.9%
New Books Added	60	1	5900.0%	722	1358	-46.8%
New Audio-Visual Material Added	17	1	1600.0%	193	224	-13.8%
<b>Total Items Added</b>	<b>77</b>	<b>2</b>	<b>3750.0%</b>	<b>915</b>	<b>1582</b>	<b>-42.2%</b>
<b>Transits &amp; HOLDS</b>						
HOLDS Filled	756	701	7.8%	6,810	8,532	-20.2%
HOLDS Cancelled	106	156	-32.1%	975	1,372	-28.9%
HOLDS Expired on Shelf	81	36	125.0%	502	291	72.5%
YLN Library Items Brought to CVCL	2,507	2,854	-12.2%	25,327	38,306	-33.9%
CVCL Items Sent to YLN Libraries	3,035	3,556	-14.7%	30,081	42,173	-28.7%
<b>Total Transits &amp; HOLDS Activity</b>	<b>6,485</b>	<b>7,303</b>	<b>-11.2%</b>	<b>63,695</b>	<b>90,674</b>	<b>-29.8%</b>
<b>InterLibrary Loans</b>						
CVCL Items Going Out	39	n/a		306	n/a	
Items for CVCL Patrons	7	n/a		79	n/a	
<b>Total InterLibrary Loan Activity</b>	<b>46</b>			<b>385</b>		
<b>Library Programs</b>						
Adult Programs	7	7	0.0%	50	39	28.2%
Adult Program Attendance	42	127	-66.9%	489	936	-47.8%
Youth Programs	16	9	77.8%	114	71	60.6%
Youth Program Attendance	117	165	-29.1%	1025	1618	-36.7%
<b>Total Library Program Attendance</b>	<b>159</b>	<b>292</b>	<b>-45.5%</b>	<b>1514</b>	<b>2554</b>	<b>-40.7%</b>
<b>Library Volunteers</b>						
Number of Volunteers	19	n/a		191	n/a	
Number of Hours Given	323	273	18.3%	2825	2303	22.7%
Average number of Hours/Volunteer	17			14.7905759162304		
<b>Online Resource Use</b>						
Online Public Access Catalog Searches	1,709	n/a		7,773	n/a	



# April 2013

## Camp Verde Community Library



**BOOK SALE**  
9:00am-4:00pm  
Thursday 4-4



Su	M	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	
	Kids Book Club: 10 am-11 am  Open Book Club: 2 pm-4 pm	Kids Story Time: 10 am-11 am  Brown Bag Lunch: Noon-1:00 pm	School Visit 12:30-1:30  Teen Game Day 4:00-6:00			Kids Story Time: 11am-12 pm
7	8	9	10	11	12	13
		Kids Story Time: 10 am-11 am	 <b>Music for Tots</b> 10:30-11:15am	 Kids Story Time: 11am-12 pm		Kids Story Time: 11am-12 pm
14	15	16	17	18	19	20
	 Dance Play 10 am-11am  National Library Week...	Kids Story Time: 10 am-11 am	C.V.Home Educators 10:00-Noon  ...National Library Week			Kids Story Time: 11am-12 pm
21	22	23	24	25	26	27
	Earth Day  	Kids Story Time: 10 am-11 am		Arbor Day  		Kids Story Time: 11am-12 pm
28	29	30				
				Camp Verde Community Library 130 Black Bridge Road Camp Verde AZ 86322 (928) 554-8380 Website: <a href="http://campverde.az.gov/government/public.library">http://campverde.az.gov/government/public.library</a>		



## CAMP VERDE MARSHAL'S OFFICE Monthly Report April 2013



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### ACO/Code Enforcement has a new hire:

- 04-15-13 Tyler Nixon was hired as the new ACO/Code Enforcement Officer.



### Volunteers in Policing (VIPs):

- Volunteer Carolanne Moore assisted with the "Dump the Drugs Day" at the Marshal's Office – 28 pounds of prescription drugs were dropped off for destruction by the community.
- Helen Zimmerli resigns as a VIP – She will not be policing the neighborhoods but we will still see her helping in other areas:



### Detective Unit:

- April 25, 2013 - Detective Sergeant Bret Hood resigned; he is going into the private industry to work in resort business.
- On April 25, 2013 - Laura Miller is assigned as Interim Detective Sergeant:



### **Dispatch:**

- April 27, 2013 - Chloe Dintaman resigns and will return to Happy Jack working a fire engine for the forest service.

### **Miscellaneous:**

- The Citizen's Academy was rescheduled to a later date due to low enrollment.
- The patrol vehicles are starting to hit the road with their new paint job!



### **Crime Rate for April 2013 compared to April 2012:**

April	2012	2013
Total Calls	1107	659
Traffic stops	251	154
Animal Calls	66	46
Criminal Damage	117	49
DV Calls	4	13
Theft/Burglary Calls	18	22