

ACTIONS TAKEN
REGULAR SESSION
MAYOR AND COUNCIL
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
WEDNESDAY, MAY 6, 2009
6:30 P.M.

4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.
- a) **Approval of the Minutes:**
 - 1) Special Session – April 22, 2009
 - 2) Executive Session – April 22, 2009 (taped)
 - 3) Regular Session – April 15, 2009
 - 4) Special Session – April 15, 2009
 - 5) Executive Session – April 15, 2009 (taped)
 - 6) Special Session – April 8, 2009
 - b) **Set Next Meeting, Date and Time:**
 - 1) May 13, 2009 at 6:30 p.m. – Joint Work Session with P&Z – Code Revisions
 - 2) May 18, 2009 at 2:15 p.m. – Budget Work Session
 - 3) May 20, 2009 at 2:15 p.m. – Budget Work Session
 - 4) May 20, 2009 at 6:30 p.m. – Regular Session
 - 5) May 27, 2009 at 6:30 p.m. – Council Hears Planning & Zoning
 - c) **Possible authorization for the Marshal's Office to apply for the Edward Byrne Memorial Justice Assistance Grant for \$22,985 for the purchase of a Voice logger/Recorder as required by the State 9-1-1 system; to replace old malfunctioning radios; and a wireless access point for the digital in-car cameras.** There is no cost to the Town for this grant. (Staff Resource: Marshal David R. Smith)
 - d) **Possible approval of Resolution 2009-768, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, pertaining to certain exemptions for motor vehicles used by the Marshal's Office.** (Staff Resource: Marshal David R. Smith)
 - e) **Possible direction to staff to obtain prior approval from the Town Manager for all expenditures exceeding \$500 throughout the end of the 2008-09 Fiscal Year.** (Staff Resource: Lisa Elliott)
 - f) **Possible authorization to transfer \$1,000,000 from the General Fund bank account at Wells Fargo to the Local Government Investment Pool (LGIP) General Fund Account.** (Staff Resource: Lisa Elliott)
 - g) **Possible authorization to open an imprest account at Wells Fargo Bank for the sole utilization of payroll activities.** An imprest account is used to reduce the possibility of fraud by carrying a zero balance until a transfer is made in the exact amount of the net payroll checks. (Staff Resource: Lisa Elliott)
 - h) **Possible approval of a Proclamation declaring May 3, 2009 through May 9, 2009 as Municipal Clerks Week to extend appreciation to all Municipal Clerks for the vital service they perform and their exemplary dedication to the communities that they represent.** (Staff Resource: Debbie Barber)
 - i) **Possible approval of the revised language contained in the Special Warranty Deed for the sale of Town-owned property, consisting of .36-acre parcel of the northern boundary of the Community Park located at McCracken Lane to Carol German.**
Note: Council Member German has filed a Conflict of Interest Disclosure Memorandum with the Town Clerk pursuant to ARS §38-501-511 and will not discuss, vote, or otherwise participate in this item. (Staff Resource: Michael Scannell)
 - j) **Possible acceptance of letter of resignation from Tim Sykes from the Library Advisory Commission and possible presentation of a Certificate of Appreciation for his service.** (Staff Resource: Debbie Barber)
 - k) **Discussion, consideration, and possible authorization to exceed the Council training and travel line items by approximately \$603 for training and travel expenses related to the League of Arizona's Newly Elected Officials Training.** The total costs for the training and travel for up to four candidates are estimated at \$1,446.84. There is currently \$844.42 in the two line items. (Staff Resource: Debbie Barber)

On a motion by Hauser, seconded by Kovacovich, the Consent Agenda was unanimously approved as presented.

5. **Call to the Public for Items not on the Agenda.**

(Comments from the following individual are summarized.)

Howard Parrish reported that the event celebrating the Pony Express Ride was a great success, with over 130 people participating in the barbecue. Several local merchants contributed donations; everyone is looking forward to an even bigger and better event next year.

There was no further public input.

6. **Council Informational Reports**

Garrison reported that NACOG has a weatherization program, planning to improve over 1,000 homes in the next three years; those who would like to have more information may call 928-774-3756. Garrison briefly outlined income requirements to qualify for the assistance.

German reminded everyone about the Book Sale tomorrow at the old Marshal's Office.

Hauser said she has been advised that the Fort will be closed on Tuesdays and Wednesdays; Arizona Highways will be here on May 30th and 31st. Membership is down; there is an internship program with the South Verde Campus; five students volunteer at the Chamber on Fridays. Hauser also attended the MatForce Mixer in Prescott; everyone was reenergized, knowing that the work they do is necessary and makes a difference.

Gioia reported on his attendance, by invitation from County Supervisor Chip Davis, at the presentation for the recent study done; Gioia said he

requested that the presentation either be held in front of Council, or at the Verde Valley Transportation meeting so that information can be brought back by our Liaison. Gioia will be attending the meeting of ADOT's Board in Flagstaff and will again bring up Hwy 260. The Chamber Mixer welcoming the Verde Valley Guidance Clinic to the new offices on Finney Flat was well attended. Gioia also commented on the welcome home activities for returning veterans, and the importance of everyone showing their appreciation for their service.

7. **Discussion, consideration, and possible approval of the Special Event Liquor License for the Verde Valley Rangers Mounted Sheriff's Posse for the annual Crawdad Festival scheduled for June 5 & 6, 2009.** (Staff Resource: Linda Moore)
On a motion by Hauser, seconded by Kovacovich, the Council voted 6-1 to approve the Special Event Liquor License for the Verde Valley Rangers as requested; **with a 'no' vote by Garrison.**

PUBLIC INPUT

(Comments from the following individuals are summarized in the Minutes.)

Bob Burnside
Jackie Baker

There was no further public input.

8. **Presentation by Elaine Bremner of the Verde Valley Senior Center relative to their efforts in the Meals-on-Wheels program for Camp Verde citizens followed by possible discussion, consideration, and possible direction to staff to incorporate funding for the program in the FY 09/10 budget.**
Staff was directed to review the request, together with all the budget issues being faced during budget time, with the goal of trying to help the Senior Center.

PUBLIC INPUT

(Comments from the following individuals are summarized in the Minutes.)

Irene Peobles.
John McReynolds

There was no further public input.

9. **Discussion, consideration, and possible appointment of a member to the Planning & Zoning Commission. Mr. Bill Carter and Mr. James H. Meredith have submitted applications for consideration. The term expires in September 2011.** (Staff Resource: Debbie Barber)
On a motion by Hauser, seconded by Garrison, the Council voted 6-1 to appoint **James H. Meredith** to the Planning & Zoning Commission for the term that expires in September 2011; **Roulette abstained.**

There was no public input.

Mayor Gioia requested item #10 that was carried over from the 4-15-09 meeting:

10. **Possible approval of Resolution 2009-764, a resolution of the Mayor and Council of the Town of Camp Verde, Yavapai County, Arizona, strongly urging the Arizona Department of Transportation (ADOT) to place in their five (5)-year Plan: 1) the construction of an eight mile, four-lane highway from Interstate 17 along State Route 260 to the present terminus of the four-lane divided highway at Thousand Trails; and 2) to utilize the excess seven million dollars remaining in the SR 260 budget for said construction.**
On a motion by Hauser, seconded by Garrison, the Council voted unanimously to approve Resolution 2009-764, to include the statement that the Town is working with other Mayors and entities, and specifying the current five (5)-year Plan.

PUBLIC INPUT

(Comments from the following individuals are summarized in the Minutes.)

Bob Burnside
Jackie Baker
John McReynolds

There was no further public input.

11. **Discussion, consideration, and possible direction to staff to delay the opening of the Camp Verde Heritage Pool until some point after the conclusion of the Town's budget hearings that are scheduled for May 18, and May 20, 2009.** (Staff Resource: Lynda Moore)
Staff was directed to continue to proceed with preparations to open the pool on May 26; this item will be returned to the agenda for direction to staff at the May 20th meeting.

PUBLIC INPUT

(Comments from the following individuals are summarized in the Minutes.)

Irene Peobles
Jeremy Bach
Paul Taylor
Alicia Schafer

John McReynolds
Renee Hanson
Robin Whatley
Jackie Baker

There was no further public input.

A recess was called at 8:29 p.m.; the meeting was called back to order at 8:36 p.m.

12. **Presentation and discussion of the financial status of the Town followed by possible direction to staff relative to actions necessary to ensure that expenditures are kept within the revenues collected for the remainder of the FY 2008-09 Fiscal Year.** (Staff Resource: Lisa Elliott)
There was no action taken.

PUBLIC INPUT

(Comments from the following individuals are summarized in the Minutes.)

Jeremy Bach

There was no further public input.

13. **Discussion, consideration, and possible direction to staff regarding time allocation of staff resource Special Projects Administrator Matt Morris.** (Staff Resource: Matt Morris)
A motion by Garrison to allocate 100 percent of Matt Morris' time to working on updating the Town Land Use and Zoning Ordinances as recommended by staff failed for lack of a second.

On a motion by German, seconded by Smith, the Council voted 6-1 to postpone this agenda item until the first Council meeting after the Housing Commission meets in June, if Matt Morris would be willing to act as staff resource for that meeting; **with a 'no' vote by Garrison.**

PUBLIC INPUT

(Comments from the following individuals are summarized in the Minutes.)

John McReynolds

Jeremy Bach

Jackie Baker

There was no further public input.

14. **Discussion, consideration, and possible nomination of a Council member or staff as a candidate for consideration of possible election to the Arizona Municipal Risk Retention Pool (AMRRP) Board of Trustees to fill a 4-year term that expires in 2011.** (Staff Resource: Michael Scannell)
On a motion by Garrison, seconded by Kovacovich, the Council unanimously nominated Jackie Baker as a candidate for possible election to the AMRRP Board of Trustees to fill a 4-year term that expires in 2011.

There was no public input.

15. **Update and report relative to the March 4, 2009 Council direction to the Clerk to prepare a Standard Procedure Policy for Council and Commissions. The report will include notification that changes to Resolution 2008-745 as discussed at the April 15, 2009 meeting have been incorporated into the draft document.** (Staff Resource: Debbie Barber)
There was no action taken.

PUBLIC INPUT

(Comments from the following individuals are summarized in the Minutes)

Bob Burnside

Robin Whatley

There was no further public input.

16. **Discussion, consideration, and possible approval of the revised Citizen Complaint Procedures and form.** (Staff Resource: Debbie Barber)
Council made minor changes to the Citizen Complaint Procedures and form.

PUBLIC INPUT

(Comments from the following individual are summarized in the Minutes.)

Bob Burnside

There was no further public input.

17. **Call to the Public for Items not on the Agenda.**
There was no public input.
18. **Advanced Approvals of Town Expenditures**
 - a) **There are no advanced approvals.**
There were no advanced approvals of Town expenditures.
19. **Manager/Staff Report**
Scannell reported on an operation carried out yesterday by 40 to 50 law enforcement officers that successfully took down a drug house in Verde Lakes in the early morning hours, apprehending a large number of individuals who are involved in the drug scene; more information may be obtained from the Marshal's Office.
20. **Adjournment**
On a motion by Hauser, seconded by Smith, the meeting was adjourned at 10:09 p.m.