

**ACTIONS TAKEN
REGULAR SESSION
MAYOR AND COUNCIL
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
WEDNESDAY, MAY 16, 2007
6:30 P.M.**

4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) **Approval of the Minutes:**

- 1) May 9, 2007 – Budget Work Session
- 2) May 4, 2007 – Special Session
- 3) May 4 & 5, 2007 – Planning Retreat
- 4) May 3, 2007 – Budget Work Session
- 5) May 2, 2007 – Regular Session
- 6) April 30, 2007 – Budget Work Session
- 7) April 25, 2007 – Council Hears Planning & Zoning

b) **Set Next Meeting, Date and Time:**

- 1) Council Hears Planning & Zoning – May 23, 2007 at 6:30 p.m.
- 2) Regular Session – June 6, 2007 at 6:30 p.m.
- 3) Regular Session – June 20, 2007 at 6:30 p.m.
- 4) Council Hears Planning & Zoning – June 27, 2007 at 6:30 p.m.

- c) **Possible approval of a Proclamation of the Mayor and Common Council of the Town of Camp Verde proclaiming May 25 and 26 as Memorial Poppy Days and ask that all citizens pay tribute to those who have made the ultimate sacrifice in the name of freedom by wearing the Memorial Poppy on these days.**

- d) **Possible approval of Resolution 2007-725, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, pertaining to certain exemptions for motor vehicles used by the Marshal's Office.**

- e) **Possible approval of an amendment to the Agreement for Joint Use of Athletics Facilities and Recreational Easement with Chester-Campbell LLC for Sunnyside Park. The amendment changes the agreement from 3 years to one year.**

- f) **Possible acceptance of YF 2005-06 Annual Audit**

- g) **Possible approval of a revised Cooperative Purchase Agreement with Mohave Educational Services Cooperative.**

- h) **POSSIBLE APPROVAL OF RESOLUTION 2007-726, A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA, PERTAINING TO THE INTERGOVERNMENTAL AGREEMENT WITH THE CAMP VERDE SANITARY DISTRICT ADOPTED AND APPROVED ON APRIL 25, 2007. This resolution ratifies and affirms the IGA that Council approved and authorized on April 25, 2007.**

On a motion by Hauser, seconded by Kovacovich, the Consent Agenda was unanimously approved as presented, with the addition of a Special Session on Monday, May 21, at 4:00 p.m.

5. **Call to the Public for Items not on the Agenda.**

Tom Nielson volunteered to sell poppies in connection with recognition of May 25 and 26 as Memorial Poppy Days.

Ray Floyd wanted to thank Bill Lee for his service to the Town, adding that Bill has always given 110% to the town and that he only wanted to improve the Town for the citizens.

There was no further public input.

(Note: Item 6 was addressed following Item 13a to accommodate the presenter's late arrival.)

6. **Presentation by the Victory Ranch for Children regarding their activities. This item may include discussion by Council.**

There was no action taken.

There was no public input.

7. Discussion, consideration, and possible appointment to the Library Advisory Commission to fill the vacant seat. The term expires in September 2008.

On a motion by Parry, seconded by Hauser, the Council voted unanimously to appoint Tom Nielson to the Library Advisory Commission.

~~**8. Discussion, consideration, and possible determination to either grant or deny an appeal to the Mayor and Council regarding the imposition of Impact Fees for Building Permit #2007140 SC for a single family residence to be constructed on parcel 404-04-040, submitted by Franklin and Karen Bueler, owners.**~~

9. Discussion, consideration, and possible approval of an agreement with the Verde Valley Rangers Sheriff's Posse for alcohol sales and vendor fees at five town Special Events.

On a motion by Baker, seconded by Smith, the Council voted unanimously to approve the agreement with the Verde Valley Rangers Sheriff's Posse for alcohol sales for the Town's Special Events, and the Vendor Fee to be \$75.

On a motion by Gioia, seconded by Smith, the Council voted unanimously to amend the original motion to specify the five Special Events: Crawdad Festival, Corn Festival, Block Party, Fort Verde Days, and to have the Verde Valley Rangers run the Wine Bar at the Pecan & Wine Festival as a courtesy to the Town of Camp Verde with all proceeds to go to them.

PUBLIC INPUT

Jim Williams, of the Verde Valley Rangers, and the named agent on the liquor license, outlined his experience in the field of alcohol, and expressed appreciation for being considered to work on the Town events, as they did last year.

Tom Nielson said that originally Camp Verde did not allow alcohol sales, and would like to do something about that now.

There was no further public input.

~~**10. Discussion, consideration, and possible approval of \$20,324.50 from Parks Contingency for remote sensing project for Black Bridge Park to identify the presence and extent of any subsurface historic or prehistoric features that may require excavation. DISCUSSION, CONSIDERATION, AND POSSIBLE SELECTION OF OPTIONS, FUNDING AND DIRECTION TO STAFF FOR THE BLACK BRIDGE PARK ARCHAEOLOGICAL STUDY. THE DISCUSSION AND DIRECTION TO STAFF MAY INCLUDE RETAINING AN AGENCY AT A COST OF UP TO APPROXIMATELY \$29,000 FROM PARKS CONTINGENCY.**~~

On a motion by Baker, seconded by Gioia, the Council voted unanimously to retain the firm of PaleoWest to do the archaeological study at the Black Bridge Park site.

PUBLIC INPUT

Tom Nielson asked if there would be anything underneath the asphalt in that area. *Motsinger said there probably would be, but there would be no need to investigate that since it is already there.*

Paul Clawson, a resident of the area, said he completely trusts the Council's judgment in deciding which proposal to accept, commenting that PaleoWest appeared to have the better proposal.

There was no public input.

~~**11. Discussion, consideration, and possible approval of equipment rules, regulations, and rental fees for the Town-owned rodeo arena.**~~

- 12. Discussion, consideration, and possible selection of options, funding, and direction to staff on how to proceed in recruiting a Town Manager. The discussion and direction to staff may include retaining the League of Arizona Cities & Towns at a cost of approximately \$8,000.**
Staff was directed to contract with the League of Arizona Cities & Towns, as discussed.

PUBLIC INPUT

Nancy Floyd said she completely agrees with the idea of a third party doing the thorough screening and background check, and asked if they will be using what was approved by the Council in July 2000 for the qualifications of the Town Manager, **the minimum requirements are under-graduate degree, which of course is a Bachelor's Degree at a minimum, from an accredited college or university, which of course needs to be independently verified; five years of professional experience in a related field, at least two years in a supervisory position; two years experience as town manager, four years experience as assistant town manager in a community with population of at least 5,000. Those are the minimum qualifications. The desired qualifications are an MPA or MBA, five years experience as town manager or senior management experience in a related field in a local government agency, and also Arizona municipal experience.** Ms. Floyd said she wanted to be sure that is in the record and that is at a minimum of what the Town is going to be doing.

There was no further public input.

- 13. Discussion, consideration, and possible determination of resolution(s) that Council may wish to submit to the Arizona League of Cities and Towns for consideration.**
Staff was directed to review the resolutions from last year that were adopted and those that were put on a "watch" basis, in particular the issues of reducing pseudoephedrine and toxic waste from meth activities; copies to go to Council members for review; the League should be able to provide updates.

PUBLIC INPUT

Tom Nielsen said the sidewalks in Town are being neglected; something should be done.

- 13a. DISCUSSION, CONSIDERATION, AND POSSIBLE DIRECTION TO STAFF TO CONTRACT FOR A FOUR (4) YEAR AUDIT.**
Staff was directed to prepare RFQ's and then come back to Council with recommendations on a financial audit and a proficiency audit.

PUBLIC INPUT

Nancy Floyd, a former information system auditor, said that all the firms use the same general accounting principles; they use software and it is a check sheet for everybody and an in-depth audit; to spend the extra money is ridiculous.

Vince Polo asked if the audits are made public. *He was advised that all the Town records are public and available in the Clerk's Office.*

There was no further public input.

- 14. Call to the Public for Items not on the Agenda.**
There was no public input.

- 15. Advanced Approvals of Town Expenditures**
a) There are no advanced approvals.
There were no advanced approvals.

- 16. Manager/Staff Report**
Bullard announced that by Friday he will be receiving the draft of the audit of the Camp Verde Water System; copies will be distributed to Council for review. Bullard has also received a redraft of the Town's Personnel Manual; it will be brought back to Council after review by department heads.

17. Council Informational Reports

Hauser reminded all of the high school graduation coming up on May 25th. Hauser reported on today's Verde Watershed meeting, and the seminar scheduled for June 21st at the multipurpose complex; more information will be available on that later.

Gioia reported on attendance at the Water Advisory Committee meeting which was a joint meeting with the Board of Supervisors, Yavapai County. Gioia described possibilities and suggested changes arising from a decision that the Committee would like to include the Board as voting members, a huge leap forward.

18. Adjournment

On a motion by Hauser, seconded by Baker, the meeting was adjourned at 8:04 p.m.