

**MINUTES
REGULAR SESSION
MAYOR AND COUNCIL
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
WEDNESDAY, JUNE 6, 2007
6:30 P.M.**

Minutes are a summary of the actions taken. They are not verbatim.
Public input is placed after Council motions to facilitate future research.
Public input, where appropriate, is heard prior to the motion.

1. **Call to Order**

The meeting was called to order at 6:30 p.m.

2. **Roll Call**

Mayor Gioia, Vice Mayor Hauser, Councilors Smith, Baker, Kovacovich, Parrish and Parry were present.

Also Present: Councilors-elect Greg Elmer and Norma Garrison; Town Magistrate Michael Bluff, Interim Town Manager Dave Smith, Town Attorney Bill Sims, Finance Director Dane Bullard, Parks & Rec Director Lynda Moore, Housing Director Matt Morris, Deputy Town Clerk Virginia Jones, and Recording Secretary Margaret Harper.

3. **Pledge of Allegiance**

The Pledge was led by Baker.

4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) Approval of the Minutes:

- 1) May 30, 2007 – Special/Work Session
- 2) May 23, 2007 – Council Hears Planning & Zoning
- 3) May 23, 2007 – Budget Work Session
- 4) May 21, 2007 – Special/Budget Work Session
- 5) May 16, 2007 – Regular Session

b) Set Next Meeting, Date and Time:

- 1) Regular Session – June 20, 2007 at 6:30 p.m.
- 2) Council Hears Planning & Zoning – June 27, 2007 at 6:30 p.m.
- 3) Regular Session – July 4, 2007 at 6:30 p.m. – **CANCELLED**
- 4) Regular Session – July 18, 2007 at 6:30 p.m.
- 5) Council Hears Planning & Zoning – July 25, 2007 at 6:30 p.m.

c) Possible approval of the Technical Assistant Contract with NACOG for the administration of the two open CDBG contracts. The \$39,000 cost is a budgeted amount in the General Fund CDBG line item.

d) Possible approval of a proclamation declaring July 16-20, 2007 as Hunter Education Week.

e) Possible acceptance of resignations from Norma Garrison, Housing Commission and Danny Parker, Parks & Recreation Commission, followed by presentation of certificates of appreciation for their volunteer service.

F) POSSIBLE ACCEPTANCE OF THE CAMP VERDE WATER SYSTEM'S 2006 FINANCIAL AUDIT. This is a budgeted item in the General Fund.

G) POSSIBLE APPROVAL OF DRAFT STAKE HOLDER LETTER TO THE AZ WATER PROTECTION FUND COMMISSION SUPPORTING THE MONTEZUMA WELL RIPARIAN PASTURE RESTORATION PROJECT.

On a motion by Hauser, seconded by Baker, the Consent Agenda was unanimously approved as presented, with the addition of a Special Session on July 11, 2007 at 6:30 p.m., and Item 4.c) pulled for discussion with staff.

Mayor Gioia requested that a Special Session be scheduled for July 11, 2007 in place of the

canceled July 4th Regular Meeting, and that Item 4.c) be pulled for discussion with staff.

c) Possible approval of the Technical Assistant Contract with NACOG for the administration of the two open CDBG contracts.

On a motion by Gioia, seconded by Baker, the Council unanimously approved the Technical Assistant Contract with NACOG for the administration of the two open CDBG contracts.

The Council discussed the status of the needed repairs on the roof at the Senior Center. Staff was directed to research what measures can be taken to save the interior from damage until the full grant funds are available. In the interim, funds possibly left over from the painting project might be used for temporary repairs.

Mayor Gioia invited Norma Garrison and Danny Parker to the podium to accept Certificates of Appreciation for their service as outlined in Item 4c); Parker was absent from the meeting.

5. Call to the Public for Items not on the Agenda.

There was no public input.

6. Presentation of certificates of appreciation to outgoing Council members Jackie Baker and Howard Parrish.

There was no action taken.

Mayor Gioia first presented a Certificate of Appreciation to Jackie Baker, with praise for her long years of service to the community, and then a Certificate of Appreciation to Howard Parrish, recalling Howard's service on other Commissions as well as the Council.

7. Ceremonial Oaths of Office to Mayor Tony Gioia and Council Members Greg Elmer, Norma Garrison, and Mike Parry, followed by the seating of the new Council.

There was no action taken.

Town Magistrate Michael Bluff administered Ceremonial Oaths of Office individually to Gioia, Elmer, Garrison and Parry, who then assumed their seats of office as members of the new Council.

8. Discussion, consideration, and possible selection of a Vice Mayor for a one-year term ending in May 2008.

On a motion by Parry, seconded by Gioia, the Council by a 6-1 vote elected Brenda Hauser to serve as Vice Mayor for a one-year term ending in May 2008; with a 'no' vote by Smith.

With no discussion the Council took action to approve Hauser to again serve as Vice Mayor.

There was no public input.

9. Discussion, consideration, and possible appointment of Council members to various regional, state, county, and local committees & organizations.

There was no action taken.

Following a review of the various existing, inactive and additional regional, state, county and local groups, Council unanimously agreed on the following appointments of Council members to the indicated committees and organizations:

Meetings

Arizona League of Cities & Town Functions
Governor's Conference on Rural Development
Verde Valley Intergovernmental Meetings

(All members encouraged to attend)
(All members encouraged to attend)
Gioia

Committees

Arizona Town Hall	Gioia
Arizona Watershed Alliance	Hauser
Cocopai Resource Conservation & Development (RC&D)	Elmer
Council Liaison to Yavapai-Apache Nation	Parry/Gioia
Library Design Committee	Parry
MAT Force (Meth Task Force)	Hauser/Garrison
NACOG Economic Development Regional Council	Garrison
Verde Valley Transportation Organization	Smith
Yavapai County Water Advisory Committee	Hauser/Gioia
Verde Valley Water Users Liaison	Kovacovich/Gioia
Verde Valley Land Preservation Institute	Hauser/Gioia
Yavapai College Regional Skills Center	Gioia
Economic Development Committee Liaisons	Smith/Elmer
Intergovernmental Association	Gioia/All Council
Verde River Basin Partnership	Hauser/Gioia
Verde Watershed Association	Hauser/Gioiaw
Chamber of Commerce Liaison	Elmer/Parry
Drought Impact Group	Kovacovich/Smith
Camp Verde Schools Education Foundation	Garrison/Hauser
Verde Valley Natural Resource Committee	Hauser/Gioia
Arizona Art Share	Hauser

(NOTE: Staff to research how to get back into Arizona Art Share)

It was agreed that all members are continuing to work on the Highway 260 issue, as well as Economic Development-Focused Future.

Inactive or Eliminated Committees

- Natural Resource Subcommittee Verde Watershed Assoc.
- Sanitary District Liaison
- Arizona Watershed Alliance
- Middle Verde Basin Planning Group
- NAMWA
- Verde River Enhancement

There was no public input.

10. **Discussion, consideration, and possible direction to staff to: 1) Research costs associated with retaining a firm for a management audit to review the Town’s departments of operational efficiency and bring this information back to Council and 2) contract with a new audit firm for the FY 06/07 audit.**

As to Item 1), staff was directed to further research the proposed management audit with the department heads and bring the issue back to Council to revisit after a Town Manager is hired.

As to Item 2), staff was directed to contact and request RFQs from different audit firms to bring back to Council at the next available meeting for a decision on a new audit firm.

Interim Town Manager Smith said that the Mejorando Group had been referred by the League of Cities & Towns in connection with the management audit discussed previously, and their proposal was included in the agenda packet for reference. Smith said the fee for the complete audit would be \$9,500, and he listed some of the major areas to be researched.

During the subsequent Council discussion regarding Item 1), it was suggested that the new Town Manager would normally perform the proposed organizational review as a matter of course, and the expense of \$9,500 was questioned as unnecessary. With input from Finance Director Bullard regarding Item 2), it was generally agreed that a new auditing firm should be selected as soon as

possible, and that during the audit the team will be requested to research specific areas; for examples, purchasing personal items through the Town's authority, and duplicate payments of invoices.

There was no public input.

11. **Discussion, consideration, and possible direction to staff concerning a requirement for fingerprinting and background checks for those volunteers that work with children.**

Staff was directed to move forward and include in the personnel manual a policy requiring fingerprinting and background checks of all volunteers.

Manager Smith explained that Director Moore has done some research on the issue, and staff would like to see a Town policy requiring fingerprinting and background checks, particularly as to volunteers working with children.

Parks & Rec Director Moore cited statistics on the problem of lack of oversight of sex offenders and those with criminal backgrounds, allowing the growing infiltration of those individuals into the smaller communities; of the known 550,000 sex offenders in the U.S., there are 132,000 unaccounted for and out on the streets. A line item has been added in the budget to cover the expense of fingerprinting and background checks; Moore requested that the Personnel Manual be amended to include a policy requiring fingerprinting and background checks of all volunteers.

There was no public input.

12. **Discussion, consideration, and possible approval of the Housing Commission letter to notify potential developers of the Town's goals in providing attainable housing and to request voluntary participation by the developer to aid the Town in meeting its housing goals.**

On a motion by Hauser, seconded by Smith, the Council unanimously approved using the proposed Housing Commission letter to notify potential developers of the Town's goals in providing attainable housing and to request voluntary participation by the developer to aid the Town in meeting its housing goals.

Housing Director Matt Morris said that the Housing Commission had considered for some time the idea of approaching developers to request their voluntary cooperation or encourage participation in some type of partnership to try to provide attainable housing for the community. The proposed letter is intended to get the word out to developers as early as possible regarding the existence and goals of the Housing Commission to provide such housing.

The Council discussed with Morris the issues of working with developers and offering not only encouragement to aid the Town in providing attainable housing, but some types of incentives such as negotiating on densities, lot sizes, streets and sidewalks. The proposed letter would in essence open up a line of communication at the outset of a project.

Town Attorney Sims explained that the Town needs to identify the housing need early on in the process, to be looked at as part of the response to a developer's request for sales tax credits. There is a relatively new statute that prohibits pledging sales tax without a comparable benefit in return. Negotiations giving the developer vested rights by way of a development agreement that includes pledging sales tax must arrive at a comparable benefit to the Town, such as the attainable housing.

PUBLIC INPUT

(Comments from the following individuals are summarized.)

Jeremy Bach, speaking as a developer, said he felt it was a good idea to have a development agreement in place at the beginning of a project based on subdivision law, State statutes and

other criteria to be included in the negotiations, from the standpoint of determining costs; using density is a good negotiating tool.

John McReynolds said that the proposed letter is to let the developers know the Town is seriously interested in attainable housing; the Housing Commission is looking for the support of the Council.

Tom Nielson, in comments unrelated to the agenda discussion, suggested that the Town should hold a community barbecue so that all the citizens could become acquainted with each other.

There was no further public input.

13. **Staff presentation and update pertaining to the recent Joint Work Session by the Housing, Library, Parks & Recreation, Planning & Zoning, and Trails Commission that was held on May 29, 2007.**

There was no action taken.

Morris said that there was a good turnout for the subject Joint Work Session, with representatives from each of the Commissions being given the opportunity to talk about their various current and future issues. The value of the meeting was acknowledged by all, and it was agreed to have such a Work Session on a quarterly basis, with the next meeting to be held in three months.

There was no public input.

14. **Discussion, consideration, and possible selection of resolution(s) to submit to the League of Arizona Cities & Town's (LACT) Resolution Committee for consideration, followed by possible direction to staff to contact other communities to determine if they will co-sponsor the resolution(s).**

There was no action taken.

Staff and Mayor Gioia will follow through and contact other communities for support of the proposed resolutions.

Mayor Gioia reviewed the six proposed resolutions having to do with (1) tax cuts, (2) regulating the sale of pseudoephedrine, (3) the Heritage Fund, (4) CDBG program, (5) impacts to rural areas, and (6) special watershed districts. In each instance, the Council evidenced unanimous support.

There was no public input.

15. **Call to the Public for Items not on the Agenda.**

Howard Parrish commented on the participation of the Camp Verde Cavalry in the Prescott Memorial Day activities at the Citizens Cemetery, and then the Cavalry went back to the V.A. Cemetery on Wednesday.

Nancy Floyd requested that the Council members, especially the new ones, participate in the newly-elected officials two-day seminar that is being held; she detailed the subjects that will be covered.

There was no further public input.

16. **Advanced Approvals of Town Expenditures**

a) **Discussion, consideration, and possible approval to transfer funds in the amount of \$2,600 from Special Event Tent Labor line item to Equipment Rental line item and \$1,000 from Insurance line item to Event Supplies line**

item.

b) Discussion, consideration, and possible approval of the purchase of a pump for the well at Butler Park in the amount of \$4,225.

On a motion by Gioia, seconded by Hauser, the Council unanimously approved Advanced Approvals of both Item a), the transfer of funds as requested, and b), the purchase of a pump for the well at Butler Park in the amount of \$4,225.

17. Manager/Staff Report

There was no Manager/Staff Report.

18. Council Informational Reports

Kovacovich thanked all the volunteers who had worked on the Crawdad Festival, adding that the event could not be held without them.

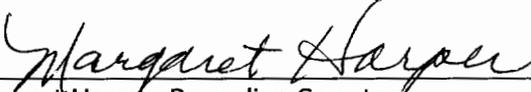
Elmer commented on the great job done by Moore on the Crawdad Festival.

Hauser reminded everyone about the June 21st seminar at the Multipurpose Complex at 7:00 p.m. on the USGS studies. Also the Governor has signed a Drought Declaration for the State of Arizona that is entering its second decade of drought.

Gioia thanked staff for the hard work on the Crawdad Festival, and said he was impressed with the multitude of volunteers who participated.

19. Adjournment

On a motion by Hauser, seconded by Kovacovich, the meeting was adjourned at 8:13 p.m.



Margaret Harper, Recording Secretary

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on the 6th day of June 2007. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 06 day of June, 2007.



Debbie Barber, Town Clerk