

ACTIONS TAKEN
REGULAR SESSION
MAYOR AND COUNCIL
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
WEDNESDAY, JUNE 17, 2009
6:30 P.M.

4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

- a) **Approval of the Minutes:**
 - 1) Regular Session – June 3, 2009
 - 2) Executive Session – June 3, 2009 (recorded)
 - 3) Regular Session – May 27, 2009
- b) **Set Next Meeting, Date and Time:**
 - 1) June 23, 2009 at 12:00 noon – Council Retreat
 - 2) June 24, 2009 at 8:00 a.m. – Council Retreat
 - 3) June 24, 2009 at 6:30 p.m. – Council Hears Planning & Zoning
 - 4) July 1, 2009 at 6:30 p.m. – Regular Session
 - 5) July 8, 2009 at 6:30 p.m. – Work Session
 - 6) July 15, 2009 at 6:30 p.m. – Regular Session
 - 7) July 22, 2009 at 6:30 p.m. – Council Hears Planning & Zoning
- c) **Possible approval of an Emergency Management Intergovernmental Agreement with Yavapai County Office of Emergency Management for emergency services, possible reappointment of Marshal David R. Smith as the Town's Emergency Management Coordinator, and authorization to include \$3,969 in the FY 09/10 budget for these services.** This is an annual agreement that allows Yavapai County to work with the Town to provide emergency services and related activities. This is a budgeted item. (Staff Resource: Debbie Barber)
- d) **Possible approval of Resolution 2009-774, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, declaring support of Governor Jan Brewer's FY 2009-10 Budget Proposal and authorization for the Mayor to execute the document and sign the cover letter.** (Staff Resource: Michael Scannell)
- e) **Possible authorization for the Senior Accountant to complete transactions with the Local Government Investment Pool.** (Staff Resource: Lisa Elliott)
- f) **Possible approval of the following:**
 - 1. **Service Agreement, effective July 1, 2009 and June 30, 2010 between the Town and Camp Verde Chamber of Commerce; and**
 - 2. **A 12-month Lease Agreement for the Town to provide a facility for the Camp Verde Chamber of Commerce (for a nominal fee of \$1.00 per year with parking areas located at 385 S. Main Street from January 1, 2010 until December 31, 2010 (extending the current lease agreement from January 1, 2010 to December 31, 2010).**
 - 3. **FY 09/10, 12-month funding in the amount of \$70,000.00 for the Chamber's Visitor Center operations; and**
 - 4. **FY 09/10 12-month funding in an amount not to exceed \$35,000 for the Arizona Office of Tourism Arizona Rural and Regional Marketing (ARRM) and (Easy) EZ Marketing matching fund grants that will be used for marketing, advertising, and promoting the Town of Camp Verde.**

On a motion by German, seconded by Garrison, the Consent Agenda was unanimously approved as presented, with the exception of Items 4.d) and 4.f), and the correction to note that the June 24 Council Hears Planning & Zoning meeting is canceled.

4.d) Possible approval of Resolution 2009-774, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, declaring support of Governor Jan Brewer's FY 2009-10 Budget Proposal and authorization for the Mayor to execute the document and sign the cover letter.

On a motion by Kovacovich, seconded by Garrison, the Council voted 6-1 to approve Resolution 2009-774, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, declaring support of Governor Jan Brewer's FY 2009-10 Budget Proposal and authorization for the Mayor to execute the document and sign the cover letter; **with a 'no' vote by Baker.**

- 4.f) Possible approval of the following:**
- 1. **Service Agreement, effective July 1, 2009 and June 30, 2010 between the Town and Camp Verde Chamber of Commerce; and**
 - 2. **A 12-month Lease Agreement for the Town to provide a facility for the Camp Verde Chamber of Commerce (for a nominal fee of \$1.00 per year with parking areas located at 385 S. Main Street from January 1, 2010 until December 31, 2010 (extending the current lease agreement from January 1, 2010 to December 31, 2010).**

3. FY 09/10, 12-month funding in the amount of \$70,000.00 for the Chamber's Visitor Center operations; and FY 09/10 12-month funding in an amount not to exceed \$35,000 for the Arizona Office of Tourism Arizona Rural and Regional Marketing (ARRM) and (Easy) EZ

4. FY 09/10 funding in an amount not to exceed \$35,000 for the Arizona Office of Tourism Arizona Rural and Regional Marketing (ARRM) and (Easy) EZ Marketing matching fund grants that will be used for marketing, advertising, and promoting the Town of Camp Verde.

On a motion by Garrison, seconded by Baker, the Council voted 5-2 to approve Item 4.f), Nos. 1 through 4, with a cover letter stating that the Town will take possession of the building as of the end of the Lease; **with 'no' votes by Roulette and German.**

6. **Council Informational Reports.**

There were no Council informational reports.

7. **Call to the Public for Items not on the Agenda.**

(Comments from the following individual are summarized.)

Howard Parrish commented on his recent trip through five states and the economic growth he noted in each of them; he suggested that Camp Verde should start looking ahead, turn things around and get back on the map where it should be.

There was no further public input.

8. **Presentation by Barbara Litrell, Executive Director of the Verde Valley Caregivers Coalition relative to the organization's activities.** This item may also include discussion.

There was no action taken.

There was no public input.

9. **Public Hearing, discussion, consideration, and possible recommendation for approval of a liquor license application for Arizona Stronghold Vineyard, LLC, located at 4700 Old State Highway 279, Ste. A.** (Staff Resource: Debbie Barber)

Mayor Burnside noted that this item has been re-posted, to be heard by Council on July 15, 2009.

Items 10 & 11 were carried over from the June 3, 2009 meeting:

10. **Discussion, consideration, and possible approval of Resolution 2009-766, a resolution of the Mayor and Council of the Town of Camp Verde, Yavapai County, Arizona, superseding Resolutions 98-403, 99-426, 99-432, 00-447, 02-538, 03-568, 08-745, and 08-751 and establishing Town Council Rules and Procedures for Council and all Town Boards, Commissions, and Committees.** (Staff Resource: Debbie Barber)

On a motion by Garrison, seconded by Baker, the Council unanimously approved Resolution 2009-766, a resolution of the Mayor and Council of the Town of Camp Verde, Yavapai County, Arizona, superseding Resolutions 98-403, 99-426, 99-432, 00-447, 02-538, 03-568, 08-745, and 08-751 and establishing Town Council Rules and Procedures for Council and all Town Boards, Commissions, and Committees.

11. **Discussion, consideration, and possible appointment of Council members to serve on various state, local, and regional committees.** These committees are comprised of elected officials. (Staff Resource: Debbie Barber)

The following 2009 Council Committee appointments were made as noted:

COMMITTEES

Arizona Town Hall	DELETED
Camp Verde Schools Education Foundation	Garrison/German
Chamber of Commerce Board	German/Roulette
Cocopai Resource Conservation & Development (RC&D)	DELETED
Council Liaison to Yavapai Apache Nation	DELETED
Intergovernmental Association	All Council
MATForce (Meth Task Force)	DELETED
NACOG Regional Council	Garrison/Burnside
NACOG Subcommittees (fees \$869 per committee)	
Tourism	Garrison/Baker
Economic Development Council	Garrison/Baker
Sanitary District Liaison	Roulette/Whatley
Verde Valley Transportation Organization	Baker/Roulette
Verde Valley Land Preservation Institute	DELETED

WATER-RELATED COMMITTEES

Verde River Basin Partnerships	DELETED
Verde Valley Water Users Liaison	Whatley
Verde Watershed Association	DELETED
Yavapai County Local Drought Impact Group	Kovacovich/German
Yavapai County Water Advisory Committee	Baker/Burnside

12. **Discussion, consideration, and possible approval of Resolution 2009-777, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, adopting and declaring as a public record that certain document filed with the Town Clerk and entitled, "Town of Camp Verde Fiscal Year 2009-2010 Tentative Budget".** (Staff Resource: Lisa Elliott)
 On a motion by German, seconded by Baker, the Council unanimously approved Resolution 2009-777, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, adopting and declaring as a public record that certain document filed with the Town Clerk and entitled, "Town of Camp Verde Fiscal Year 2009-2010 Tentative Budget."

NOTE: A recess was called at 8:12 p.m.; the meeting was called back to order at 8:22 p.m.

13. **Discussion, consideration, and possible approval of the formation of a Finance Committee that will consist of two Council members and either the Town Manager or Finance Director.** (Staff Resource: Lisa Elliott)
 a. **Discussion, consideration, possible appointment of two Council members and either the Town Manager or Finance Director to serve on the Finance Committee.** (Staff Resource: Lisa Elliott)
 On a motion by Garrison, seconded by Kovacovich, the Council unanimously voted to approve the formation of a Finance Committee that will consist of two Council members and either the Town Manager or Finance Director; the two Council Members appointed will be German and Baker.
14. **Discussion, consideration, and possible formation of an Audit Committee that will consist of two Council members and a citizen-at-large.** (Staff Resource: Lisa Elliott)
 a. **Discussion, consideration, and possible appointment of two Council members to the Audit Committee, and authorization for staff to advertise for applicants to serve as a citizen-at-large on the Audit Committee.** (Staff Resource: Lisa Elliott)
 On a motion by Garrison, seconded by Baker, the Council unanimously voted to approve the formation of an Audit Committee to consist of two Council members and a citizen-at-large; the two Council members will be Whatley and Burnside, with staff authorized to advertise for applicants to serve as the citizen-at-large.
15. **Discussion, consideration, and possible approval to establish a "Whistle-blower Hotline" for the Town of Camp Verde.** *The annual cost for this service \$2,073 and if approved, will be budgeted in the FY 09-10 budget.* (Staff Resource: Lisa Elliott)
 On a motion by German, seconded by Whatley, the Council unanimously voted to establish a "Whistle-blower Hotline" for the Town of Camp Verde; the cost will be \$2,073.

Councilor German requested the following item:

16. **Discussion, consideration, and possible determination of the following:**
 ▪ **Support or non-support of alcohol sales at events held on Town property.**
If supported, discussion, consideration and possible approval of:
 a. **Establishing the events at which alcohol sales will be permitted;**
 b. **Establishing insurance requirements; and**
 c. **Possible direction to staff relative to defining restrictions as to where alcohol can be consumed during the events.**
 On a motion by Burnside, seconded by Garrison, the Council unanimously voted to move this item to the July 8th Work Session; in the interim staff is directed to use due diligence to follow up and submit reports and recommendations on Items a, b and c for Council review in advance of the July 8th meeting; at that meeting Council will then direct staff to prepare a revised ordinance incorporating the recommendations for possible approval by Council at the July 15th meeting.

Mayor Burnside requested the following item:

17. **Discussion, consideration, and possible selection of a slogan to be placed on Town publications, including ,but not limited to agendas, public notices, and the Town's website.**
 There was unanimous agreement on selecting the following slogan to be placed on town publications, including but not limited to agendas, public notices and the Town's website: "It's in your hands – build a stronger community – shop locally."
18. **Call to the Public for Items not on the Agenda.**
 There was no public input.

19. **Advanced Approvals of Town Expenditures**
 - a. **There are no advanced approvals.**
There were no advanced approvals.
20. **Manager/Staff Report**
There was no Manager/staff report.
21. **Adjournment**
On a motion by German, seconded by Garrison, the meeting was adjourned at 8:59 p.m.