

**MINUTES  
SPECIAL/WORK SESSION  
MAYOR and COMMON COUNCIL  
TOWN OF CAMP VERDE  
COUNCIL CHAMBERS  
Wednesday, JULY 22, 2009  
6:30 p.m.**

**Minutes are a summary of the actions taken. They are not verbatim.  
Public input is placed after Council motions to facilitate future research.  
Public input, where appropriate, is heard prior to the motion**

**1. Call to Order**

The meeting was called to order at 6:30 p.m.

**2. Roll Call**

Mayor Burnside, Vice Mayor Kovacovich, Councilors Garrison, Whatley, Baker, and German were present; Roulette is on vacation.

**Also Present:** Acting Community Development Director Mike Jenkins, Permit Tech Becky Oium, Chief Enforcement Officer/Building Inspector Robert Foreman, Chief Fire Official Barbara Rice, Certified Chief Building Official Consultant Bert Stone, and Recording Secretary Margaret Harper.

**3. Pledge of Allegiance**

The Pledge was led by Whatley.

**4. Discussion, consideration and possible direction to staff concerning negotiations on the terms of a proposed Intergovernmental Agreement with the Camp Verde Fire District to provide Fire Safety Code reviews for commercial and/or residential buildings. *Note: Council may vote to go into executive session pursuant to ARS §38-431.02(A)(4) for discussion or consultation with designated representatives in order to consider Council's position and instruct its representatives regarding negotiations on the intergovernmental agreement and ARS §38-431.02(A)(3) for discussion or consultation with the attorney for legal advice. (Staff Resource: Michael Jenkins)***

Staff was directed as follows: Include verbiage in the draft agreement that would either provide for a prorata share of the waived building permit fees in the event of an early termination, or a requirement that the fire responses would be made for a specific number of years; research State Statutes and discuss with Jack Blum the legal authority for charging the Town for the fire responses; bring back to the Council in the near future a draft IGA and arrange for Jack Blum from the Fire District to attend the meeting to address questions from Council; and check into the possibility of Fire District property taxes being raised for the new Fire Station.

Jenkins outlined a requested addition to the proposed IGA: The Fire Department has asked that the building permit fees for the new Fire Station be waived, the Fire Department will reciprocate by not billing the Town for a response to any fire suppression call involving Town properties. Staff is seeking direction from Council regarding that request. Also, if the new Fire Station will be requiring special plan reviews that will require pulling in the consultants, the Town may want to ask that those costs be covered as well, and then discuss waiving a portion or all of the building permit or plan review fees. The members discussed with staff the roughly estimated amount of the fees in question. Also discussed was concern that the suggested reciprocal fire service should remain in effect indefinitely, or be prorated in the event of early termination of the proposed IGA. In order to make a decision about waiving fees, Burnside requested that staff research the legal authority for the Fire District to charge for fire suppression calls. There was also concern expressed about the possibility of raising property taxes to fund the new Fire Station.

**5. Discussion of the following, which may also include direction to staff:**

- **Elements involved in adopting the 2006 International Code Council Codes and related Public Codes, the Technical Code Amendments and Administrative Building Code and how these provisions will be utilized, if adopted, to regulate construction activity within the Town limits. (Staff Resource: Michael Jenkins)**

On a motion by Whatley, seconded by Garrison, the Council unanimously voted to direct staff to prepare Ordinances and/or Resolutions for consideration in a future Council session in adopting the 2006 International Code Council Codes and related Public Codes, the Technical Code Amendments and Administrative Building Code.

The members participated in a detailed Work Session on the subject Codes, with input, information, suggestions and recommendations from Certified Chief Building Official Consultant Bert Stone, Chief Fire Official Barbara Rice, Chief Enforcement Officer/Building Inspector Robert Foreman, and Permit Tech Becky Oium, as well as the Council

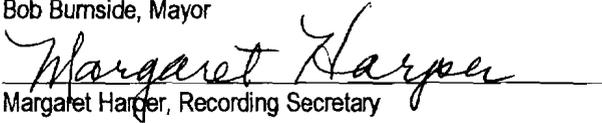
members. In connection with his recommendation to adopt the 2006 Codes at this time, Stone commented that they were much more explanatory and would provide consistency with other Verde Valley jurisdictions who have adopted that version.

**6. Adjournment**

On a motion by Garrison, seconded by Kovacovich, the meeting was adjourned at 8:14 p.m.



Bob Burnside, Mayor



Margaret Harper, Recording Secretary

**CERTIFICATION**

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Special/Work Session of the Town Council of Camp Verde, Arizona, held on the 22<sup>nd</sup> day of July 2009. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 13 day of August, 2009.



Debbie Barber, Town Clerk