

**MINUTES
SPECIAL SESSION
MAYOR AND COUNCIL
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
WEDNESDAY, JULY 11, 2007
6:30 P.M.**

Minutes are a summary of the actions taken. They are not verbatim.
Public input is placed after Council motions to facilitate future research.
Public input, where appropriate, is heard prior to the motion.

1. **Call to Order**

The meeting was called to order at 6:30 p.m.

2. **Roll Call**

Mayor Gioia, Vice Mayor Hauser, Councilors Smith, Garrison, Kovacovich and Parry were present; Councilor Elmer was absent (ill).

Also Present: Interim Town Manager Dave Smith, Town Attorney Bill Sims, Finance Director Dane Bullard, Town Magistrate Michael Bluff, Library Director Gerry Laurito, Deputy Town Clerk Virginia Jones, and Recording Secretary Margaret Harper.

3. **Pledge of Allegiance**

The Pledge was led by Gioia.

4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) **Approval of the Minutes:**

- 1) June 27, 2007 – Council Hears P&Z
- 2) June 20, 2007 – Regular Session

b) **Set Next Meeting, Date and Time:**

- 1) Special Session – July 18, 2007 at 5:00 p.m.
- 2) Regular Session – July 18, 2007 at 6:30 p.m.
- 3) Council Hears Planning & Zoning – July 25, 2007 at 6:30 p.m.

c) **Possible acceptance of the Housing Commission's quarterly report.**

On a motion by Hauser, seconded by Kovacovich, the Consent Agenda was unanimously approved as presented.

5. **Call to the Public for Items not on the Agenda.**

Alan Minner said that he is associated with Verde Valley Robotics, a non-profit organization that is looking for a facility in which to hold classes promoting science and technology education through robotics teams and competition; he would like the Town to consider his group using the old Marshal's Office for that program. *Mayor Gioia said his request was noted, and to contact the Town Manager regarding the Town's present situation in that regard.*

There was no further public input.

6. **Discussion, consideration, and possible appointment to the following commissions:**

a) **Parks & Recreation Commission – term ending September 2007**

b) **Housing Commission – term ending September 2009**

On a motion by Hauser, seconded by Kovacovich, the Council voted unanimously to appoint Robin Whatley to the Parks & Recreation Commission.

A motion by Parry, seconded by Hauser, to appoint Kathy Davis to the Housing Commission failed by a 3-3 vote, with 'no' votes by Smith, Garrison and Kovacovich.

A motion by Smith, seconded by Kovacovich, to appoint Jackie Baker to the Housing Commission failed by a 3-3 vote, with 'no' votes by Gioia, Hauser and Parry.

Robin Whatley, applicant for the Parks & Recreation Commission, outlined in detail her background of participating in and supporting Town activities and events, and her desire to be a part of the Commission.

Jackie Baker said she has been interested in the housing problem for a long time, and has attended past meetings whenever possible in order to become knowledgeable on that issue.

Amber Polo spoke on behalf of Kathy Davis, who was absent, pointing out her wealth of experience and skills, and commenting that Ms. Davis would be an asset to the Housing Commission.

Howard Parrish said that he believes Kathy Davis would be an excellent choice for the Housing Commission, and would have new ideas to use for housing.

There was no further public input.

It was decided that the appointment of a Housing Commissioner will again be addressed at the next Council meeting when all members are present.

7. **Discussion, consideration, and possible recommendation to approve/deny a Liquor License application for Clear Creek Village Store, Thomas LaVeda Hill Investments LLC.**

On a motion by Hauser, seconded by Smith, the Council unanimously approved a Liquor License application for Clear Creek Village Store, Thomas LaVeda Hill Investments LLC.

Interim Town Manager Dave Smith said that the application involves a change of ownership that requires the subject re-application for the beer and wine license for the Clear Creek Village Store on Hwy 260.

There was only brief favorable comment from the Council on the Clear Creek Village Store.

There was no public input.

8. **Discussion, consideration, and possible approval of an Application for Special Event Liquor License submitted by the Cottonwood Chamber of Commerce for a mixer to be held in Camp Verde at Focus on Graphics located at 4696 Old Hwy. 279 on July 19, 2007 from 6:00 p.m. to 8:00 p.m.**

On a motion by Smith, seconded by Kovacovich, the Council unanimously approved an Application for Special Event Liquor License submitted by the Cottonwood Chamber of Commerce for a mixer to be held in Camp Verde at Focus on Graphics located at 4696 Old Hwy 279 on July 19, 2007 from 6:00 p.m. to 8:00 p.m.

Dave Smith explained that the Cottonwood Chamber of Commerce is planning a mixer to be held in Camp Verde and is requesting the Special Event License.

There was no Council discussion.

There was no public input.

9. **Discussion, consideration, and possible approval of Resolution 2007-729. A Resolution of the Mayor and Common Council, of the Town of Camp Verde, Yavapai**

County, Arizona, adopting and declaring as a public record that certain document filed with the Town Clerk and entitled 'Town of Camp Verde Tentative FY 2007/2008 Budget'.

On a motion by Hauser, seconded by Gioia, the Council unanimously approved Resolution 2007-729, a Resolution of the Mayor and Common Council, of the Town of Camp Verde, Yavapai County, Arizona, adopting and declaring as a public record that certain document filed with the Town Clerk and entitled 'Town of Camp Verde Tentative FY 2007/2008 Budget'; with the items mentioned.

On a motion by Gioia, seconded by Smith, the Council voted unanimously to amend the original motion to clarify that the items mentioned are: Audit, addition of \$10,000; Clerk's addition of \$20,000 in the CIP; Prosecutor, line item increased to \$71,000; Fire Inspection at a pass-through of \$3,000.

Finance Director Bullard said he is requesting that the Council approve the subject resolution and brought to the attention of the Council the final changes that had been made. Bullard also reminded the Council of the State-mandated deadline to get the tentative budget adopted, and the steps leading to the adoption of the final budget sometime in August. Bullard reviewed and discussed with the Council the proposed changes; the Council generally agreed with the changes as they were outlined.

PUBLIC INPUT

(Comments from the following individuals are summarized.)

Debbie Barber, Town Clerk, requested the Council to reconsider including the \$20,000 in the CIP budget for her office filing system, adding that this is the third year it has been in the budget but the Manager has denied the purchase the prior two years. *The Council discussed the proposed system in detail with Barber, with input from Dave Smith, and the majority agreed that the \$20,000 will remain in the CIP budget.*

Karen Heuman requested that the Council members speak into their microphones; they cannot be heard in the back.

Jackie Baker said she recalls the Clerk's request for the filing system and that it had been requested several years in a row; Baker further commented on the serious issue of the need for a safe filing system.

There was no further public input.

The members agreed to address Items 12 and 13 prior to Items 10 and 11 as a courtesy to the individuals attending to hear the Library issues.

10. Discussion, consideration, and possible approval of the proposed amendments to Yavapai County Resolution #1425 regarding the Yavapai County Water Advisory Committee.

On a motion by Gioia, seconded by Hauser, the Council voted unanimously to support the proposed resolution reestablishing the Yavapai County Water Advisory Committee, strongly suggesting striking Item 8, "The Board of Supervisors shall have the authority to suspend or dissolve the Committee if it deems such action to be appropriate."

Gioia explained that the Yavapai County Water Advisory Committee is going through some serious changes; it has been under and reporting to the County Board of Supervisors, and having to ask them for almost every move that the Committee makes. Gioia outlined the makeup of the Committee and its work with the Legislature and conflicts with the Supervisors. The proposed Resolution was what originally formed the Water Advisory Committee, and Gioia pointed out the strike-overs of the portions that had applied to the County, making the WAC now an autonomous

group with the Supervisors becoming just voting and financial support. Gioia also recommended that Item No. 8 be removed from the Resolution, as it should no longer be applicable under the restructuring.

There was no public input.

11. **Discussion, consideration, and possible approval of purchasing six boxes of softballs for the Jacob Teague Memorial Softball Game, not to exceed \$360.**

On a motion by Hauser, seconded by Smith, the Council unanimously approved purchasing six boxes of softballs for the Jacob Teague Memorial Softball Game, not to exceed \$360.

Councilor Smith said that John Teague had made the subject request, and that Cottonwood is donating the ball fields, and Clarkdale is providing sponsorships and personnel for the event. Proceeds from the event go to help support the canine units. The event is expected to grow every year, is held in memory of Jacob Teague, and will help keep his name alive.

There was no public input.

12. **Charles German will present signed petitions to Council regarding building a new library structure. Council may discuss the petitions.**

There was no action taken.

Charles German said he was present as a citizen as part of a process that started last January to stimulate interest in effecting construction of a new Library facility. Mr. German referred to a recent Library Commission meeting wherein the idea of a community survey was suggested pursuant to some new information about the current Library site. Mr. German said he was presenting a petition to the Council that had been signed by 806 registered voters, expressing their preference for (1) the Library to be a stand-alone building with no Town government offices in it, and (2) located at the current site. Mr. German expressed concern that there is no funding included in the proposed new budget for the Library due to the lack of a site, which delays the project for yet another year. There are two issues at hand; what is affordable and what has reasonable expectations of being accomplished. Also, the wishes of the community members as expressed through their First Amendment right of petition is a most serious and important issue. Presenting the petition, Mr. German said that the signers are expressing their collective support for what Linda Harness is about to request from the Council.

Gioia said the petitions will be retained and may be viewed in the Clerk's Office.

PUBLIC INPUT

(Comments from the following individuals are summarized.)

Howard Parrish commented on a potential parking problem at the downtown site. *Gioia reminded him that his comment was not related to this agenda item.*

Tom Nielson said he is a member of the Library Board, and he wanted the Council to know that when there was a vote taken by the Board he voted "no". *Gioia advised him that when the Minutes are to be ratified he should have them correct that.*

There was no further public input.

13. **Discussion, consideration, and possible authorization for Linda Harkness to gather information on behalf of the Town for a construction proposal/plan for the new Library building to be brought to Council on or before the first regular meeting in November, as requested by Charles German.**

There was no action taken.

Linda Harkness, a Construction Estimator and Project Manager for Rocky Construction, presented a detailed proposal for an alternative to the planned construction of the Library at the downtown site, with a comparison of the estimated total cost and funding for each. Ms. Harkness outlined her research and suggestions on the proposal to use the current Library site together with the cost-saving advantage of using a steel building. Ms. Harkness claimed that she could get input from engineers and architects who are willing to donate their time to do this, she can submit costs on it, have pictures and drawings, and present signed documents, all of which the Council can check out.

The members discussed the proposal made by Ms. Harkness, including what appeared to be a circumvention of the Library Commission decision on the downtown site. Ms. Harkness said she had presented the same information to the Library Commission at a previous meeting and some of the members had shown support for the idea. There was general interest expressed in seeing what information Ms. Harkness might be able to bring back to Council as she suggested. Ms. Harkness reiterated her request that the Council authorize her to represent the Town in soliciting the information and estimates she described. Ms. Harkness was thanked for her suggestion that she could go out and get information to present to the Council, and reminded that there will be a Work Session the second Wednesday in August for a discussion of the Library site and financing and any other ancillary issues, and that everyone is welcome to attend and participate.

PUBLIC INPUT

(Comments from the following individuals are summarized.)

Irene Peoble said she has been hearing about getting a new Library for 20 years; she spoke in favor of how attractive and economical steel buildings can be.

Carol German encouraged the Council to support Linda Harkness to go forward on behalf of the Town in order to contact the sources that she needs to contact.

Roger Doering, a member of the Library Commission, said that the Commission did hear from Ms. Harkness and Mr. German on the project, and began a two-phase process including the decision, first, on the downtown location and then the issue of construction costs and building. Mr. Doering said he feels Mr. German and his group are short-circuiting the Commission by coming directly to the Council, and suggested that they work directly with the Commission instead.

Charlie German requested that the Council not rule out the current site until documented evidence is brought back from the professionals in the field. Mr. German also said he had requested documentation on the research done by the Library Commission and has not received anything. *Gioia suggested that Mr. German address his request to the Manager and the information will be supplied.*

There was no further public input.

In response to a request from Council as to whether the requested authorization would be appropriate, Town Attorney Sims cautioned the Council that because of the restrictions on public procurement, the only authorization that can be given to a private citizen is to bring back information that the Council could factor in to some type of public solicitation concerning the construction of a public building. However, when a private citizen discusses estimates with professionals concerning the construction of a public building, the professionals need to know it is not a public procurement and the fact that they are providing information does not preclude them from responding to a procurement process. Sims stressed that private citizens cannot negotiate with professionals concerning the construction, but can bring back information that the Council can use to augment what the Library Commission has submitted.

Linda Harkness stated that she will only be asking for general estimates, that she is on a fact-

finding mission on behalf of the Town.

Sims pointed out that the statements that she made are that she is not representing the Town and is not acting on behalf of the Town. With those two statements, Sims believes the Council does not need to give any authorization. Further, if authorization is given it gives the appearance that she is acting on behalf of the Town, and those entities who gave information may be barred from responding to the formal procurement process. On a fact-finding mission she can bring back all the information that she gathers. In addition, she is awaiting a policy decision concerning whether the information come directly to the Council, or through the Library Commission.

Sims added that Ms. Harkness can say she appeared before the Council and the Council was supportive of her getting information and bringing it back through the appropriate channel.

Mayor Gioia said that as far as going through the Library Commission, the time line that is set up is that the Library Commission is having a Work Session with Council and will bring information and their further plans to the Council at that time; the group attending this evening as well as any other citizen can also attend at that time and participate in the discussion.

A recess was taken at 8:18 p.m.; the meeting was called back to order at 8:27 p.m.

14. Call to the Public for Items not on the Agenda.

Howard Parrish said he would like to thank the Hausers for putting that big flag out on their cornfield; it really looks great. Also, Cottonwood is now expanding their library.

Ron Smith suggested that Council consider on appointments to Commissions going to E-Session for discussion in order avoid upsetting anybody and to allow discussion prior to a vote.

There was no further public input.

15. Advanced Approvals of Town Expenditures

a) There are no advanced approvals.

There were no advanced approvals.

16. Manager/Staff Report

Interim Town Manager Smith reported on the action taken by the Sanitary District in response to contacts by the County regarding mosquito control; Smith described the outside public address system that has been installed for use when a member of Commission or Council has to step down and leave the chambers because of a conflict of interest; Smith said he is working with various department heads to have staff meet together at one meeting with applicants to provide uniform information and resolve the communication problem. Smith checked on the ADOT grant for sidewalks; there is no problem with that, and staff is working with ADOT on the construction of the sidewalks. Smith added that he will be on vacation next week.

17. Council Informational Reports

Garrison reported on her first NACOG meeting, accompanied by Jackie Baker; it was quite overwhelming, and a lot of business was accomplished in the short space of two hours.

Kovacovich thanked Parks & Recreation for the 4th of July celebration, and the Casino for furnishing the fireworks.

Parry thanked Kovacovich for helping with handing out the watermelon slices; also, the new Ford dealership is now breaking ground.

Hauser said the Cornfest will be held this Saturday; she also reported on the Simbric sextuplets and their mother. On the water issue, there was a crew in Town making a public relations video

regarding another pipeline.

18. **Adjournment**

On a motion by Hauser, seconded by Parry, the meeting was adjourned at 8:47 p.m.



Margaret Harper, Recording Secretary

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Special Session of the Town Council of Camp Verde, Arizona, held on the 11th day of June 2007. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 26 day of July, 2007.



Debbie Barber, Town Clerk