

MINUTES

JOINT WORK SESSION MAYOR and COMMON COUNCIL and the LIBRARY ADVISORY COMMISSION

473 S. Main Street, Room 106
Camp Verde, AZ

WEDNESDAY, MARCH 12, 2008
6:30 P.M.

1. **Call to Order**

Mayor Gioia called the meeting to order at 6:30 p.m.

2. **Roll Call**

Mayor Gioia, Councilors Smith, Kovacovich, Garrison, Elmer and German were present. Vice Mayor Hauser was absent. Library Commission members Mina, Heuman, Neilson, Chatley, Pastine, Sykes and Doering were present.

Also present: Town Manager Mike Scannell, Recording Secretary Virginia Jones and Administrative Assistant Sharon McCormick and Attorney William Sims on the telephone.

3. **Pledge of Allegiance**

Councilor German led the Pledge of Allegiance.

4. **Discussion, consideration, and possible direction to staff concerning the questions and concerns put forth by the Library Advisory Commission regarding the formation of a non-profit organization that is being formed to design and construct a new public library facility. Questions and concerns include, but are not limited to, Town involvement, procurement, coordinating efforts, sequential steps, funding, and project management.**

Mayor Gioia turned the meeting over to Commissioner Lisa Mina who referred to a memo from the Library Advisory Commission to the Town Council dated February 13, 2008; a copy is attached and becomes a permanent part of the minutes. In answer to how much involvement the Town would have in the process of building a new library if an independent non-profit corporation was involved, it was confirmed that the Town must follow state statute regarding procurement. If a non-profit organization proceeded to build the Library on Town owned property, the Town could be involved in property improvements. The Library Advisory Commission and Council could be involved with the non-profit as citizens, as long as they are not in a controlling position with the non-profit. It was noted that caution should be taken regarding a quorum on the Commission or Council being present during non-profit business meetings. If the Town were to proceed in building a new public library, the Town would have to go through the Request for Qualifications and Request for Proposal process as outlined by state statute.

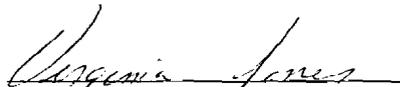
The Town would not be circumventing state law for procurement if the non-profit took on the project. If the Town donated property for the building, the Town would have a written agreement with the non-profit with all details outlined, including items such as lease agreements on the land. If the non-profit organization failed to deliver, for any reason, they would be in breach of the agreement.

The Council noted that the Town is starting the budget process and no funds have yet been allocated for building a library and no agreements have been made with the non-profit; however, the Town is exploring all the options. The Library Advisory Commission and the non-profit group should work together because they both want the same result. Council stated the Town would not enter into any agreement until there was assurance in place that the non-profit organization would be able to complete the project.

The Commission asked Council for clear direction on what Council wanted the Commission to accomplish and it was explained the Commission should continue moving forward discussing options for the new library, continue working on items such as a 'book drop' at the current library, and every aspect that would affect the Library.

5. **Adjournment**

On a motion by Elmer seconded by Smith the meeting adjourned at 9:20 p.m.


Virginia Jones, Deputy Clerk

CERTIFICATION

I HEREBY CERTIFY THAT THE FOREGOING, minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Work Session of the Town Council of Camp Verde, Arizona held on the 12th day of March 2008. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 10 day of March 2008


Deborah Barber, Town Clerk