

**MINUTES
REGULAR SESSION
MAYOR and COMMON COUNCIL
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
WEDNESDAY, JANUARY 18, 2006
6:30 P.M.**

Minutes are a summary of the actions taken. They are not verbatim.
Public input is placed after Council motions to facilitate future research.
Public input, where appropriate, is heard prior to the motion.

1. **Call to Order**
The meeting was called to order at 6:31 p.m.
2. **Roll Call**
Mayor Gioia, Vice Mayor Baker, Councilors Hauser, Smith, Kovacovich and Parrish were present.

Also Present: Town Manager Bill Lee, Town Attorney Bill Sims, Finance Director Dane Bullard, Town Marshal Dave Smith, Parks & Rec Director Lynda Moore, Grants Administrator Mike Casebier, Streets Superintendent Wally Dickinson, Town Clerk Debbie Barber and Recording Secretary Margaret Harper.
3. **Pledge of Allegiance**
The Pledge was led by Parrish.
4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.
 - a) **Approval of the Minutes:**
 - 1) January 11, 2006 – Work Session
 - 2) January 4, 2006 – Executive Session
 - 3) January 4, 2006 – Regular Session
 - b) **Set Next Meeting, Date and Time:**
 - 1) Council Hears P&Z – January 25, 2006 at 6:30 p.m.
 - 2) Regular Session – February 1, 2006 at 6:30 p.m.
 - 3) Work Session – February 8, 2006 at 6:30 p.m.
 - 4) Regular Session – February 15, 2006 at 6:30 p.m.
 - 5) Council Hears P&Z – February 22, 2006 at 6:30 p.m.

On a motion by Baker, seconded by Kovacovich, the Council unanimously approved the Consent Agenda as presented.
5. **Call to the Public for Items not on the Agenda.**
There was no public input.
6. **Discussion, consideration, and possible appointment of a Council member to fill former Council member Teague's term that expires in June 2007.**
On a motion by Parrish, seconded by Hauser, the Council voted 4-2 to appoint Mike Parry as a Council member to fill former Council member Teague's term that expires in June 2007; with 'no' votes by Baker and Kovacovich.

The Council expressed pride in the response of the community with six individuals stepping forward and volunteering for the difficult, time-consuming, sometimes thankless and yet extremely gratifying role of Council member. The Council individually thanked each member of the group from which a selection was to be made, and urged those who would not be chosen to continue to work on efforts for the Town, reminding them that there will also be future opportunities to run for Council.

PUBLIC INPUT

James B. Bullard said that he was present to support the appointment of John Reddell, citing his experience as a Council member and Vice Mayor, and a Planning & Zoning member, as well as his narrow margin of loss in the last election.

Jim Bullard expressed his appreciation for the job the Council members do, saying he would like to give his support for John Reddell, based on the work he does for the community, and his past experience on the Town Council and Planning & Zoning, and his wealth of information regarding Town issues.

Robert Johnson said he wanted to speak for Mr. Parry because of his experience as a homebuilder and his integrity.

There was no further public input.

7. **Possible swearing in and seating of the new Council member pursuant to Section 2-1-5 of the Town Code.**

Attorney Sims confirmed that Mike Parry could now be sworn in to participate as a Council member for the remainder of the meeting. Town Clerk Barber then administered the Oath of Office, after which Mr. Parry took his seat as a member.

8. **Discussion with Casa Verde regarding Design Review planning.**

There was no action taken.

Matt Morris, of Casa Verde Consulting, explained that to date no comments or photographs have been received for topics to be included in the historical review, adding that it was felt that the delay of a month would allow for publication of a formal newspaper article on the issue in order to generate more public awareness of what is involved. The Council discussed the need for the delay in order to get ideas and/or graphics from the public to assist in the historical design review planning, as well as the importance of being prepared for the burgeoning growth of the Town. The next meeting date has not been set.

There was no public input.

9. **Discussion, consideration, and possible appointment of one member to the Parks & Recreation Commission for the term that expires in September 2006.**

On a motion by Baker, seconded by Kovacovich, the Council voted unanimously to appoint Beck Hubbell to the Parks & Recreation Commission for the term that expires in September 2006.

There was only one candidate for the appointment; only a brief discussion followed, including the comment that with the appointment of Councilor Parry, there is now a vacant seat on the Planning & Zoning Commission.

PUBLIC INPUT

Robert Johnson suggested that the other candidates who were not selected for the Council appointment might consider volunteering for Planning & Zoning as an entry to Town government.

There was no further public input.

10. **Discussion, consideration, and possible appointment of members to serve on the Development Impact Fee Committee.**

On a motion by Baker, seconded by Parrish, in addition to three Council members, the following were unanimously appointed to serve on the Development Impact Fee Committee: All the Town Department Heads; C.A. McDonald, Board of Adjustment Chair; Bill Epperson, Parks & Rec

Commission Chair; Robert Foreman, Planning & Zoning Chair; Jeanette Teets, Library Advisory Chair; Dave Freeman and Henry Shill, Citizens at Large.

Town Manager Lee explained that part of the work being done with the consultant on the study of a Development Impact Fee involves putting together a committee; a meeting with that committee is scheduled for January 31st at 6:30. Lee referenced the slate of volunteers listed in the agenda packet who will serve on the committee. During the Council discussion of the proposed committee, Councilor Parry offered to serve in addition to the two Council members shown. Other individuals from the public were invited to volunteer as well.

There was no public input.

11. **Discussion, consideration, and possible prioritization of projects to submit for FY 2006 Community Development Block Grant (CDBG) funding cycle.**

There was no action taken.

Staff was directed to prioritize for the FY 2006 Community Development Block Grant (CDBG) funding cycle the following: The Senior Center as No. 1; and completion of the Hollamon Street project as No. 2.

Mike Casebier, Grants Administrator, presented the matrix for projects for CDBG funding, and said that he was looking for recommendations from the Council in order to proceed with the grant application. The Council first commended Casebier for his thorough preparation of the information, and then discussed in detail the proposed projects and estimated costs, including the required stringent criteria. During the discussion of each member's suggestions, with input from Casebier, the Council arrived at a general agreement on selecting the top two projects as outlined and recommended by staff: The Senior Center and completion of the Hollamon Street project.

There was no public input.

12. **Discussion, consideration, and possible prioritization of community needs as requested by Congressman Renzi.**

There was no action taken.

Lee said that staff was looking for input to pass on to Congressman Renzi in response to an e-mail received from his office. The members discussed the request from the office of Congressman Renzi, and agreed on the following community needs: Funding for rural water infrastructure and the ongoing water issues in the State of Arizona; rural roadway construction; transportation funding; Federal assistance with Federally-mandated legislation, particularly the arsenic levels compliance; no reduction in Head Start funds; address the serious meth problem in the State, schools and community; affordable housing; protect the State borders; and protection of the Heritage fund. Lee will forward that information to Congressman Renzi.

There was no public input.

13. **Discussion, consideration, and possible approval to go out to bid for a used one-ton bucket truck.**

On a motion by Hauser, seconded by Baker, the Council voted unanimously to approve going out to bid for a used one-ton bucket truck, not to exceed \$40,000.

Parks & Rec Director Moore explained that the truck that the Town currently owns has been damaged beyond repair. The truck is used by both the Parks and Streets departments, and is a CIP expense to be shared equally between those two departments. Moore said that preliminary research indicated that a good used truck could be purchased for approximately \$40,000. The

importance of resolving serious safety issues by investing in the right equipment was discussed, and it was also confirmed that the funds have been budgeted.

There was no public input.

14. **Discussion, consideration, and possible direction to staff to enter into a contract with Arizona Engineering for the Finnie Flat area drainage study.**

There was no action taken.

Staff was directed to clarify the calculations that will be utilized in the engineering, and after asking for that clarification and getting a satisfactory answer, if all calculations from new development are accounted for and the study takes into account the information from the subdivisions that have been added, pursue the engineering study, and if not, bring it back to Council; contact the County and ADOT quickly regarding responsibility for the cleaning of culverts and addressing drainage issues as discussed and report back to Council at the next Council meeting; with the Town doing that clearing of drainage if necessary; and clarification of the Town doing the work 404-wise and County-rights-wise.

Lee said that the subject study involves the project that runs along the patio homes by Chase Bank and what the Town would like to do to help remedy the problem of water ending up in that area. It is hoped that the study will show how to do the work that is needed to carry more of the water through that channel to the river. The amount of \$45,912 is part of what the County will reimburse the Town for. The Council discussed the history of the problem of flooding in that area of town homes; Lee reviewed the background of working with the County, subsequent construction, and the funding available for the subject study. The Council also discussed with Lee whether the Town might be able to take steps as a stop-gap method in anticipation of more flooding this year, and also requested that more pressure be brought to bear on the County and/or ADOT regarding their responsibility for maintenance of the culverts. The Council also expressed concern about the calculations to be used in the engineering study. After further discussion of the various concerns of the Town and input from the citizens, it was agreed that staff should clarify the calculations before proceeding further with the contract, vigorously pursue with the County and ADOT the question of their responsibilities as well as the Town's, and to keep the Council advised throughout.

PUBLIC INPUT

Jane Lewis urged the Council to do something as soon as possible, saying that she has lived in that area since 1993, and the problem existed at that time. She said she understood that it was a City and County issue at that time, and nothing got done. Ms. Lewis reviewed the history of the ongoing problems and ineffective measures that have been taken.

Michelle Hart said she appreciated the Council looking into the question of new developments, and wondered if the new development by Basha's would have any impact on the town homes. She was assured that it would be researched.

Robert Johnson described culverts in front of his property and how they are filled and how ADOT cleans them out with a high-pressure hose, suggesting that without that equipment the Town could not clean out any fill if that is the problem.

John Reddell explained that the drainage is higher in the back than it is in front, and that is why it backs up in that area; it was never dug deep enough to run into the river, and the County only cleans out the front.

Suzy Burnside reviewed the experience of the Sanitary District and the problems caused by new development. She questioned the reference in the contract to using a report prepared in

2003, and listed the developments and construction since that time, and a statement by Arizona Engineering that they will not recalculate the runoff.

There was no further public input.

15. **Discussion, consideration, and possible approval of \$2,232.57 to purchase necessary equipment for a remote microphone and lavalier.**

On a motion by Smith, seconded by Baker, the Council voted 6-1 to approve an amount not to exceed \$2,232.57 to purchase necessary equipment for a remote microphone and lavalier; with a 'no' vote by Gioia.

Lee said that the request came from Council member Smith to look into the sound system at Town Council, with the suggestion that a remote microphone might help those citizens who have difficulty getting to the podium as well as a lavalier to accommodate a person moving around during a presentation. The amount shown was from one quote, and others could be obtained. Mayor Gioia described some research he had done that indicates that a comparable system could be purchased for about one-tenth of the above price. Lee agreed that there are other systems available, but pointed out the need to have equipment that would be compatible with the existing system and be able to project well. The Council discussed the benefit of having the proposed equipment available, including the issue of the wide range of costs related to the technology; there was also the suggestion that staff research the issue further.

PUBLIC INPUT

George Young said that from personal experience the lower end of the line in regard to electronic devices has problems with static and drop-outs. To get what he needed he found that better equipment costs more money. Mr. Young also requested that the new equipment include an output jack that he could use to get better sound into his taping of the meetings.

Rob Witt said that if the decision is made to spend the money, to make sure that it is spent on something that will do the job.

There was no further public input.

16. **Discussion, consideration, and possible direction to staff to negotiate a contract with either Burgess & Niple or Shephard-Wisnitzer for a feasibility and wastewater masterplan along SR 260 from Steve Coury to the Sanitary District boundary.**

There was no action taken.

Staff was directed to obtain bid proposals from the subject two firms that address the financial aspect and the products required from them, that the Council could evaluate and then make a choice for negotiating a contract for the engineering study; also invite more companies to give presentations and submit proposals.

Lee referred to the recent presentations from the two subject firms, adding that as for the budgeting the Yavapai-Apache Nation has given the Town \$50,000 to be earmarked for infrastructure needs; and Lee is requesting direction to start negotiations with one of the firms. The Council suggested that the proposed study might be premature at this time, in light of the bid process being initiated by the Sanitary District for their system. After further discussion, it was generally agreed that staff should do more research into the cost and proposed work products, and also find out if more companies would be interested in making presentations and proposals. Lee confirmed that the Town will be applying for grant funding to possibly tie into the proposed project, and also that there may be more funds coming from the Nation. To better inform the public, Attorney Sims was requested to outline the legal requirements regarding procurements, bid proposals and the ability to consider the price.

PUBLIC INPUT

Suzy Burnside agreed with comments from the Council members that Burgess & Niple gave an excellent presentation. She reviewed the experience of the Sanitary District in working with that firm, and said that there are solid studies available; however, she pointed out that the Nation will be going on line with their plant and that will be serving the County, which is perhaps another option for the Town to consider. Ms. Burnside said she would appreciate the Town postponing the study perhaps two months since the District is going out to bid in April. If successful the project will move forward in May; if unsuccessful, the feasibility study may have to be for the whole r project, not just from Steve Coury. Ms. Burnside suggested that the delay may also give the Town a better choice as well as perhaps save some money. Following the input from the public, it was agreed that other options might be available, and that there is a need for the proposed study.

There was no further public input.

A recess was called at 8:38 p.m.; the meeting was called back to order at 8:49 p.m.

17. Review, discussion, and consideration of proposed changes to the Town Code and possible direction to prepare an ordinance adopting the changes.

There was no action taken.

The Council members resumed the discussion of proposed changes to the Town Code, continued from the previous meeting, commencing with Article 4-4, General Duties and Requirements. Chapter 6, Animals, was next, with suggestions and other input from Marshal Smith that included a detailed discussion on the subject of vicious and dangerous animals and dogs at large. Following that discussion, rather than proceed with Chapter 7, Building, it was agreed that further discussion of the Town Code would be continued to a meeting when Community Development Director Will Wright is present.

18. Call to the Public for Items not on the Agenda.

There was no public input.

19. Advanced Approvals of Town Expenditures

There were no Advanced Approvals.

20. Manager/Staff Report

Lee gave an update on work being done on the Ramada, and reminded everyone about the upcoming Pecan & Wine Festival scheduled for February 10-12, and that volunteers are always needed.

21. Council Informational Reports

Hauser questioned whether the subject of demolition permits should be looked at, in light of a recent old building being demolished; also, the mobile neutering/spaying clinic will be in town on January 31st. Hauser suggested that the Street Department might repair a big hole at the recycling station.

Smith reported on the Valley Transportation meeting; ADOT has still not responded to questions and suggestions regarding Hwy 260; and there was detailed information shared regarding plans for building more residential units in Cottonwood and Cornville and the resulting serious impact on the very dangerous McGuireville intersection on I-17. Smith distributed flyers prepared by Randy Victory as a layperson's guide to understanding bicycle facilities and the correct signage. Smith also reported on the Housing meeting attended in Phoenix today. Smith also reported on a meeting with the Executive Director of State Parks involving a discussion on a 20-year plan for Fort Verde, and their HURF funds available for road projects.

Parrish said that another subdivision is being planned on Cornville Road behind the Verde Santa Fe development; there will also be a paved 10-foot wide trail from 89A to Cornville.

Baker commented that the Arizona COGS, which is all the councils of government in the State, are going to have a planning retreat on March 23rd and 24th; the items the members have been discussing should be great to bring up for the concerns in our area. Baker also urged everyone to get on the defensive to protect the revenue sharing program. Since the 2000 census the State population has increased by more than 808,000 creating a serious impact on the State and local planning.

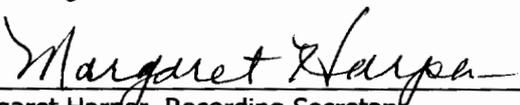
Gioia expressed frustration with the snail pace of ADOT in connection with their request for Mayors to come to a consensus, and finding an answer to the issues. Gioia also mentioned the progress being made on the Verde Lakes project, with input and good ideas from the Grants Administrator. Gioia also reported on participation with the Town Manager and Finance Director in a phone conference discussing the Governor's proposed budget. Gioia reviewed highlights of the conference, adding that the Town Manager is preparing a report on the information coming from that conference.

22. **Adjournment**

On a motion by Baker, seconded by Hauser, the meeting was adjourned at 9:44 p.m.

 2/2/06

Tony Gioia, Mayor

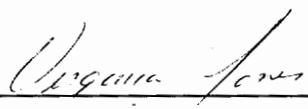


Margaret Harper, Recording Secretary

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the regular meeting of the Town Council of Camp Verde, Arizona, held on the 18th day of January, 2006. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 6 day of February, 2006.



Virginia Jones, Deputy Clerk