

**MINUTES
REGULAR SESSION
MAYOR AND COUNCIL
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
WEDNESDAY, JANUARY 17, 2007
at 6:30 P.M.**

Minutes are a summary of the actions taken. They are not verbatim.
Public input is placed after Council motions to facilitate future research.
Public input, where appropriate, is heard prior to the motion.

1. **Call to Order**

The meeting was called to order at 6:30 p.m.

2. **Roll Call**

Mayor Gioia, Vice Mayor Hauser, Councilors Smith, Baker, Kovacovich, Parrish and Parry were present.

Also Present: Town Manager Bill Lee, Town Attorney Bill Sims, Finance Director Dane Bullard, Housing Director Matt Morris, Community Development Director Nancy Buckel, Marshal Dave Smith, Parks & Rec Director Lynda Moore, Town Clerk Debbie Barber, and Recording Secretary Margaret Harper.

3. **Pledge of Allegiance**

The Pledge was led by Gioia.

4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) **Approval of the Minutes:**

- 1) January 3, 2007 – Regular Session
- 2) January 3, 2007 – Executive Session

b) **Set Next Meeting, Date and Time:**

- 1) Council Hears P&Z – January 24, 2007 at 6:30 p.m.
- 2) Regular Session – February 7, 2007 at 6:30 p.m.
- 3) Regular Session – February 21, 2007 at 6:30 p.m.
- 4) Council Hears P&Z – February 28, 2007 at 6:30 p.m.

c) **Possible approval of Resolution 2007-718, a resolution of the Mayor and Common Council of the Town of Camp Verde, Arizona, adopting fees for Town Services.**

d) **Possible approval of Proclamation declaring January 15 through 19 as "Homes for Arizonans" Week.**

e) **Possible approval of Resolution 2007-717, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona authorizing an application for an Arizona Department of Transportation Safe Routes to Schools Program grant on behalf of the Town and the Camp Verde Unified School District, Number 28 for safety improvements, enforcement, and education to positively impact student bicycle and pedestrian routes to school and the students, pares, district staff and community members utilizing said routes.**

On a motion by Baker, seconded by Gioia, the Consent Agenda was approved as presented, with instructions to staff for the additional meetings on January 31st and pulling Items 4c) and 4e).

Requests were made to pull Items 4c) and 4e) for discussion; Finance Director requested setting an Executive Session for January 31st on the Water Company issue; Gioia said that a 15-20 minute presentation would be added. It was agreed that because of the importance of the meeting and time being of the essence, the members would forego the opportunity to attend the Legislative session that day. The members were also reminded of a meeting at 5:00 p.m. on the 31st on the subject of affordable housing requested by the Housing Director. Scheduling the time for the meetings will be worked out with the members according to the needs of the principals.

Councilor Hauser also requested a separate discussion on Item 4c).

c) Possible approval of Resolution 2007-718, a resolution of the Mayor and Common Council of the Town of Camp Verde, Arizona, adopting fees for Town Services.

On a motion by Baker, seconded by Kovacovich, the Council by a 6-1 vote approved Resolution 2007-718, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, adopting fees for Town Services; with a 'no' vote by Parrish.

Community Development Director Buckel said that the proposed fees had been reviewed and recommended by the Planning & Zoning Commission with the request a 10% raise across the board, rounded off to the nearest \$5. Also recommended was an additional \$450 fee to cover advertising, mailing and posting costs on applications that generate those costs; that amount is comparable to what is charged by other communities. Buckel pointed out the \$100 fee recommended for a Verification Letter, and explained that lending institutions require certain statements from the Town which requires time and the Director's personal responsibility. Although there was general agreement to support the recommended fee structure, there was also some concern about possibly imposing a hardship on some applicants, and may even affect the efforts for affordable housing. Buckel said that in most cases the fees apply to builders and developers whose projects are for profit, the costs are figured into the projects, and affordable housing is a separate issue for consideration.

There was no public input.

e) Possible approval of Resolution 2007-717, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona authorizing an application for an Arizona Department of Transportation Safe Routes to Schools Program grant on behalf of the Town and the Camp Verde Unified School District, Number 28 for safety improvements, enforcement, and education to positively impact student bicycle and pedestrian routes to school and the students, pares, district staff and community members utilizing said

On a motion by Gioia, seconded by Smith, the Council unanimously approved Resolution 2007-717, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, authorizing an application for an Arizona Department of Transportation Safe Routes to Schools Program grant.

Mayor Gioia said that the grant application, the first in a series of three, was brought to light as the result of a recent tragic event near the schools. Councilor Smith pointed out that attending the Yavapai Transportation meeting was how the information about the grant money was discovered, and is a good example of the opportunities that are out there.

There was no public input.

5. Call to the Public for Items not on the Agenda.

Jean Jones wanted to make the Council aware of a safety issue in the area of Cliff Parkway and North Azure Drive because of obstructed vision to the left coming out of Azure Drive. *Gioia responded that staff is directed to look into the problem.*

There was no further public input.

The members agreed to move Item 10 forward at this time as a courtesy to the veterans; also, Town Manager Lee reported that Item 9 was to be postponed because of the unavailability of the presenter at this time.

6. **Discussion, consideration, and possible approval of Resolution 2007-712, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, approving the development agreement between the Town of Camp Verde and Camp Verde Homestead, LLC; Verde River Properties, LLC; R&R Homestead, LLC; A.L.D. Development, Inc; River Edge 12, LLC; and Haven Homes, Inc. for the maintenance of the trails systems within Simonton Ranch, a Planned Area Development, and Authorizing the Mayor to execute the agreement.**

On a motion by Gioia, seconded by Baker, the Council unanimously approved Resolution 2007-712, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, approving the development agreement between the Town of Camp Verde and Camp Verde Homestead, LLC; Verde River Properties, LLC; R&R Homestead, LLC; A.L.D. Development, Inc; River Edge 12, LLC; and Haven Homes, Inc. for the maintenance of the trails systems within Simonton Ranch, a Planned Area Development, and Authorizing the Mayor to execute the agreement.

Town Attorney Sims reviewed the background that led up to drafting the subject agreement in connection with the Town's trails system. Sims explained that the agreement provides that the Homeowners Associations in the various developments within Simonton Ranch would have a duty to provide basic weed and trash maintenance of trails created within their developments. Through each plat approval, the Town ensures that the trail location is acceptable and integrates into the balance of the trails system; the Town would then include the HOA in the Town's liability insurance and indemnify users of the trails through that insurance or pre-approved budget items. Sims said he recommended approval of the agreement.

The Council discussed at length the issues of the type of surface for the trails and the responsibility of the Town for long-term maintenance, with input from Scott Simonton that the standard for the surface would be up to the Town as part of each final plat approval and dedication of the property to the Town. There was some discussion about the one plat already approved and two pending, with the suggestion that the agreement be approved with a stipulation regarding compliance with any required standards for trails surfaces; however it was pointed out that the issue of trails surfaces has not yet been discussed with the developer. Sims suggested that it would be appropriate to go ahead and sign the agreement, which does provide that future plats can include what the Town wants to have, and he questioned whether the Town would want additional requirements added to previously approved final plats. Simonton confirmed his belief that the other developers will continue to be willing to cooperate with the Town standards, just as he will.

There was no public input.

7. **Presentation of the December 2006 monthly financials by Finance Director Dane Bullard. This may be followed by discussion and review of the Town's finances.**

There was no action taken.

Finance Director Bullard briefly outlined the status of the current budget figures, adding that department heads are already commencing work on the next year's budget process. Bullard said that there are serious concerns in connection with the 07-08 budget in that revenue growth is down, not only for Camp Verde but statewide. Following his review and a brief discussion, the members generally commended department heads for staying within their budgets.

There was no public input.

8. **Discussion, consideration, and possible approval of funds for \$30,000 from the CIP for pool upgrades.**

On a motion by Hauser, seconded by Baler, the Council unanimously approved the funding for \$30,000 from the CIP for the pool upgrades listed by the P&R Director.

Moore outlined the pool upgrades that will include resurfacing the pool deck, shade structures, drinking fountains, and fencing, adding that if the dollars can be stretched far enough, she would like to see the pool resurfaced. It was confirmed that the requested amount was budgeted as a CIP; and there was a suggestion that pool resurfacing might be budgeted for next year..

There was no public input.

9. **Presentation and update by staff, EnviroSystems and Wilbert Odem from the College of Engineering and Technology at NAU regarding the evaluation and possible funding sources and alternatives for the low water crossing project on Verde Lakes Drive, followed by discussion and possible direction to staff concerning the next steps.**

NOTE: Mayor Gioia announced that this item has been postponed and the item is tabled until all the parties are available.

10. **Discussion, consideration, and possible approval of an amount not to exceed \$3,000 for the Verde Valley Veterans Van/LLC to continue services for Camp Verde veterans.** On a motion by Gioia, seconded by Parry, the Council unanimously approved the \$3,000 request for the Verde Valley Veterans Van, LLC to continue services for Camp Verde veterans.

Camile Severson, Coordinator for Verde Valley Veterans Van, which is based on the American Legion Post 25 in Cottonwood and supported by all four Veterans' organizations of Cottonwood and Camp Verde, reviewed the transportation services provided by the subject van. Ms. Severson explained that the program operates solely on donations and they are seeking support from the Town.

Following a brief discussion regarding use of LTAF funds, Attorney Sims recommended that since the service is available for not only Veterans' needs, but for other purposes such as public transportation, the Town could approve the subject request and authorize the expenditure from LTAF-2. If using that funding is not possible, the Town can draw on the General Fund based on welfare of the community. Ms. Severson added that they will be applying for a grant to purchase a new van in June; Mayor Gioia said that the Town will place an item on the agenda at that time to discuss writing a letter of endorsement in support of the grant application.

There was no public input.

11. **Discussion, consideration, and possible authorization to reallocate funding among various line items in order to fund pre-employment psychological screening for law enforcement officers.**

On a motion by Hauser, seconded by Parrish, the Council unanimously authorized reallocating the funding for the pre-employment psychological screening for law enforcement officers.

Marshal Dave Smith reported on his research regarding the use of psychological screening by other communities, as well as his experience as Police Chief in Marana using that testing on all the applicants. The cost of testing each individual is approximately \$250, and Smith said he would like to be able to send the two recently acquired personnel for testing, adding that the money is in the budget and only needs to be reallocated to another line item.

There was no public input.

12. **Call to the Public for Items not on the Agenda.**

Lynda Moore, Parks & Rec Director, reminded Council that January 27th is the date for the Bachelor Auction; she also outlined details in connection with the Relay for Life event scheduled this Saturday from 10:00 to noon.

There was no further public input.

13. **Advanced Approvals of Town Expenditures**

- a) **Possible approval to reallocate \$2,500 from the Pro Tem Magistrate line item to line item 8001 – Office Equipment in the amount of \$1,500 and 6043 – Interpreters in the amount of \$1,000.**

Staff was directed to follow through with the reallocation of funds as outlined.

Bullard reviewed the subject request, confirming that the transfer of funds will not affect the overall budget amount.

14. **Manager/Staff Report**

Town Manager Lee reported on the outcome of the Kyllingstad trial; the jury awarded Mr. Kyllingstad \$122,000, more than double what the appraisal had been, and far less than the \$1.2 million that he had asked for. Work will be commenced immediately, and should be completed in the next two months. As for the award, Attorney Sims said that a memo with possible alternate options had been circulated to the members just prior to the meeting, none of which he believes are good; Sims recommended that the Town pay the amount of the jury award.

Lee said that a letter had been received by the Streets Department thanking employees for their help, a welcome change from the usual letters received.

Matt Morris said he had distributed a memo to the members regarding Sarah Darr's presentation tentatively scheduled for January 31st at 5:00 p.m.; also on January 30th at 6:00 p.m., in Rooms 206-207 the Drachman Institute personnel will be here for the public workshop on the Town-owned 5-acre property.

Lynda Moore also outlined the details on the upcoming Pecan & Win Festival February 10th and 11th; adding that volunteers are needed.

15. **Council Informational Reports**

Parry commented on the number of forms available to be filled out for the Bachelors Auction.

Hauser reported on the clean-up last Saturday at Wingfield Mesa and the excellent turn-out of volunteers and the leadership of Diane Joens. Hauser also reported on a Verde Watershed Association meeting scheduled for February 11th from 3:00 to 5:00 at the Casino. Hauser shared the news that the Verde River Greenway purchased the 40 acres on the Simonton property.

Smith said he was also at the Stewards clean-up event and cited one example of how cold the weather was. He also commended Diane Joens for a well-organized event. Smith displayed a map from the Verde Valley Transportation meeting, and gave a comprehensive update on the status of road construction activities and future plans. Smith reported on the seating of the new Board for the Sanitary District that included a thorough review of the background of the District activities presented by the engineers and the attorneys; there are still easements to be acquired. Smith said he went to the Homes for Arizonans event in Phoenix and enjoyed the experience of being invited onto the floor of the House.

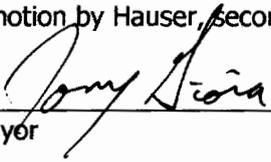
Baker thanked everyone for their participation in the clean-up, and also commented on the terrific work Diane Joens is doing as the facilitator, as well as staff members who have worked so hard.

Gioia also referred to the map displayed by Smith and said copies have been distributed, and he would share comments, if any, from the members at the next Verde Valley Transportation meeting. Gioia commended the efforts of all in the Stewards of Public Lands activities. Gioia reported on his discussion with Ken Travis and the status of the Verde River Greenway. He also

reported on the latest Water Advisory Committee meeting and the recognition of the standing of the Verde River Basin Partnership. Information was also received regarding a State Water Advisory group; information from that group can be found on the Department of Water Resources website. ADWR and SRP have made water issues available on a new website, www.watershedwise.com. Gioia reviewed in detail the latest technology developed to research water issues and projections, and invited questions from the Council to help the Water Advisory Committee direct some of their efforts.

16. **Adjournment**

On a motion by Hauser, seconded by Baker, the meeting was adjourned at 7:58 p.m.



Tony Gioia, Mayor

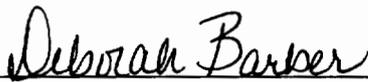


Margaret Harper, Recording Secretary

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on the 17th day of January 2007. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 23 day of February, 2007.



Debbie Barber, Town Clerk