

**MINUTES
REGULAR SESSION
MAYOR AND COUNCIL
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
WEDNESDAY, DECEMBER 6, 2006
6:30 P.M.**

Minutes are a summary of the actions taken. They are not verbatim.
Public input is placed after Council motions to facilitate future research.
Public input, where appropriate, is heard prior to the motion.

1. **Call to Order**

The meeting was called to order at 6:30 p.m.

2. **Roll Call**

Mayor Gioia, Vice Mayor Hauser, Councilors Smith, Baker, Kovacovich, Parrish and Parry were present.

Also Present: Town Manager Bill Lee, Town Attorney Bill Sims, Finance Director Dane Bullard, Town Clerk Debbie Barber, and Recording Secretary Margaret Harper.

3. **Pledge of Allegiance**

The Pledge was led by Kovacovich.

4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) **Approval of the Minutes:**

There are no minutes for approval.

b) **Set Next Meeting, Date and Time:**

- 1) Regular Session – December 13, 2006 at 6:30 p.m.
- 2) Regular Session – December 20, 2006 - **CANCELLED**
- 3) Council Hears P&Z – December 27, 2006 – **CANCELLED**
- 4) Regular Session – January 3, 2007 at 6:30 p.m.
- 5) Special Council Hears P&Z – January 10, 2007 at 6:30 p.m.
- 6) Regular Session – January 17, 2007 at 6:30 p.m.
- 7) Council Hears P&Z – January 24, 2007 at 6:30 p.m.

c) **Possible acceptance of Robert Johnson's resignation from the Board of Appeals.**

d) **Possible approval of Resolution 2006-715, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, declaring as a public record that certain document filed with the Town Clerk entitled, "The 2007 Amendments to the Tax Code of the Town of Camp Verde".**

e) **Possible approval of Ordinance 2006-A338, an ordinance of the Mayor and Council of the Town of Camp Verde, Yavapai County, Arizona, relating to the privilege license tax; adopting "The 2007 Amendments to the Tax Code of the Town of Camp Verde" by reference; establishing an effective date; providing for severability and providing for penalties for violations.**

f) **POSSIBLE APPROVAL OF A FUNDING COMMITMENT LETTER TO THE ARIZONA DEPARTMENT OF HOUSING TO SUPPLEMENT THE TOWN OF CAMP VERDE 2006 STATE HOUSING FUND APPLICATION FOR FUNDING.**

On a motion by Baker, seconded by Kovacovich, the Consent Agenda was unanimously approved as presented, with the exception of 4.c) which was pulled for separate consideration.

c) **Possible acceptance of Robert Johnson's resignation from the Board of Appeals.**

On a motion by Gioia, seconded by Baker, Item 4.c) the Council unanimously accepted Mr. Johnson's resignation from the Board of Appeals.

Mayor Gioia said that the meeting scheduled for December 13th may be subject to change since there are very few items on the agenda: he also requested that Item 4.c) be nulled for separate

consideration; Gioia then presented a plaque to Robert Johnson expressing appreciation for his volunteer service on the Board of Appeals.

5. **Call to the Public for Items not on the Agenda.**

There was no public input.

6. **Chamber of Commerce presentation and discussion, consideration, and possible approval of the Chamber of Commerce quarterly drawdown for \$33,669 for the 3rd quarter period covering January, February, and March 2007.**

On a motion by Gioia, seconded by Parry, the Council unanimously approved the Chamber of Commerce quarterly drawdown for \$33,669.

Roy Gugliotta, Chamber of Commerce Director, presented highlights of the accomplishments and results of the Chamber's efforts on promoting recognition of Camp Verde and increasing tourism, working with the Arizona Office of Tourism among other resources, and cited the volume of responses being received to the ad campaigns. Following his presentation, Mr. Gugliotta was unanimously commended by the members for the recognition his office is creating.

There was no public input.

7. **Presentation by Buena Vista Children's Services representatives followed by discussion, consideration, approval of a \$1,800 donation for playground equipment.**

On a motion by Gioia, seconded by Hauser, the Council unanimously approved \$1800 for playground equipment for Buena Vista.

Town Manager Lee reviewed the background of the development of the Buena Vista Children's Services after school program that is now located at the Methodist Church; there was no playground equipment at the church for the large number of children in the program, and Buena Vista is requesting the \$1,800 donation to assist in acquiring the equipment.

Joy Watley, Director of the Camp Verde Site, said that the program has grown significantly, with a current enrollment of 129 to 140-some children. She explained that the program services low-income families, children with special needs, and children from CPS families, combining an educational approach and tutoring, as well as an arts curriculum. The requested \$1,800 would pay the balance owed on playground equipment that was partially funded with other donations and installed by volunteers. Ms. Watley added that she wants to continue to open the playground to other children in the nearby apartments as well, who have no other safe playground spaces to use.

The members wholeheartedly expressed their appreciation for the work that Buena Vista is doing, and unanimously agreed that the funds requested, although unbudgeted, were owed to the children.

Rebecca Baker, Program Director for Buena Vista Children's Services, informed the Council that Joy Watley had received the top award from the School Age Coalition, which is under the Department of Education. The award was for recognition of After School Programs Excellence for her and her site, for the State of Arizona. The \$500 that came with the award has also gone to the project as well.

There was no public input.

7.A. **DISCUSSION, CONSIDERATION, AND POSSIBLE APPROVAL OF SPR 2006-05, A SITE PLAN SUBMITTED BY EDWARD SAWYER, JR., AGENT FOR CSK AUTO, OWNER, FOR A COMMERCIAL DEVELOPMENT TO BE LOCATED ON PARCEL 403-23-103X ZONED C2-4 IN SIMONTON RANCH PAD.**

On a motion by Baker, seconded by Smith, the Council unanimously APPROVED SPR 2006-05, A SITE PLAN SUBMITTED BY EDWARD SAWYER, JR., AGENT FOR CSK AUTO, OWNER, FOR A COMMERCIAL DEVELOPMENT TO BE LOCATED ON PARCEL 403-23-103X ZONED C2-4 IN SIMONTON RANCH PAD.

Edward Sawyer, architect, referred to the copies of the revised elevation that he had provided, adding that Checker Auto has approved and endorsed it; Mr. Sawyer said that he hoped the Council found it in conformance with the discussions held last week. The members discussed the revised elevation with Mr. Sawyer, expressing some concern regarding the revision being made only to the front view and that no change had been made to the east side as requested in the earlier discussion. There was an extensive discussion with Mr. Sawyer on the revision he submitted which he explained was based on an architectural approach with the emphasis on the front as is customarily done; the planned landscaping was also addressed. The members generally approved of the compromise in design, making some suggestions as to the exterior colors to be used. Mr. Sawyer confirmed that the comments set forth in the Town Engineer's memo of 10-25-06 will be addressed prior to the permitting process.

There was no public input.

8. **Discussion, consideration, and possible acceptance of the Parks & Recreation Commission Quarterly Report.**

On a motion by Hauser, seconded by Gioia, the Council unanimously voted to continue Item 8 to a later date.

Lee advised the Council that Parks & Recreation Director Lynda Moore was ill, and requested that this item be continued to a later date.

9. **Discussion, consideration, and possible approval of \$2,000 donation to the Friends of Camp Verde to be used to restore the old rock building HISTORIC ROCK BUILDING JAIL/LIBRARY located on Hollamon Street behind the Chamber of Commerce.**

There was no action taken.

Lee explained that several months ago he had been approached by the Friends of Camp Verde in connection with ways to help create an atmosphere within the Town to help promote tourism, and would like to work on the old rock jail to that end. Lee gave a Power Point presentation on the history of the building that had been used primarily as a jail, with two cells. Currently in use by the Lions Club, that club would have no problem in relocating if requested. SHPO has been contacted; they have concerns about making too many changes to the building, although Lee pointed out that some of the existing features are changes from the original design. The restored building could be one of the first stops on the walking tour. The Friends are mainly looking for approval to go ahead and start the proposed work, not necessarily the \$2,000 at this time.

The members discussed the proposed project, sharing their understanding of the history and materials used in the construction of the building, and commented on how it could be used to display historical artifacts and help draw visitors to the area. Lee confirmed that the building is eligible for approval for the National Historic Register. Lee said it was up to the Town whether or not to go along with involving SHPO in the process, adding that that would require archaeological and architectural reviews of the building which would cost considerably more. Some members stressed that no approval should be given to start any work without a specific plan as a guideline; in addition, the building deserves to be preserved as an historic building, and not suffer possible damage to its integrity.

It was suggested that perhaps staff could continue to pursue some type of agreement with the Friends, contact SHPO to come up here for discussions, move forward on getting the Lions Club relocated, and particularly to come up with a specific plan for possible specific changes to the building; also conduct more historic and pictorial research of the building, discuss what the

Historic Register requires, and then discuss the needs of what goes into the building, including housing the historic artifacts, in order to move forward with the project. It was also agreed that the concept is a wonderful one and it would be a great addition to the historic buildings in Camp Verde.

In regard to the requests for donations included on this agenda, Attorney Sims recommended that in the future such donations should be provided for in the annual budgeting process, rather than on a case-by-case basis through the year. For simplicity, Sims said the Town should adopt a policy that during the annual budgeting process the public would be invited to submit their requests, thereby documenting the benefits that permit making such donations.

There was no public input.

10. **Discussion, consideration, and possible approval of approximately \$3,700 for legal counsel to telephonically attend Council Hears Planning & Zoning meetings.**

On a motion by Smith, seconded by Baker, the Council unanimously approved approximately \$3,700 for legal counsel to telephonically attend Council Hears Planning & Zoning meetings.

Lee told the Council that because of concern over not having legal counsel available to answer legal questions at the Council Hears P&Z Zoning meetings, the requested amount would cover having either Bill Sims or Brad Woodford available on the telephone for that purpose. Attorney Sims said that the requested amount would cover six meetings, approximately three hours per meeting, through the end of June; if necessary for him to attend in person he would not bill for the driving time.

There was no public input.

The Council agreed to address the remainder of the Agenda prior to considering the following Items 10A and 11.

10.A **DISCUSSION, CONSIDERATION, REVIEW, AND POSSIBLE DIRECTION TO STAFF REGARDING THE BURGESS & NIPLE APPRAISAL OF CAMP VERDE WATER SYSTEM.**

Note: Council may vote to go into executive session to discuss this item, pursuant to ARS §38-431.03 (A)(7) for discussion or consultations with designated representatives in order to consider Council's position and instruct representatives regarding the negotiations for the purchase, sale, or lease of real property and (A)(3) for discussion or consultation for legal advice with the attorney.

On a motion by Baker, seconded by Kovacovich, the Council voted unanimously to go into Executive Session on both Items 10A and 11.

11. **Discussion, consideration, and possible approval of the Economist.com contract for the financial evaluation, impact analysis, rate plans, and due diligence regarding the acquisition of the Camp Verde Water System Co.** The anticipated costs of \$18,000 for Phase I & Phase II and the variable costs associated with Phase III are available in the General Fund Consultant Line Item.

On a motion by Baker, seconded by Kovacovich, the Council voted unanimously to approve the contract with Economist.com.

12. **Call to the Public for Items not on the Agenda.**

Robert Johnson questioned how much water the firm of Burgess & Niple has determined is on hand.

Tom Nielsen expressed appreciation for Mayor Gioia's attendance at their open house last night, and asked about the 20th Anniversary program coming up; *Mayor Gioia said phone calls were being made to all the former Council members and he should have received a call.*

Norma Garrison again requested that the ICC codes, not just the titles, be available to look up on the website, explaining that it is not always convenient to go to the P&Z office to find the complete information; *Lee will check on the progress toward getting the information on in PDF format.*

There was no further public input.

13. **Advanced Approvals of Town Expenditures**

There were no advanced approvals of Town expenditures.

14. **Manager/Staff Report**

There was no Manager/Staff report.

15. **Council Informational Reports**

Parrish said that he enjoyed the last Parade of Lights more than any of the others; he had the pleasure of escorting the Vice Mayor in her pickup.

Hauser reminded everyone of the importance of tax credits to the school; she understands that couples can donate up to \$400 and singles \$200. Also, the historic plaque on Pecan Lane is almost illegible and needs to be cleaned or polished; *staff will attend to it.*

Smith also commented on the Parade and the wonderful event commemorating Dorothy Woods' 90th birthday. Smith also reported on the Transportation Summit he attended in Phoenix and outlined many of the statistics and the road changes and safety measures planned, some of which will affect Camp Verde. Smith said that he will not be in attendance at the meeting next Wednesday.

Baker also commented on the ADOT plans that are a long-term process that just continues. She suggested that it would be helpful to solicit cooperation from the State and Federal representatives to send back more money for Arizona, to help alleviate some of the costs associated with Federal regulations compliance. Baker said that a wealth of information about the Town is available from those who volunteer at the Historical Society. Baker requested that in order to respond to e-mails, the sender must include his or her name; anonymous mail will be trashed.

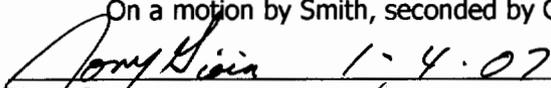
Kovacovich thanked the Parks & Rec staff for the lights on Main Street being lighted up for the Parade; Main Street looks great.

Gioia said he also thoroughly enjoyed the Dorothy Woods event, and explained the program called "Dorothy's Dream," which is to increase the Endowment fund to \$500,000 for the benefit of the Library, hopefully within the next year. Gioia reviewed the efforts to respond to the concerns of the senior citizens regarding the problems with speeding traffic on the road by their apartment complex. Gioia also was able to take two of the Governor's aides on a Town tour, and to that particular traffic site; he will address that issue later on with the Governor and with ADOT's director.

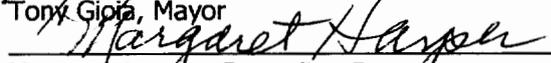
A recess was called at 8:26 p.m. to go into Executive Session; the meeting was called back to order at 8:35 p.m.

16. **Adjournment**

On a motion by Smith, seconded by Gioia, the meeting was adjourned at 9:48 p.m.



Tony Gioia, Mayor



Margaret Harper, Recording Secretary

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on the 6th day of December 2006. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 10 day of January, 2006.

Deborah Barber

Debbie Barber, Town Clerk