

ACTIONS TAKEN  
REGULAR SESSION  
MAYOR AND COUNCIL  
TOWN OF CAMP VERDE  
COUNCIL CHAMBERS  
WEDNESDAY, DECEMBER 16, 2009  
6:30 P.M.

4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) **Approval of the Minutes:**

- 1) Regular Session – December 2, 2009

b) **Set Next Meeting, Date and Time:**

- 1) December 23, 2009 at 6:30 p.m. – Council Hears Planning & Zoning Matters – **CANCELLED**  
2) January 6, 2010 at 6:30 p.m. – Regular Session  
3) January 20, 2010 at 6:30 p.m. – Regular Session  
4) January 27, 2010 at 6:30 p.m. – Council Hears Planning & Zoning Matters

c) **Possible authorization for the Town Manager to freeze all Capital Improvement Project (CIP Fund) purchases through the remainder of the fiscal year.**

On a motion by Baker, seconded by Garrison, the Consent Agenda was unanimously approved as presented, with the addition of the Work Session on January 13, 2010 at 6:30 p.m.

Kovacovich reminded the members that a Work Session has also been scheduled for January 13 at 6:30.

5. **Council Informational Reports.** These reports are relative to the committee meetings that Council members attend. The Committees are Camp Verde Schools Education Foundation; Chamber of Commerce, Intergovernmental Association, NACOG Regional Council, Verde Valley Transportation Planning Organization, and Yavapai County Water Advisory Committee. In addition, individual members may provide brief summaries of current events. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future agenda.

- Mayor Burnside will acknowledge the award issued by the U.S. Commerce Association to **Arizona Central Land and Home as 2009 Best of Camp Verde.**

Kovacovich thanked the community for their turnout for the Christmas Light Parade Saturday night; a good time was had by all.

German reported on her attendance at the Chamber Retreat on December 8, along with Councilor Roulette; German also attended the Chamber Mixer together with Councilor Whatley and Town Manager Scannell.

Roulette said he attended the recent Sewer District meeting; they received the go-ahead from ADEQ and sewer hookups are being commenced.

Baker wished everyone a Merry Christmas and Happy New Year.

Burnside reported on attending the meeting with the Mayors and Managers of the Verde Valley Region, plus Yavapai County and some Legislature representatives; there is still no budget. Different towns gave presentations on their efforts to save money; every town needs to be thinking about working within its means.

6. **Call to the Public for Items not on the Agenda**

Sheila Stubler, dressed in Victorian costume, accompanied by volunteer Justin Davis, issued a formal invitation to all to participate in the Candlelight event at the Fort on December 18 and 19 from 6:30 to 8:00 each evening, and described the activities and treats that will be offered.

7. **Discussion, consideration, and possible approval of the renewal of appointment for Gene Neil, Esq. as an assistant magistrate for Camp Verde Municipal Court for a two (2) year tem, effective January 1, 2010, and setting an hourly rate of \$38.00 on an as-needed basis, with a two-hour minimum pay rate. This is a budget item in the General Fund. Staff Resource: Judge Overholser**

On a motion by Garrison, seconded by Baker, the Council voted unanimously to reappoint Judge Gene Neil as an Assistant Magistrate for a two (2) year term, starting January 1, 2010, to serve under the direction of the Town Magistrate, at the rate of \$38 per hour on an as-needed basis, with a two-hour minimum.

There was no public input.

8. **Discussion, consideration, and possible direction to staff concerning submitting an application for the Hollamon Street**

**Improvement Project to the Arizona Department of Housing for consideration in the State Special Projects funding cycle. Staff Resource: Debbie Barber**

On a motion by Baker, seconded by Kovacovich, the Council unanimously directed staff to notify NACOG to proceed with the SSP application for the Hollamon Street project.

**PUBLIC INPUT**

(Comments from the following individuals are summarized in the Minutes.)

**Debbie Roulette  
Carlie Androus  
Jose Rivas**

There was no further public input.

9. **Discussion, consideration, and possible prioritization of projects to be considered in the 2010 Community Development Block Grant funding cycle. Camp Verde's anticipated appropriation from the NACOG Regional Account is approximately \$379,294. Staff Resource: Debbie Barber.**

On a motion by Baker, seconded by Kovacovich, the Council unanimously directed staff to prepare a Resolution and applications, including new budgets, from the Camp Verde Senior Center and Head Start, for the Fiscal Year 2010 CDBG funding cycle based on the prioritization preference of Senior Center No. 1, and No. 2, NACOG Head Start playground equipment.

**PUBLIC INPUT**

(Comments from the following individuals are summarized in the Minutes.)

**Socorro Chagolla  
Shay Black  
Michael Watkins  
Marion Savage  
Darwin Savage**

There was no further public input.

10. **Discussion, consideration and possible approval of Final Draft Development Guidance System Diagnostic Report prepared by consulting firm Dava and Associates. Staff Resource: Matt Morris**

On a motion by Baker, seconded by Roulette, the Council unanimously approved the Final Draft Development Guidance System Diagnostic Report as prepared by consulting firm Dava and Associates.

There was no public input.

**A recess was called at 7:58 p.m.; the meeting was called back to order at 8:09 p.m.**

11. **Discussion, consideration, and possible authorization for the Manager to obtain an appraisal of a triangular piece of land (Assessor Parcel Number 404-02-172), located on McCracken Lane, which was included in the purchase of the Community Park property. The amount of the appraisal is not to exceed \$3,000. This is an unbudgeted item from the Contingency Fund. Staff Resource: Michael Scannell**

On a motion by Kovacovich, seconded by Baker, the Council voted unanimously to reject the possible authorization for the Town Manager to obtain an appraisal on the McCracken Lane property.

**PUBLIC INPUT**

(Comments from the following individual are summarized in the Minutes.)

**George Young**

There was no further public input.

12. **Discussion, consideration, and possible authorization to proceed with a General Plan Amendment and Zoning Map Change from the current land use designation of Public Facilities to Commercial and from the current zoning of R1L-70 to C2 (Commercial General Sales and Services) for the Town-owned property located on Oasis Road at SR-260, Assessor's Parcel Number 403-23-152A, Staff Resource: Michael Scannell**

On a motion by Baker, seconded by Garrison, the Council voted unanimously to continue this item to the January 6, 2010

meeting.

13. **Discussion, consideration, and possible approval of Resolution 2009-787, A Resolution of the Mayor and Common Council, of the Town of Camp Verde, Yavapai County, Arizona, approving and adopting the amendment to the Intergovernmental Agreement (IGA) between the Town of Camp Verde (Town) and the Arizona State Parks Board (Board) allowing the Town to provide an additional funding of \$18,000 for Fort Verde State Historic Park (Park) in order to support the operation of the Park through June 30, 2010. This is an unbudgeted item from the Contingency Fund. Staff Resource: Michael Scannell**

On a motion by German, seconded by Baker, the Council unanimously approved Resolution 2009-787, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, approving and adopting the amendment to the Intergovernmental Agreement between the Town of Camp Verde and the Arizona State Parks Board allowing the Town to provide an additional funding of \$18,000 for Fort Verde State Historic Park in order to support the staffing of the Park through June 30, 2010.

**PUBLIC INPUT**

(Comments from the following individual are summarized in the Minutes.)

**Sheila Stubler**

There was no further public input.

14. **Discussion, consideration, and possible authorization for the Manager to begin discussions with the Managers of Clarkdale and Cottonwood relative to assessing the merits, financial and operational, associated with consolidating the Camp Verde Magistrate Court with another Magistrate Court in the Verde Valley. Staff Resource: Michael Scannell**

On a motion by German, seconded by Baker, the Council unanimously authorized the Town Manager to initiate an analysis of the relative merits, financial and otherwise, associated with consolidating our Magistrate Court with other Magistrate Courts in the Verde Valley.

There was no public input.

15. **Discussion, consideration, and possible authorization for the Manager to transition the employee workforce, less and except for those employees who are assigned to 24-hour operations (law enforcement officers and dispatchers) to a 4-day work week (generally, 10 hour days Monday through Thursday) on day one of the pay period which begins closest to January 1, 2010. Staff Resource: Michael Scannell**

A motion by German to accept Option 1 which calls for the following schedule: (1) For all offices other than the Library, our schedule of operations on days other than designated holidays, will be Monday through Thursday, 7:00 a.m. to 5:30 p.m., with a half-hour for lunch (closed Fridays as the Town has markedly less calls and requests for customer service than on other days of the week); in the case of the Library, the facility will be staffed and open for operation on Tuesday, Wednesday, Thursday between the hours of 8:00 a.m. and 7:00 p.m., and Saturday between the hours of 8:00 a.m. and 4:00 p.m.; (2) Direct the Town Manager to implement the four-day, ten-hour day work schedule on day one of the pay period which begins closest to January 1, 2010, **failed for lack of a second.**

On a motion by Baker, seconded by Kovacovich, the Council unanimously accepted Option 1 which calls for the following schedule: (1) For all offices other than the Library, our schedule of operations on days other than designated holidays, will be Monday through Thursday, 7:00 a.m. to 6:00 p.m., with one hour for lunch (closed Fridays as the Town has markedly less calls and requests for customer service than on other days of the week); in the case of the Library, the facility will be staffed and open for operation on Tuesday, Wednesday, Thursday between the hours of 8:00 a.m. and 7:00 p.m., and Saturday between the hours of 8:00 a.m. and 4:00 p.m.; (2) Direct the Town Manager to implement the four-day, ten-hour day work schedule on day one of the pay period which begins closest to January 1, 2010.

There was no public input.

16. **Call to the Public for Items not on the Agenda.**

There was no public input.

17. **Advanced Approvals of Town Expenditures when there are no advanced approvals.**

a. **There are no advanced approvals.**

There were no advanced approvals.

18. **Manager/Staff Report**  
There was no Manager/Staff report.
19. **Adjournment**  
On a motion by Baker, seconded by Kovacovich, the meeting was adjourned at 9:41 p.m.