

LICENSE # _____

APPLICATION DATE: _____

New Business License Fee: \$50.00

Liquor License Annual Fee \$50.00

TOWN OF CAMP VERDE

473 S MAIN STREET, SUITE 102

CAMP VERDE, AZ 86322

928-567-6631

www.campverde.az.gov

Arizona Tax Forms: www.aztaxes.gov

BUSINESS LICENSE AND/OR HOME OCCUPATION APPLICATION

INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED

Name of Business or Corporation: _____

Location of Business: _____ Unit/Suite # _____ State: _____

Business Mailing Address: _____ City: _____ State: _____ Zip Code: _____ Phone No. _____

Description of Business/Type of Operations/Hours of Operation: _____

State Tax # (TPT) _____ Contractor License # _____ Assessor's Parcel # _____ Liquor License # _____

Total Number Employed _____ Number of Signs _____ Square Footage of Building _____ Number of Parking Spaces _____

Is this Rental Property: Yes No Type of Ownership: Partnership Corporation/LLC Individual

Business Owner/Contact Name: _____ Mailing Address: _____ City: _____

State: _____ Zip Code: _____ Phone No. _____

Property Owner: (Print Clearly) _____ Address: _____ City: _____ State: _____ Zip: _____

Issuance of a business license does not constitute a waiver of any existing Zoning Ordinance, other laws, or any deed restrictions (PER TOWN CODE, CHAPTER 9 ARTICLE 9-3-2). BEFORE A LICENSE IS ISSUED, IT WILL BE REVIEWED BY THE FIRE DISTRICT AND COMMUNITY DEVELOPMENT DEPARTMENT.

I hereby certify that the statements made herein have been examined by me and are to the best of my belief and knowledge, true and complete. I further certify that I understand that a "Use Permit" or a "Change of Use Permit" may be required prior to the issuance of a Business License.

To be completed for Home Occupation Business only

I hereby declare that, in the conduct of my home occupation at the above address, I will comply with the requirements pertaining to such occupations as set forth in the Town of Camp Verde Planning & Zoning Ordinance Part 3 Section 303 "Home Occupations". A home occupation shall be deemed an accessory use to a residential dwelling and shall be subject to the following standards:

Please mark (X) each statement that applies to your home occupation business:

- The occupation is clearly incidental and secondary to the principal use of the residence;
- Not more than one outside employee (not residing on the premises).
- The occupation is not disruptive of the residential character of the neighborhood;
- The occupation shall not create any disturbing or offensive activity, noise, vibration, smoke, dust, odor, heat, glare, or other unhealthy or unsightly condition;
- The occupation shall not create a traffic or parking problem;
- Signage shall be limited to identification as specified in the Planning & Zoning Ordinance Section 404 F, identification signs.
- Floor area for the Home Occupation is limited to 25% of the total floor areas of the structure(s) on the premises in which the home occupation is conducted.

All Home Occupations are required to have a Transaction Privilege Tax Number from the State of Arizona

By signing here I declare that I have read, understand and agree to abide by the standards set forth in Part 3 Section 303 "Home Occupations" as stated above:

I hereby certify that the statements made herein have been examined by me and are to the best of my belief and knowledge, true and complete. I further certify that I understand that a "Use Permit" or a "Change of Use Permit" may be required prior to the issuance of a Business License.

Providing work, materials, and/or services to the Town.

Signature

Title

Date

***Note: Business license numbers must be included on all correspondence, invoices and Certificates of Insurance's.**

FOR OFFICE USE ONLY

Date _____

Planning & Zoning Review: _____

Building Review: _____

Code Enforcement Review: _____

Fire Department Review: _____

Marshal's Office Notified: _____

SIC CODE _____ NAICS CODE _____

Town Clerk: _____

Date _____

Business License Fees:

New or Change in Ownership or Location	
New Business License Fee/Inspection/Setup Fee	\$50.00
Peddler/Solicitor's License (in addition to \$1,000 Bond & Cost of Background Check)	\$25.00 Per day
Special Event Promoter (Per Event)	No Charge
Special Event Vendor (Non-Profits)	No Charge
Special Event Vendor	\$25.00 Per Event
Renewal	
Business License Fee (annual)	\$15.00
Name Change in Addition to Annual Fee	No Charge
Liquor License Permits	
Application/Posting/Inspection Fee	\$250.00
Business License (annually) + the following:	
Series 01 through 14 and Series 16 & 17	\$50.00
Series 15 Special Event (Temporary License - Annually)	\$100.00
One-time Special Event Permit	\$50.00