

MINUTES DRAFT
BOARD OF ADJUSTMENTS AND APPEALS
Regular Session
TOWN OF CAMP VERDE
TUESDAY, JANUARY 10, 2012
3:00 PM
COUNCIL CHAMBERS

Minutes are a summary of the actions taken. They are not verbatim.
Public input is placed after Board motions to facilitate future research.
Public input, where appropriate, is heard prior to the motion

1. Call to Order

The meeting was called to order at 3:05 p.m.

2. Roll Call

Chairperson Al Roddan, Board Members Jim Bullard Sr., Jim Bullard Jr., and Michael Hough were present; Vice Chairperson Stevens arrived at 3:15 p.m.; Board Members Binnick and Lichty were absent.

Also Present: Asst. Planner Jenna Owens, and Recording Secretary Margaret Harper.

3. Pledge of Allegiance

The Pledge was led by Hough.

4. Consent Agenda – All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of the Board so requests.

a. Approval of Minutes

September 13, 2011 – Regular Session

b. Set Next Meeting, Date and Time

As Needed

On a motion by Hough, seconded by Jim Bullard, Jr., the Consent Agenda was unanimously approved as presented.

5. Call to the Public for items not on the Agenda

There was no public input.

6. Election of Officers.

On a motion by Roddan, seconded by Hough, the Commission unanimously elected Doug Stevens as Chairman.

On a motion by Hough, seconded by Jim Bullard, Jr., the Commission unanimously elected Al Roddan as Vice Chairman.

Hough first suggested nominating Roddan as Chairman, which Roddan respectfully declined; the discussion continued, actions were taken, and the Chairman and Vice Chairman were duly elected as noted.

7. Staff Report

Asst. Planner Owens suggested, in order to help keep the Board cohesive and well informed, meetings could be planned for educational purposes, such as the responsibilities of the Planning & Zoning Commission and the Building Department, and the continuing role of the Board of Adjustments and Appeals as to decisions from those

departments. The members discussed with Owens some examples of issues that might be brought before the Board, and agreed that informational presentations at future meetings would be welcomed; Owens will arrange presentations as discussed, including a review of the basic responsibilities and duties of the Board, for the benefit of the new members.

9. Board Informational Reports:

There were no Board informational reports.

10. Adjournment

On a motion by Hough, seconded by Jim Bullard, Sr., the meeting was adjourned at 3:17 p.m.

Doug Stevens, Chairperson

Planning & Zoning Division

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Board of Adjustments and Appeals of the Town of Camp Verde during the Regular Session held on the 10th day of January 2012. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2012.

Margaret Harper, Recording Secretary