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**MINUTES  
REGULAR SESSION  
MAYOR AND COUNCIL  
TOWN OF CAMP VERDE  
COUNCIL CHAMBERS  
WEDNESDAY, AUGUST 5, 2009  
6:30 P.M.**

**Minutes are a summary of the actions taken. They are not verbatim.  
Public input is placed after Council motions to facilitate future research.  
Public input, where appropriate, is heard prior to the motion**

**1. Call to Order**

The meeting was called to order at 6:30 p.m.

**2. Roll Call**

Mayor Burnside, Vice Mayor Kovacovich, Councilors Garrison, Whatley, Baker and Roulette were present; Councilor German was absent.

**Also Present:** Town Manager Michael Scannell, Town Marshal Dave Smith, Special Projects Administrator Matt Morris, Sr. Planner Mike Jenkins, Parks & Recreation Director Lynda Moore, Deputy Town Clerk Virginia Jones, and Recording Secretary Margaret Harper.

**3. Pledge of Allegiance**

The Pledge was led by Burnside.

**4. Consent Agenda – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.**

**a) Approval of the Minutes:**

- 1) Special/Work Session – July 22, 2009
- 2) Regular Session – July 15, 2009
- 3) Special Session – July 15, 2009
- 4) Work Session – July 8, 2009

**b) Set Next Meeting, Date and Time:**

- 1) August 12, 2009 at 6:30 p.m. – Work Session (Personnel Manual & Fee Allocation Study)
- 6) August 19, 2009 at 6:30 p.m. – Regular Session
- 7) August 26, 2009 at 6:30 p.m. – Council Hears Planning & Zoning Matters

**c) Possible approval of Resolution 2009-778, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, adopting and declaring as a public record that certain document filed with the Town Clerk and entitled 'the 2009 amendments to the tax code of the Town of Camp Verde.' (Staff Resource: Lisa Elliott)**

**d) Possible approval of Ordinance 2009-A368 an Ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, relating to the Privilege License Tax; adopting 'the 2009 amendments to the tax code of the town of Camp Verde' by reference; establishing an effective date; providing for severability and providing penalties for violations. (Staff Resource: Lisa Elliott)**

**e) Possible award of bid and authorization to execute contract for Project 09-070 'Supply and Delivery of Liquid Asphalt' to Cactus Asphalt. Staff recommend award to the only bidder, Cactus Asphalt. This is a budgeted item. (Staff Resource: Ron Long)**

**f) Possible award of bid and authorization to execute contract for Project 09-071 'Supply and Delivery of Aggregate Base Course' to Cemex and Yavapai/Apache Sand and Rock. This is a budgeted item. (Staff Resource: Ron Long)**

**g) Possible approval to contract with Dava and Associates Inc. and Counts Consulting LLC, and authorization for Mayor to sign contractual agreement, for services relating to the comprehensive update of the Town's Planning and Zoning Ordinance for an amount not to exceed \$120,000 in fiscal year 2009/10 and for a cumulative total not to exceed \$150,000. (Staff Resource: Matt Morris)**

**h) Possible approval for Out-of-State travel for a Detective to attend the 2009 Arizona Homicide Association Annual Training in Las Vegas, Nevada. The Marshal's office has received a scholarship from Yavapai County Attorney's Office for the detective to attend. (Staff Resource: Dave Smith)**

**i) Possible approval for out-of-State travel for Lieutenant Earl Huff to attend the United States Holocaust Museum's Ethical leadership course at the Holocaust Museum in Washington D.C. The Marshal's office has received a grant from the Hecht Family Foundation providing funding for travel expenses to include airfare, hotel and incidentals. (Staff Resource: Dave Smith)**

On a motion by Baker, seconded by Kovacovich, the Consent Agenda was unanimously approved as presented, with the name corrections so mentioned.

Baker requested corrections to the July 15, 2009 Regular Session Minutes on Pages 2 and 3; on Public Input items **Nancy Floyd** was incorrectly identified as Nancy Boyd.

5. **Council Informational Reports.**

Whatley reported on her attendance at the Camp Verde Sanitary District on July 20, 2009; the refinancing of the lease purchase agreement was approved; Whatley expressed the appreciation for the District working with the Town on this issue and helping save some money for the Town.

There were no other reports.

6. **Call to the Public for Items not on the Agenda.**

(Comments from the following individuals are summarized.)

**Howard Parrish** described a problem that has developed on Clear Creek with the number vehicular responses from both the Fire Department and the Marshal's Office to calls from the public; he asked if it would be possible to consider improving that road to four-lanes. Parrish also shared his experience with visits from the Naval War College personnel, as a member of the Camp Verde Cavalry; he recently received from a member of that group a souvenir flag from a combat area in Iraq, along with a Certificate and commemorative token to show their appreciation for the Cavalry's response to their visits in Camp Verde.

**Tom Nielson** said he had gathered volunteers three months ago to paint the Gazebo, but the project was stopped because the color chosen was green; he would like permission to go ahead and paint the Gazebo as everyone had planned, to look like a carousel; there will be no expense to the Town.

There was no further public input.

7. **Public Hearing, discussion, consideration, and possible approval of Liquor License Application for Clear Creek Village Store located at 4483 E. Hwy 260 Space #32, Camp Verde, Arizona.** (Staff Resource: Debbie Barber)

On a motion by Baker, seconded by Kovacovich, the Council unanimously approved the liquor license application for Clear Creek Village Store located at 4483 E. Hwy 260 in Camp Verde, Arizona.

Deputy Town Clerk Jones confirmed that the required 20-day posting had been complied with; no objections have been received. The previous owners of the subject store had been granted a liquor license; the current request is required because of a recent change in ownership.

**Tina Davis**, the applicant, said she had received the required training, will be diligent in checking identifications, and requested the approval of Council.

There was no public input.

8. **Discussion, consideration, and possible approval of a facilities agreement between the Town of Camp Verde and the Bread of Life Mission for a period of three years.** (Staff Resource: Lynda Moore)

On a motion by Garrison, seconded by Baker, the Council unanimously approved the facilities agreement between the Town of Camp Verde and the Bread of Life Mission for a period of three years.

Parks & Recreation Director Moore explained that for the last 15 or more years there has been an informal agreement with Bread of Life Mission for the use of Town facilities, as outlined in her report. A proposed formal agreement is now before the Council to replace properly the previous informal arrangement. In response to a question, Moore said that a previous problem with the bathrooms has been satisfactorily resolved. Scannell confirmed that the proposed agreement incorporates the recent concerns of the Council regarding the legal aspects and expectations of the public using Town facilities; there will be more of these types of agreements forthcoming in the future in order to bring other similar informal agreements into compliance.

9. **Call to the Public for Items not on the Agenda.**

(Comments from the following individuals are summarized.)

**Howard Parrish** announced that five of the Camp Verde Cavalry members will be going up to join the White Mountain Cavalry for their event for the weekend.

There was no further public input.

10. **Advanced Approvals of Town Expenditures**

**a. There are no advanced approvals.**

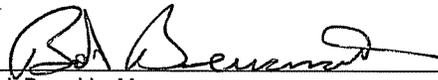
There were no advanced approvals.

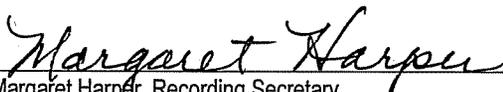
**11. Manager/Staff Report**

Scannell reported on a meeting with Supervisor Davis to discuss the development of an IGA to share resources between the County and the Town on performing building inspections; the agreement should be coming to Council sometime in September. Scannell said he was part of a motor tour of the new Justice Center; the members will be receiving an invitation to the Grand Opening at some point in the future.

**12. Adjournment**

On a motion by Kovacovich, seconded by Baker, the meeting was adjourned at 6:58 p.m.

  
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Bob Burnside, Mayor

  
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Margaret Harper, Recording Secretary

**CERTIFICATION**

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on the 5th day of August 2009. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 21 day of August, 2009.

  
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Debbie Barber, Town Clerk