

**MINUTES
WORK SESSION
MAYOR and COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main Street, Room #106
TUESDAY, AUGUST 23, 2005
3:30 P.M.**

1. **Call to Order**

Mayor Gioia called the meeting to order at 3:30 p.m.

2. **Roll Call**

Mayor Gioia, Vice Mayor Baker, Councilors: Hauser, Kovacovich, Parrish, Smith and Teague

Also Present

Bill Lee, Dane Bullard, Lynda Moore, Michelle Ashley, Jenna Paulsen, Will Wright and Dave Smith

3. **Possible approval of Proclamation declaring September 8 as International Literacy Day and the month of September as International Literacy Month.**

On a motion by Gioia, seconded by Hauser the council voted to approve the Proclamation declaring September 8th as International Literacy Day of the month of September as International Literacy Month. Parrish opposed, agreeing with Boyce's concerns about the United Nations.

Public Input

Lori Boyce objected to the wording of the United Nations on the proclamation.

4. **Discussion, consideration, and possible approval of an Intergovernmental Agreement with Yavapai County Flood Control District for assistance with local drainage improvements.**

On a motion by Gioia, seconded by Baker, the Council voted to approve an Intergovernmental Agreement with Yavapai County Flood Control District for assistance with local drainage improvements.

Lee reported that the IGA is a routine annual item. Baker noted that a lot of money was spent on the skateboard park water retention project and that it looked awful. Wally Dickinson said that it was seeded and nothing came up. Mayor Gioia gave a direction to staff to remedy the problem.

4a. **Discussion, consideration, and possible award of bid for Project #05-011 Street Improvement Program 2005 and authorization to execute the contract documents OR possible direction to staff to re-bid the project due to budget constraints.**

Dickinson advised that the bids came in over budget; the lowest bid was \$29K over. Lee advised that the price increase was likely attributable to the significant rise in gasoline prices. Parrish noted that rebidding the project might result in much higher costs.

On a motion by Teague, seconded by Parrish the Council voted to accept the bid by Cactus Transport in the amount of \$429,000, with the remainder to come from the HURF contingency for the Project #05-011 Street Improvement Program 2005.

4b. **Possible approval of a letter of support encouraging Coconino National Forest to award an Educational Land Grant to the Camp Verde Unified School District to acquire 80 acres of land for educational facility expansion.**

On a motion by Teague, seconded by Kovacovich, the Council voted to approve the letter of support encouraging Coconino National Forest to award an Educational Land Grant to the Camp Verde Unified school district to acquire 80 acres of land for educational facility expansion.

4c. **Discussion, consideration, and possible direction to staff concerning the drainage/septic system located on Laura Carter's Main Street Property.**

Bill Lee reported that he and Parish went to the Carter property to assess the septic problem. Mrs. Carter believes that drainage from the road is causing her septic system to back up. Her concern/issue with the Town of Camp Verde is that the new construction is sending more water into her area, further saturating the system, and causing water to backup. Council spoke to this item at length along with Suzy Burnside from the Sanitary District.

Lee asked for direction from Council, suggesting that the Town negotiate our best deal to get something accomplished with our storm water program that would result in an easement with access. Gioia suggested addressing other issues such as a sediment easement and river trail easement. He also said that he like staff to contact ADOT to let them know of the problems. Baker noted that this item had been on the Council Direction report since January 2004, and asked why it had not been addressed.

Lee said that a retention area is needed there.

5. **Review, discussion, and possible approval of Comprehensive Economic Development Strategy (CEDs).**

Baker asked Council to review the list, focusing on infrastructure, and advised that some things needed to be deleted. The following changes were suggested: acquisition of Sanitary District changed to a 3; Verde Lakes Drive-Riparian Restoration & Flood Mitigation Project 2-3 years; Privately-Owned Water Co. to a 1; delete the Marshal's office; development of a Town Complex to 3-4 years; Community Park Water Reuse System for Irrigation should be a 3; downtown revitalization to a 1; Hwy 260 improvements (CV to Cottonwood) to a 1; transit start-up funds to a 1; extension of Main Street Sidewalks to a 2-3; development of a Historic District to a 2; development Phase I of a Community Park to a 1; delete the fairgrounds; Town Trail System to a 2; and the Public Works Complex * equipment yard to a 1.

6. **Discussion, consideration, and possible direction to staff concerning financial reporting issues, policies, procedures, and authorities.**

Gioia advised that there were a couple of changes in the policies and procedures for cash handling since the last meeting. Moore stated that she believed that cash registers will be too difficult for the volunteers to run since they are not trained on them. Bill Lee said that the food would be accounted for by going back to the original inventory. Jackie Baker suggested hiring someone to take the cash and sell tickets. Lee said that we will get a cash register and give it a try. Bill Lee says that staff should handle the cash and not to hire someone. Lynda Moore suggested that one department could count the cash and the other would count the tickets. Marshal Smith suggested that an armed officer should stay with the employee when carrying the cash. Bill Lee suggested that the money not be counted at the event booth and that the officer be given a phone for communication.

Gioia inquired if Mr. Fackler was still on contract, noting that the contract on file expired in December 2004. Baker asked that staff check with the Dept. of Commerce for available technical assistance that is provided at no charge.

7. **Discussion concerning the delayed delivery of a letter from the Auditor General and possible direction to staff concerning the distribution of mail and other information to Council members.**

Jackie Baker said that she was confused and upset regarding the timely delivery of Council's mail, referencing the letter from the Auditor General. Lee explained that when the letter came in, Dane Bullard was out of town and that he asked Carol Brown to hold it until Bullard returned. The letter was distributed on Monday, the 8th. Baker pointed out that the stamp indicated it was

delivered on the 4th, and that she would no longer be able to trust the stamps. She added that this was unacceptable.

Mayor Gioia said that the mail destined for Council should not be held up.

Discussion of the following:

8. **Presentation by Camp Verde Chamber of Commerce Executive Director Roy Gugliotta.**

This item was cancelled by the Chamber.

9. **Discussion and request to use the terminology "Police" as opposed to "Marshal" on certain signage and/or uniform regalia.**

Marshal Smith explained that there have been times when people did not understand that the Marshal was in fact the police. After discussion Council felt that "Marshal" defined the western theme of the town and should not be changed.

Public Input

Lori Boyce says that the term "Law Enforcement" on the building is sufficient. She suggested that an article be placed in the newspaper to explain that Marshal is Police.

10. **Review of Ordinance 2000-A169, amending Section 109 (Use Districts) of the P&Z Ordinance concerning adult oriented businesses.**

Gioia directed the staff to read the ordinance to see if it needed to be amended. Baker suggested that we bring this back for discussion on a regular session to make possible changes.

Public Input

John McReynolds suggested that we require the business to take the sign down after the event.

11. **Sale of alcohol at Town-sponsored events.**

Lynda Moore and Michelle Ashley presented a power point presentation of a review of the Parks and Recreation events, which included a report on the profits from the sale of liquor. Council discussed the positive impact and negative impact on the local businesses, and there was considerable discussion about the sale of alcohol. In response to Council questions, Moore advised that there had been a \$700 sanction for a liquor violation at the Corn Festival.

Lee stated that all the volunteers that serve liquor should have the liquor training program. Baker advised that a representative is coming from Southwest Risk Insurance was coming to discuss the liability issues of serving liquor. Council discussed this at length and decided to limit the sale of alcohol to no more than six (6) events per year.

Public Input

John McReynolds thanked the Parks and Recreation for the changes in the community. He said that at times, the special events conflicted with his business. John stated that he holds a #7 liquor license and suggested that we have a gated area that people can drink in. McReynolds cautioned the Town about the liability. He also stated that his business and others down in his area are neglected during special events. He also would like to know if they could get some of the Christmas decorations down his way. Bill Lee said that we will try harder to include him in our events. John said that he would like to work the Pecan & Wine Festival.

Suzy Burnside said that the Town Code does not allow alcohol on the Town property and that alcohol is a drug.

12. **Employee Assistance Fund to be established, funded, and administered by Town employees for participating employees.** Deborah Barber gave a brief presentation and the Council agreed that it was alright for money to be taken out of the employees check for the donation to the fund.
13. **Sponsoring plaques for the lights along Main Street.** Tabled
14. **Requiring developers to provide PowerPoint presentations depicting their proposals.** Tabled
15. **Purchase of remote microphones for the podium.** Tabled
16. **Discussion on how to proceed with the 5-acre Library site donated by Simonton.** Council discussed the cost of the lots on the 5 acre Library site. Gioia suggested that we sell the property and not go over the \$500,000 mark and directed staff to look into dividing up the property. Baker noted that the funds would go to the Library fund.
17. **Signage for Camp Verde at I-17, SR 260, and Main Street** Council discussed various possibilities for signage. Brenda Hauser would like a sign that says Historic District. Ron Smith suggested Billboards. Lee said that we will research signage.

Public Input

Lori Boyce said that she would lead a public revolution if we bring back billboards and to watch out because she is armed and dangerous.

18. **Design Review for Commercial Buildings** Lee advised that he had met with Wright and they had decided that Wright could do the job. He advised that Casa Verde's costs were estimated to be from \$16,000 to \$25,000. Wright said that he would come up with a rough plan for Planning and Zoning and Council. Wright asked for a definition of the meaning of "Western". Lee suggested that staff would take a stab at the design over the next 30 days and then Council could decide if they wanted Casa Verde to do the job.

Public Input

John McReynolds suggested that we get a volunteer design committee.

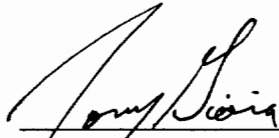
19. **Community Park** Lee reported that the Heritage Grant is about to expire. He advised that he and Councilors Baker and Parrish attended a meeting and that he would submit a letter requesting an extension. He advised that he did not anticipate any problems with the request.

Public Input

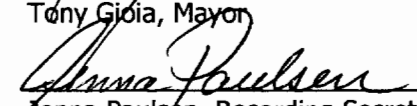
Lori Boyce advised that she wanted to be on a park committee since she and her neighbors were not too thrilled with where the park is going to be located.

20. **Lease/purchase of Camp Verde Water System** Jim Bullard said that he would not accept 90% of the agreement that the attorney drew up. He has leased out his towers and would like to exempt the towers from the agreement and have access to those towers. He further advised that he has leased the parking lot and would like to have that exempt from the agreement. Lee suggested that Jim Bullard and his sons meet with him, Dane Bullard, and the attorney to go over the issue and come up with a remedy. Jim Bullard agreed to a meeting and expressed a need to do this soon due to failing health of him and his wife.

21. **Adjournment** The meeting was adjourned due to power outage at 7:49 p.m.



Tony Gioia, Mayor



Jenna Paulsen, Recording Secretary

CERTIFICATION:

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Work Session of the Town Council of Camp Verde, Arizona, held on the 24th day of August, 2005. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 12 day of September, 2005



Deborah Barber, Town Clerk