

ACTIONS TAKEN  
REGULAR SESSION  
MAYOR AND COUNCIL  
TOWN OF CAMP VERDE  
COUNCIL CHAMBERS  
WEDNESDAY, AUGUST 19, 2009  
6:30 P.M.

4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.
- a) **Approval of the Minutes:**
    - 1) Regular Session – August 5, 2009
    - 2) Work Session – August 5, 2009
  - b) **Set Next Meeting, Date and Time:**
    - 1) August 26, 2009 at 6:30 p.m. – Council Hears Planning & Zoning Matters
    - 2) September 2, 2009 at 6:30 p.m. – Regular Session
    - 3) September 9, 2009 at 6:30 p.m. – Work Session
    - 4) September 16, 2009 at 6:30 p.m. – Regular Session
    - 5) September 23, 2009 at 6:30 p.m. – Council Hearings Planning & Zoning Matters
  - c) **Possible authorization to pay \$22,368.18 for loss adjustment expenses incurred through 5/18/09 to Southwest Risk for the Zellner/California Hotwood v. Town of Camp Verde litigation.** This is a budgeted item in the FY 08/09 General Fund. (Staff Resource: Michael Scannell)
  - d) **Possible approval of and authorization for the Mayor to execute an Intergovernmental Agreement with Yavapai County Flood Control District to allow a funding rollover to FY 2009-10 in the amount of \$360,909 for the Cliffs Parkway Drainage project.** (Staff Resource: Ron Long)
  - e) **Possible approval of the FY 2009/10 Library Service Agreement with Yavapai County Library District to fund library services.** (Staff Resource: Gerry Laurito)
  - f) **Possible approval of a professional service contract for Indigent Legal Services for the Camp Verde Municipal Court.** This is a budgeted item in the General Fund. (Staff Resource: Judge Overholser)
- On a motion by Baker, seconded by Kovacovich, the Consent Agenda was unanimously approved as presented.
5. **Council Informational Reports.** These reports are relative to the committee meetings that Council members attend. The Committees are Camp Verde Schools Education Foundation; Chamber of Commerce, Intergovernmental Association, NACOG Regional Council, Verde Valley Transportation Planning Organization, and Yavapai County Water Advisory Committee. In addition, individual members may provide brief summaries of current events. The Council will have no discussion or take action on any of these items, except that they may request that the item be placed on a future agenda.
- **Mayor Burnside will provide a brief report of his meeting with Prescott National Forest representatives. Items to be included in this report are Travel Management Rule, American Recovery & Reinvestment Act projects, Status of the Northern Arizona Land Exchange (Yavapai Ranch Land Exchange), Fuels Management, and the Verde River Basin Partnership.**

Garrison reported that she attended all her meetings and has no further information.

Burnside reported on a very informational meeting he had attended that included the National Forest Supervisor, Alan Quan, and the new Verde Ranger District Manager, Dee Hines. Burnside reviewed the brief outline and update provided at the meeting regarding the current projects being undertaken by the Forest Service, involving creation of a map of a trails system, several Recovery & Reinvestment Act projects including the employment of a number of youth between 15 and 18 years of age, and the status of the Yavapai Ranch Land Exchange. Burnside also described the benefits of the prescribed burn projects, reported that only the communities in Yavapai County have joined the Verde River Basin Partnership, and commented that it now appears that Prescott is finally recognizing Camp Verde's needs.

There were no further reports.

6. **Call to the Public for Items not on the Agenda.**  
(Comments from the following individuals are summarized.)
- Tom Nielson** reiterated his request for permission to paint the gazebo; volunteers are ready to start the work, he would like to get the project completed in time for Fort Verde Days, but no official go-ahead has been received yet. (*Burnside suggested that Mr. Nielson speak with him after this meeting, and he will offer a different approach to take .*)

**Dan Brown**, Superintendent of Schools of the Camp Verde Unified School District, described his research on the challenge and

inherent benefits through the effort of getting the community and the schools to work more closely together. Concluding his presentation and outline of several ideas for fostering such unity, T-shirts purchased by Mr. and Mrs. Brown, with a message promoting Camp Verde, were distributed to the Council members and staff.

There was no further public input.

7. **Discussion, consideration, and possible appointment to the two vacant positions on the Planning & Zoning Commission. One position has a term that expires in September 2010, and the other position expires in September 2011. Applicants are Bill Carter, Michael Hough, and Chip Norton.** (Staff Resource: Debbie Barber)

On a motion by German, seconded by Baker, the Council unanimously approved the following appointments to the Planning & Zoning Commission: Michael Hough for the term that expires in September 2010, and Chip Norton for the term that expires in September 2011.

**Chip Norton** assured the Council that he understands the time involved in serving on the Commission, has enjoyed serving on the Design Review Board, is "semi-retired," and wants to stay involved in volunteering for the Town. He believes that merging the DRB with P&Z could work, but much thought should be devoted to how it is done.

**Michael Hough** said he wants to continue to be involved in both the Design Review Board and Planning & Zoning; he has concerns about the direction of the DRB and how it could impact small business. Hough also listed his past involvement on many positions serving the Town of Camp Verde.

Councilor Roulette confirmed that Bill Carter requested that his name be removed from the list of interested applicants.

8. **Discussion, consideration, and possible approval of the following:** (Staff Resource: Ron Long)
- a) **Memorandum of Understanding between Northern Arizona Council of Governments (NACOG) for the administration of the Voucher Transit System for FY 2009/10**
  - b) **Approval of funds in the amount of \$18,000 for FY 2009/10 with \$7,200 rolled over from FY 2008/09 and \$10,800 to come from contingency in the event that LTAF II funds are not allocated.**

On a motion by German, seconded by Roulette, the Council unanimously approved funds in the amount of \$18,000 for FY 2009/10 with \$7,200 rolled over from FY 2008/09 and \$10,800 to come from the contingency fund in the event that LTAF II funds are not allocated; and approve the Memorandum of Understanding.

**PUBLIC INPUT**

There was no public input.

9. **Discussion, consideration, and possible approval of Resolution 2009-767, a Resolution of the Mayor and Council of the Town of Camp Verde, Arizona declaring as a public record a certain document filed with the Town Clerk and entitled, "Town of Camp Verde Technical Code Amendments Chapter 7 – Building, Article 7-1, Section 7-1-100 of the Town of Camp Verde Code" of the Town of Camp Verde, Arizona.** (Staff Resource: Mike Jenkins)

On a motion by Baker, seconded by Garrison, the Council unanimously approved Resolution 2009-767, a Resolution of the Mayor and Council of the Town of Camp Verde, Arizona declaring as a public record a certain document filed with the Town Clerk and entitled, "Town of Camp Verde Technical Code Amendments Chapter 7 – Building, Article 7-1, Section 7-1-100 of the Town of Camp Verde Code" of the Town of Camp Verde, Arizona.

**PUBLIC INPUT**

There was no public input.

10. **Discussion, consideration, and possible approval of Ordinance 2009-A359, an Ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, adopting by reference the 2006 International Code Council Codes (ICC), and related public codes and the "Town of Camp Verde Technical Code Amendments", amending Town Code Chapter 7 – Building, Article 7-1, and Adding Section 7-1-100, establishing a protocol for the annual review of Fee Schedules, and prescribing penalties for violations thereof.** (Staff Resource: Mike Jenkins)

On a motion by Whatley, seconded by Garrison, the Council unanimously approved Ordinance 2009-A359, an Ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, adopting by reference the 2006 International Code Council Codes (ICC), and related public codes and the "Town of Camp Verde Technical Code Amendments", amending Town Code Chapter 7 – Building, Article 7-1, and Adding Section 7-1-100, establishing a protocol for the annual review of Fee Schedules and prescribing penalties for violations thereof.

**PUBLIC INPUT**

There was no public input.

11. **Discussion, consideration, and possible approval of Resolution 2009-769, a Resolution of the Mayor and Council of the Town of Camp Verde, Arizona declaring as a public record a certain document filed with the Town Clerk and entitled, "Town of Camp Verde Administrative Building Code Chapter 7 – Building, Article 7-2 Section 7-2-101 through Section 7-2-11 of the Town of Camp Verde Code" of the Town of Camp Verde, Arizona.** (Staff Resource: Mike Jenkins)  
On a motion by Kovacovich, seconded by Baker, the Council unanimously approved Resolution 2009-769, a Resolution of the Mayor and Council of the Town of Camp Verde, Arizona declaring as a public record a certain document filed with the Town Clerk and entitled, "Town of Camp Verde Administrative Building Code Chapter 7 – Building, Article 7-2 Section 7-2-101 through Section 7-2-111 of the Town of Camp Verde Code" of the Town of Camp Verde, Arizona.

**PUBLIC INPUT**

There was no public input.

12. **Discussion, consideration, and possible approval of Ordinance 2009-A361, an Ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, adopting by reference the Town of Camp Verde "Administrative Building Code", amending Town Code Chapter 7 – Building, Article 7-2, and adding Section 7-2-101 through Section 7-2-111, establishing a protocol for the annual review of Fee Schedules, and prescribing penalties for violations thereof.** (Staff Resource: Mike Jenkins)  
On a motion by Garrison, seconded by Whatley, the Council unanimously approved Ordinance 2009-A361, an Ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, adopting by reference the Town of Camp Verde "Administrative Building Code", amending Town Code Chapter 7 – Building, Article 7-2, and adding Section 7-2-101 through Section 7-2-111, establishing a protocol for the annual review of Fee Schedules, and prescribing penalties for violations thereof, with the following revisions: 1) Leave the Board of Appeals procedures in the Administrative Building Code, Section 7-2-110 Board of Appeals; 2) Amend the verbiage on Page 43, Section 7-2-110.1, first sentence, to read, "... there shall be and is hereby created one Board of Appeals..."; and 3) Change the verbiage on Page 43, Section 7-2-110.1, last sentence, "The Building Official shall be the Ex-Officio member of and shall consult with and provide advice to the Board during the proceedings and may act as Secretary to the Board..."

**PUBLIC INPUT**

There was no public input.

13. **Discussion, consideration, and possible approval of an amendment to the FY 09/10 Services Agreement with the Chamber of Commerce relative to adding a performance incentive to the Chamber's budget base funding of FIFTY (50%) of the Bed Tax Revenues in EXCESS of ONE HUNDRED and FORTY THOUSAND DOLLARS UP TO A MAXIMUM OF TWENTY THOUSAND DOLLARS.** This is an unbudgeted item. (Staff Resource: Michael Scannell)  
On a motion by Garrison, seconded by German, the Council unanimously approved an amendment to the FY 09/10 Services Agreement between the Town of Camp Verde and the Chamber of Commerce relative to adding a performance incentive to the Chamber's budget base funding of FIFTY PERCENT (50%) of the Bed Tax Revenues in EXCESS OF ONE HUNDRED THIRTY-FIVE THOUSAND DOLLARS UP TO A MAXIMUM OF TWENTY THOUSAND DOLLARS.

**PUBLIC INPUT**

Tracie Schimikowsky, Executive Director for the Camp Verde Chamber of Commerce, requested that the proposed threshold be left at \$135,000, still at the 50% pay and a \$20,000 cap. Ms. Schimikowsky presented the past and anticipated Bed Tax Revenues figures that indicate the current trend or benchmark for a three-year period, after which she suggested that the threshold could then be raised to the \$140,000.

There was no further public input.

**NOTE: A recess was called at 7:55 p.m. the meeting was called back to order at 8:03 p.m.**

14. **Discussion, consideration, and possible approval of Resolution 2009-781, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona establishing rules and procedures for all Special Events held within the incorporated limits of the Town of Camp Verde and adopting the Town of Camp Verde Special Event Permitting Process and Handbook to become effective immediately upon its adoption.** (Staff Resource: Debbie Barber)  
There was no action taken. This item will be continued to the meeting scheduled for August 26, 2009.

15. **Discussion, consideration, and possible approval of Ordinance 2009-A367, and Ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona amending Section 11-1-6 of the Town Code related to Parks – Alcohol Use.** (Staff Resource: Debbie Barber)  
On a motion by Baker, seconded by German, the Council **voted 5-2** to approve Ordinance 2009-A367, an Ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona amending Section 11-1-6 of the Town Code related to Parks – Alcohol Use, adding language as follows (underlined): "... SHALL BE LIMITED TO ONE SPECIFIED AREA AT A TIME."; **with 'no' votes by Whatley and Garrison.**
16. **Call to the Public for Items not on the Agenda.**  
There was no public input.
17. **Advanced Approvals of Town Expenditures**
  - a. **There are no advanced approvals.**  
There were no advanced approvals.
18. **Manager/Staff Report**  
There was no Manager/staff report.
19. **Adjournment**  
On a motion by Garrison, seconded by Baker, the meeting was adjourned at 10:15 p.m.