

**MINUTES  
REGULAR SESSION  
MAYOR and COMMON COUNCIL  
TOWN OF CAMP VERDE  
COUNCIL CHAMBERS  
WEDNESDAY, AUGUST 16, 2006  
at 6:30 P.M.**

Minutes are a summary of the actions taken. They are not verbatim.  
Public input is placed after Council motions to facilitate future research.  
Public input, where appropriate, is heard prior to the motion.

1. **Call to Order**

The meeting was called to order at 6:30 p.m., with Vice Mayor Hauser presiding.

2. **Roll Call**

Vice Mayor Hauser, Councilors Kovacovich, Parrish and Parry were present; Mayor Gioia was on vacation; Councilors Baker and Smith were attending the Governor's Conference.

**Also Present:** Town Manager Bill Lee, Finance Director Dane Bullard, Town Engineer Ron Long, Parks & Rec Director Lynda Moore, Town Clerk Debbie Barber, Receptionist/Adm. Asst. Sharon McCormick, and Recording Secretary Margaret Harper.

3. **Pledge of Allegiance**

The Pledge was led by Kovacovich.

4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) **Approval of the Minutes:**

- 1) August 2, 2006 – Regular Session
- 2) July 26, 2006 – Council Hears Planning & Zoning

b) **Set Next Meeting, Date and Time:**

- 1) Council Hears P&Z – August 23, 2006 at 6:30 p.m. – **RESCHEDULED**
- 2) Council Hears P&Z – August 30, 2006 at 6:30 p.m.
- 3) Regular Session – September 6, 2006 at 6:30 p.m.
- 4) Regular Session – September 20, 2006 at 6:30 p.m.
- 5) Council Hears P&Z – September 27, 2006 at 6:30 p.m.

c) **Possible approval of the Yavapai County Library District Service agreement.**

d) **Possible approval of Arizona Engineering agreement for an "on-call service" rate increase.** This is a budgeted item in the General Fund.

e) **Possible award of bid for Project #06-026, 2006 Street Improvement Program to International Surfacing Systems for \$365,131.06, and authorization to execute the contract documents.** This is a budgeted item in HURF.

f) **Possible approval of the FY 06/07 Final Budget.**

On a motion by Kovacovich, seconded by Parrish, the Consent Agenda was unanimously approved with the following changes: Item 4.e) pulled for discussion and a meeting scheduled for August 18, 2006 at 10:00 a.m.

Town Manager Lee requested that a meeting be scheduled in connection with a housing grant application that is due this coming Friday afternoon; 10:00 a.m. was agreed upon as the time.

e) **Possible award of bid for Project #06-026, 2006 Street Improvement Program to International Surfacing Systems for \$365,131.06, and authorization to execute the contract documents; this is a budgeted item in HURF.**

On a motion by Parry, seconded by Parrish, the Council unanimously approved the award of bid for Project #06-026, 2006 Street Improvement Program to International Surfacing Systems for \$365,131.06, and authorization to execute the contract documents; this is a budgeted item in HURF.

In response to the request from Council, Town Engineer Ron Long detailed the mixture of single and double chip seal work that is scheduled to be done on a total of 29 roads, or approximately 7-1/2 miles of roadway. It was also confirmed that International Surfacing Systems was not the same company that had performed work two years earlier. Councilor Parrish said he would personally look at the work being done on some of the jobs, and would want the Town Engineer to be with him as offered by Long.

5. **Call to the Public for Items not on the Agenda.**

**Bob Womack** presented a signed petition to the Council and requested that he be allowed to read it into the record, as follows: "To the Honorable Mayor, Vice Mayor, Town Council Members, Community Development Department Staff, Planning and Zoning Commissioners and the fair minded Citizens of the Town of Camp Verde: The undersigned business owners regularly do business in Camp Verde's Central Business District and herein seek relief from an untenable circumstance created by one business entity known as "Cowboy Corner." Said business entity is in continuous violation of various town codes and ordinances and thus has created a nuisance involving the health and safety of individuals and the welfare of the business community as a whole. Please accept the signatures hereon as evidence that the undersigned business owners as a matter of record, do herein object to the continued flagrant violations of town codes and ordinances and the seeming inaction on the part of responsible officials. We do collectively herein implore those in positions of responsibility to act in haste and in good faith to correct the inequities and bring a swift and sure resolution to the problem at hand." The petition contained a total of 19 signatures. Mr. Womack recounted his own personal observations of what he described as "frankly scary" situations and incidents.

**John Teague** announced that he and his family have started the Jacob Teague Memorial Law Enforcement foundation in memory of their son; the purpose of the Foundation is to raise money for the police departments of Camp Verde, Cottonwood and Clarkdale, to benefit their canine units. Mr. Teague described the proposed Board of Directors once the Foundation is set up, to include those police chiefs or their designated representatives.

**Jeffery Lewis** also commented on the problems being caused by the Cowboy Corner; he then expressed concern about the newly adopted animal ordinance as reported in the newspaper. Based on his understanding from the article, he suggested that the Council should readdress the issue of animal control.

**Charlotte Salsman** requested that the grand opening for the Marshal's Office be expanded to days that would allow more citizens the ability to attend, based on their work and volunteer schedules. She also displayed an issue of a newspaper that published pictures of wanted individuals listing their criminal charges and suggested that the Town of Camp Verde might consider such an approach if possible.

**Ginger Mason** also expressed her concern about that "person on Main Street" as well, saying that whatever the Town can do will be appreciated, adding that she also fears for her safety. Ms. Mason also invited the members to attend merchant meetings to see what is happening on Main Street. She will let the Council know when the next meeting is set.

There was no further public input.

6. **Discussion, consideration, and possible recommendation to approve a liquor license application for the new owners of Gabriela's Mexican Food and Cantina located at 396 S. Main Street.**

On a motion by Parry, seconded by Parrish, the Council unanimously approved the liquor license application for the new owners of Gabriela's Mexican Food and Cantina located at 396 S. Main Street.

Hauser explained that the issue only involved the transfer of an existing liquor license to a new owner; there was no Council discussion.

There was no public input.

7. **Discussion, consideration, and possible approval to designate proceeds from the special events beer garden tip jars to the Park Fund, which is used to fund park-related projects.**

On a motion by Parry, seconded by Kovacovich, the Council unanimously approved designating proceeds from the special events beer garden tip jars to the Park Fund, which is to be used to fund park-related projects, and will be accounted for in the final figures for each event, as discussed.

Parks & Recreation Director Moore reviewed the discussion during the April 19 Council meeting regarding the beer and tip jars during the Main Street Stampede and her understanding that the Council directed that all proceeds from the tip jars go to the school and kids. Moore requested that those funds be designated to benefit the Community Park, which would benefit all the children in all the schools, as well as citizens of all ages. Moore confirmed that those proceeds would also be accounted for at the end of each event. The Council also discussed how the tip jars had been handled in the past, without any specific purpose and included in the overall revenue figures from the events. It was agreed that the tip jar proceeds from the yearly Stampede event should continue to go to the high school, and the proceeds from other events should go to a Park fund.

There was no public input.

8. **Discussion, consideration, and possible approval of the budgets for the 8-19-06 Block Party and Pioneer Days scheduled for 9-16 & 17, 2006.**

There was no action taken.

Moore referred to the budgets that she had included in the agenda packets regarding the upcoming Block Party and Pioneer Days; she had submitted the figures to clarify that they met with the understanding of the Council, adding that the figures were arrived at working closely with Councilor Parry. The Council expressed approval of what had been prepared and presented.

There was no public input.

9. **Discussion, consideration, and update regarding recent meetings with ADOT and Yavapai County concerning SR 260 access management efforts.**

There was no action taken.

Lee said that he and Town Engineer Long met with the with ADOT regional and County engineers to discuss the lack of an Access Management Plan from the Steve Coury area back toward town, and efforts to arrive at a Plan that Council would be able to adopt. Their recommendation was that the Town probably should hire HDR, since that was the firm that has done most of the work and that Council has already reviewed. Lee explained to them that there perhaps might be some minor tweaking, that the Town would like to see Coury keep his access, as well as some minor changes to backage/frontage roads included on the map. Staff will be contacting HDR to request a cost estimate that will be brought back to Council. As recommended by the Mayor, Lee is exploring with Chip Davis how the County might be willing to help further. Property owners on the other side of Coury will be looking for access as well; ADOT reiterated that they would like to see access points at no greater than one-mile increments. At this point there is still no way to estimate what an Access Management Plan would cost.

There was no public input.

10. **Discussion, consideration, and update of meeting with State Parks, Office of Tourism, State Preservation Office, local merchants, and Out of Africa Wild Animal Park concerning economic development and other matters.**

There was no action taken.

Lee reported that last week he and several merchants met with the owners of Out of Africa, took a small tour of the facility, and discussed ideas on how the two groups might better benefit each other. Out of Africa owners explained that they are receiving an average of 500 visitor per day, some days up to 1,000, the idea being that 10 percent of those visitors coming in to Town would be a significant increase for the merchants on a daily basis. Those ideas have been shared in a roundtable format with personnel from the Chamber, State Parks, Office of Tourism and the State Historic Preservation Office with the goal of increasing visitorship at the Fort which would also indirectly benefit the merchants. An earlier meeting had been held with State Parks together with Councilors Parry and Smith; Lee outlined several of the ideas that would include using the Park or adjoining private land as a source of information for visitors. It was also suggested that personnel at the Fort might be dressed in period costumes and even represent specific characters. Lee explained grants that Mike Casebier has researched that could provide the opportunity to purchase a cannon, or two, as well as provide funding for the period clothing. Out of Africa would be willing to promote the Fort to those people waiting in line for their tours by entertaining them in period costumes.

The Council briefly discussed some of the ideas presented including a suggestion to explore the possibility of applying for a Community Development Corporation grant.

#### **PUBLIC INPUT**

**Jeffery Lewis**, in regard to discussions about proposed economic development efforts, said that he does not see the Town capitalizing on what is already in place, and especially does not see the Chamber of Commerce doing anything to assist attracting folks to the downtown area. He also questioned what he perceived as past promises made by Lee to the merchants that were not kept in connection with the Farmers Market and sidewalks.

**Lynda Moore** explained the problem of changing the location of the Farmers Market due to the refusal of the participating individuals to relocate to another area as had been hoped by staff.

There was no further public input.

11. **Discussion, consideration, and possible direction to staff to apply for a permit from ADOT to block off Main Street on September 9, 2006 from 6:00 a.m. to 10:00 a.m. for the Mail Trail dedication.** Staff was directed to apply to ADOT to pursue a permit to block off Main Street on September 9, 2006 for those four hours, 6:00 a.m. to 10:00 a.m.

Councilor Parrish said that because of the anticipated number of horses and people that will be on Main Street that morning for the inaugural ride to Payson, it would be better not to have the cars coming through. Vice Mayor Hauser then read from an August 8, 2006 document signed by the Governor to commemorate the Historic Camp Verde to Payson Mail Trail, and on the occasion of the dedication to acknowledge and honor those original riders and thank those who worked so hard to reestablish the Mail Trail. The special recognition included acknowledgment that the Mail Trail has added value to the quality of life for the people of Arizona and provided a glimpse into the State's storied past.

Parrish displayed the plaque that will be installed at Wingfield Plaza, and presented banquet tickets and commemorative envelopes to the Bueler Family members who had contributed to the cost of the plaque. Parrish also acknowledged and thanked other key contributors to the work on the Mail Trail. A banquet will be held at The Gathering on September 8, 2006, from 1:00 to 5:00 p.m.

There was further discussion regarding blocking Main Street; Parrish confirmed that the required insurance would be available. Lee advised the Council that the cost of the signage would be approximately \$300; and wanted the Council to understand that Town staff would be incurring overtime pay to oversee the operation. It was agreed that the event would be a good opportunity to bring people to the downtown area.

**PUBLIC INPUT**

**Charlotte Salsman** announced that the cost of the Banquet would be \$30 single, or \$50 for a couple.

**Robert Johnson** asked about the route for the Mail Trail; Councilor Parrish outlined and discussed the route with Johnson.

There was no further public input.

**The Council agreed to address Items 13 through 16 prior to Item 12.**

12. **Discussion with the Town Attorney regarding contract stipulations with Stroh Rogers Architects, Inc. Note: Council may vote to go into Executive Session pursuant to ARS §38-431.03 (A)(3) and (A)(4) for discussion or consultation for legal advice and discussion or consultation with the attorney in order to consider its position and instruct its attorney regarding its position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation.**

On a motion by Kovacovich, seconded by Parrish, the Council unanimously voted to go into Executive Session.

**A recess was called at 7:40 p.m. to go into Executive Session; the meeting was called back to order at 8:20 p.m.**

Vice Mayor Hauser stated that the Town will proceed as discussed, with Councilor Parry to contact the architect who has tentatively agreed to participate on the air conditioning unit; staff was directed to prepare a press release accordingly.

13. **Call to the Public for Items not on the Agenda.**

**Kathy Davis** was allowed to readdress Item 10 in order to add her suggestions including publicizing Fort Verde because its authenticity is what makes it so special. Ms. Davis described the brochure published by the State of Texas on the Forts of Texas as an example of looking at a statewide approach to its forts. Her concern was that putting things into Fort Verde that are not authentic, as had been earlier suggested, would detract from the real mission of the Park. Ms. Davis added numerous other suggestions to broaden the tourist activity and economic development, in cooperation with the Park Service and Forest Service. Hauser briefly discussed some of the suggestions further with Ms. Davis.

**Ginger Mason** wanted to add to Ms. Davis' ideas, saying that at the recent meeting with Out of Africa personnel they were adamant about wanting to give back to the community that has supported them. They have suggested creating and reserving space for a 3-D model to use for directing tourists to Camp Verde and its attractions.

**Charlotte Salsman** commented on the heavy traffic at 260 and Salt Mine Road and the problem with the weeds that have grown to a height that impairs visibility; asking if the Town could request ADOT to take care of that.

**Jeffery Lewis** also commented on the weeds in town; he personally has spent time cutting down weeds on Town property because he was tired of looking at them. The city could do a better job of taking care of the problem.

There was no further public input.

**14. Advanced Approvals of Town Expenditures**

- a. **Possible approval of \$4,998.83 to Arizona Municipal Risk Retention Pool. This is the Town's 20% portion of the legal fees in the case of Eberhard v. Town of Camp Verde. This is a budgeted item in the General Fund.**

On a motion by Kovacovich, seconded by Parry, the Council unanimously approved \$4,998.83 to Arizona Municipal Risk Retention Pool.

On a motion by Parry, seconded by Hauser, the Council unanimously approved the expenditure of \$12,200 for special equipment for the Marshal's patrol cars.

Lee explained that Item a. sets forth the Town's portion of the legal fees now being requested by Southwest Risk in connection with the Eberhard lawsuit.

Following action on Item 14.a., Finance Director Bullard advised that an amount had originally been requisitioned through purchase orders in March of 2006 some emergency equipment to be added to patrol cars. That equipment arrived in June and the invoice was received this past week. It was budgeted as a CIP item in the 05-06 budget. Staff is requesting authorization to pay the invoice using 06-07 funds in the amount of \$12,200; in effect, the funds that would have been spent last year is being spent in this fiscal year.

**15. Manager/Staff Report**

Lee gave an update on the meeting that Councilors Parrish, Parry and Smith had with Congressman Renzi and Lee's contact with Senator Kyl's office regarding the park issue. A meeting is set up with Kyl's staff for this coming Monday to include Councilors Baker and Smith and the City Manager and a Council member from Lakeside-Pinetop who are experiencing similar difficulties with the Forest Service in trying to acquire land. Lee said that staff has put together a packet of milestones since 1988 in trying to acquire park land in the hope of impressing upon the Senator that assistance is needed. Lee said he met with the new Superintendent of Schools today to wish him well with his new position, and they talked about park issues as well.

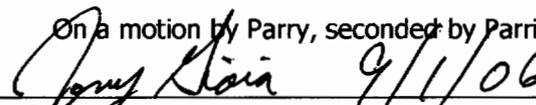
**16. Council Informational Reports**

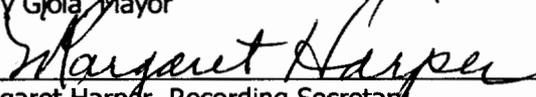
Parry requested that the members try to carpool to go to Phoenix for the League of Cities conference, and there was some discussion regarding that request; Lee made suggestions regarding using town vehicles and coordinating times, which led to further discussion.

Hauser reported on the \$150,000 grant received by MATForce to be used by both sides of the County for planning and identifying problems. She added that she would make available the recent articles on the river systems to those who had not read them.

**17. Adjournment**

On a motion by Parry, seconded by Parrish, the meeting was adjourned at 8:21 p.m.

  
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 Tony Gioia, Mayor

  
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 Margaret Harper, Recording Secretary

**CERTIFICATION**

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on the 16th day of August, 2006. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 1 day of Sept., 2006.

Deborah Barber  
Debbie Barber, Town Clerk