

**MINUTES
REGULAR SESSION
MAYOR AND COUNCIL
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
WEDNESDAY, AUGUST 15, 2007
6:30 P.M.**

**Minutes are a summary of the actions taken. They are not verbatim.
Public input is placed after Council motions to facilitate future research.
Public input, where appropriate, is heard prior to the motion.**

1. Call to Order

The meeting was called to order at 6:30 p.m.

2. Roll Call

Mayor Gioia, Vice Mayor Hauser, Councilors Kovacovich, Elmer and Parry were present; Councilors Smith and Garrison were absent, in attendance at the Economic Development Conference.

Also Present: Interim Town Manager Dave Smith, Finance Director Dane Bullard, Parks & Rec Director Lynda Moore, Town Clerk Debbie Barber, and Recording Secretary Margaret Harper.

3. Pledge of Allegiance

The Pledge was led by Elmer.

4. Consent Agenda – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) Approval of the Minutes:

- 1) August 8, 2007 – Joint Work Session with the Library Advisory Commission
- 2) August 1, 2007 – Regular Session
- 3) July 25, 2007 – Council Hears Planning & Zoning

b) Set Next Meeting, Date and Time:

- 1) Council Hears Planning & Zoning – August 22, 2007 at 6:30 p.m.
- 2) Regular Session – September 5, 2007 at 6:30 p.m.
- 3) Regular Session – September 19, 2007 at 6:30 p.m.
- 4) Council Hears P&Z – September 26, 2007 at 6:30 p.m.

c) Possible approval of the IGA with Yavapai County for the establishment of Unified Emergency Management services, possible appointment of Marshal David R. Smith as the Town's Emergency Management Coordinator, and possible authorization of payment to Yavapai County for \$3,969 as noted in the IGA.

d) Possible approval of renewal of a 2-year contract with Thomas K. Kelly, P.C. for prosecution services in an annual amount of \$71,000.

e) Possible approval of a Proclamation declaring the month of September as "Grandparent/Elder Recognition Month".

f) Possible award of bid for Project #07-040 "Street Striping Improvements 2007 through 2010", and authorization to execute the contract documents.

g) Possible approval and adoption of the FY 07/08 Final Budget.

h) Possible approval to renew the contract with the Verde Lakes Homeowners Association (HOA) for joint use of a 1.21 acre park owned by the HOA.

On a motion by Hauser, seconded by Kovacovich, the Consent Agenda was unanimously approved as presented, with the meeting of August 22, 2007 canceled.

Mayor Gioia pointed out that the meeting scheduled for August 22, 2007 is canceled.

5. Call to the Public for Items not on the Agenda.

John Teague thanked the Council for donation of the money to buy the softballs for the Jacob Teague Memorial Softball Tournament; the Tournament will be on August 25th, starting at 8:00

a.m., at Riverfront Park in Cottonwood with 12 teams signed up as of tonight. It is anticipated that more money will be made this year; the proceeds are shared among Clarkdale, Cottonwood and Camp Verde to support their K-9 units.

There was no further public input.

5.a **DISCUSSION, CONSIDERATION, AND POSSIBLE SUPPORT OF ELAINE BELL'S REQUEST TO ADOT TO CHANGE THE NAME OF THE BRIDGE ON I-17 FROM "VERDE RIVER BRIDGE" TO THE "DAN BELL MEMORIAL BRIDGE" IN HONOR OF HER DECEASED HUSBAND, DAN BELL.**

On a motion by Hauser, seconded by Parry, the Council voted unanimously to table this item.

Vice Chairperson Hauser commented that she felt it was not appropriate to make a decision on the subject request inasmuch as Elaine Bell was not present.

6. **Discussion, consideration, and possible selection of an audit firm to conduct the FY 2006-2007 year-end audit.**

On a motion by Gioia, seconded by Hauser, the Council voted unanimously to continue this item to the next Council meeting, or at a Special Session.

Finance Director Bullard said that pursuant to Council direction, staff has solicited proposals from audit firms, all of whom have come highly recommended and are outstanding firms in the field of government auditing. Bullard said that three firms have been selected for consideration; Lisa Lumbard, representing Lumbard & Associates, and Scott Kies from Heinfeld & Meech were present to make brief presentations regarding their firms and qualifications. Bullard also gave a brief summary of the previous presentation by Scott Graff of Colby & Powell, the third highly recommended firm.

Lisa Lumbard introduced herself, outlined the firm profile, background and qualifications, and reviewed in detail the scope of the proposed audit and how the audit process is followed throughout as detailed in her proposal document, copies of which had been provided to the Council members. In response to some of the questions from the Council, Ms. Lumbard said that the audit would take approximately a month or so, depending on coordination of information from and with staff; she reviewed the process for auditing the status of Federal grants; she will submit a proposal for the cost to add a CAFR (Comprehensive Annual Financial Report) to the audit; and her firm would be prepared to begin possibly the second week in September.

Scott Kies, a partner with Heinfeld & Meech, gave a presentation on his firm's qualifications, pointing out that 100 percent of their business is governments and not-for-profits, and clients include seven of the ten largest municipalities in the State of Arizona and several towns around the State. Mr. Kies briefly reviewed how his firm conducts audits, which he said was similar to the Lumbard firm, adding that his firm stresses excellent customer service and keeping the client advised throughout the process. The additional cost to add a CAFR would be no more than \$1,000; the deadline for a final report would be no later than February 28th. During discussion with members, Mr. Kies said that focus should not only be on finding problems but on implementing internal controls to try to prevent those problems in the future.

Gioia suggested that since the original proposal from Colby & Powell did not include a bid for a CAFR, and the Lumbard firm will be providing a bid as requested, a selection could be made at the next Council meeting or by calling a Special Meeting, if Council would agree to wait; it was also suggested that the final decision should be made by all members of the Council.

There was no public input.

7. **Call to the Public for Items not on the Agenda.**

There was no public input.

8. **Advanced Approvals of Town Expenditures**

a) **There are no advanced approvals.**

There were no requests for advanced approvals.

9. **Manager/Staff Report**

Dave Smith announced that the Senior Center now has a new roof, as well as a new cooler that has been donated by a local area business.

10. **Council Informational Reports**

Elmer said that with the start of Youth Football, everyone should plan to turn out on Saturdays to help support the youth activities.

Hauser reported on her attendance at the Verde Watershed meeting, and also commented on Youth Football and her enjoyment with conducting the physicals for the youngsters.

Gioia said that the South Verde Middle and High School Annex had their official opening last night, and described the addition to the school system providing internet one-on-one on-line instruction for the students. An extension of the \$510,000 Heritage Grant looks promising; it may require an appearance before the State Parks Board. The Forest Service has been requested to have the original appraiser again do an appraisal on the proposed park site; they have been provided with the recent appraisal funded by the Town.

11. **Adjournment**

On a motion by Hauser, seconded by Kovacovich, the meeting was adjourned at 7:38 p.m.


Margaret Harper, Recording Secretary

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on the 15th day of August 2007. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 12 day of September, 2007.


Debbie Barber, Town Clerk