

**MINUTES
REGULAR SESSION
MAYOR and COMMON COUNCIL
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
WEDNESDAY, APRIL 6, 2005
6:30 P.M.**

Minutes are a summary of the actions taken. They are not verbatim.
Input is placed after Council motion to facilitate future research.
Public input, where appropriate, is heard prior to the motion.

1. **Call to Order**

The meeting was called to order at 6:30 p.m. with Vice Mayor Reddell presiding.

2. **Roll Call**

Vice Mayor Reddell, Councilors Baker, Kovacovich, and Parrish present; Councilor Gioia arrived at 6:35 p.m.; Councilor Teague arrived at 7:02 p.m.; Mayor Dickinson was absent.

Also Present: Town Manager Bill Lee, Town Attorney Bill Sims, Finance Director Dana Bullard; Community Development Director Will Wright, Grants Administrator Carol Keefer, Library Director Gerard Laurito, Street Supervisor Wally Dickinson, Asst. Parks & Rec Director Lynda Moore, Marshal Dave Smith, Planning & Zoning Vice Chairperson Ron Smith, Planning & Zoning Commissioner Rob Witt, Town Clerk Debbie Barber and Recording Secretary Margaret Harper.

3. **Pledge of Allegiance**

The Pledge was led by Kovacovich.

4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) **Approval of the Minutes:**

- 1) March 25, 2005 – Special Session
- 2) March 23, 2005 – Council Hears Planning & Zoning
- 3) March 16, 2005 – Regular Session

b) **Set Next Meeting, Date and Time:**

- 1) Regular Session – April 20, 2005 at 6:30 p.m.
- 2) Council Hears Planning & Zoning – April 27, 2005 at 6:30 p.m.
- 3) Regular Session – May 4, 2005 at 6:30 p.m.
- 4) Budget Work Session – May 11, 2004 at 6:30 p.m.
- 5) Regular Session – May 18, 2005 at 6:30 p.m.
- 6) Council Hears Planning & Zoning – May 25, 2005 at 6:30 p.m.

c) **Discussion, consideration, and possible approval of Resolution 2005-637, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, pertaining to the submission of projects for consideration in Arizona's 2006 Fiscal Year Highway Safety Plan.**

d) **Possible approval of a bailiff contract adding a substitute to the Bailiff Pool to serve on an as-needed basis.**

On a motion by Baker, seconded by Kovacovich, the Council unanimously approved the Consent Agenda as presented.

5. **Call to the Public for Items not on the Agenda.**

Jim Redinger, representing the Friends of the Fort, said that the group plans to donate and install \$1,000 worth of cabinets and paint the Chamber, and is requesting that the Town assume the cost for the paint and gutters, estimated to be approximately \$150 to \$200.

6. **Discussion, consideration, and possible award of bid for Project #05-002, Supply and Delivery of Liquid Asphalt Products, and authorization to execute the contract documents.**

On a motion by Baker, seconded by Kovacovich, the Council unanimously approved award of the bid for Project #05-002, Supply and Delivery of Liquid Asphalt Products to Ergon Asphalt Products, Inc. as the low bidder.

Street Supervisor Wally Dickinson reviewed the process for determining the award of the bid for the supply and delivery of liquid asphalt products for street maintenance during the year, illustrating that Ergon Asphalt Products was the lowest bidder on all counts. After a brief discussion that included some technical aspects of street maintenance and a suggestion that it might be helpful for Council to compare the bid with last year's proposal, it was agreed that the bid be awarded to Ergon Asphalt Products.

7. Discussion, consideration, and possible authorization for Mayor to prepare and sign letter of support for the Arizona EnviroZeum.

On a motion by Gioia, seconded by Baker, the Council unanimously authorized the Mayor to prepare and sign a letter of support for the Arizona EnviroZeum.

Manager Lee said that staff has been working with Richard Kimble and a group of people that he has worked with for over a year on the subject project. After introduction, Mr. Kimble gave a presentation to explain his request for a letter of support and what the Arizona EnviroZeum is; Mrs. Lori Kimble, Vice President in Charge of Education, also contributed to the presentation. Many exciting points were covered during the presentation stressing the focus of the EnviroZeum to combine various natural science, anthropology, archeology, technology and historic elements under one contemporary identity. Among the benefits of locating the museum in the Camp Verde community would be a positive tourism potential. A site in the Homestead Development for the project is being negotiated with Mr. Scott Simonton. The many significant historical features in the Camp Verde area were outlined in detail, and the Council generally expressed excitement and thorough approval of the proposed project, and unanimously agreed to offer support. There was also the suggestion that a group of citizens, such as the Library Endowment Group, be encouraged to form for the purpose of working on raising funds for the project.

8. Discussion and possible recommendation as it relates to the design of SR 260 between Camp Verde and Cottonwood.

On a motion by Reddell, seconded by Parrish, the Council unanimously voted that Council support trying to develop a 5-lane highway, if not a 4-lane, within the right-of-way, and give the access points to the businesses, with a stop light at Cherry Road, one a mile up the road, one at 279, as ADOT wishes, and one at Steve Coury car dealership, and give limited access to those who need it in between, with help from the property owners.

Manager Lee said that Supervisor Chip Davis, who was present, has been working on the subject for years, and it was hoped that the meeting would come up with a decision from the Council as to what kind of roadway the Town of Camp Verde would like to see, pass that decision on and possibly garner the County Supervisor's support for that decision. Lee added that a number of the property owners had also been invited to express their views and were present.

Supervisor Davis reviewed the three different extreme examples being considered by ADOT for SR 260. A recent meeting in the Phoenix area produced no resolution, and it was decided to bring the issue back to the Verde Valley and try to reach a consensus to present to ADOT in order to determine the criteria that ADOT would be willing to work with as far as mitigation and negotiation. He said that it is important to identify what the Town Council needs as far as SR 260, what is its main purpose, how does it serve the community, and what is its future. Mr. Davis said that gathering that information is necessary in order to start the bargaining process with ADOT. After brief comments from the members, the meeting was then opened for public comments.

PUBLIC INPUT

Robert Johnson said he was thinking that we were going to put a 4-lane road from Camp Verde to Cottonwood next to what is already there with an interchange every mile.

Steve Phelps said he represents the 260 junction on the freeway and that every business is opposed to the bypass and are very upset about it. They had purchased property based on the 10-yr plan. He said it was unfair that they were not informed, and it would be a catastrophe to have the bypass. The owners are not ready to lie down and accept it; use the already developed junction.

Jack Blum said he is the Secretary Treasurer of the Camp Verde Fire District. In essence, he said their main concern was covering even more area than they already do, and that the General Crook Trail would create two freeways, one through Forest Service land that will not generate any tax income to cover the added service when accidents occur. The General Plan calls for the main business district to be along 260. His concerns are over the ingress and egress for everybody on both sides of 260. There is a need for widening the road, and he expressed excitement about the business community taking off.

Ron Smith recounted how ADOT was uncomfortable in the meeting at the State Capitol. The No. 1 issue on 260 is community development. The General Plan passed overwhelmingly. 260 was identified as the economic development corridor, also supported by the Yavapai-Apache Nation. Camp Verde has only a 2-lane road, there needs to be fairness and we need to be equal with Cottonwood. In summary, Mr. Smith described what he considered ways to accomplish that and avoid the problems that exist in Prescott Valley, including backage roads, as examples. ADOT needs to look at what is fair.

Jeremy Bach said that everybody has pretty much stated what he believed as well. He said they want to be fair, but they don't want to devalue any property. He hopes that they can work together.

Pat McMahan said he is one of the property owners along 260 and there is quite a bit of agreement among themselves along the corridor. They want four access points, every ½ mile along the strip, 5 lanes. The hope is to develop the whole area and eventually turn the maintenance over to the Town, get ADOT out of the picture, and then work on the bypass road as necessary. The existing 2-lane road is open to head-ons. Because of the safety issue, it needs to be widened to 4 lanes.

Andy Groseta commented on the meeting in Phoenix which he said came about because of the total frustration of property and business owners trying to work with ADOT for several years. What has been presented tonight has been shared with ADOT, both publicly and privately many times over. Mr. Groseta said that everyone realizes that something has to happen with Hwy 260; by building two lanes within the existing right-of-way, with a center turn lane, which would save millions of dollars. Mr. Groseta said that the proposed interchanges are unnecessary and expensive, just limit it to a few simple intersections. Furthermore, Mr. Groseta thanked the Town for calling a "time-out" in the process and getting the County involved.

Henry Shill asked that the Council remain united and ask for what the property owners need to have. He pointed out that Camp Verde residents need to travel to Cottonwood because of shopping and employment. Mr. Shill is in favor of accesses every half mile.

Rob Witt presented a lengthy and detailed argument against ADOT's proposed plan that was purportedly based on safety, citing numerous statistics that a five-lane road is safe and that historically rural highways have provided rural towns full access, and Camp Verde has always planned for and needs a five-lane road through the commercial corridor.

Rick Rosenzweig said that ultimately the solution will come down to economics and politics. Mr. Rosenzweig offered ideas advocating frontage and backage roads to support the businesses. He would like to see Hwy 260 remain, extend it to a 4- or 5-lane road, and perhaps the property owners would be willing to donate the land for a frontage road if ADOT could be persuaded to improve those roads, and ADOT would not have the issue of spending money to acquire the property. There would be both the transportation and commercial corridors.

COUNCIL DISCUSSION

Commencing the discussion Rob Witt was commended for his presentation providing such detailed supporting data. As the members expressed their individual opinions during the discussion, as well as reviewing the history of Hwy 260, it was evident that there was concerted agreement among the members and the property and business owners in opposition to the proposed 260 bypass. It was felt that ADOT's proposal for the bypass was in conflict with past understanding and promises, and blatantly unfair to Camp Verde. The suggestions for a resolution consistently stressed significant financial savings. It was also suggested that Rob Witt and Andy Groseta, who each offered convincing arguments and data, represent the Community of Camp Verde in future discussions with ADOT.

A recess was called at 8:05 p.m.; the meeting was reconvened at 8:12 p.m.

9. Discussion, consideration, and possible approval of the budget and direction to staff to begin the bid process for the remodel of the new Marshal's Office facility.

On a motion by Teague, seconded by Reddell, the Council unanimously approved the budget for the new Marshal's Office and directed staff to begin the bid process for the new Marshal's Office facility.

Manager Lee said that both Marshal Dave Smith and Architect Doug Stroh were present to discuss the subject remodel and that it was hoped to be completed by the end of the year. Marshal Smith shared some rough estimates, with a breakdown of some of the expenses, together with input from Doug Stroh pointing out that the proposed amount comes to a little over \$2 million including the land cost. Following a discussion of the various items and costs, it was finally determined that the expense will only continue to rise with further delay. It was confirmed that additional funds would be available if unanticipated cost overruns come up.

10. Discussion, consideration, and possible approval of contract with Stroh Rogers Architects, Inc. for the design and construction documents for the new library.

On a motion by Baker, seconded by Teague, the Council unanimously approved a contract with Stroh Rogers Architects, Inc., for the design and construction documents for the new library for the first two phases, at a cost of approximately \$94,500.

Manager Lee said that in accordance with direction from the Council he has met with Doug Stroh and Gerry Laurito to work on a contract for design of the new library building. Lee outlined a proposed plan to design a 15,000 sq. ft. library with an additional second floor to house administration staff until such time as the library would need that additional space. At that time the Town would move forward and build the new Town Hall pursuant to the Master Plan for the Town Hall complex. The Mary Lyons fund is set aside for development of the library. Doug Stroh reviewed which his firm proposes to provide, including plans, elevations and color renderings, and models to be used to promote public awareness. Mr. Stroh pointed out the phases in his proposal and the associated costs, and it was decided to authorize the first two phases consisting of the 30,000 sq. ft., for a cost of approximately \$94,500 which could be paid from the Mary Lyons fund. Councilor Teague volunteered to donate the design of the required sprinkler system.

11. Discussion, consideration, and possible appointment of an Applicant's Agent to apply for disaster relief funds from the Arizona Department of Emergency Management.

On a motion by Baker, seconded by Kovacovich, the Council unanimously approved the appointment of Marvin Buckel as Applicant Agent to apply for disaster relief funds.

Finance Director Bullard explained that the staff is requesting authorization to appoint a representative from the Town for liaison between the Town and the Department of Emergency Management and application for disaster relief funds due to last winter's storms. Most of the necessary data has been compiled, and since the Street Department had the majority of problems, it was suggested that Street Supervisor Marvin Buckel be appointed as the Applicant Agent.

12. **Discussion, consideration, and possible direction to staff to begin advertising for qualified engineering firms to conduct a valuation appraisal of the Camp Verde Water System.**

On a motion by Teague, seconded by Parrish, the Council unanimously voted to direct staff to begin advertising for a qualified engineering firm to conduct a valuation appraisal of the Camp Verde Water System.

On a motion by Gioia, seconded by Parrish, the Council unanimously voted to amend the original motion to add that staff pursue grants and available funding for this work.

Finance Director Bullard said that the request is the first step in appraising the Camp Verde Water System in connection with the proposed agreement to purchase or lease and operate the utility for the next 8 years. Meetings are set up for the coming weeks with agencies whose approvals are required. Deadlines are set and approval is needed to start the appraisal process in order to follow through with the future proposed buy-out. The bids will be brought back to Council for review and approval. The members questioned whether any agencies had offered assistance as they had in the past; Bullard said that any possible financing from any outside source could be explored and considered, but he is not aware of anything at present. Some possibilities such as GADA were suggested.

13. **Discussion, consideration, and possible approval of Resolution 2005-636, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, adopting a Fair Housing Policy, making its commitment to the principle of fair housing, and describing actions it shall undertake to affirmatively further fair housing.**

On a motion by Kovacovich, seconded by Baker, the Council unanimously approved Resolution 2005-636, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, adopting a Fair Housing Policy, making known its commitment to the principle of fair housing, and describing actions it shall undertake to affirmatively further fair housing.

Grants Administrator Carol Keefer said she was asking for continued support of the work with and through the Arizona Department of Housing (ADOH) and Northern Arizona Council of Governments (NACOG) in the work with related housing related issues. Summarizing Items 13 and 14 ADOH has submitted its annual request to support fair housing since the Town is involved in Federal Grant money and housing issues; both a resolution for commitment and a proclamation regarding the Town's commitment to fair housing are requested.

14. **Discussion, consideration, and possible approval of proclamation proclaiming April as Fair Housing Month.**

On a motion by Gioia, seconded by Teague, the Council unanimously approved the proclamation proclaiming April as Fair Housing month.

There was a brief discussion regarding the requested proclamation that was related to the previous item.

15. **Discussion, consideration, and possible approval of Resolution 2005-635, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, authorizing the submission of an application(s) for FY 2005 State Community Development Block Grant Funds, certifying that said application(s) meets the**

community's previously identified housing and community development needs and the requirements of the State CDBG Program, and authorizing all actions necessary to implement and complete the activities outlined in said application.

On a motion by Gioia, seconded by Baker, the Council unanimously approved Resolution 2005-635, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, authorizing the submission of an application(s) for FY 2005 State Community Development Block Grant Funds, certifying that said application(s) meets the community's previously identified housing and community development needs and the requirements of the State CDBG Program, and authorizing all actions necessary to implement and complete the activities outlined in said application.

Grants Administrator Keefer said that the CDBG application is ready to submit this week to NACOG for approval and recommendation. She said it has been a long process and expressed appreciation to the Town Clerk for her assistance on the process. Ms. Keefer explained that it is necessary to formally adopt the subject resolution in order to authorize the submission of the application.

16. Discussion, consideration, and possible approval of intergovernmental agreement with Northern Arizona Council of Governments for technical assistance for the FY 2005 CDBG cycle.

On a motion by Gioia, seconded by Teague, the Council unanimously authorized the signing of the contract between the Town of Camp Verde and Northern Arizona Council of Governments for consulting services in relation to 2005 CDBG funding, with noted changes including the \$5,000 fee.

Ms. Keefer said that this is the first year that a contract is being required in connection with the consultant services of NACOG; there has always been a fee in the past. Ms. Keefer speculated that the IGA is required by reason of Congress now trying to monitor certain things closer. Town Attorney Sims confirmed that he has reviewed the contract and that it includes his recommendations. Ms. Keefer pointed out that the fee comes from the top of the CDBG Grant, not from the Town funds essentially.

17. Discussion, consideration, and possible approval to transfer additional funds in the amount of \$18,000 from the General Fund into the Special Events Line Item.

There was no action taken.

Asst. Parks & Recreation Director Moore explained the request for transfer of funds, reporting that to date approximately \$60,000 has been spent on special events, but \$81,000 has been brought in. It was confirmed by the Finance Director that the subject line item has a corresponding revenue line item, and both items are directed and specific only to the special events. Bullard said that as long as the revenue stays higher than the expenditures there is no cost to the Town out of the General Fund monies; it was also confirmed that no specific request for transfer of the funds would be necessary, and staff was directed to handle the finances appropriately through the Finance Director.

18. Discussion, consideration, and possible approval of a budget line item increase for anti-virus programs for individual workstations and the network. There is \$1,000 budgeted for this item. The estimated cost, as submitted by Insightable Services, is \$5,779.39.

On a motion by Teague, seconded by Baker, the Council unanimously voted to ratify the previous expenditure of \$1,045 in emergency services.

On a motion by Teague, seconded by Kovacovich, the Council unanimously authorized the budget line item of \$4,734.39 for the purchase of the server software/anti-virus protection, and direct staff to undertake that expenditure in accordance with the Town Code.

Jim Ellington, under contract to the Town of Camp Verde for computer maintenance, reviewed the history of the Town's internet service and equipment, explaining in technical detail the need for anti-virus protection and server software. In resolving part of some problems it had recently been necessary to expend \$1,045 in emergency services. In summary, Mr. Ellington recommended the expenditure of another \$4,734.39 for software in order to insure that the Town continues to have adequate and uninterrupted computer and internet service. Town Attorney Sims also reviewed the process for purchasing and pursuant to his advice the Council took the appropriate action on the subject request.

19. **Call to the Public for Items not on the Agenda**

Robert Johnson spoke on the problem of losing election signs around Town, and suggested that if the problem continues perhaps using the signs should be dropped altogether. There was also a brief discussion as to whether the signs had been placed on ADOT right-of-way.

20. **Advanced Approvals of Town Expenditures**

There were no advanced approvals of Town expenditures.

21. **Manager/Staff Report**

There was no Manager/Staff report.

22. **Council Informational Reports**

Gioia added to the subject of election signs commenting that he had 60 large signs and several smaller signs stolen.

Teague reported that his team had won 31-26.

Parrish commented on bridges and displayed a photo of a very uniquely constructed bridge.

23. **Adjournment**

On a motion by Baker, seconded by Kovacovich, the meeting was adjourned at 9:50 p.m.

Mitch Dickinson, Mayor

Margaret Harper, Recording Secretary

CERTIFICATION:

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the regular meeting of the Town Council of Camp Verde, Arizona, held on the 6th day of April, 2005. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 27 day of April, 2005

Deborah Barber, Town Clerk