

AGENDA



**COUNCIL HEARS PLANNING & ZONING
MAYOR and COMMON COUNCIL
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main Street, Room #106
WEDNESDAY, SEPTEMBER 28, 2005
at 6:30 P.M.**

1. **Call to Order**

As a reminder, if you are carrying a cell phone, pager, computer, two-way radio, or other sound device, we ask that you turn it off at this time to minimize disruption of tonight's meeting.

2. **Roll Call**

3. **Pledge of Allegiance**

4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) **Approval of the Minutes:**

- 1) Work Session – September 14, 2005
- 2) Regular Session – September 7, 2005
- 3) Executive Session – September 7, 2005
- 4) Special Session – September 7, 2005
- 5) Special Session – September 1 & 2, 2005

b) **Set Next Meeting, Date and Time:**

- 1) Regular Session – October 5, 2005 at 6:30 p.m.
- 2) Work Session – October 12, 2005 at 3:00 p.m.
- 3) Regular Session – October 19, 2005 at 6:30 p.m.
- 4) Council Hears Planning & Zoning – October 26, 2005 at 6:30 p.m.

c) **Possible approval of the Casa Verde Consulting Agreement in an amount not to exceed \$23,500 for professional services related to the development of a design review ordinance.** This is an unbudgeted item from the General Fund.

d) **Possible approval of Resolution 2005-652, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, designating the National Incident Management System (NIMS) as the basis for all incident management in the Town of Camp Verde.**

5. **Call to the Public for Items not on the Agenda.**

6. **Discussion, consideration, and possible appointment of members to the following commissions/committees:**

- a. **Planning & Zoning – 2 members for 3-yr terms**
- b. **Parks & Recreation – 1 member (term expires 9/07)**
- c. **Trails & Pathways Committee - 1 member (term expires 9/07)**
- d. **Library Advisory Commission – 3 members (one 3-yr term, two terms expire 9/06)**
- e. **Housing Commission – 7 members for 3-yr terms**
- f. **Board of Adjustments & Appeals - 3 members for 3-yr terms**

7. **Discussion, consideration, and possible approval of a two-year contract appointing Michael Bluff as Magistrate.**

8. **Discussion, consideration, and possible appointment of Harry Cipriano and Duane Wyles As Assistant Magistrates under the direction of the Presiding Magistrate for a 3-year term.**
9. **Discussion, consideration, and possible authorization to transfer \$4,000 from line item 01-60-68-6000 (Salaries) to line item 01-60-68-6007 (Pro Tempore/Assistant Magistrate).**
10. **Discussion, consideration, and possible authorization to enter into a partnership with Camp Verde High School Wrestling Team and Bob Weir for the Ft. Verde Days Bull Bash.**
11. **Discussion, consideration, and possible approval of Resolution 2005-658, a resolution of the Town Council of the Town of Camp Verde, Arizona, approving General Plan Amendment 2005-05 that amends the Land Use Map of the General Plan for parcel 403-19-007N from Rural Residential to Low-Density Residential. This amendment is to accommodate a Minor Land Division into two to three parcels. The site is located at 2343 Private Drive.**
 - **Call for STAFF PRESENTATION**
 - **Declare PUBLIC HEARING OPEN**
 - a. **Call for APPLICANT'S STATEMENT**
 - b. **Call for COMMENT FROM OTHER PERSONS (either in favor or against)**
 - c. **Call for APPLICANT'S REBUTTAL (if appropriate)**
 - **Declare PUBLIC HEARING CLOSED**
 - **Call for COUNCIL DISCUSSION**
12. **Discussion, consideration, and possible approval of Ordinance 2005-A315, an ordinance of the Town of Camp Verde, Yavapai County, Arizona, adopting an amendment to the Zoning Map of the Planning and Zoning Ordinance for parcel 403-19-007N consisting of approximately 3 acres from RCU-2A to R1-35. This rezoning is to allow for a Minor Land Division of two to three lots. The site is located at 2343 Private Drive.**
 - **Call for STAFF PRESENTATION**
 - **Declare PUBLIC HEARING OPEN**
 - a. **Call for APPLICANT'S STATEMENT**
 - b. **Call for COMMENT FROM OTHER PERSONS (either in favor or against)**
 - c. **Call for APPLICANT'S REBUTTAL (if appropriate)**
 - **Declare PUBLIC HEARING CLOSED**
 - **Call for COUNCIL DISCUSSION**
13. **Discussion, consideration, and possible approval of Ordinance 2005-A316, an ordinance of the Town of Camp Verde, Yavapai County, Arizona, adopting an amendment to the Zoning Map of the Planning and Zoning Ordinance for the eastern portion of parcel 403-23-151 consisting of approximately 15.42 acres from RCU-2A to C3. This rezoning is to allow for commercial development. The application is submitted by Verde Valley Professional Center Partners, LLC and the site is located along SR 260 between Park Verde and Dickison Circle.**
 - **Call for STAFF PRESENTATION**
 - **Declare PUBLIC HEARING OPEN**
 - a. **Call for APPLICANT'S STATEMENT**
 - b. **Call for COMMENT FROM OTHER PERSONS (either in favor or against)**
 - c. **Call for APPLICANT'S REBUTTAL (if appropriate)**
 - **Declare PUBLIC HEARING CLOSED**
 - **Call for COUNCIL DISCUSSION**

14. **Discussion, consideration, and possible authorization to place a requirement for at least one 8 1/2 x 11" transparency or a PowerPoint presentation on the P&Z application form.**
15. **Call to the Public for Items not on the Agenda**

There will be no Public Input on the following items:

16. **Advanced Approvals of Town Expenditures**
17. **Manager/Staff Report**
18. **Council Informational Reports** Individual members of the Council may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.
19. **Adjournment**

Posted by: *J Jones*

Date/Time: 9-23-05 9:00 a.m.

Note: Pursuant to A.R.S. §38-431.03.A.2 and A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.

**MINUTES
WORK SESSION
TOWN OF CAMP VERDE
MAYOR and COMMON COUNCIL
WEDNESDAY, SEPTEMBER 14, 2005**

1. **Call to Order**

Mayor Gioia called the meeting to order at 3:05 p.m.

2. **Roll Call**

Mayor Gioia, Vice Mayor Jackie Baker, Chet Teague, Howard Parrish, Bob Kovacovich, Ron Smith, and Brenda Hauser

Also Present

Will Wright, Nancy Buckel, Wendy Escoffier, Deborah Barber, Jenna Paulsen

3. **Presentation and discussion of the Verde Valley Regional Land Use Plan**

Enalo Lockhart with the Verde Valley Regional Land Use Plan gave a presentation. He advised that this is the first regional plan effort of its kind in Arizona. He stated the project, sponsored by Yavapai County, focuses on the Verde Valley. He explained that the plan consists of four components: Open Space, Housing, Public Lands, and Transportation. Mr. Lockhart expressed a desire to know the Council's insights. Dava Hoffman asked for input on the features and rich history of Camp Verde. They presented a draft, and the Mayor and Brenda Houser said that the draft was excellent. Council expressed their interests in the use of the Western Rural Lifestyle, Fort Verde, Native Americans, Riparian areas, Ridge Lines, and View Sheds. They will present a final draft in early 2006.

4. **Presentation by the Camp Verde Chamber of Commerce**

Roy Gugliotta, director of the Chamber of Commerce made a detailed presentation to the Council. The presentation consisted of statistics of Camp Verde and the surrounding areas regarding understanding the potential of tourism and economic growth. He suggested an advertising campaign, and several ways to increase the tourism dollars in Camp Verde.

4a. **Discussion, consideration, and possible approval of Ordinance 2005-A314, an Ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona amending Chapter 2, Article 2-3, Section 2-3-1 of the Town Code by repealing Section 2-3-1 and adding new section 2-3-1, and declaring an emergency.**

On a motion by Baker, seconded by Kovacovich, the Council voted to approve Ordinance 2005-A314, an Ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona amending Chapter 2, Article 2-3, Section 2-3-1 of the Town Code by repealing Section 2-3-1 and adding new section 2-3-1, and declaring an emergency. Smith, Teague, and Gioia voted no.

5. **Discussion and possible re-affirmation of Ordinance 2004-A268 an ordinance of the Town of Camp Verde amending section 120, Outdoor Lighting Regulations of the Planning and Zoning Ordinances.**

Mayor Tony Gioia stated that we need to adhere to the lighting ordinance. The lighting problem with the Maverick Station was discussed. Baker asked a question as to the fine process. Wright explained that the process to get people to comply is involved and that it takes time to get it resolved. He advised that the owners of the Maverick had been notified

and that they were aware of their noncompliance. Council affirmed their desires to enforce the Town's ordinances and laws.

Public Input

Bob Johnson – The Maverick Station had their lights on the other night and they were way down.

6. **Discussion and possible direction to staff concerning the Dial-a-Ride Transit Service**

Wendy Escoffier summarized the Dial-a-Ride program. She stated that the 5311 funding is not available to us since our bus does not meet the requirements, although we are able to receive funding from the LTAF. Smith suggested that staff check into other revenue sources. Gioia suggested that we pursue other opportunities and perhaps work with the Yavapai-Apache Nation and other non-profit organizations to develop a project for our citizens.

Public Input

Winogene Harris said that several years ago, the Senior Citizens had a bus and it was used for Meals on Wheels. The bus broke down and all who had used it who lived in the area missed it. She said the green bus was ok, but the air conditioning did not work. She said there were people that needed transportation.

7. **Review and approval of miscellaneous resolutions to be submitted to the League of Arizona Cities and Towns for consideration at the League's annual conference on Tuesday, September 20, 2005.**

The League of Arizona Cities and Town resolutions were reviewed and the following were agreed upon by the Council; 1, 2, 3, 4, 5, 8, 9, 10, 11, 12, 13, 16, 17, 18, 19, 20, 21, 22, 27, 28, 30, 31, 32, 33, 34, 35, 37, 38, 40, 41, 42, 43, 44, 45, 46, 47, 48

Resolutions not agreed upon by the Council: 7, 14, 15, 23, 24, 25, 26, 29, and 39
Mayor Tony Gioia will go to the conference, listen to the explanation of the following Resolutions, and decide at that time: 5, 6, and 36.

8. **Housing Program, to include possible organization and staffing involved with a housing authority, housing department, and community based development organization.**

Deborah Barber presented statistical information on the Town's citizens, income levels, and rising costs of housing, as well as updated Council on the existing Housing Program. In response to Council questions, Barber advised that our existing housing program had not moved as far as it could have if staff were able to devote more time. She advised that the time has come for Council to decide if they want to dedicate someone to work on housing or if they wished to continue in the same vein – working on it in between other jobs. She advised that when she worked solely on housing, she was able to apply for grants and other funding and the program was strong.

Barber explained that there were various options that Council could consider, such as a housing authority or a housing department. She advised that Casa Grande has a very successful housing department with grant-funded staffing. Gioia asked for a recommendation from staff and Barber replied that there was no recommendation other than Council should decide if they truly wish to address the Town's housing needs. Council agreed that Escoffier would be a good choice to be the head of the Town's housing program.

After discussion, Gioia summarized that Escoffier would head up the housing program, apply for the planning grant, and bring a proposal back to Council with a recommendation for

establishing either a housing authority or a housing department that would focus on the community's housing needs.

Barber closed the discussion with advising Council that Carol Keefer was doing an excellent job, but with two CDBG cycles back-to-back, it was not possible for her to take on the housing program and apply for various housing grants. She reminded Council that when she was grants administrator, she worked only on CDBG and Home grants and when CDBG was going, it took her total attention. She explained that Carol was concerned that Council members might think she was unwilling to step up to the plate. Barber advised that this was not the case. She said that CDBG is all-consuming. She thanked Council for their support.

9. **Requiring developers to provide PowerPoint presentations depicting their proposals.**

Smith suggested that PowerPoint presentations be used by anyone making a presentation with items that needed to be viewed by the public and Council. Teague was concerned that some of our senior citizens would not have the capability to make a PowerPoint presentation. Smith suggested that Planning and Zoning could do transparencies for the overhead projector for those with smaller lot sizes.

Staff was directed to bring back a presentation to the next Council Meeting for consideration.

10. **Purchase of remote microphones for the podium.**

Staff was directed to look into a remote microphone for the convenience of the citizens and presenters.

11. **Discussion, consideration, and possible direction to staff concerning financial reporting issues, policies, procedures, and authorities:**

Gioia asked if Council members if anyone had concerns regarding this item. Hauser reported that she read in the paper and about the Marshal's office and the additional \$60,000 to \$80,000 dollars to repair. She said she would like information about who inspected the building. She said we should have known there was asbestos and that there was no rebar. She felt that we just bought a slab of concrete and asked if we were not supposed to know those things

Gioia responded that would be great if Bill was here and asked Wright if there was an inspection or why didn't we have an inspection. Wright responded that he would have to defer to Bill or who ever was involved in the purchase. Gioia suggested that Wright make notes of Council's questions to present to Lee when he returned.

Teague said that these concerns were raised before we offered and counter-offered and that the building was purchased as-is. He said it was like buying a used car, you get it as-is. He said he did not understand about the asbestos and that he had been asking around about the rebar situation and the tie off of the roof, and unfortunately found that this was pretty standard construction in those days. He said it is an issue now because of new dates and codes.

Parrish said that when that building was built it had no inspections because there were no requirements. He explained that the county had jurisdiction at the time and people pretty much did what they wanted to do. Hauser said that she understood, but that we should have inspected the building before it was purchased. Parrish agreed. Gioia stated that even homes have residential inspections, and that this is something the realtor will tell you about.

Teague noted that he did not know that an inspector would have caught the rebar issue because the ties are structural and it would not have been caught without tearing down a wall.

Smith advised that the Council invited Planning and Zoning to preview the building and he had pointed out to a Councilman and staff that the cottage cheese ceiling was indicative of asbestos. He further advised that buildings of that age usually have asbestos. He suggested that this be addressed before making an offer. He noted that most building inspectors do residential and that they are not involved in structural, so it was likely that an inspector would not have discovered the missing ties. He would have assumed it was in the block, tied to the foundation and the roof and it was not. There was no way to find out unless you tear a hole in the blocks. He said that despite everything, the building was still worth the money we paid for it.

Gioia said that the manager should be prepared to answer the following questions at the next meeting:

1. Was there an inspection?
2. If not, should there have been an inspection?
3. Why was an inspection not done?

Smith advised that he had been attacked by the public about what is going on. He said that he felt Council was serving no purpose. He felt discouraged that the public and newspapers know more about issues than he does and that they know about it before Council. He expressed frustration about raffle tickets being returned with no explanation and that he was fed up with being left out of the loop.

Gioia agreed. He said that he talked to our administration and cannot get answers and had to call the architect who provided the answers. He said he was still waiting for a full explanation from the manager to Council about these issues.

Teague said that he remembered the manager reported the problem, but did not yet have an amount. He said it was mentioned at last Wednesday's meeting, but there was not an estimate at that time. He suggested that the bids for the change orders were received since this report.

Gioia said that the decision on how to handle it was being made without Council consideration. He noted that decisions of this magnitude should come before Council and he had advised the architect of this. He reported that the architect said he would speak with the manager and that the manager would arrange it.

Baker said that Council felt as though they did not get information and/or enough information to make these decisions. She was concerned because it seems as though the budget is constantly being exceeded. She could not understand how a building inspector could have missed such an important part of the building, assuming that we did have inspections. She said that the lack of building codes at the time of construction should have alerted people to the potential problems and should have made them think to inspect everything since we are on such a tight budget. She said that Council makes decisions thinking that these things have been done.

Parrish reported that he received a phone call asking what was going on. He said that he had no idea, but that he would go find out. He said he visited with the manager and was told that there was no rebar in the building and that it was discovered when a hole was cut for a window and the whole side of the building fell out. He noted that the manager asked if he

had read it in the manager's report. Parrish advised that he had just picked up the report that evening and had not had a chance to look at it. He suggested that the manager should have called a meeting on something that important.

Smith said that he heard about it from the public at least a week before the report came out. Council agreed that they should have known about it as soon as the problem arose.

Gioia said that Wright was given instructions to have the manager answer the questions directly in a seated Council meeting. He explained that he put this item on the agenda for a couple of reasons, the necessity of deciding what to do with the jeep since staff has been informed that the Council does not want to conduct raffles anymore. "In spite of that, we had instructed the manager.....let me say this, this is the 4th time that this particular agenda item has been on the agenda, for good reason, discussion, consideration and possible direction to staff concerning financial, reporting issues, policies, procedures and authorities. And I believe that out of 4 times I have put this on the agenda, two times the manager was not present. That is why I am asking you to write these down, and I would like to see answers in the next meeting. The jeep needs to be, in some way, disposed of and the public funds reimbursed. Council directed the manager to find out the possibility of how we can do that without a loss. We did not receive a response, we were told that there would be a memo about that and that options would come in that memo. That is what the manager told Council in open session. We never received that. There was a one liner in the manager's report that he was going to talk to the chamber about it. We asked what we were legally able to do to compensate public funds for what was expended on that jeep. We did not receive that. Just look around and you can see that the Council members want that yesterday. I have been made aware that instead of doing that, the manager has now appealed to the Friends of Camp Verde to take over the jeep and raffle it off, and to the Chamber and offer to do that there. If that is true, the manager is again not following specific instructions, nor is he making good on what he had told Council what he would do. I would like him to address that in particular, the fact that he has gone from direction to Council to his own desire to dispose of the jeep in his own method. I would like him to report back to Council why he is doing that."

Parrish said he would like this information in a meeting, not in a memo. Hauser added that she would like to know when we are going to address the drainage problem that was in the packet, which was in our manager's report, by the Post Office. There are pictures and I'm not sure what it was about.

Parrish said that he had received another phone call about the Oldsmobile that we got from the Marshal's office. He said we got it up here and there \$800 to \$1000 of work on it and had to turn it back to them. He asked who was going to reimburse us for that \$800 to a \$1,000.

Baker agreed and asked why a vehicle had not been purchased with the \$10,000 that was budgeted.

Gioia clarified that Council wanted answers to these questions at the Special Session on the 28th before the performance reviews.

12. **Adjournment**

On a motion by Baker, seconded by Teague, the meeting was adjourned at 7:46 p.m.

Tony Gioia, Mayor

Jenna Paulsen, Recording Secretary

CERTIFICATION

I HEREBY CERTIFY THAT THE FOREGOING minutes are a true and accurate accounting of the discussion and actions of the Mayor and Common Council of the Town of Camp Verde during the Work Session of the Town Council of Camp Verde, Arizona, held on the 14th day of September 2005. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2005

Deborah Barber, Town Clerk

**MINUTES
REGULAR SESSION
MAYOR and COMMON COUNCIL
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
WEDNESDAY, SEPTEMBER 7, 2005
at 6:30 P.M.**

Minutes are a summary of the actions taken. They are not verbatim.
Input is placed after Council motion to facilitate future research.
Public input, where appropriate, is heard prior to the motion.

1. **Call to Order**

The meeting was called to order at 6:32 p.m.

2. **Roll Call**

Mayor Gioia, Vice Mayor Baker, Councilors Hauser, Smith, Kovacovich, Parrish and Teague were present.

Also Present:

Town Manager Bill Lee, Town Attorney Brad Woodford, Finance Director Dane Bullard, Community Development Director Will Wright, Court Supervisor Jacque Daughety, Grants Administrator Carol Keefer, Asst. Parks & Rec Director Lynda Moore, Town Clerk Debbie Barber, Deputy Town Clerk Virginia Jones and Recording Secretary Margaret Harper.

3. **Pledge of Allegiance**

The Pledge was led by Councilor Hauser.

Mayor Gioia announced that for those wishing to help in the Gulf states tragedy, the Town website has a direct link to the FEMA information regarding the agencies to contact; the Town website is *cvaz.org*. Councilor Hauser also announced that community donations filling half of a trailer have been collected to take to the Salvation Army on Friday; additional items may be brought to the Hauser corn stand.

4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) **Approval of the Minutes:**

- 1) Work Session – August 23, 2005
- 2) Regular Session – August 17, 2005

b) **Set Next Meeting, Date and Time:**

- 1) Work Session – September 14, 2005 at 2:30 p.m.
- 2) Regular Session – September 21, 2005 - **CANCELLED**
- 3) Work Session – September 28, 2005 at 3:00 p.m.

c) **Possible approval of the Fiscal Year 2005/06 Budget**

d) **Possible acceptance of Jacque Daughety's resignation as Assistant Magistrate and reclassification of her position from Assistant Magistrate to full-time Court Supervisor.**

e) **Possible approval of the Parks & Recreation Special Event Policies & Procedures and Cash Handling Procedures.**

On a motion by Baker, seconded by Hauser, the Council unanimously approved the Consent Agenda with the changes noted, Item 4f) changed to 7a on the open session, and set up reviews for the Town Manager and Finance Director on September 28th.

Town Manager Lee requested that the date of September 28th be set for reviews for himself and the Finance Director, as well as an Executive Session regarding the Bullard family water issue, and consideration of a development agreement with Tom Griffith, requesting the Town Attorneys input either by attendance or by phone. The Council discussed the scheduling for the 28th. Woodford confirmed that they are ready to meet with the group regarding changes to the Town Code as soon as they hear from the Council.

5. **Call to the Public for Items not on the Agenda.**

Winogene Harris, Camp Verde, announced that the Camp Verde Historical Society will be holding a trek along the Rim country on September 10th with Alvin Teague leading, meeting at 9:00 a.m. and leaving promptly at 9:30 a.m.; the Annual Pioneer Picnic will be held in the Community Center on September 25th, lasting until 4:00 p.m.; a Chamber Mixer is set for September 27th at 5:00 p.m.

6. **Discussion, consideration, and possible approval of Ordinance 2005-A312, an ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, adding Section 11-1-12, Sale of Pseudo-ephedrine Products, to the Town Code, Chapter 11, Offenses.**

On a motion by Baker, seconded by Gioia, the Council unanimously approved Ordinance 2005-A312, an ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, adding Section 11-1-12, Sale of Pseudo-ephedrine Products, to the Town Code, Chapter 11, Offenses.

Attorney Woodford referred to the legal advice previously received by the Council regarding adoption of the proposed ordinance, stating that if the Council were comfortable with such an action, he had nothing to add. Mayor Gioia explained that the Council understands that passing the ordinance was perhaps a step across the line for superseding some instructions from the State Legislature; however, the Council has expressed determination to move in that direction because of the severity of the problem eroding families and diminishing the lives of those affected by the drug abuser. The ordinance is not an act of defiance of the State Legislature but one to encourage them to improve laws regarding pseudo-ephedrines. The City of Cottonwood was publicly thanked for leading the way; Camp Verde will sponsor with Cottonwood a resolution to go to the League of Cities and Towns to be approved to persuade the Legislature to correct the existing law that affects what cities and towns can and cannot do.

There was no public input.

7. **Presentation by Wilbert Odem on the Verde Lakes Drive/West Clear Creek crossing, followed by discussion and possible direction to staff to research project costs and funding sources.**

Staff was directed to move forward, utilizing those staff members who have knowledge, including the Special Projects employee, to research all the resources discussed, bring forward the recommended time line as soon as possible and start moving toward some of the funding; also address the change in Arizona Engineering's work as discussed.

Professor Wilbert Odem, from NAU, gave a presentation illustrating the existing problems resulting from flooding in the subject area at times seriously affecting transportation and access, and reviewing alternative solutions. Grants Administrator Carol Keefer and Town Clerk Debbie Barber each reviewed in detail a number of funding sources that they had researched, including pursuing grant programs through FEMA, and using CDBG funding. The Council discussed the issue at length, with the suggestion that at this point a chart, or strategic plan, should be developed to organizing the objectives, the funding possibilities and time lines, and the project requirements in order to start heading in the direction to solve the problem, step by step. It was acknowledged that the Town has received letters from the Marshal's Office, the Fire and Ambulance services about the need for a solution based on the issue of public safety.

PUBLIC INPUT

Kathy McCurdy, who lives on the 260 side of Clear Creek, said that the project will not affect only the people on the other side, and in summary explained that the side she lives on is the one that floods, with people needing to be evacuated. The issue is not to just shortcut travel to homes for the Fire and Police Departments; the problem is more serious; she compared the

problem with what Louisiana is facing after letting the levees go and now those people were trapped.

Sandy Cronan said she lives on the "wrong" side of the creek, and is glad to see what is being done. She described some of the problems with getting around during the flooding which is especially difficult for an ambulance or police vehicle and that the delay could result in either recovery or a tragedy. She urges the Town to keep doing the good work it is doing. Ms. Cronan also suggested having an ambulance and a Marshal's substation out there.

Jim Bork, who lives just off of Big Valley Drive, said he used to drive a truck down there years ago, and would like to see it develop. He said he does not live where there is a hazard, but has many friends and relatives in there. Mr. Bork is a retired operating engineer and suggested, in summary, that the project just be built instead of spending money on continuing to look and take pictures. He also commented on the delay in having to go out of the way that could make the difference between life and death. The project would be a real asset to the neighborhood, and it's about time.

Clive Jordan, who lives on the south side of Clear Creek, said that it makes sense to do some improvement out there, to eliminate having to go out of the way the 3-1/2 miles. He expressed concern that his water rights would be affected by possibly diverting water elsewhere by whatever happens in that crossing, particularly through June and July when the creek is low. Mr. Jordan was assured that such would not happen, but that in fact the water flow would be improved by the proposed channeling.

Jim Johnson, a resident of Verde Lakes Estates, said he hopes the project will not be looked at as "trying to reinvent the wheel." He suggested that the point should not be to try to build something that would never flood again, but to reduce the flood to an acceptable level rather than trying to rebuild the entire west side of Camp Verde. Mr. Johnson, as a member of the Water Board out there, announced that the 800th home has just been put on the water line, and offered help by the Board for anyone who needs any surveys in the area.

Deborah Moody, who lives in Verde Lakes Estates, said that seven years ago she had discussed with Bill Lee the possibility of making a green belt to the creek area since her family owns some of the open space there, and expressed her appreciation for putting the item on the agenda and addressing it so well.

Ted Showers said he appreciates all of the discussion, which looks like something will really get done this time. He said he had measured the distance on his speedometer on the way to the meeting from that area; from his house over the bridge and back to Verde Lakes Drive is 3-3/4 miles. Mr. Showers cited a recent incident that took seven minutes for two patrol cars to respond over the current Verde Lakes Drive, saying it would have taken at least ten minutes had they been forced to go around the other way. The difference could have conceivably resulted in losing his house, had it been a fire and a real emergency. He stressed the importance of the issue of safety, mentioning the different periods of months of flooding in past years.

Karen Keel, who lives in Verde Lakes, expressed appreciation for the new Council and their willingness to listen to the public, citing past meetings where she feels that the Council has overridden the public input. She realizes that other projects will be competing for the money, and also mentioned the lack of work on the levees in New Orleans because of local officials diverting money to other projects, and asked the Council to keep in mind what the public wants and how many people are involved.

Walter Kaulfuss, a resident on Cripple Creek in Verde Lakes, asked if the Council had an estimate of what money will be needed, and approximately what is being planned in order to carry out the project. He was advised that the project scope has changed, and a best guess is

that the \$700,000 first estimated has changed significantly to a lower amount, and that time will tell after the engineers get back at it.

There was no further public input.

7a. **Discussion, consideration, and possible approval of Resolution 2005-634, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona supporting the expansion of the Camp Verde Fire District to the incorporated limits of the Town of Camp Verde.**

On a motion by Teague, seconded by Baker, the Council unanimously approved Resolution 2005-634, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona supporting the expansion of the Camp Verde Fire District to the incorporated limits of the Town of Camp Verde, with the noted changes in the second "Whereas" paragraph.

Manager Lee explained that the proposed Resolution would allow the Verde Valley Fire District to be responsible for the roads in and around the Steve Coury district. Meetings have been held between the Camp Verde Fire District and Verde Valley Fire District; and there is agreement that such an arrangement is at the request of Steve Coury and would make sense because Verde Valley Fire District is much closer; the funds derived would go to their district.

The Council discussed with Lee at length some concern that the language in the Resolution was not specific enough and there was question whether it would include all the Town limits. It was confirmed that the change would include all of the properties and roads affected by the annexation, not just Steve Coury;

PUBLIC INPUT

John Strathmere said he would like the Council to pay particular attention and to describe the property that is being recommended for the exchange of funds rather than making it open-ended. The Fire District is now to the Town boundaries; the boundaries have been expanded since the original resolution was passed. Joining the Fire District is now voluntary, and that ability to choose should be preserved. Steve Coury has decided he wants the other fire district, and therefore that property should be described and not confuse it with the rest of the area that runs down and is inside the Camp Verde Fire District, where joining is voluntary.

There was no further public input.

The discussion continued, including the issue of voluntarily joining the Fire District and how the Town boundaries are affected by the annexation. It was confirmed that the property owners would continue to have the choice of joining or not joining the Camp Verde Fire District. As far as tax monies being diverted to the Verde Valley Fire District from the Steve Coury property, it was stressed that both fire districts were in agreement and that the important issue was safety and speed of response. The language in the Resolution was questioned, with Attorney Woodruff expressing his opinion that keeping the language loose would simply allow both Fire Districts to do their jobs in the best way they see fit. During the ensuing discussion it was suggested that the second paragraph in the preamble be modified by adding, "; **it remains the choice of private property owners to join a Fire District.**"

8. **Discussion, consideration, and possible appointment to the Magistrate position and direction to staff to negotiate a 2- to 4-year full or part-time contract.**

On a motion by Gioia, seconded by Teague, the Council unanimously voted to direct staff to negotiate with Michael Bluff a contract for Magistrate responsibilities, to discuss the 2- or 4-year options with Mr. Bluff, and to send Harry Cipriano for training for Pro-Tem.

Manager Lee referred to the interviews held last week in which most of the Council members had participated to replace the Magistrate who had resigned approximately six weeks ago. It was

now up to the Council to make the final selection from those candidates interviewed. After a brief discussion pointing out the number of excellent applicants, which it was agreed made the choice very difficult, including whether to make the appointment for a 2- or 4-year period, it was determined that Michael Bluff was the unanimous choice, and the period of time would be left as part of the negotiations with Mr. Bluff. The Council agreed to have Harry Cipriano be trained to serve as Pro-Tem.

There was no public input.

9. **Discussion, consideration, and possible acceptance of Alison Deming's resignation from the Library Advisory Commission.**

On a motion by Gioia, seconded by Kovacovich, the Council unanimously accepted Alison Deming's resignation from the Library Advisory Commission.

Mayor Gioia explained that Ms. Deming was leaving the area to be closer to family, and Gioia expressed the regret of the Council for the loss of her participation as a Commissioner.

There was no public input.

A recess was called at 8:01 p.m.; the meeting was called back to order at 8:12 p.m.

10. **Discussion, consideration, and possible direction to staff concerning financial reporting issues, policies, procedures, and authorities.**

Staff was directed to follow the procedures that are in place; if changes are desired they should be made through the proper venue.

Based upon some Council concern raised by a recent citizen complaint, the discussion commenced with reference to the Jeep that was planned to be raffled. The Council discussed the details of the transaction at length, citing examples to illustrate how the purchase was poorly handled and what appeared to be a lack of adhering to the proper procedures that are in place for such financial negotiations. The members agreed that those procedures mandated by the Code must be followed to the letter. Since Council has directed that the vehicle should now be disposed of, and no more raffles held, Lee confirmed that a meeting is scheduled with the Chamber Director to discuss their interest in the Jeep, and then consult with the attorney to determine how best to handle that. The public was assured that in the future the Council will deal with these issues as they come up, and the opinions and questions of the public are appreciated. The Council then returned to questioning Lee regarding the details on how the transaction was handled.

PUBLIC INPUT

Charlotte Salsman asked that if all the procedures were in effect, then after this happened why did an ad come back up in the paper regarding the raffle. As far as those procedures not having been followed, Ms. Salsman related her recent experience where she had to get bids in connection with the Mule Show, and she was subjected to having to strictly follow procedures to get the correct bids and confirm they were for the exact item. She feels "what's good for the goose is good for the gander," and procedures should be followed.

There was no further public input.

The Council discussed whether award of bids could be based on preference for local businesses; Attorney Woodruff confirmed that the laws mandate that an award on that basis alone could not be legally made; however, the statutes do allow a choice based on selecting the "lowest responsible bidder."

11. **Discussion, consideration, and possible approval of the Casa Verde Consulting proposal to prepare a Design Review Ordinance or direction to staff to prepare the work internally.**

On a motion by Baker, seconded by Teague, the Council voted 6-1 to approve the Casa Verde Consulting proposal to prepare a Design Review Ordinance; the estimated cost is between \$16,000 to \$26,000; with a 'no' vote by Gioia.

Manager Lee reminded the Council that the item had been discussed at the last Work Session with direction from the Council to bring it back for a decision as to whether to perform the work in house or contract with Casa Verde Consulting for a Design Review Ordinance. The members reviewed and discussed the details of the proposal from the consulting firm, as well as the ability of the Director to perform the work tailoring information from design review documents from other communities for Camp Verde's needs, working exclusively on the ordinance. There was a suggestion that Casa Verde would be more objective, would have the experience, and would also get input from the public, but some agreement that doing the project in-house as suggested would be difficult in that the workload on the staff would also require the presence of the Director for support. In response to comment regarding having the proposal presented at this time instead of back in June, Lee apologized for not bringing the proposal back to the Council back during the budgeting process, but at that time it was thought that the Director could do the work and save the money. Despite the ongoing workload on staff, Wright said that he could try to bring something back to Council by October, if asked to do so; however, he stressed that a whole new Planning & Zoning Ordinance is also badly needed since it becomes more difficult all the time to administer because of the existing conflicts. After further discussion, there was some agreement that a well-crafted Design Review Ordinance was important for guiding the future development of Camp Verde, even if the expense for the consulting firm has to come out of the Contingency Fund, and that it is needed as soon as possible, countered by the argument that the work could and should be done in-house.

PUBLIC INPUT

George Young questioned that every time something like this comes up we find out how shorthanded the staff is, and suggested that for \$16- to \$24,000 perhaps a qualified individual could be hired to do the work, help the staff, and keep it in-house, adding that a consultant will probably just put together the work done for other towns and present that to the Council; having another body on the staff would help.

There was no further public input.

Attorney Woodruff commented that the sample contract that had been attached to the proposal was totally unacceptable to him; he will work with Casa Verde Consulting to make the necessary corrections.

12. **Discussion, consideration, and possible approval of Resolution 2005-652. a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, supporting tourism efforts within the community an in particular supporting a grant application by the Town for a newly introduced Arizona Office of Tourism (AOT) Rural Tourism Development Grant.**

A motion by Teague to approve Resolution 2005-652, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, supporting tourism efforts within the community and in particular supporting a grant application by the Town for a newly introduced Arizona Office of Tourism (AOT) Rural Tourism Development Grant, with funding coming out of the contingency fund, **failed for lack of a second.**

Grants Administrator Carol Keefer said that the Resolution is due Friday, and that the grant opportunity was just opened up this summer by the Governor. The grant could be of help on the issue of signs for the Town, among other ideas; the unbudgeted amount of \$11,368 for matching

funds would be required. Roy Gugliotti, Chamber Executive Director, reviewed in detail what he visualized for attracting tourists, including plaques and signs for the Historical Walking Tour with stands, or kiosks, together with the estimated costs involved, informing tourists of the attractions the could result in enticing them to stay longer in the area. Longer stays will generate more tax dollars and tourist trade for local businesses. Ms. Keefer cautioned the Council that the money from the matching funds will have to be spent up front with reimbursement later. It was also confirmed that 10% of the matching amount could be in-kind. The grant, if awarded, could be used over a two-year period. After further discussion the Council agreed that tourism is one of the best economical engines; however, there was concern over the anticipated up-front expense at this time without further investigation into the estimated costs for the project, including the suggested possibility of using economic development dollars and save on the expense by using local builders.

PUBLIC INPUT

Tom Neilson, a 30-year resident of Camp Verde, suggested that the most beautiful sight that people could be shown probably is not known by the Council. He said that less than a mile away is the geographical center of Arizona, a fact that should be advertised. One could go up on the top of Squaw Peak, look over this Valley, and it is Shangri-La, the whole length of it; take tours up there. Mr. Neilson said he could take people around himself; if anyone wants to know something just come to him.

There was no further public input.

13. **Discussion, consideration, and possible approval of NF Planning and Development (NFPD) contract to continue assisting the Town in planning and development.**

Staff was directed to again contact the Department of Commerce as discussed.

Lee said that, although NFPD has continued to work with the Town on an hourly basis after there was no current contract, the proposed contract would allow them to proceed to continue to do the work in the Redevelopment District on which the Town Council has approved a Resolution. Woodford advised the Council that he would revise the proposed contract to strike the requirement that the Town indemnify NFPD, and add the statutory conflict of interest clause. The subject of professional liability was questioned, together with whether the Department of Commerce had been contacted and if so what answer has been received regarding some of the services they have available that may be used at no cost. Lee confirmed that the Department would be contacted as suggested. The costs that have been charged by NFPD were also discussed and questioned. Pending checking with the Department of Commerce, the Town can continue to use NFPD on an as-needed hourly basis, including the request that they provide professional liability for the consulting.

There was no public input.

14. **Discussion, consideration, and possible direction to staff concerning the Town's need to obtain an easement on the Carter and/or Parson property located on Main Street for a storm water retention basin, including the maintenance of this basin.**

Staff was directed to seal a commitment with Tap Parson, and pursue ADOT for the information as discussed, and advise Council what the cost might be for the roadway, if that is necessary.

Lee said that pursuant to direction from Council to meet with Ms. Carter regarding obtaining a maintenance easement for the retention pond that would add to the Town Stormwater management, she has indicated unwillingness to grant the easement in exchange for a sewer hookup. Lee now understands that Ms. Carter has already hooked up to the sewer. Mr. Parson has said he is willing to grant a maintenance easement from his property; such an arrangement would require some type of road and upgrade to be able to access the pond. After a planned meeting with Mr. Parson tomorrow, Lee hopes to be able to provide an estimate of the cost

involved. The Council questioned why the situation from two years ago has now changed. There was a review of the history of working with ADOT during the Main Street improvements, at which time Mr. Parson had agreed to an easement because of the existence of a public health problem from the drainage. Lee pointed out that the Stormwater Management Program over the last two years mandates the Town to provide the retention pond because of the close proximity to the Verde River. The proposed road would provide access for maintaining the basin. There was further question regarding the prior request for ADOT to either give the Town requested information or take responsibility because of the modifications made by ADOT during the Main Street construction and whether they caused more of a problem. Such an opinion on that issue should be coming from ADOT since they designed and authorized the work. The Council determined that a commitment should be sealed with Mr. Parson, and the issue pursued further with ADOT. Lee suggested that Arizona Engineering could be involved in the design using the funds to build and construct the road, and any modifications that the Town might make with the funds received from the County Flood Control Maintenance.

There was no public input.

15. **Discussion, consideration, and possible approval of a donation to the Eden Center Adult Day Health Services to defray the transportation costs for Camp Verde residents.**

On a motion by Hauser seconded by Baker, the Council voted unanimously to table the item.

The Council discussed the letter received from the Eden Center Adult Day Health Services regarding the subject request, and the approximate cost that might be involved for such a donation. Lee briefly reviewed his understanding of what the Eden Center offers, and that without assistance they would have to shut down. However, without input from a representative from the Center, the Council felt that there was not enough information available as to the service, questioning why the Town's own transportation system could not be used, and it was decided to table the item for a future agenda.

There was no public input.

16. **Discussion, consideration, and possible authorization to contract with AHRRC to develop a citizen opinion survey designed to provide information about citizen support of and satisfaction with specific programs and services. The cost for this service is \$8,000 for 1,000 surveys. There is \$6,000 budgeted for this item.**

Directions to staff were discussed, with a decision by Council to not spend the funds.

Lee reviewed the discussions during budget sessions regarding surveying the community for opinions on how the Town is doing in the different areas. A meeting has been held with NAU to discuss the survey; both Council and staff will get input from the project. It is hoped that there will be a good response to the proposed mailing of the 1,000 surveys. There was discussion regarding the importance of the Council being directly involved in providing and receiving input in connection with the survey, countered by comments on the number of surveys conducted in the past and questioning whether they were of benefit.

There was no public input.

17. **Discussion, consideration, and possible approval of a Memorandum of Understanding to collaborate with Youth Count AmeriCorps in recruiting a Town employee.**

On a motion by Hauser, seconded by Baker, the Council unanimously approved a Memorandum of Understanding to collaborate with Youth Count AmeriCorps in recruiting a Town employee.

Gioia reviewed the request, explaining that in recruiting a Town employee \$5,500 would be the Town's contribution to the salary; the item would be from the General Fund and is unbudgeted.

Lee said that the employee would also receive a stipend from the Youth Count AmeriCorps in the amount of \$10,000, together with a credit for higher education for \$5,000. There was a brief discussion regarding ways in which the new recruit could be used. Lee suggested Joe Perez as a good candidate, adding the job would also be advertised.

There was no public input.

18. **Discussion, consideration, and possible direction to staff on how to proceed with the disposition of the five acres donated to the Town by Scott Simonton in the Verde Cliffs subdivision.**

Staff was directed to bring the subject item back to Council at a later date.

19. **Discussion, consideration, and possible clarification and direction to staff concerning work sessions and/or direction given during work sessions.**

On a motion by Baker, seconded by Parrish, the Council voted 4-3 to direct staff to draft an ordinance to change back to setting the first, third and fourth Wednesdays of the month at 6:30 for regular Council meetings, with the fourth Wednesday for hearing P&Z items; and the second Wednesday for Work Sessions, with the time to be determined; with 'no' votes by Gioia, Smith and Teague.

Director Wright explained that the recent changes made in scheduling Council regular and work sessions have created a problem for his department in that there is some confusion over when to set Planning & Zoning items, and especially how to advise the principals when matters will be coming before Council. Options had been suggested by Wright in a memo that was included in the agenda packet and were discussed by the Council. During the discussion the possibility of returning to the former schedule established by Code was considered. It was also pointed out that the new ordinance has not yet gone into effect. There was also concern expressed regarding the current length and number of agenda items for both regular and work session meetings and the impact on the staff's workload.

Attorney Woodford confirmed that it would be proper to make a motion to direct staff to draft an ordinance to change the meeting times back to what they were.

There was no public input.

20. **Discussion, consideration, and possible direction to staff to research the organization and staffing involved with a housing authority, housing department, and community based development organization.**

(Removed from the Agenda by request of Councilor Smith.)

21. **Call to the Public for Items not on the Agenda**

There was no public input.

22. **Advanced Approvals of Town Expenditures**

There were no advanced approvals of Town expenditures.

23. **Manager/Staff Report**

Lee announced that chip sealing will start September 19th; the hole in front of Boler's Bar has been patched by staff, and a local contractor will be doing the repair; staff will be hosting a car wash to raise funds for the Red Cross to help with the Katrina emergency.

24. **Council Informational Reports**

Smith reminded everyone about Pioneer Days coming up September 17th and 18th; horse owners are invited to ride in the Marshal's Toy Ride to be held November 12th; T-shirts will be for sale at Pioneer Days and Fort Verde Days.

Teague announced the start of Youth Football Saturday, September 10th, with the first home games the next Saturday.

Hauser said that the boys won against Chino Valley; and reminded to bring items tomorrow for the Katrina relief effort.

Parrish commented on the excellent article prepared by Steve Ayers on the Mail Trail; anyone interested in being part of the work on the Trail is asked to call Parrish; volunteers are needed.

25. **Adjournment**

On a motion by Teague, seconded by Gioia, the meeting was adjourned at 10:41 p.m.

Tony Gioia, Mayor

Margaret Harper, Recording Secretary

CERTIFICATION:

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the regular meeting of the Town Council of Camp Verde, Arizona, held on the 7th day of September, 2005. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2005 .

Deborah Barber, Town Clerk

**MINUTES
SPECIAL SESSION
MAYOR and
COMMON COUNCIL
of the
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main Street, Room #106
WEDNESDAY, SEPTEMBER 7, 2005
5:30 P.M.**

Minutes are a summary of the actions taken. They are not verbatim. Input is placed after Council motion to facilitate future research. Public input, where appropriate is heard prior to the motion.

1. **Call to Order**

Mayor Gioia called the meeting to order at 5:30 p.m.

2. **Roll Call**

Mayor Gioia, Vice Mayor Baker, Councilors Teague, Hauser, Kovacovich, Smith and Parrish were present.

Also Present: Town Manager, Bill Lee, Town Attorney Brad Woodford and recording secretary Virginia Jones.

3. **Discussion with the Town Clerk concerning the Clerk's performance with regard to**

Town records. Note: Council may vote to go into executive session to discuss this item, pursuant to ARS §38-431.03 (A)(1) for discussion or consideration of assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body.

Mayor Gioia stated Council would move to item four (4) for discussion.

4. **Discussion with the Town Manager concerning the Manager's performance with**

regard to Town records. Note: Council may vote to go into executive session to discuss this item, pursuant to ARS §38-431.03 (A)(1) for discussion or consideration of assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body.

On a motion by Hauser, seconded by Kovacovich, Council voted to go into Executive Session at 5:37 p.m.

Council resumed Special Session at 6:21 p.m.

Mayor Gioia noted discussion regarding records, the Town Manager understands to facilitate information requests in a timely manner and the Clerk's duties are to safeguard the public records.

5. **Adjournment**

On a motion by Teague, seconded by Baker special session was adjourned at 6:25 p.m.

Tony Gioia, Mayor

Virginia Jones, Recording Secretary

CERTIFICATION:

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Special Session meeting of the Town Council of Camp Verde, Arizona, held on the 7th day of September, 2005. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2005

Virginia Jones, Deputy Clerk

**MINUTES
SPECIAL SESSION
MAYOR and COMMON COUNCIL
COUNCIL CHAMBERS
THURSDAY, SEPTEMBER 1, 2005
and FRIDAY, SEPTEMBER 2, 2005**

Minutes are a summary of the actions taken. They are not verbatim.
Input is placed after Council motion to facilitate future research.
Public input, where appropriate, is heard prior to the motion.

1. **Call to Order**

Mayor Gioia called the meeting to order at 2:15 p.m.

2. **Roll Call**

September 1:

Mayor Gioia, Councilors Kovacovich, Parrish, and Smith were present. Councilor Teague arrived at 3:02 p.m. Hauser and Baker were absent. Manager Lee was also present.

September 2:

Mayor Gioia, Vice Mayor Baker, and Councilors Kovacovich, Parrish, Smith, and Teague were present. Councilor Hauser was absent. Manager Lee was also present.

3. **Interviews with the following candidates for the Town Magistrate position.**

Council interviewed the following candidates on the following dates for the Magistrate position:

Thursday, September 1, 2005

1. George Duke
2. Rick Brenfleck
3. Richard Struges
4. Howard Grodman
5. Michael Bluff
6. Dan Bell

The meeting was recessed at 5:30 p.m., to be reconvened at 2:15 p.m. on September 2, 2005.

Friday, September 2, 2005

Mayor Gioia called the meeting to order at 2:15 p.m. All Council members were present, except for Councilor Hauser. Manager Lee was also present. Council interviewed the following candidates for the Magistrate position:

7. Jacqueline Nichol
8. Harry Cipriano, Jr.
9. Steve Huntsberry

Following the Friday, September 2, 2005 interviews and a motion by Baker, seconded by Teague, the Council voted unanimously to go into executive session pursuant to ARS §38-431.03 (A)(1) for discussion or consideration of assignment, appointment, promotion, demotion, dismissal, salaries, disciplining, or resignation of a public officer, appointee or employee of any public body.

4. **Adjournment**

The meeting was adjourned at 3:58 p.m.

Tony Gioia, Mayor

Deborah Barber, Town Clerk

CERTIFICATION:

I hereby certify that the foregoing Minutes are a true and accurate accounting of the discussion of the Mayor and Common Council of the Town of Camp Verde during the special session of the Town Council of Camp Verde, Arizona, held on the 1st and 2nd day of September 2005. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2005

Debbie, attached is the revised contract for Casa Verde. Please attach the proposal to the contract and set for council hearing on 9/28/05. Mr. Gardner cannot attend, so if the council has any questions, he has asked it to be continued to the next meeting when he can be there.

C. Brad Woodford
MOYES STOREY LTD.
1850 N. Central Avenue
Suite 1100
Phoenix AZ 85004
602-604-2139
Fax: 602-274-9135
cbwoodford@lawms.com

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9/15/2005

CASA VERDE Consulting

PLANNING and DESIGN

A Division of
Cottonwood, Arizona 86326

Baile Luna, Inc. an

849 S. Cove Parkway, Suite C
Arizona Corporation

Michael Gardner, Principal Planner
Phone (928) 634-7686
Planning Associations
Fax (928) 634-7461
Email: casa_verde@commspeed.net

Member, Arizona and American

CONSULTING AGREEMENT

This Agreement is made effective as of SEPTEMBER 12, 2005 by and between the TOWN OF CAMP VERDE, of Camp Verde, Arizona (Camp Verde) and Baile Luna, Inc., DBA: Casa Verde Consulting Services/Permit Pushers Permit Expediting Services (Casa Verde) of 849 Cove Parkway, Suite C, Cottonwood, Arizona 86326.

In this Agreement, the party who is contracting to receive services shall be referred to as "CAMP VERDE", and the party who will be providing the services shall be referred to as "Casa Verde."

Casa Verde has a background in zoning, land use planning, hearing representation, building and site design, general commercial and residential contracting, construction management, permit expediting, and general consulting and is willing to provide professional services to CAMP VERDE based on this background.

CAMP VERDE desires to have professional services provided by Casa Verde.

Therefore, the parties agree as follows:

1. DESCRIPTION OF SERVICES. Beginning on or about SEPTEMBER 12, 2005, Casa Verde will provide to CAMP VERDE professional services to allow CAMP VERDE to adopt a Design Review Ordinance for the Town This Agreement shall be governed by the scope of work included in the Letter of Proposal submitted to CAMP VERDE on June 7, 2005 and attached hereto.

2. PERFORMANCE OF SERVICES. The manner in which the Services are to be performed and the specific hours to be worked by Casa Verde shall be determined by Casa Verde CAMP VERDE will rely on Casa Verde to work as many hours as may be reasonably necessary to fulfill Casa Verde obligations under this agreement.

Initials

3. **PAYMENT.** CAMP VERDE shall pay a fee to Casa Verde for the Services based on the attached Professional Services Fee Schedule, which shall be in effect throughout the life of the Agreement, but in no event shall the fee exceed the maximum sum of \$23,500.. This fee shall be payable as follows: An initial amount of \$5,875.00 (Five Thousand Eight Hundred Seventy-five dollars) as a retainer to be applied as an account credit and to be applied as follows: 100 percent to the final invoice. If final invoice is less than retainer balance, the difference shall be refunded to CAMP VERDE. The account balance shall be paid as accrued monthly, or as invoiced, no later than ten days following the date of billing for the period during which the Services were performed. Balances not paid within thirty days of the date of billing shall be subject to a late payment fee of one and ½ percent of the unpaid balance or \$50.00 each month, whichever is more. Upon termination of this Agreement, payments under this paragraph shall cease; provided, however, that Casa Verde shall be entitled to payments for periods or partial periods that occurred prior to the date of termination and for which Casa Verde has not yet been paid.

4. **EXPENSE REIMBURSEMENT.** Casa Verde shall be entitled to reimbursement from CAMP VERDE for the following "out-of-pocket" expenses:

-
- copies, blueprints, photos, printing, plotting and other reproductions not specifically included in the Letter of Proposal.
- cellular and long distance land-line telephone and facsimile expenses
- travel time
- all other reasonable expenses incurred and agreed to by CAMP VERDE

5. **TERM/TERMINATION.** This Agreement may be terminated by either party upon 5 days written notice to the other party. In the event of termination of this Agreement Casa Verde may immediately cease performance of all work and may take possession of all drawings, or other materials it has prepared, but for which it has not received payment in full. CAMP VERDE may not subsequently use any drawings or other materials prepared by Casa Verde, for which CAMP VERDE has not paid in full. Any amount not paid when due under this Agreement shall bear interest at the rate of 10% per annum until paid.

6. **RELATIONSHIP OF PARTIES.** It is understood by the parties that Casa Verde is an independent contractor with respect to CAMP VERDE and not an employee of CAMP VERDE. CAMP VERDE will not provide office space, office supplies, fringe benefits, including health insurance benefits, paid vacation, or any other employee benefit, for the benefit of Casa Verde. This Agreement is between CAMP VERDE and Casa Verde. CAMP VERDE will look solely to Casa Verde for redress of any disputes or payment of any liabilities of CAMP VERDE, and not to the principals, employees or agents of Casa Verde.

7. **DISCLOSURE.** Casa Verde is required to disclose any outside activities or interests, that conflict or may conflict with the best interests of CAMP VERDE. Prompt disclosure is required under this paragraph if the activity or interest is related, directly or indirectly, to any activity that Casa Verde may be involved with on behalf of CAMP VERDE.

Initials

8. EMPLOYEES. Casa Verde's employees, if any, who perform services for CAMP VERDE under this Agreement shall also be bound by the provisions of this Agreement.

9. ASSIGNMENT. Casa Verde's obligations under this Agreement may not be assigned or transferred to any other person, firm, or corporation without the prior written consent of CAMP VERDE.

10. CONFIDENTIALITY. Casa Verde recognizes that CAMP VERDE may have business affairs and other proprietary information (collectively, "the Information") which are valuable, special and unique assets of CAMP VERDE. Casa Verde agrees to keep such information confidential except as required in the performance of the services.

11. SERVICE DOCUMENTS. All documents prepared by Casa Verde under this agreement, whether printed or electronic, are documents of service with respect to the project. Such documents are protected under United States copyright laws. All documents delivered and paid for under this agreement shall become the exclusive property of Camp Verde.

12. RETURN OF RECORDS. Upon termination of this Agreement, and payment in full by CAMP VERDE, and at the request of CAMP VERDE, Casa Verde shall deliver all records, notes, data, memoranda, models, and equipment of any nature that are in Casa Verde's possession or under Casa Verde's control and that are CAMP VERDE's property or related to CAMP VERDE's business, together with all documents contracted to be produced, for which payment has been made.

13. NOTICES. All notices required or permitted under this Agreement shall be in writing and shall be deemed delivered when delivered in person or deposited in the United States mail, postage prepaid, addressed as follows:

To: Camp Verde
Bill Lee, Town Manager
437 South Main Street
Camp Verde, AZ 86322

To: Casa Verde
Michael D. Gardner
Baile Luna, Inc.
849 Cove Parkway, Ste. C
Cottonwood, AZ 86326

Such address may be changed from time to time by either party by providing written notice to the other in the manner set forth above.

Initials

14. CANCELLATION. This agreement is subject to the provisions of ARS §38-511.

15. ENTIRE AGREEMENT. This Agreement contains the entire agreement of the parties and there are no other promises or conditions in any other agreement whether oral or written. This Agreement supersedes any prior written or oral agreements between the parties.

16. AMENDMENT. This Agreement may be modified or amended if the amendment is made in writing and is signed by both parties.

17. SEVERABILITY. If any provision of this Agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this Agreement is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

18. WAIVER OF CONTRACTUAL RIGHT. The failure of either party to enforce any provision of this Agreement shall not be construed as a waiver or limitation of that party's right to subsequently enforce and compel strict compliance with every provision of this Agreement.

19. APPLICABLE LAW. This Agreement shall be governed by the laws of the State of Arizona. Venue shall be in the Verde Valley Judicial District of Arizona. In the event of any lawsuit between the parties arising out of this Agreement, the non-prevailing party in any such proceeding or action shall pay all of the prevailing party's reasonable attorney's fees and cost incurred with respect thereto, the amount to be fixed by the court without a jury. The parties waive their rights to a jury trial.

Initials

CASA VERDE Consulting

PLANNING and DESIGN

A Division of Baile Luna, Inc. an Arizona Corporation P.O. Box 1615
Cottonwood, Arizona 86326-1615

Michael Gardner, President
Phone (928) 634-7686
Conference of Building Officials
Fax (928) 634-7461
Planning Association
Email: casa_verde@commspeed.net

Professional Member, International

Member, American

Professional Services Fee Schedule

Principal Planner or Permit Specialist	\$90.00 Per Hour
Saturday Services (Principal, at clients request)	\$125.00 Per Hour
Public Hearing Representation (Principal)	\$100.00 Per Hour
Public Hearing and Saturday Services (all others) Add to Base Rate	\$15.00 Per Hour
Planner II	\$80.00 Per Hour
Planner I	\$70.00 Per Hour
Administrative Assistant	\$50.00 Per Hour
Incurred Expenses, If Any.	At Actual Cost

Initials

Party receiving services:

THE TOWN OF CAMP VERDE

By: _____
for THE TOWN OF CAMP VERDE

Date: _____

Party providing services:

Baile Luna, Inc. DBA: Casa Verde

By: _____
Michael D. Gardner, President
Baile Luna, Inc. DBA: Casa Verde Consulting Services

Date: _____

Initials

STAFF REPORT

Council Meeting of: September 28, 2005

TITLE: Discussion, consideration, and possible approval of Resolution 2005-652, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, designating the National Incident Management System (NIMS) as the basis for all incident management in the Town of Camp Verde.

Description of item; The President of the United States through Homeland Security Directive (HSPD)-5, directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System (NIMS), which would provide a consistent nationwide approach for federal, State, local, and tribal governments to work together more effectively and efficiently to prevent, prepare for, respond to and recover from domestic incidents, regardless of cause, size or complexity.

Minimum (NIMS) compliance requirements have been established for local governments for the FY 2005. These include:

- Formally recognizing and adopting NIMS through resolution or ordinance. (In compliance if resolution is approved).
- Completing the NIMS Awareness Course: IS 700. (Marshal's employees in compliance).
- Establish a NIMS baseline by determining which NIMS requirements we have already met: (In progress through the development of a NIMS implementation plan).
- Establish a timeframe and develop a strategy for full NIMS implementation. (In progress).
- Institutionalize the use of the Incident Command System (ICS): (Near compliance).

All federal preparedness grants will be contingent upon NIMS compliance starting in FY 2006. This includes preparedness grants from the Department of Homeland Security along with all federal departments that award preparedness grants. This would not affect disaster assistance. Money awarded to aid jurisdictions that have suffered disasters are not classified as preparedness funds. Federal departments and agencies are currently identifying which of their grant programs are classified as preparedness grants and will subsequently require NIMS compliance.

Staff Recommendations: Staff recommends the approval of Resolution 2005-652.

Comments: None

Attachments: Yes No

Prepared by: David R. Smith



RESOLUTION 2005-652

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA, DESIGNATING THE NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS) AS THE BASIS FOR ALL INCIDENT MANAGEMENT IN THE TOWN OF CAMP VERDE:

WHEREAS, the President in Homeland Security Directive (HSPD)-5, directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System (NIMS), which would provide a consistent nationwide approach for federal, State, local, and tribal governments to work together more effectively and efficiently to prevent, prepare for, respond to and recover from domestic incidents, regardless of cause, size or complexity;

WHEREAS, the collective input and guidance from all Federal, State, local, and tribal homeland security partners has been, and will continue to be, vital to the development, effective implementation and utilization of a comprehensive NIMS;

WHEREAS, it is necessary and desirable that all Federal, State, local and tribal emergency agencies and personnel coordinate their efforts to effectively and efficiently provide the highest levels of incident management;

WHEREAS, to facilitate the most efficient and effective incident management it is critical that Federal, State, local, and tribal organizations utilize standardized terminology, standardized organizational structures, interoperable communications, consolidated action plans, unified command structures, uniform personnel qualification standards, uniform standards for planning, training, and exercising, comprehensive resource management, and designated incident facilities during emergencies or disasters;

WHEREAS, the NIMS standardized procedures for managing personnel, communications, facilities and resources will improve the Town's ability to utilize federal funding to enhance local agency readiness, maintain first responder safety, and streamline incident management processes.

WHEREAS, the Incident Command System components of NIMS are already an integral part of various incident management activities throughout the State, including current emergency management training programs; and

WHEREAS, the National Commission on Terrorist Attacks (9-11 Commission) recommended adoption of a standardized Incident Command System;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Common Council of the Town of Camp Verde, Arizona that the National Incident Management System (NIMS) is designated as the basis for all Incident Management in the town of Camp Verde.

PASSED AND ADOPTED by the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona on the 28th day of September 2005.

Tony Gioia, Mayor

Date: _____

Attest:

Approved as to form:

Deborah Barber, Town Clerk

Town Attorney

Interoffice Memo

To: Mayor and Council
From: Virginia Jones, Deputy Clerk
Date: September 15, 2004
Re: Commission/Committee Letters of Interest

Letters of interest have been received by the following citizens:

Planning and Zoning Commission (2 seats available, all three year terms)

Rob Witt
Robert Foreman
Chandra Tenley

Parks and Recreation Commission (1 seat available, 3 year term)

Clinton Teague

Trails and Pathways Committee (1 seat available, term expires September 2007)

Richard Kimble

Library Advisory Commission (3 seats available, 2 terms expire September 2006, one three year term.)

Maureen Pastine
John Crane
James T. Long

Housing Commission (7 seats available, 4 terms expire September 2008, 3 terms expire September 2007)

Kathryn L. Fuller-Brown
Jeremy Bach
Mitch Dickinson

Board of Adjustments (3 seats available, all three year terms)

John Bassous
Gene McIntyre

-05A11:44 RCVD

TOWN OF CAMP VERDE
PO BOX 710
CAMP VERDE, AZ 86322
PHONE: (520)567-6631

08-

COMMISSION/COMMITTEE/BOARD INTEREST FORM

NAME: Rob Witt

PHYSICAL ADDRESS: 465 Hereford Dr

MAILING ADDRESS: _____

PHONE (HOME): 928-567-7177 (WORK): 928 301-7440

**WHICH COMMISSION/COMMITTEE/BOARD ARE YOU INTERESTED IN?
(ONE FORM FOR EACH COMMISSION/COMMITTEE/BOARD)**

- | | |
|--|--|
| <input type="checkbox"/> ADOT ADVISORY COMMITTEE | <input type="checkbox"/> LIBRARY ADVISORY COMMISSION |
| <input type="checkbox"/> BOARD OF ADJUSTMENTS | <input type="checkbox"/> PARKS AND RECREATION COMMISSION |
| <input type="checkbox"/> BOARD OF APPEALS | <input checked="" type="checkbox"/> PLANNING AND ZONING COMMISSION |
| <input type="checkbox"/> TRAILS COMMITTEE | <input type="checkbox"/> TOWN COUNCIL (vacancy in middle of term) |
| <input type="checkbox"/> HOUSING COMMITTEE | |

PLEASE ANSWER THE FOLLOWING QUESTIONS
(Attach additional sheet if necessary)

1. Why do you want to serve on this commission? _____
SEE ATTACHED

2. Tell us about yourself. How long have you lived in the area, your experience, your interest in the community. Any general information you feel pertinent. _____

3. What experience and/or knowledge do you have that makes you uniquely qualified to serve on this commission? _____

4. What do you believe the duties of this commission are and how much time do you expect to spend accomplishing these tasks? _____

5. (Answer only if you are applying for Planning & Zoning Commission) Have you read the Camp Verde General Plan? How does the General Plan relate to decisions you will be making as a commissioner? What do you think of the General Plan as it is now and where do you see it going in the future? _____

SIGNATURE: RL Wt DATE: 8/10/05

FOR OFFICE USE ONLY

DATE CONTACTED & INVITED TO APPEAR BEFORE COUNCIL _____
STAFF CONTACTING INDIVIDUAL _____
DATE APPEARED BEFORE COUNCIL _____
DATE APPOINTED _____

Note: Interest forms will be held for a period of six months and reviewed as openings occur.

From the Desk of

Robert Witt

Camp Verde Realty
PO Box 1773
Camp Verde, AZ 86322
602-573-8500

August 10, 2005

Camp Verde Town Council
PO Box 710
Camp Verde, AZ 86322

RE: Planning and Zoning Interest Form

Honorable Mayor and Town Council Members:

1. I would like to continue to serve on the Planning and Zoning Commission because it allows me to serve my community in an area in which I have previous experience and skills that can be effectively utilized. I enjoy planning and improving things in general. Specifically our General Plan and our Town Codes do not currently agree and need to be harmonized. This is not a fast process but needs continuous attention to blend the two in an effective manner. I enjoy the challenge and feel that what the commission is doing really does matter.
2. Items of interest about myself are that I have a wonderful wife who is the principle of the Camp Verde United Christian School, I have three really great kids who The Lord willing will grow up and live and work here. I moved here in 1999 because the people I met here were outstanding people worth living near and working along side. We have many assets but I believe the people to be the greatest of these. I strongly believe in Biblical morals and believe that all individuals that appear before all the commissions deserve to be treated with respect and honesty.
3. My experience includes a degree in Accounting from Biola University. I am the Qualifying Party for a General Contractor and have been in the real estate and development business for most of my adult career. I have appeared before commissions in other communities and had success in working with these commissions. I have contracted jobs that required permits in communities all over the state. I was a founder of Sedona Springs Bottle Water Company and have business knowledge of Water issues. I sell Real Estate for Camp Verde Realty.
4. I believe the duties of the commission are to hold public hearings, listen to concerns about issues and make recommendations to council. The commission can be involved in negotiating improvements in developments and helping these developments to conform as closely as possible to the general guidelines and express desire of the community for its long term direction. The planning and zoning commission also needs to review projects and look at these projects from the standpoint of the health and safety of the community and compliance with our local ordinances. I also strongly believe in private property rights. I do not believe that any government body can or should violate the rights of private property owners and I believe that these rights are embodied in the Constitution of the United States. I feel very fortunate that the Planning and Zoning Commission does not have the rule of law. As a commissioner I am free to explore all issues and bring problems to the surface so everyone can look at these issues. The commission then recommends to council but does not rule. If we have done a good job my hopes are that council will take our recommendations. At the very least I hope that they benefit from our exploration of the issues and I strongly believe that the two stage process give a better result than just one hearing.

5. The General plan is critical for all planning and zoning discussion. It is the embodiment of the tangible and expressed will of the citizens of our town. I like the general plan a great deal. It tells us many things about what our friends and neighbors want to see in our community and when doing commission business will be a primary factor considered in all decisions.

Rob Witt

TOWN OF CAMP VERDE
PO BOX 710
CAMP VERDE, AZ 86322
PHONE: (520)567-6631

08-01-05P02:30 RCVD

COMMISSION/COMMITTEE/BOARD INTEREST FORM

NAME: ROBERT L. FOREMAN
PHYSICAL ADDRESS: 223 FINNIE FLAT ROAD
MAILING ADDRESS: P.O. BOX 686 CAMP VERDE, AZ 86322
PHONE (HOME): 567-9363 (WORK): 567-3501 e-mail N/A

**WHICH COMMISSION/COMMITTEE/BOARD ARE YOU INTERESTED IN?
(ONE FORM FOR EACH COMMISSION/COMMITTEE/BOARD)**

- | | | | |
|--------------------------|-----------------------------|-------------------------------------|--|
| <input type="checkbox"/> | ADOT ADVISORY COMMITTEE | <input type="checkbox"/> | EQUESTRIAN ARENA FACILITY COMMITTEE |
| <input type="checkbox"/> | BOARD OF ADJUSTMENTS | <input type="checkbox"/> | LIBRARY ADVISORY COMMISSION |
| <input type="checkbox"/> | BOARD OF APPEALS | <input type="checkbox"/> | PARKS AND RECREATION COMMISSION |
| <input type="checkbox"/> | TRAILS & PATHWAYS COMMITTEE | <input checked="" type="checkbox"/> | PLANNING AND ZONING COMMISSION |
| <input type="checkbox"/> | HOUSING COMMITTEE | <input type="checkbox"/> | TOWN COUNCIL (vacancy in middle of term) |

PLEASE ANSWER THE FOLLOWING QUESTIONS
(Attach additional sheet if necessary)

1. Why do you want to serve on this commission? PLEASE SEE ATTACHED
2. Tell us about yourself. How long have you lived in the area, your experience, your interest in the community. Any general information you feel pertinent.
3. What experience and/or knowledge do you have that makes you uniquely qualified to serve on this commission?

4. What do you believe the duties of this commission are and how much time do you expect to spend accomplishing these tasks? _____

5. (Answer only if you are applying for Planning & Zoning Commission) Have you read the Camp Verde General Plan? How does the General Plan relate to decisions you will be making as a commissioner? What do you think of the General Plan as it is now and where do you see it going in the future? _____

SIGNATURE: Robert J. Overm DATE: 8-2-05

FOR OFFICE USE ONLY

DATE CONTACTED & INVITED TO APPEAR BEFORE COUNCIL _____
STAFF CONTACTING INDIVIDUAL _____
DATE APPEARED BEFORE COUNCIL _____
DATE APPOINTED _____

Note: Interest forms will be held for a period of six months and reviewed as openings occur.

Planning And Zoning Commission
Interest Form
August 1, 2005

Robert L. Foreman
723 Finnie Flat Road
P.O. Box 686
Camp Verde, AZ 86322
928-567-9363 home
928-567-3501 work

1.) Why do you want to serve on this Commission?

It has always been my belief and upbringing that a person should give back to his or her community to the best of their abilities and resources. With my history and experience I believe that at this time I can best be of service to the community of Camp Verde by serving on this Commission. The Planning and Zoning Commission is an important body and it should have individuals serving with a broad spectrum of life experiences and backgrounds.

2.) Tell us about yourself. How long have you lived in the area, your experience, your interest in the community. And general information you feel pertinent.

I moved to Camp Verde in 1992, after residing at the South Rim of the Grand Canyon for the previous 16 years. Grew up outside of Prescott AZ and graduated Prescott High in 1970. After military service attended Prescott Jr. College for two years. My Mother's family came to AZ in 1860 and my Father's family came here in 1932. I have always had a keen and abiding interest in the future and welfare of the entire State of AZ and in all the communities that I have ever lived in as a life long AZ resident. I operate a small business in Camp Verde, and my youngest son is now attending 2nd grade in the Camp Verde School system, my oldest son having graduated here in 2004. I have always prided myself on staying current on the issues facing Camp Verde and the State of AZ as a whole and have always to the best of my abilities kept an open mind and a respect for the different opinions and viewpoints that one comes across in Camp Verde and in AZ.

3.) What experience and/or knowledge do you have that makes you uniquely qualified to serve on this Commission?

I have never subscribed to the notion that any one individual is "Uniquely" qualified to serve on any Commission or Board. That said, I have served my community well. Served two years as Chairman of the Camp Verde Board of

Appeals, Board of Directors of the Camp Verde Kiwanis Club, Board of Directors of the Camp Verde Chamber of Commerce, Board of Directors of the Grand Canyon Rotary Club. Have also served on the Focused Future 2004 Committee, the Camp Verde Capital Improvements Committee. Various minor community service such as Camp Verde Little League T-Ball, Bread of Life, etc. For the past three Years I have served as a Commission member of the Camp Verde Planning And Zoning Commission. For the past two years it has been my honor and privilege to be chosen by my fellow Commission members to serve as Chairman of the Planning and Zoning Commission.

4.) What do you believe the duties of this Commission are and how much time do you expect to spend accomplishing these tasks?

It is the duty of each and every Commission member, to the extent of human ability, to park his or her personal beliefs and opinions at the door on the way into each and every meeting. It is the duty of each and every Commission member to make the best decision with the information available that serves the interest and welfare of the entire community, while never losing sight of the rights and privileges of individual citizens under our form of government; a Republic. It is the duty of each and every Commission member to keep an open mind, to listen to and to give consideration to every perspective and point of view of any person that comes before the Commission, and to under no circumstance ever attempt to stifle or suppress opinions and perspectives that he or she may not necessarily be in personal agreement with. The time needed for service on the Planning and Zoning Commission, from my experience varies. Usually four to eight hours a week depending on circumstance, and current subject matter.

5.) (Answer only if you are applying for Planning & Zoning Commission) Have you read the Camp Verde General Plan? How does the General Plan relate to decisions you will be making as a Commissioner? What do you think of the General Plan as it is now and where do you see it going in the future?

Yes I have read the General Plan. The General Plan should of course be given considerable weight in any decision that a Commission member makes. In particular since the current General Plan was so recently approved by such a large majority of the citizens of Camp Verde. The General Plan is exactly what it says it is; a 'General' plan. The voters in their wisdom made room for adjustments and changes as time moves forward. I see the current General Plan as an inclusive document that takes into consideration a wide spectrum of opinions in Camp Verde and I believe as a whole it is in the best interest of the entire community. Which is not to say that I or anyone else would not or could not find this little piece or that little piece not exactly as we might have written it. I do not see any major changes in direction or scope of the current General Plan since it was just adopted less than 12 months ago.

I thank the Mayor and Honorable Council members for their consideration and time in looking at this application

Yours

A handwritten signature in black ink, appearing to read "Robert L. Foreman". The signature is written in a cursive style with a long horizontal line extending to the right.

Robert L. Foreman

TOWN OF CAMP VERDE
PO BOX 710
CAMP VERDE, AZ 86322
PHONE: (928)567-6631

08-08-05P04:11 RCVD

COMMISSION/COMMITTEE/BOARD INTEREST FORM

NAME: Chandra Tenley
PHYSICAL ADDRESS: 565 3rd Street, Camp Verde, Az
MAILING ADDRESS: PO Box 2763, Camp Verde, Az 86322
PHONE (HOME): 928-567-3451 (WORK): 928-821-0213 e-mail boodjack72000@yahoo.com

**WHICH COMMISSION/COMMITTEE/BOARD ARE YOU INTERESTED IN?
(ONE FORM FOR EACH COMMISSION/COMMITTEE/BOARD)**

- | | |
|--|--|
| <input type="checkbox"/> ADOT ADVISORY COMMITTEE | <input type="checkbox"/> EQUESTRIAN ARENA FACILITY COMMITTEE |
| <input type="checkbox"/> BOARD OF ADJUSTMENTS | <input type="checkbox"/> LIBRARY ADVISORY COMMISSION |
| <input type="checkbox"/> BOARD OF APPEALS | <input type="checkbox"/> PARKS AND RECREATION COMMISSION |
| <input type="checkbox"/> TRAILS & PATHWAYS COMMITTEE | <input checked="" type="checkbox"/> PLANNING AND ZONING COMMISSION |
| <input type="checkbox"/> HOUSING COMMITTEE | <input type="checkbox"/> TOWN COUNCIL (vacancy in middle of term) |

PLEASE ANSWER THE FOLLOWING QUESTIONS
(Attach additional sheet if necessary)

1. Why do you want to serve on this commission? Because I have a genuine ~~in~~ ~~the~~ interest in the growth of the Town of Camp Verde. I feel that I can provide a fresh perspective for Camp Verde's growth.

2. Tell us about yourself. How long have you lived in the area, your experience, your interest in the community. Any general information you feel pertinent. I have lived in the area for 5 1/2 years. My background consists of extensive customer service, sales, employment with a municipal court and law office. My interest in the community is that I chose to buy my home here & live here. I am interested in my community's growth changes.

3. What experience and/or knowledge do you have that makes you uniquely qualified to serve on this commission?

I have seen the way that other communities have grown. I believe that I understand the intention of the Town's General Plan and that I would contribute to its practical application.

4. What do you believe the duties of this commission are and how much time do you expect to spend accomplishing these tasks? _____

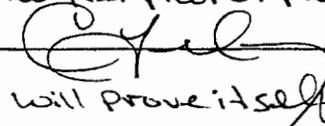
I believe that the duties of this commission are helping to guide the Town's growth whether it is business or residential. To implement the Town's General Plan. Review Ordinances & help to make sure that prospective developments fit into them and the General Plan. I am willing to spend as much time as needed & what I can contribute.

5. (Answer only if you are applying for Planning & Zoning Commission) Have you read the Camp Verde General Plan? How does the General Plan relate to decisions you will be making as a commissioner? What do you think of the General Plan as it is now and where do you see it going in the future? Yes, I have read

the General Plan. The decisions I will be making as a commissioner will relate to the anticipated effects of growth in relation to the General Plan. They must apply to the entire community. All decisions are to be made in the best interests of the community. I think that the General Plan overall is a good one. The only thing of concern is the water conservation. As Gov. Hull

stated - a 100 year proof of provision - the Projection only projects to the year 2020.

SIGNATURE: _____



DATE: 8 August 2005

The G.P. will prove itself as each circumstance emerges. The G.P. must be implemented as designed on a case by case basis.

FOR OFFICE USE ONLY

DATE CONTACTED & INVITED TO APPEAR BEFORE COUNCIL _____
STAFF CONTACTING INDIVIDUAL _____
DATE APPEARED BEFORE COUNCIL _____
DATE APPOINTED _____

Note: Interest forms will be held for a period of six months and reviewed as openings occur.

COMMISSION/COMMITTEE/BOARD INTEREST FORM

NAME: CHINTON TEAGUE
PHYSICAL ADDRESS: 3836 PIKE CAMP VERDE, AZ 86322
MAILING ADDRESS: 3836 PIKE CAMP VERDE, AZ 86322
PHONE (HOME): 567-7450 (WORK): 567-4224 e-mail _____

**WHICH COMMISSION/COMMITTEE/BOARD ARE YOU INTERESTED IN?
(ONE FORM FOR EACH COMMISSION/COMMITTEE/BOARD)**

- | | | | |
|--------------------------|-----------------------------|-------------------------------------|--|
| <input type="checkbox"/> | ADOT ADVISORY COMMITTEE | <input checked="" type="checkbox"/> | EQUESTRIAN ARENA FACILITY COMMITTEE |
| <input type="checkbox"/> | BOARD OF ADJUSTMENTS | <input type="checkbox"/> | LIBRARY ADVISORY COMMISSION |
| <input type="checkbox"/> | BOARD OF APPEALS | <input checked="" type="checkbox"/> | PARKS AND RECREATION COMMISSION |
| <input type="checkbox"/> | TRAILS & PATHWAYS COMMITTEE | <input type="checkbox"/> | PLANNING AND ZONING COMMISSION |
| <input type="checkbox"/> | HOUSING COMMITTEE | <input type="checkbox"/> | TOWN COUNCIL (vacancy in middle of term) |

PLEASE ANSWER THE FOLLOWING QUESTIONS
(Attach additional sheet if necessary)

1. Why do you want to serve on this commission? AS LOCAL LITTLE LEAGUE
BOARD PRESIDENT I BELIEVE THAT THERE SHOULD BE A
REPRESENTATIVE PRESENT TO ADD INSIGHT FROM THIS VERY
LARGE GROUP OF OUR YOUTH AND I WOULD LIKE TO
SEE THE REGIONAL PARK THROUGH TO COMPLETION
2. Tell us about yourself. How long have you lived in the area, your experience, your interest in the community.
Any general information you feel pertinent. I WAS RAISED IN CAMP VERDE
AND AFTER COLLEGE MOVED BACK WITH MY WIFE + FAMILY IN
1991 - I AM INVOLVED IN MANY ASPECTS OF YOUTH
ORGANIZATIONS FROM HULA + 4-H TO SPORTS + VOLUNTEER
GROUPS. MY WIFE + I ARE LOCAL BUSINESS OWNERS ALSO.
3. What experience and/or knowledge do you have that makes you uniquely qualified to serve on this commission?
I HAVE ALREADY SERVED ONE TERM AND WOULD LIKE
TO CONTINUE.

4. What do you believe the duties of this commission are and how much time do you expect to spend accomplishing these tasks? _____

THE DUTIES ARE MAKING SURE THAT THE PARKS + REC DEPT MEET THE NEEDS OF OUR COMMUNITY AND THAT THE COMMUNITY IS INVOLVED + AWARE OF THE EFFORTS OF THE PARKS + REC. DEPT.

5. (Answer only if you are applying for Planning & Zoning Commission) Have you read the Camp Verde General Plan? How does the General Plan relate to decisions you will be making as a commissioner? What do you think of the General Plan as it is now and where do you see it going in the future? _____

SIGNATURE: Clinton League

DATE: 8/25/05

FOR OFFICE USE ONLY

DATE CONTACTED & INVITED TO APPEAR BEFORE COUNCIL _____
STAFF CONTACTING INDIVIDUAL _____
DATE APPEARED BEFORE COUNCIL _____
DATE APPOINTED _____

Note: Interest forms will be held for a period of six months and reviewed as openings occur.

TOWN OF CAMP VERDE
PO BOX 710
CAMP VERDE, AZ 86322
PHONE: (520)567-6631

08-24-05P09:19 RCVD

COMMISSION/COMMITTEE/BOARD INTEREST FORM

NAME: Richard Kimble
PHYSICAL ADDRESS: 55 Panorama Blvd. Sedona AZ 86336
MAILING ADDRESS: Box 3333 Camp Verde, AZ.
PHONE (HOME): 204-2895 (WORK): 300-3698 e-mail Kimble@ESEDONA.NET

**WHICH COMMISSION/COMMITTEE/BOARD ARE YOU INTERESTED IN?
(ONE FORM FOR EACH COMMISSION/COMMITTEE/BOARD)**

- ADOT ADVISORY COMMITTEE
- BOARD OF ADJUSTMENTS
- BOARD OF APPEALS
- TRAILS & PATHWAYS COMMITTEE
- HOUSING COMMITTEE

- EQUESTRIAN ARENA FACILITY COMMITTEE
- LIBRARY ADVISORY COMMISSION
- PARKS AND RECREATION COMMISSION
- PLANNING AND ZONING COMMISSION
- TOWN COUNCIL (vacancy in middle of term)

PLEASE ANSWER THE FOLLOWING QUESTIONS
(Attach additional sheet if necessary)

1. Why do you want to serve on this commission? The Arizona Envirozeum
is interested in working with the town to preserve
historic trails on the property where the museum
will be sited, which will be Town parkland.

2. Tell us about yourself. How long have you lived in the area, your experience, your interest in the community.
Any general information you feel pertinent.

Valley resident for 13 years.
Co-founder of American Envirozeum Assn.
Archaeology is an area of personal interest.
Avid hiker

3. What experience and/or knowledge do you have that makes you uniquely qualified to serve on this commission?

I have personally done a lot of research into
Camp Verde history, and identified the former presence
of trails/roads at the future site dating from
the late 1860s.

4. What do you believe the duties of this commission are and how much time do you expect to spend accomplishing these tasks? _____

Working to create a great trail system throughout the area to include pedestrian, bicycle & equestrian opportunities into the system. I will travel to attend meetings locally, as well as travel to Phx, etc., whatever time is necessary.

5. (Answer only if you are applying for Planning & Zoning Commission) Have you read the Camp Verde General Plan? How does the General Plan relate to decisions you will be making as a commissioner? What do you think of the General Plan as it is now and where do you see it going in the future? _____

SIGNATURE: Richard E. Smith DATE: 8/24/05

FOR OFFICE USE ONLY

DATE CONTACTED & INVITED TO APPEAR BEFORE COUNCIL _____
STAFF CONTACTING INDIVIDUAL _____
DATE APPEARED BEFORE COUNCIL _____
DATE APPOINTED _____

Note: Interest forms will be held for a period of six months and reviewed as openings occur.

See attached responses to questions!

TOWN OF CAMP VERDE
PO BOX 710
CAMP VERDE, AZ 86322
PHONE: (520)567-6631

09-16-05P05:01 RCVD

COMMISSION/COMMITTEE/BOARD INTEREST FORM

NAME: Maureen Pastine

PHYSICAL ADDRESS: 3189 Aspen Way

MAILING ADDRESS: PO Box 4251, Camp Verde, AZ 86322

PHONE (HOME): (928) 567-2752 (WORK): (928) 567-3246, X 20

**WHICH COMMISSION/COMMITTEE/BOARD ARE YOU INTERESTED IN?
(ONE FORM FOR EACH COMMISSION/COMMITTEE/BOARD)**

- ADOT ADVISORY COMMITTEE
- BOARD OF ADJUSTMENTS
- BOARD OF APPEALS
- TRAILS COMMITTEE
- HOUSING COMMITTEE

- LIBRARY ADVISORY COMMISSION
- PARKS AND RECREATION COMMISSION
- PLANNING AND ZONING COMMISSION
- TOWN COUNCIL (vacancy in middle of term)

PLEASE ANSWER THE FOLLOWING QUESTIONS

(Attach additional sheet if necessary)

1. Why do you want to serve on this commission?

2. Tell us about yourself. How long have you lived in the area, your experience, your interest in the community. Any general information you feel pertinent.

3. What experience and/or knowledge do you have that makes you uniquely qualified to serve on this commission?

TOWN OF CAMP VERDE
PO BOX 710
CAMP VERDE, AZ 86322
PHONE: (520) 567-6631

COMMISSION/COMMITTEE/BOARD INTEREST FORM

NAME: Maureen Pastine

PHYSICAL ADDRESS: 3189 Aspen Way

MAILING ADDRESS: PO Box 4251, Camp Verde, AZ 86322

PHONE (HOME): (928) 567-2752 (WORK): (928) 567-3246, Extension 20

WHICH COMMISSION/COMMITTEE/BOARD ARE YOU INTERESTED IN?

(ONE FORM FOR EACH COMMISSION/COMMITTEE/BOARD)

ADOT ADVISORY COMMITTEE	x LIBRARY ADVISORY COMMISSION
BOARD OF ADJUSTMENTS	PARKS & RECREATION COMMISSION
BOARD OF APPEALS	PLANNING AND ZONING COMMISSION
HOUSING COMMITTEE	TOWN COUNCIL (vacancy in middle of term)

PLEASE ANSWER THE FOLLOWING QUESTIONS
(Attach additional sheet if necessary)

1. Why do you want to serve on this commission? I have a Masters Degree in Library and Information Science from Emporia State University, Emporia, Kansas and have worked as a school and later as a University Librarian (for over 30 years) in several different states. During that time I also raised with the assistance of other library and university personnel at my initiative over \$60 million dollars. I am currently working as the Grants and Contracts Officer of the Yavapai-Apache Nation. Recently I met the Camp Verde Library Director, Gerard Laurito, to discuss ideas for working cooperatively for library/archives/special collections and other issues that we have in common. I plan to work towards enriching and enhancing the Yavapai-Apache Cultural Center's archives, artifacts, and eventually building a small library and museum. As Gerard Laurito and I talked we both expressed an interest in working together to provide the best possible library services for Camp Verde. He told me about the plans for a new library construction in Camp Verde. Because of that I think that now is the time for me to work more closely with the Camp Verde Library Director and other Camp Verde townspeople interested in libraries, museums, historical societies, and related interests. The Camp Verde Library Director told me about the Library

Commission and how to go about applying for a position on the Library Advisory Commission.

- 2. Tell us about yourself. How long have you lived in the area, your experience, your interest in the community. Any general information you feel pertinent.**

In 1994 my older brother and his wife and my husband, Jerry and I, purchased a small plot of land and an older mobile home on Aspen Way. For the past ten years we have used this home for family gatherings during holidays, for recreation, for inviting friends to visit us here. We love this area, Arizona, and especially Camp Verde. I am nearing retirement and wanted to do something different for my last five to ten work years. My older brother's wife found the position advertisement for grant writer at the Yavapai-Apache Nation and I applied and got the job. We moved here in mid-July of 2004 because we wanted to retire in this community and, for a few years, I wanted to continue working and grant writing and fund raising is something that I thoroughly enjoy. I began working at the Yavapai-Apache Nation on August 2, 2005 and continue in this position.

The white chalk reminds me of where I grew up in Western Kansas in the Flint Hills. I am fascinated with the terrain and with special attractions such as Montezuma's Castle and Montezuma's Well. We have traveled through much of Arizona since we first purchased our mobile home which is now our full time home.

I have considerable experience in library renovations and constructions and would also like to work cooperatively with your library planning group as it might relate to the Yavapai-Apache Nation as well as to the Camp Verde community of which I am a part.

- 3. What experience and/or knowledge do you have that makes you uniquely qualified to serve on this commission? As noted above, I have a library and information science degree. I have worked in libraries most of my life, first as a student assistant in my high school library, later as a reference librarian and for most of my career as the major administrator in university libraries in Nebraska, Illinois, California, Washington, Texas, and Pennsylvania. Because my husband and I and many of our family have spent considerable vacation time in Arizona and now many work here, we have become far more familiar with the history, growth, and development of the state and of Camp Verde in particular. My love of libraries and life-long education has always drawn me to libraries. I served on a number of library advisory boards over the years and feel that I made contributions to those boards, sometimes minor, sometimes major. In addition, I love to read and believe that I have learned much more because of that passion than any of my other interests.**

Over the years in libraries I have also been heavily involved in telecommunications and information technology. I have raised funds in every position that I have held to ensure broad and easy access to information from within and external to libraries, from electronic and digital information to enhancing and enriching any person's reach to library resources held locally and from remote locations, broadening and deepening the amount and quality of information that is accessible to anyone, anywhere, at any time.

4. What do you believe the duties of this commission are and how much time do you expect to spend accomplishing these tasks? I have not seen the bylaws of the Library Advisory Commission but I would expect that some of the duties of the commission are to contribute in whatever ways possible to assist with your new library planning and construction, offer whatever help necessary for cooperation with other libraries within the state and around the country, as well as internationally if that is of interest, to work cooperatively in fundraising for related issues among the Camp Verde and surrounding communities and the Yavapai-Apache Nation's Cultural Center and life-long learning and information technology literacy for those who are interested. Duties would include participating in as many meetings as necessary to assist with the Commission's planning and workload, realizing that because I work 40 hours per week that I may not be able to offer as much as those who have more free time. Another crucial duty is to build strong and effective relationships with all those with whom Camp Verde works in relation to building an attractive and aesthetically pleasing environment for study, for research, for recreational reading, for thought and reflection for the future. The library is still a place first, a place for reading and conversation, for thinking, for dreaming, and for fun. A library is a complementary place for enriching education and determining one's future life, and work. It helps us to relate what we learn and enjoy to home, business, civic, and cultural activities and developments.

5. (Answer only if you are applying for Planning & Zoning Commission)
Not applicable to my interests for service to the community and to my job.

SIGNATURE: Maurice Pastore DATE: September 16, 2005

09-06-05A08:02 RCVD

TOWN OF CAMP VERDE
PO BOX 710
CAMP VERDE, AZ 86322
PHONE: (520)567-6631

09-08-03A10:37 RCVD

07-03-03 11:00 ID

07-29-04P...:58 RCVD

COMMISSION/COMMITTEE/BOARD INTEREST FORM

NAME: JOHN H. CRANE
PHYSICAL ADDRESS: 360 W. FUNNIE FLAT RD #4
MAILING ADDRESS: P.O. Box 1349 CAMP VERDE, AZ 86322
PHONE (HOME): 928 567-3315 (WORK): _____

WHICH COMMISSION/COMMITTEE/BOARD ARE YOU INTERESTED IN?
(ONE FORM FOR EACH COMMISSION/COMMITTEE/BOARD)

- | | | | |
|--------------------------|-------------------------|-------------------------------------|--|
| <input type="checkbox"/> | ADOT ADVISORY COMMITTEE | <input checked="" type="checkbox"/> | LIBRARY ADVISORY COMMISSION |
| <input type="checkbox"/> | BOARD OF ADJUSTMENTS | <input type="checkbox"/> | PARKS AND RECREATION COMMISSION |
| <input type="checkbox"/> | BOARD OF APPEALS | <input type="checkbox"/> | PLANNING AND ZONING COMMISSION |
| <input type="checkbox"/> | TRAILS COMMITTEE | <input type="checkbox"/> | TOWN COUNCIL (vacancy in middle of term) |
| <input type="checkbox"/> | HOUSING COMMITTEE | | |

per phone call 9-8-03

PLEASE ANSWER THE FOLLOWING QUESTIONS
(Attach additional sheet if necessary)

1. Why do you want to serve on this commission? *The Town will experience significant growth in the near future. I think I can be helpful in balancing the growth.*

2. Tell us about yourself. How long have you lived in the area, your experience, your interest in the community. Any general information you feel pertinent.

See the attached resume. I have lived in Camp Verde since 1972. All three of my children were raised in Camp Verde.

3. What experience and/or knowledge do you have that makes you uniquely qualified to serve on this commission?

I served for a number of years on the Yavapai County Board of Adjustments before C.V. incorporation. I served three years on the Camp Verde Planning and zoning Commission and I am completing my ninth year on the Verde Valley Medical Center Board of Directors.

4. What do you believe the duties of this commission are and how much time do you expect to spend accomplishing these tasks?

I believe the commission is charged with making decisions consistent with the adopted ordinances. The primary responsibility is to be fair, even handed and consistent.

5. (Answer only if you are applying for Planning & Zoning Commission) Have you read the Camp Verde General Plan? How does the General Plan relate to decisions you will be making as a commissioner? What do you think of the General Plan as it is now and where do you see it going in the future?

Over the years I chaired the committee for two different General Plans and I was a member of the committee for two other General Plans. The presently adopted plan does not in my opinion represent the desires of the majority.

SIGNATURE: J. Crane

DATE: 7/9/2003

FOR OFFICE USE ONLY

9-10-03

DATE CONTACTED & INVITED TO APPEAR BEFORE COUNCIL	<u>7/14/03</u>	<u>2:32 p.m.</u>	<u>V.A.</u>
STAFF CONTACTING INDIVIDUAL	<u>Valerie Dorse - phone - prior engagement</u>		
DATE APPEARED BEFORE COUNCIL	<u>9-17-03</u>		
DATE APPOINTED	_____		

Note: Interest forms will be held for a period of six months and reviewed as openings occur.

John Crane

P.O. Box 1349
Camp Verde, AZ 86322
(928) 567-3315
(928) 567-2595 Fax

EDUCATION

1956 B.S.	Electronics (with honors) Arizona State University
1954 B.A.	American Institute For Foreign Trade
1947-48	University of Chicago - Sociology

EXPERIENCE

1994 to 1999	Camp Verde Sanitary District	Special Projects Manager
1991 to 1994	Camp Verde Sanitary District	District Manager
1979 to 1991	Arizona Solar Consultants	Owner
1973 to Pres.	Crane Enterprises	Owner
1971 to 1973	Verde Valley School	Director of Operations
1958 to 1971	Lockheed Missile & Space Co.	Engineering Management
1956 to 1958	General Electric	Missile Systems Engineer

COMMUNITY ACTIVITIES

Present

Verde Valley Medical Center (VVMC)	Trustee
VVMC Finance Committee	Member
VVMC Governance Committee	Member
Camp Verde Arts Council	President Emeritus

Past

Northern Arizona Healthcare	Trustee
Sedona Medical Center	Trustee
VVMC Strategic Planning Committee	Chairman
Camp Verde Planning & Zoning Commission	Member
Yavapai County Board of Adjustments	Member
Camp Verde Chamber of Commerce	Vice President
Camp Verde Historical Society	Board Member
Camp Verde Improvement Association	President
Verde Valley Social Services	Founding President
Northern Arizona Health Systems	Board Member
Verde Valley Solar Energy Association	President
Arizona Solar Energy Industry Association	Director
Camp Verde Unified School District	Co-Chairman Bond Election
Camp Verde River Enhancement Committee	Commission Member
KNAU Advisory Committee	Board Member

TOWN OF CAMP VERDE
PO BOX 710
CAMP VERDE, AZ 86322
PHONE: (520)567-6631

07-29-05 A10:10 RCVD

07-29-05 P03:00 RCVD

COMMISSION/COMMITTEE/BOARD INTEREST FOI

*No answer
9/1
8:44A*

NAME: James T. Long
PHYSICAL ADDRESS: 510 Dakota Dr.; Camp 1
MAILING ADDRESS: " " " "
PHONE (HOME): 567-7181 (WORK): —

**WHICH COMMISSION/COMMITTEE/BOARD ARE YOU INTERESTED IN?
(ONE FORM FOR EACH COMMISSION/COMMITTEE/BOARD)**

- | | |
|--|---|
| <input type="checkbox"/> ADOT ADVISORY COMMITTEE | <input checked="" type="checkbox"/> LIBRARY ADVISORY COMMISSION |
| <input type="checkbox"/> BOARD OF ADJUSTMENTS | <input type="checkbox"/> PARKS AND RECREATION COMMISSION |
| <input type="checkbox"/> BOARD OF APPEALS | <input type="checkbox"/> PLANNING AND ZONING COMMISSION |
| <input type="checkbox"/> TRAILS COMMITTEE | <input type="checkbox"/> TOWN COUNCIL (vacancy in middle of term) |
| <input type="checkbox"/> HOUSING COMMITTEE | <input type="checkbox"/> PERSONNEL BOARD |

PLEASE ANSWER THE FOLLOWING QUESTIONS
(Attach additional sheet if necessary)

1. Why do you want to serve on this commission? If I can - help in the community.

2. Tell us about yourself. How long have you lived in the area, your experience, your interest in the community. Any general information you feel pertinent. Lived here 5 months. Served on a Library Advisory Board in Jackson County, Oregon.

3. What experience and/or knowledge do you have that makes you uniquely qualified to serve on this commission? I'm interested in people and their fulfillment in life.

4. What do you believe the duties of this commission are and how much time do you expect to spend accomplishing these tasks? _____

Advise the Library Director - when to request it.
Time - ? (I'm retired)

5. (Answer only if you are applying for Planning & Zoning Commission) Have you read the Camp Verde General Plan? How does the General Plan relate to decisions you will be making as a commissioner? What do you think of the General Plan as it is now and where do you see it going in the future? _____

SIGNATURE: _____

DATE: _____

Anna B. Long *June 25, 05*

FOR OFFICE USE ONLY

DATE CONTACTED & INVITED TO APPEAR BEFORE COUNCIL _____
STAFF CONTACTING INDIVIDUAL _____
DATE APPEARED BEFORE COUNCIL _____
DATE APPOINTED _____

Note: Interest forms will be held for a period of six months and reviewed as openings occur.

COMMISSION/COMMITTEE/BOARD INTEREST FORM

NAME: Kathryn L. Fuller - Brown
PHYSICAL ADDRESS: Temp: 1931 S. Rancho Manana, Cottonwood 86326
MAILING ADDRESS: 704 S. ^{ELK} Ridge Dr. Camp Verde Az 86322 Nov 28, 2005
PHONE (HOME): Temp 928)634-7145 (WORK): _____ e-mail KATHRYNBROWN928@aol.com

**WHICH COMMISSION/COMMITTEE/BOARD ARE YOU INTERESTED IN?
(ONE FORM FOR EACH COMMISSION/COMMITTEE/BOARD)**

- | | | | |
|-------------------------------------|-----------------------------|-------------------------------------|--|
| <input type="checkbox"/> | ADOT ADVISORY COMMITTEE | <input checked="" type="checkbox"/> | EQUESTRIAN ARENA FACILITY COMMITTEE |
| <input type="checkbox"/> | BOARD OF ADJUSTMENTS | <input type="checkbox"/> | LIBRARY ADVISORY COMMISSION |
| <input type="checkbox"/> | BOARD OF APPEALS | <input type="checkbox"/> | PARKS AND RECREATION COMMISSION |
| <input type="checkbox"/> | TRAILS & PATHWAYS COMMITTEE | <input type="checkbox"/> | PLANNING AND ZONING COMMISSION |
| <input checked="" type="checkbox"/> | HOUSING COMMITTEE | <input type="checkbox"/> | TOWN COUNCIL (vacancy in middle of term) |

PLEASE ANSWER THE FOLLOWING QUESTIONS
(Attach additional sheet if necessary)

1. Why do you want to serve on this commission? I too, as the residents of Camp Verde expressed, there is the need for reasonably priced homes and neighborhood upkeep. I also believe in this saying. If we talk the talk, then we must walk the walk. In addition I have the knowledge of the HUD and NAACOG Programs and the financial support of such other programs

2. Tell us about yourself. How long have you lived in the area, your experience, your interest in the community. Any general information you feel pertinent. I moved back to this area last year from Idaho because I missed AZ. I have always been interested in seeing areas grow. And it's been a desire to help make that difference in some way. And I have always leaned towards the political side of life but in a small way

3. What experience and/or knowledge do you have that makes you uniquely qualified to serve on this commission?
Background in Real Estate, 11 years with Maricopa County Sheriff's Dept in Phoenix and 2 years in Idaho with Felony Probation Dept. And I have always been active in elections and involved with my party groups

4. What do you believe the duties of this commission are and how much time do you expect to spend accomplishing these tasks? Under Housing Committee duties would be

establishing 1. Housing Rehabilitation 2. Homebuyer Assistance
3. Community Development, 4. Better Community Services, and
5. Affordable Housing. All of which can be time consuming and
a little difficult to put a time line to. However we can get pointers
from Az Council of Govt (NACOG) Housing Division

5. (Answer only if you are applying for Planning & Zoning Commission) Have you read the Camp Verde General Plan? How does the General Plan relate to decisions you will be making as a commissioner? What do you think of the General Plan as it is now and where do you see it going in the future? _____

SIGNATURE: Kathryn Fuller Brown DATE: _____

FOR OFFICE USE ONLY

DATE CONTACTED & INVITED TO APPEAR BEFORE COUNCIL _____
STAFF CONTACTING INDIVIDUAL _____
DATE APPEARED BEFORE COUNCIL _____
DATE APPOINTED _____

Note: Interest forms will be held for a period of six months and reviewed as openings occur.



IDAHO DEPARTMENT OF CORRECTION

"Protecting You and Your Community"

DIRK KEMPTHORNE
Governor

THOMAS J. BEAUCLAIR
Director

TO WHOM IT MAY CONCERN:

Kathryn Fuller-Brown started for the Idaho Department of Correction as an Office Specialist in November 2002. This position incorporates an immense amount of knowledge and multi-tasking. There is a need to understand probation, parole, and the job duties of counselors, investigators, and officers.

The support staff, of which Kathryn was a member, supported 30 other professional staff supervising 1100 offenders and conducting 60-70 investigations each month. Suffice it to say that the support staff must be able to deal with different community and court entities and process information. The job involves dealing with the telephone calls, scheduling, copying, collating, mailing and handling of payments to the department. The job also included filing and a need for familiarity with the vast array of duties that are part of the probation and parole officers position as there are numerous inquiries made to this agency every day.

Kathryn has been a delight to work with. She arrives for work, consistently early, always with a smile and an enthusiasm for the day. She was consistently professional with the offenders we supervise and the agencies with which we deal routinely. Kathryn has always done her best to meet the expectations of the staff and she sought in-house training to enhance the jobs she could do in the office to improve the job she did.

Kathryn has chosen to leave our office and I wish her well. She would be an asset to any agency that may hire her. If you have any questions, please contact me at the address listed or sgrant@corr.state.id.us.

Respectfully,

Scott Grant
Section Supervisor
Probation & Parole – District One
202 Anton – First Floor
Coeur d' Alene, ID 83815
(208) 769-1444 (230)



IDAHO DEPARTMENT OF CORRECTION

"Protecting You and Your Community"

DIRK KEMPTHORNE
Governor

THOMAS J. BEAUCLAIR
Director

June 4, 2003

Kathryn Fuller-Brown
District 1
202 Anton, First Floor
Coeur D'Alene, ID 83815

Dear Kathryn:

Many thanks for your help in fulfilling your job duties! Without the capable assistance of the support staff, the department would not be able to run as smoothly and meet the challenge of the Mission, Vision and Values.

I know the extra work due to priorities and requests oftentimes puts a strain on your workload. Please know that even though appreciation is not always expressed, I truly appreciate the special efforts put forth.

Sincerest thanks,

Pam Sonnen
Deputy Administrator of Operations

PS/pn

cc: Bruce Kuennen – Manager, D1



IDAHO DEPARTMENT OF CORRECTION

"Protecting You and Your Community"

DIRK KEMPTHORNE
Governor

THOMAS J. BEAUCLAIR
Director

January 11, 2005

To Whom It May Concern:

I have worked with Kathryn Fuller-Brown for her entire tenure at the District One office of Idaho Department of Correction. In my position as Administrative Assistant, I have provided her training and observed her daily work. Kathryn has shown the greatest degree of dedication to our Department and her work. She is always punctual (usually early), she works hard for the full time here, and she is anxious to learn new aspects of her job. I highly recommend Kathryn for employment because of her wonderful work ethic.

Sincerely,

Sandy Crecelius
Administrative Assistant
District One Probation and Parole



OFFICE OF THE SHERIFF

JOSEPH M. ARPAIO
SHERIFF



MEMORANDUM

DATE: May 24, 2000
TO: Kathryn Fuller-Brown
FROM: Joseph M. Arpaio
Maricopa County Sheriff
SUBJECT: Letter of Appreciation

On behalf of the citizens of Maricopa County, it gives me great pleasure to express appreciation for your long and faithful service.

You were employed with the Maricopa County Sheriff's Office from May 21, 1974 until April 29, 1977, and then again from July 14, 1991 through May 30, 2000. During those ten years and nine months, you served in a number of assignments throughout the Office. Those assignments included the Detention Information Services, Automated Information Services, Finance and Records and AFIS Divisions.

During your tenure, you have served this Office and the citizens of Maricopa County with loyalty and dedication. Thank you for your efforts and contribution.

I wish you the very best in your future.

Sincerely,

A handwritten signature in black ink, appearing to read "Joseph M. Arpaio".

Joseph M. Arpaio
Maricopa County Sheriff





OFFICE OF THE SHERIFF

JOSEPH M. ARPAIO
SHERIFF



MEMORANDUM

DATE: May 24, 2000
TO: Kathryn Fuller-Brown
FROM: Joseph M. Arpaio
Maricopa County Sheriff
SUBJECT: Letter of Appreciation

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During your tenure, you have served this Office and the citizens of Maricopa County with loyalty and dedication. Thank you for your efforts and contribution.

I wish you the very best in your future.

Sincerely,

A handwritten signature in black ink, appearing to read "Joseph M. Arpaio".

Joseph M. Arpaio
Maricopa County Sheriff





MARICOPA COUNTY SHERIFF'S OFFICE

JOSEPH M. ARPAIO
SHERIFF



March 9, 2000

To Whom It May Concern:

I have known and worked with Kathryn Fuller-Brown since 1991. Kathryn worked for me as a Records Processor and as an Administrative Assistant. I found Kathryn to be trustworthy, reliable, dependable, and dedicated to her duty performance.

The Detention Information Services (DIS) Division is a twenty-four hour operations responsible for entering judicial informational data into the computerized Jail Management System (JMS). This data is interpreted from court documents by the DIS Division staff, of which Kathryn was one of the employees. Interpreting and entering this data does not allow for any mistakes because we are dealing with people's lives. Kathryn always made every effort to enter the data correctly and to prevent any mistakes from being made with her data entry. Kathryn also worked in the Initial Appearance Court, Booking, Bonds and Fines Office, Visitation Counter, and as a Jail Information Center Telephone Operator. Her duty performance was always superb!!!

Kathryn was promoted and moved onto other offices within the Sheriff's Office. One project that I know she was a main player in pioneering and developing was the Inmate Billing Program. She assisted with the writing of the computer program which is still in use as of today. This computerized billing program has greatly enhance the billing and receiving payment from other law enforcement, to include federal, agencies for incarcerating their defendants in the Maricopa County Jail system.

I know Kathryn will be an asset to your organization, she was to ours!!!


DEL MAY
COMMANDER
DIS DIVISION

Training à la Carte

certifies that

Kathryn Fuller-Brown

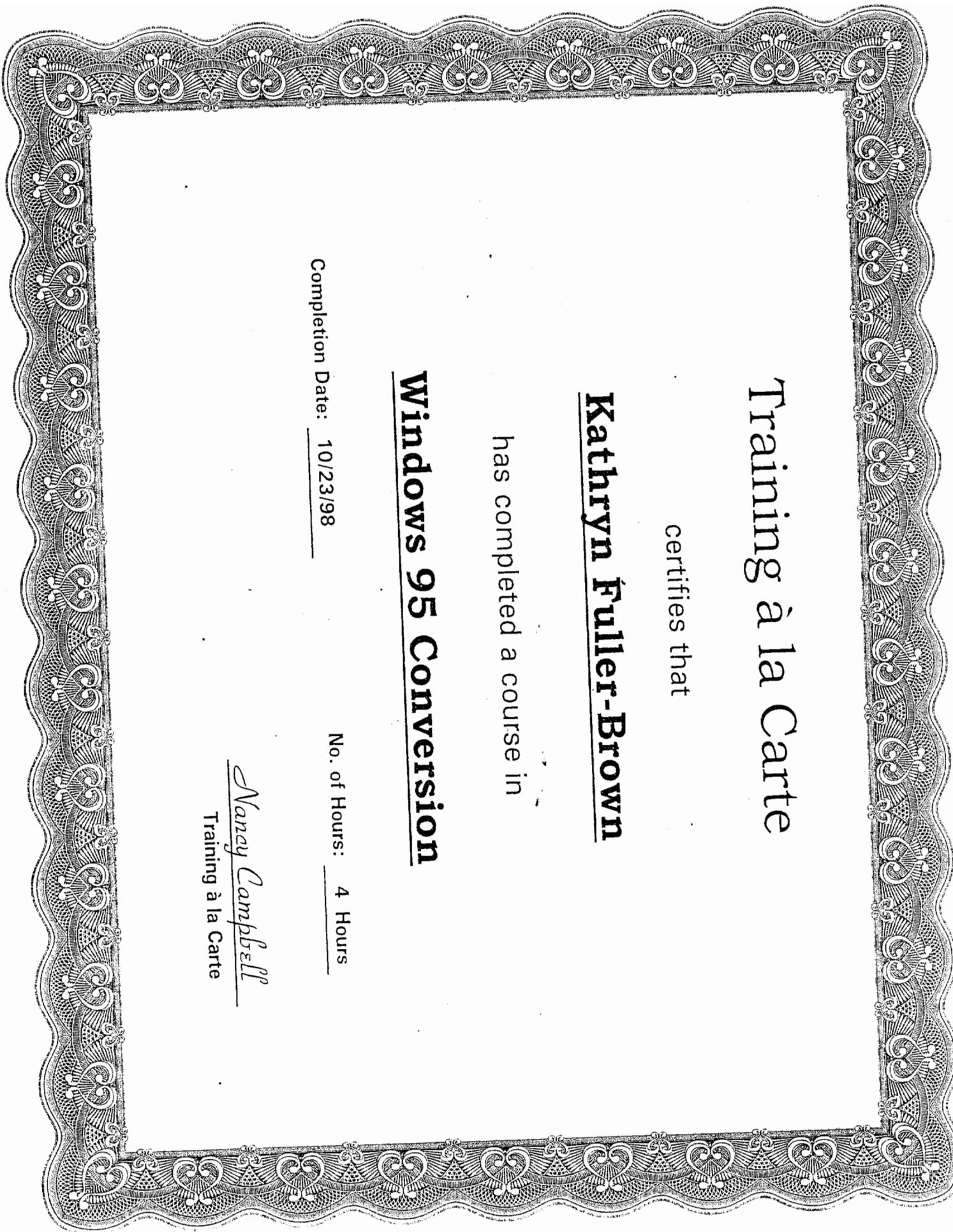
has completed a course in

Word 97 Custom Converters - MCCSO

Completion Date: 10/23/98

No. of Hours: 4 Hours

Nancy Campbell
Training à la Carte



Training à la Carte

certifies that

Kathryn Fuller-Brown

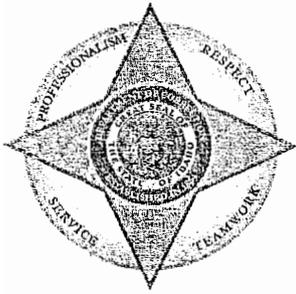
has completed a course in

Windows 95 Conversion

Completion Date: 10/23/98

No. of Hours: 4 Hours

Nancy Campbell
Training à la Carte



IDAHO DEPARTMENT OF CORRECTION

"Protecting You and Your Community"

DIRK KEMPTHORNE
Governor

THOMAS J. BEAUCLAIR
Director

January 10, 2005

TO WHOM IT MAY CONCERN

Bruce Kuennen
FROM: Bruce Kuennen, District Manager
District One, Probation & Parole

RE: Letter of Recommendation for Kathryn Fuller-Brown

Kathryn Fuller-Brown has been a part-time Office Specialist for the Idaho Department of Correction (IDOC) for a little over two years. I had the pleasure of being the District Manager observing and supervising her work during this time.

Kathryn is a competent and thorough office assistant. She produces a high volume of quality work, and is very good with her co-workers and with the clients who contact our office. She works well with others, displaying a good attitude and sense of humor.

She has received consistently positive evaluations and merit raises when they have been available. I consider her a very good employee, so it is a pleasure to recommend her for future employment in correctional or law enforcement employment of a similar nature.

Thank you for your consideration of Kathryn's application for employment. I assume that she would be an asset to any organization to which she applies.

Please contact me at the below address or at bkuenen@corr.state.id.us, if I can provide any further information.



101 NORTH VIRGIL AVENUE • LOS ANGELES, CALIFORNIA 90004 • TELEPHONE 387-3285

March 22, 1991

To Whom It May Concern:

Kathryn Brown was in our employ for a little over two years. During this period she demonstrated superior skills as our office manager dealing with our crew personnel and our relations with a quite often difficult clientele.

Kathryn has exercised initiative and a willingness to work in upgrading our accounts payable records system and assisting with accounting spread sheets for our company records. She takes pride in her work, is articulate and would be an asset to most any office staff.

Sincerely,



Leslie K. Harper
Vice President



Maricopa County Board of Supervisors



RETIREMENT CERTIFICATE

Whereas, on May 30, 2000, after 11 years of loyal and dedicated public service to the County of Maricopa, State of Arizona,

Kathryn L. Fuller-Brown

is retiring from the duties so long performed with integrity and dedication.

Now therefore, be it resolved that the Board of Supervisors of the County of Maricopa hereby publicly acknowledges and expresses appreciation for the faithful and excellent services rendered to the people of this County and extends most sincere wishes that the years to come may bring a full measure of health and happiness.


Chairman of the Board


County Administrator



Retirement Certificate

Whereas, after the completion of 10 years of loyal and efficient service to the County of Maricopa,

Kathryn L. Fuller-Brown

is retiring from the duties so long performed with integrity and dedication,

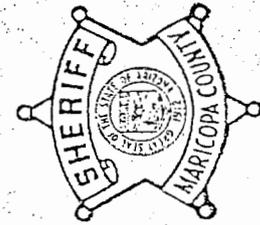
Now, therefore, be it resolved that the Sheriff of the County of Maricopa hereby publicly acknowledges and expresses appreciation for the faithful and excellent services rendered to the people of this County and extends most sincere wishes that the years to come may bring a full measure of health and happiness.



Joseph M. Arpaio
Maricopa County Sheriff

Date May 30, 2000

Maricopa County Sheriff's Department



Certificate of Completion

This is to certify that

KATHRYN BROWN

has satisfactorily completed a course in

Fingerprint Classification

from July 13, 1976 through November 9, 1976

presented by the Maricopa County Sheriff's Department,
Phoenix, Arizona.

Robert A. Stebbins

Instructor

Paul E. DuLan

Sheriff

ARIZONA DEPARTMENT OF PUBLIC SAFETY

ARIZONA CONTROL TERMINAL AGENCY

CERTIFIES THAT

BROWN, KATHRYN L

has successfully fulfilled the requirements for

ACJIS NETWORK TERMINAL OPERATOR CERTIFICATION

Level: **B**

Expiration Date: **JULY 1999**



STATE CONTROL TERMINAL OFFICER

A0224

*Holiday
Customer Service
Heroes Award*

Awarded to

Kathryn Fuller-Brown

*for
being at right place - at right time*

You make the difference!

Date: 12/6/97

Shirley

Esty

ALL-STATE SCHOOL Graduate

Kathryn L. Brown

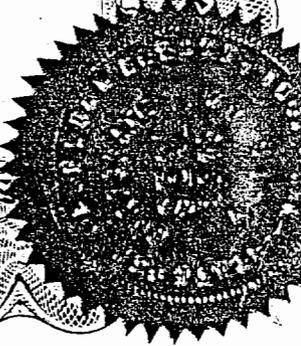
has successfully completed the course
of instruction in _____
Real Estate Sales Person

6/8/79

Date



Director



TOWN OF CAMP VERDE
PO BOX 710
CAMP VERDE, AZ 86322
PHONE: (520)567-6631

09-16-05A10:08 RCVD

COMMISSION/COMMITTEE/BOARD INTEREST FORM

NAME: Jeremy Beech AZNORTH Development Inc.
PHYSICAL ADDRESS: 725 Howards Rd St B
MAILING ADDRESS: Camp Verde AZ 86322
PHONE (HOME): 928.567.8808 (WORK): 928.300.4440

**WHICH COMMISSION/COMMITTEE/BOARD ARE YOU INTERESTED IN?
(ONE FORM FOR EACH COMMISSION/COMMITTEE/BOARD)**

- | | | | |
|-------------------------------------|-------------------------|--------------------------|--|
| <input type="checkbox"/> | ADOT ADVISORY COMMITTEE | <input type="checkbox"/> | LIBRARY ADVISORY COMMISSION |
| <input type="checkbox"/> | BOARD OF ADJUSTMENTS | <input type="checkbox"/> | PARKS AND RECREATION COMMISSION |
| <input type="checkbox"/> | BOARD OF APPEALS | <input type="checkbox"/> | PLANNING AND ZONING COMMISSION |
| <input type="checkbox"/> | TRAILS COMMITTEE | <input type="checkbox"/> | TOWN COUNCIL (vacancy in middle of term) |
| <input checked="" type="checkbox"/> | HOUSING COMMITTEE | | |

PLEASE ANSWER THE FOLLOWING QUESTIONS
(Attach additional sheet if necessary)

1. Why do you want to serve on this commission? To be able address the
concerns of work force housing
2. Tell us about yourself. How long have you lived in the area, your experience, your interest in the community.
Any general information you feel pertinent. We moved to C.U. in 1999. My experience includes
being a developer in Flagstaff + C.U since
1996. Having the ability for our children
to be able to work + live in C.U.
3. What experience and/or knowledge do you have that makes you uniquely qualified to serve on this
commission? My Company currently serves as a board
member for the affordable housing task force
for Flagstaff

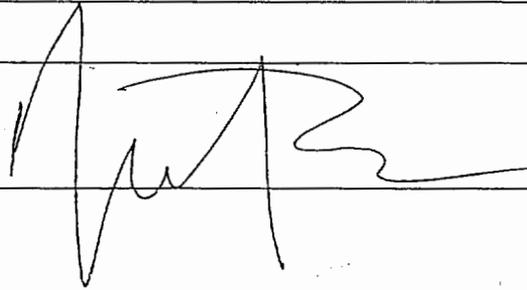
4. What do you believe the duties of this commission are and how much time do you expect to spend accomplishing these tasks? _____

The duties are not yet determined. Time is a relevant term. It needs to occur before we have a much larger problem as is occurring in flagstaff.

5. (Answer only if you are applying for Planning & Zoning Commission) Have you read the Camp Verde General Plan? How does the General Plan relate to decisions you will be making as a commissioner? What do you think of the General Plan as it is now and where do you see it going in the future? _____

N/A

SIGNATURE: _____



DATE: _____

9.16.05

FOR OFFICE USE ONLY

DATE CONTACTED & INVITED TO APPEAR BEFORE COUNCIL _____

STAFF CONTACTING INDIVIDUAL _____

DATE APPEARED BEFORE COUNCIL _____

DATE APPOINTED _____

Note: Interest forms will be held for a period of six months and reviewed as openings occur.

TOWN OF CAMP VERDE
PO BOX 710
CAMP VERDE, AZ 86322
PHONE: (520)567-6631

COMMISSION/COMMITTEE/BOARD INTEREST FORM

NAME: Mitch Dickinson

PHYSICAL ADDRESS: 2854 Diamond S Road

MAILING ADDRESS: Same as above

PHONE (HOME): 928-567-7288 (WORK): _____

**WHICH COMMISSION/COMMITTEE/BOARD ARE YOU INTERESTED IN?
(ONE FORM FOR EACH COMMISSION/COMMITTEE/BOARD)**

- | | |
|---|---|
| <input type="checkbox"/> ADOT ADVISORY COMMITTEE | <input type="checkbox"/> LIBRARY ADVISORY COMMISSION |
| <input type="checkbox"/> BOARD OF ADJUSTMENTS | <input type="checkbox"/> PARKS AND RECREATION COMMISSION |
| <input type="checkbox"/> BOARD OF APPEALS | <input type="checkbox"/> PLANNING AND ZONING COMMISSION |
| <input type="checkbox"/> TRAILS COMMITTEE | <input type="checkbox"/> TOWN COUNCIL (vacancy in middle of term) |
| <input checked="" type="checkbox"/> HOUSING COMMITTEE | |

PLEASE ANSWER THE FOLLOWING QUESTIONS
(Attach additional sheet if necessary)

1. Why do you want to serve on this commission? Housing is important to the economic viability
of the Town

2. Tell us about yourself. How long have you lived in the area, your experience, your interest in the community.
Any general information you feel pertinent.

Born and Raised in Camp Verde-6th generation native. Self employed businessman
and Community leader. Active supporter of historical preservation.

3. What experience and/or knowledge do you have that makes you uniquely qualified to serve on this
commission?

Self Employed Businessman, Contractor

4. What do you believe the duties of this commission are and how much time do you expect to spend accomplishing these tasks? _____

Work with staff, Council and the Community to develop a housing program.

5. (Answer only if you are applying for Planning & Zoning Commission) Have you read the Camp Verde General Plan? How does the General Plan relate to decisions you will be making as a commissioner? What do you think of the General Plan as it is now and where do you see it going in the future? _____

SIGNATURE: MJDickinson /db

DATE: 9-22-05

FOR OFFICE USE ONLY

DATE CONTACTED & INVITED TO APPEAR BEFORE COUNCIL _____
STAFF CONTACTING INDIVIDUAL _____
DATE APPEARED BEFORE COUNCIL _____
DATE APPOINTED _____

Note: Interest forms will be held for a period of six months and reviewed as openings occur.

TOWN OF CAMP VERDE
PO BOX 710
CAMP VERDE, AZ 86322
PHONE: (520)567-6631

01-17-05 10:45 OUT

COMMISSION/COMMITTEE/BOARD INTEREST FORM

NAME: JOHN BASSOVS
PHYSICAL ADDRESS: 900 STOLEN BLVD
MAILING ADDRESS: P.O. BOX 2898 CAMP VERDE, AZ 86322
PHONE (HOME): 567-6683 (WORK): 300-8804 e-mail _____

**WHICH COMMISSION/COMMITTEE/BOARD ARE YOU INTERESTED IN?
(ONE FORM FOR EACH COMMISSION/COMMITTEE/BOARD)**

- | | | | |
|-------------------------------------|-----------------------------|--------------------------|--|
| <input type="checkbox"/> | ADOT ADVISORY COMMITTEE | <input type="checkbox"/> | EQUESTRIAN ARENA FACILITY COMMITTEE |
| <input checked="" type="checkbox"/> | BOARD OF ADJUSTMENTS | <input type="checkbox"/> | LIBRARY ADVISORY COMMISSION |
| <input checked="" type="checkbox"/> | BOARD OF APPEALS | <input type="checkbox"/> | PARKS AND RECREATION COMMISSION |
| <input type="checkbox"/> | TRAILS & PATHWAYS COMMITTEE | <input type="checkbox"/> | PLANNING AND ZONING COMMISSION |
| <input type="checkbox"/> | HOUSING COMMITTEE | <input type="checkbox"/> | TOWN COUNCIL (vacancy in middle of term) |

PLEASE ANSWER THE FOLLOWING QUESTIONS
(Attach additional sheet if necessary)

1. Why do you want to serve on this commission? IT WOULD BE A CONTINUATION
OF WHAT I HAVE BEEN DOING

2. Tell us about yourself. How long have you lived in the area, your experience, your interest in the community.
Any general information you feel pertinent. 20 YEARS IN THE VERDE VALLEY
PREVIOUS SCHOOL BOARD MEMBER, CURRENT BD. OF ADJ
MEMBER, GENERAL CONTRACTOR & DEVELOPER

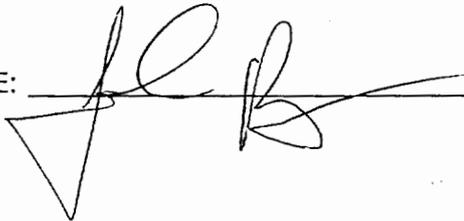
3. What experience and/or knowledge do you have that makes you uniquely qualified to serve on this commission?
FAMILIAR w/ ZONING

4. What do you believe the duties of this commission are and how much time do you expect to spend accomplishing these tasks? _____

1 HOUR MONTHLY TO CONSIDER
VARIANCES & APPEALS TO ZONING REQUIREMENTS

5. (Answer only if you are applying for Planning & Zoning Commission) Have you read the Camp Verde General Plan? How does the General Plan relate to decisions you will be making as a commissioner? What do you think of the General Plan as it is now and where do you see it going in the future? _____

SIGNATURE: _____



DATE: 8-18-05

FOR OFFICE USE ONLY

DATE CONTACTED & INVITED TO APPEAR BEFORE COUNCIL _____

STAFF CONTACTING INDIVIDUAL _____

DATE APPEARED BEFORE COUNCIL _____

DATE APPOINTED _____

Note: Interest forms will be held for a period of six months and reviewed as openings occur.

STAFF REPORT

September 22, 2005

Council meeting of: September 28, 2005

(Please state exactly as it should appear on the agenda, what type of action you anticipate)

Title: Possible approval to appoint Harry Cipriano and Duane Wyles as Assistant Magistrates under the direction of the Presiding Magistrate for a term of three years.

Is this a budgeted item: YES NO

Description of Item:

Possible approval of Council to update Assistant Magistrate list, to remove Michael Bluff (upon Council approval of his contract) and Jacque Daughety, to add Harry Cipriano and retain Duane Wyles.

Staff Recommendation: Approve Duane Wyles and Harry Cipriano as qualified persons to serve as Assistant Magistrates.

Comments: The Court is aware that there are corrections and changes being made to the Town Code. It is unknown if Section 5-2-4 verbiage is part of that process to include as per the attached opinion of Brad Woodford, dated December 1, 2004.:

- 1.) Change wording of Judge Pro Tempore to "Magistrate" or "Assistant Magistrate".
- 2.) Change to clarify "unspecified term" to "at least a two year term".

Attachments: YES NO

Prepared by: Acting Town Magistrate Michael Bluff

Section 5-2-4 Judges Pro Tem

The Town Magistrate may recommend to the Council the names of individuals qualified to serve as judges pro tem for the Magistrate court, subject to the assignment and direction of the Town Magistrate, once appointed. All judges pro tem shall serve for an unspecified term, subject to removal by the Council. All duly appointed judges pro tem shall be compensated per a fee established by the Council, and subject to the reimbursement of those travel expenses and other out-of-pocket allowances permitted for Town employees. All judges pro tem shall be independent contractors and not subject to the benefits or wage provision for Town employees.

Bill Lee

From: "Brad Woodford" <cbwoodford@lawms.com>
To: <blee@campverde-az.gov>
Cc: "Bill Sims" <WJSims@lawms.com>
Sent: Wednesday, December 01, 2004 1:34 PM
Subject: Pro tem Magistrate

Bill, The letter from the Supreme Court addressed to your magistrate states:

1. Non charter cities and towns (including their magistrates) have no authority to appoint judges pro tem.
2. The Constitution requires all pro tems to be lawyers.
3. Non charter cities and towns can appoint magistrates (including presiding, full time and part time) who are not lawyers, and set their qualifications and compensation but their terms must be for a minimum of two years.

This opinion conflicts with Section 5-2-4 of the Town Code which permits the presiding magistrate to appoint judges pro tems.

Solution - The council can appoint assistant magistrates to serve upon call by the presiding judge but for a term of at least two years. The council can set the compensation (even if none).

If the assistant magistrate does not perform satisfactorily, the presiding magistrate will just not use them until their term expires, and the council can appoint another one

This whole thing is confusing only because the Supreme Court in an effort to raise the qualifications of the judiciary, invoked the Constitutional provision that says pro tem judges shall be lawyers. They didn't obviously count on the political power of the Justices of the Peace to get the constitution amended, but only for them.

We need to either ignore Section 5-2-4 of the Town Code or amend it.

C. Brad Woodford
MOYES STOREY LTD.
1850 N. Central Avenue
Suite 1100
Phoenix AZ 85004
602-604-2139
Fax: 602-274-9135
cbwoodford@lawms.com

NOTE: The information in this e-mail is confidential and may be legally privileged. If you are not the intended recipient, you must not read, use or disseminate the information. Although this e-mail and any attachments are believed to be free of any virus or other defect, it is the responsibility of the recipient to ensure that it is virus free and no responsibility is accepted by

STAFF REPORT

September 22, 2005

Council meeting of: September 28, 2005

(Please state exactly as it should appear on the agenda, what type of action you anticipate)

Title: Possible consideration and approval of Council to transfer budgeted monies in the amount of \$4,000 from account no. 01-60-68-6000 (Salaries) to account number 01-60-68-6007 (Pro Tempore/Assistant Magistrate).

Is this a budgeted item: YES NO

Description of Item:

Previously the council approved \$5,000 for compensation to Jacque P. Daughety for her additional magistrate duties for a period of one year. Per the Finance Director there is an approximate balance of \$4,000 as of her resignation September 16, 2005 in account no. 01-60-68-6000 (Salaries). The court wishes to have that balance transferred to account no. 01-60-68-6007 (Pro Tempore/Assistant Magistrate). The Court intends to use this as compensation for Assistant Magistrates on an as need basis. The transfer would place the monies in the correct account and make monitoring of the item more practical and appropriate.

Staff Recommendation: Approve the transfer of \$4,000 from the Salaries line item to Pro Tempore/Assistant Magistrate line item.

Comments:

Attachments: YES NO

Prepared by: Acting Town Magistrate, Michael Bluff

STAFF REPORT

Council meeting of: September 28, 2005 – Work Session

Title: Discussion, consideration and possible approval to enter into a partnership with Camp Verde High School Wrestling Team and Bob Weir on the Fort Verde Days Bull Bash.

Budgeted item: Yes

Description of Item: This is an annual event that has taken place for many years to benefit the Camp Verde Wrestling Team. Last year we partnered with the school along with Cliff Castle Casino and allowed the event to take place on the soccer field during Fort Verde Days.

Staff Recommendation: Approve entering into a partnership with Bob Weir and the Camp Verde High School Wrestling Team.

Comments: Parks & Recreation partnered on this event last year. Although we do not receive any funds from the bullriding, this event is a big draw and did increase our attendance. Mr. Weir brought this to us several months' back to ask if we wanted to partner again. Plans have been underway for months. This was all done before we had our new Policies and Procedures in place. I do recommend that we adjust the proposal that I have attached from Bob Weir to reflect the new policies, "number 4 under co-sponsorship" in particular. Fort Verde Days is only a few days away, which makes this a time sensitive issue.

Attachments: Yes.

Prepared by: Lynda Moore

Cliff Castle Casino Presents Ft. Verde Days Bull Bash 2005

Championship Bullriding
October 7 & 8, 2005 7:00 pm Nightly
October 8 & 9, 2005 Kids Rodeo 1:00 pm

Projected Cost

Location:	Town of Camp Verde Soccer Field
Event Insurance:	Town of Camp Verde Parks & Rec. Est: \$600
Added Prize Money: Bleachers:	\$1500 Provided By Cliff Castle Casino & CVHS WR. Hon-Dah Casino - (Brett 928-369-0299 Ext:7571) Est: \$1000 per unit X 5 units = \$5000 \$3000 Paid by Town Of Camp Verde Parks & Rec. \$2000 Paid by Cliff Castle Casino
Food:	Camp Verde Parks & Rec. (Except Fry bread by New Breed Wrestling)
Pepsi Beverage:	CVHS Wrestling
Alcohol:	Camp Verde Parks & Rec. (All Proceeds)
Dance:	Camp Verde Parks & Rec.
Security Fence:	Yavapai Fence Company Est: 500 ft. (Possible Donation for Sponsorship) Provided by CV Parks & Rec. & Setup by CVHS Wrest.
Stock:	Casper Baca (\$6800) Provided by CV Wrestling
Arena:	Town of Camp Verde Arena Set up & Take Down by CV Wrestling
Dirt & Hauling of Dirt:	Dirt & Dirt Leveling and Cleanup - CV Wrestling Hauling of Dirt (Est. 10 Loads) - CV Parks & Rec.
Announcer:	Rodeo Announcer (\$600) Provide by CV Wrestling

Clown: Bob Weir (Donated)

Ambulance: Camp Verde Fire Department
Estimated:(\$450 for off duty EMT's If not donated)
Provided by CV Wrestling

Security in Arena Area: Provided by CV Wrestling

Secretary: Daria Weir (Donated)

T-shirts: CV Parks & Rec. or CVHS Wrestling

Buckles: Red Bluff Buckles (\$700)
Provided by CV Wrestling

Light Plants & Fork Lift: United Rental (5 light plants) Possible donation or reduced rate. Est: \$200
Provided by CV Wrestling

Toilets in Arena Area: Green Valley Port-a-Jons
3 Port-a-Jon Toilets in Arena Area Est: (\$150)
Provided by CV Wrestling

Trash Clean up: Provided by CV Wrestling

Ticket Taker: Provided by CV Wrestling

Stock Feed: 60 Bales of 3-Wire Hay and 1200 lbs of sweet Feed Grain,
In Casper Baca's Contract
Est. Cost 60 X \$8 = \$480 + 40 bags X \$8 = \$320
Est. Total:\$800
Provided by CV Wrestling

Steers: Camp Verde Sheriff Posse (Donated)
Provided by CV Wrestling

Calves: Bob & Daria Weir (Donated)
Provided by CV Wrestling

Sheep: Clyde McBride (\$10 per head Est: \$100)
Provided by CV Wrestling

Advertisement : CV Parks & Rec. with Ft Verde Days Posters & Radio Ads
Cliff Castle Casino Radio Ads & Bill board
CV Wrestling Radio Ads (KVRD) & Posters (200)
All-Around Cowboy Paper (\$195) CV Wrestling

Sponsors: All sponsorship of Bull Bash goes to CV Wrestling

Estimated Cost & Benefits:

Cost to CV Parks & Rec.:

Insurance - \$600
Bleachers - \$3000
Security Fence - \$500 or donated
Advertisement - Included in normal Ft. Verde Days Ads.
Arena - Owned
Dirt Hauling - Street Dept.
Total: \$3500 to \$4000

Benefits to CV Parks & Rec.:

Main Attraction or Event to Add to Ft. Verde Days
Keep People in CV for the full weekend and all day Sat.
All proceeds of Alcohol and Possible Food Sales
Added Spectators to draw from for Dance and the Ft. Verde Days activities.

Cost to Cliff Castle Casino:

Added Money - \$1500
Bleachers - \$2000
Advertisement of Event - \$500 (???)
Total: \$3500 to \$4500

Benefits to Cliff Castle Casino.:

Great relationship with School, Community, Nation, and Casino
Advertisement of Presenting the Ft. Verde Days Bull Bash
Opportunity to pass out flyers for Casino Events a/o coupons
Opportunity to promote an after hours event in Dragon Fly Lounge starting at 11:30 pm.

Cost to CV Wrestling:

Stock Contractor - \$6800
Announcer & Sheep - \$600
Ambulance - \$450
Judges - \$400
Bullfighter - \$300
Cowboy Advertisement - \$200
Radio Advertisement and Poster - \$500
Feed - \$800 possible donation
Buckles - \$700
Dirt & Clean-up - possible donation
Toilets - \$150 possible donation
Light rentals & Forklift - \$200
Sponsor Banners - \$300
Total: Over \$10,500

Benefits to CV Wrestling:

Opportunity to promote CV Wrestling and Community Serv.
All Gate Proceeds
All Event Sponsorship

Cliff Castle Casino Presents:

Ft. Verde Days Bull Bash

Proud American Tour Stop

**\$1500
Added
Money**

Championship Bull Riding

Camp Verde Community
Center Soccer Field
Camp Verde, AZ



October 7th & 8th, 2005 7:00 pm

Kids Rodeo

October 8th & 9th
1:00 PM Daily

Admission:

\$4 Adults & \$1 Children Under 12

Enter Each Day

Champion Buckle to Average Winner

Jr. Bull Riding (12 – 17 Yrs)	\$50
Steer Riding (9 – 13 Yrs)	\$25
Calf Riding (6 – 9 Yrs)	\$15

Daily Buckle to Winner

Sheep Riding (3 – 6 Yrs) \$ 5

Daily Stick Horse to Winner

Stick Horse Race (2–5 Yrs) \$ 3

Enter Daily From 12:00 To 1:00 PM

Jr. Bull Riding Entries Open Oct. 3rd
Call Daria or Bob @ 928-567-2674

Fees & Awards:

Event	Entry Fee	Award
Open Bull Riding	\$100 (Limit 70)	Buckle
Novice Bull Riding	\$50 (Limit 30)	Buckle

Entries Open:

October 3rd & 4th, 2005

7:00 PM till 9:00 PM Each Night

Daria Weir

(928) 567-2674

• \$5 Office Charge

• \$5 Walk Up Late Entry Charge

• 5% of payout entry fee goes to Angry American Tour Finals

Special Attractions:

Friday Night & Saturday Night Dances
Parade, Carnival, Arts & Crafts Fair
Bob Weir's Clown Acts

Staff Report

Council Meeting of:

September 28, 2005

Title:

RESOLUTION 2005-658: APPROVAL OF GENERAL PLAN AMENDMENT 2005-05 AMENDING THE LAND USE MAP OF THE GENERAL PLAN FOR PARCEL 403-19-007N FROM RURAL RESIDENTIAL TO LOW DENSITY RESIDENTIAL. THIS AMENDMENT IS TO ACCOMMODATE A MINOR LAND DIVISION INTO 2 TO 3 PARCELS.

Description Of Item:

General Plan Amendment 2005-05 was filed by Douglas Johnson, owner of parcel 403-19-007N requesting an approval of an amendment to the General Plan Land Use Map for his property from Rural Residential (2 AC min) to Low Density Residential (1 AC min) for the creation of residential lots to be zoned R1-35. This property is located between Arena Del Loma and Private Drive across from Buffalo Run Mobile Home Park (PUD) and Freeway Acres (a subdivision of 1 acre lots zoned R1-35). On a map included with the application, Mr. Johnson shows that 6 properties immediately adjacent to his property off of Private Drive are non-conforming lots with an average size of 1.28 Acres each.

This property is located in the northern part of the Town on the west side of I-17 in an area without water or sewer infrastructure. Directly across Arena Del Loma is the Mobile Home Park, Buffalo Run that carries the Land Use designation of High Density. Arena Del Loma is a minor arterial roadway that connects Middle Verde with Montezuma Castle Hwy. Listed below is the land uses in the surrounding area:

North:	Rural Residential
South:	Rural Residential
East:	High Density
West:	Rural Residential

This application for a General Plan amendment is considered a minor amendment according to the Town's guidelines. It does **not** create a significant change to the Circulation Element. The proposed development will **not** use more than 15 acre feet of potable water per year. This amendment is **not** contiguous to property previously amended through the minor amendment process. It is **not** contiguous to the growth area **nor** is it 25 acres or greater in size. It does **not** contain any text change.

Agency Review:

Agencies were given 60 days notice to respond and the following were received:

Camp Verde Fire Dept: This property is within their Fire District.

Yavapai County Flood Control: The project site is not impacted by any delineated floodplains, nor is it impacted by water courses with tributary drainage areas of 80 acres or larger. Therefore, the District has no objection to the General Plan Amendment.

Yavapai County Environmental Services: No comment concerning septic systems in this area. No objection to the General Plan Amendment.

Camp Verde Streets Dept: Parcel is accessed by a private roadway so there is no impact anticipated on the Town's roadway system.

Town of Camp Verde Community Development Director: Mr. Johnson has a little over 3 acres that is kitty corner from Buffalo Run Mobile Home Park which is designated as a high density land use. However, all the other property around this 3 acre site has a rural residential land use designation that provides for a minimum of two acre for development purposes. Mr. Johnson's parcel is bounded by both Arena Del Loma and Private Drive but in a location that would be difficult to access from Arena Del Loma and is very narrow off of Private Drive.

Replies to the 300' Letters: Nineteen (19) letters were sent out concerning the General Plan Amendment and as of the writing of the staff report; one (1) comment has been received by staff.

John J & Mary Volpi: They have no objection to the change in land use or the rezoning of this property.

Commission

Recommendation: The Commission heard this item at their September 1st meeting and voted unanimously to recommend to Council approval. There was no public input on this matter and the Director noted in his presentation that there are other properties adjacent to the subject property that have been developed even though they are non-conforming in size to the zoning because the lots were created before the Town incorporated.

Attachments: Yes

Prepared by: Nancy Buckel



RESOLUTION 2005-658

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF CAMP VERDE, ARIZONA APPROVING GENERAL PLAN AMENDMENT 2005-05 THAT AMENDS THE LAND USE MAP OF THE GENERAL PLAN FOR PARCEL 403-19-007N FROM RURAL RESIDENTIAL TO LOW DENSITY RESIDENTIAL. THIS AMENDMENT IS TO ACCOMMODATE A MINOR LAND DIVISION INTO 2 TO 3 PARCELS.

SITE LOCATION: 2343 PRIVATE DRIVE.

WHEREAS, the Town of Camp Verde adopted its General Plan on December 1, 2004 through Resolution 2004-614 and ratified by voters on March 8, 2005, and

WHEREAS, public notice and agency contact concerning General Plan Amendment 2005-05 has been accomplished as required by law, including holding at least one public hearing by the legislative body prior to amending a general plan pursuant to ARS, and

WHEREAS, amending the existing General Plan is required in order that the rezoning proposed under ZMC 2005-18 from RCU 2A to R1-35 will conform to and be consistent with the General Plan as stated in ARS.

NOW, THEREFORE, be it ordained by the Common Council of the Town of Camp Verde.

The General Plan of the Town of Camp Verde is hereby amended to change the Land Use of parcel 403-19-007N from Rural Residential to Low Density Residential.

Passed and adopted the 28th day of September 2005.

Tony Gioia, Mayor

Date

APPROVED AS TO FORM

Attest:

Debbie Barber, Town Clerk

Town Attorney



TOWN OF CAMP VERDE
Community Development Department
 P.O. Box 710 • 473 S. Main Street
 Camp Verde, AZ 86322
 (520) 567-8513 • Fax (520) 567-7401

Date Rec'd 6-29-05
 Case No. 2005-29
 Project No. GPA 05-05
 Fees \$500
 Rec'd By B. Quinn
 Application Fee \$500.00

06-29-05 P02:57 RCVD

GENERAL PLAN AMENDMENT APPLICATION

APPLICANT INFORMATION

Agent Owner

Applicant Name Douglas Johnson
 Mailing Address PO Box 1591
 City/Town Camp Verde State AZ Zip 86322
 Phone (928) 300-3450 Fax _____

PROPERTY INFORMATION

Physical Address 2343 Private Dr.
 Parcel No. 403-19-007N Legal Description _____
 Current Zoning RCU 2A Proposed Property Use Residential

OWNER INFORMATION

Owner Name Douglas & Feleena Johnson
 Mailing Address PO Box 1591 City Camp Verde
 State AZ Zip 86322 Phone (928) 300-3450

TYPE OF GENERAL PLAN AMENDMENT REQUESTED

Zoning move from current rural residential to low density residential.

Please attach following:

1. A signed letter of intent containing a narrative describing the proposed amendment.
2. The property owners written authorization.
3. Graphic depiction of the proposed land use amendment.
4. Explanation of how the request fits proposed development patterns, timing of the land use, proposal, comparison to existing map and test, and benefits to the public.
6. Written analysis for the request, including but not limited to:
 - a. Detailed description of proposed amendment.
 - b. Impact on public infrastructure.
 - c. Relationship to other adopted planning documents.
 - d. Anticipated impact on area transportation (Impact analysis).
 - e. Unique characteristics of the proposal, such as impacts on the environment or water resources.

The undersigned swears and affirms that the information herein is true and accurate and acknowledges that he filing of an application containing false or incorrect information with the intent to avoid the licensing or tax requirements of the State or this Town is "unsworn falsification", a criminal misdemeanor Section 2704 of Title 13, Arizona Revised Statutes.

[Signature]
 Applicant Signature

6-17-05
 Date

06-29-05P02:59 RCVD

REZONE FROM RCU ZA TO R1-35

It is my intention to move from my current rural residential area to a neighboring low density residential area. The purpose of this is to allow me to divide my property.

This property will be divided into either two or three parcels. I intend to keep the portion that contains my residence and sell that which is not in use. Any negative effects of this zoning change will be offset by the improvement of unused property. While this is a zoning change, it is also a more accurate reflection of the properties in this area, as there are several properties that are less than the 2-acre minimum for a rural residential area.

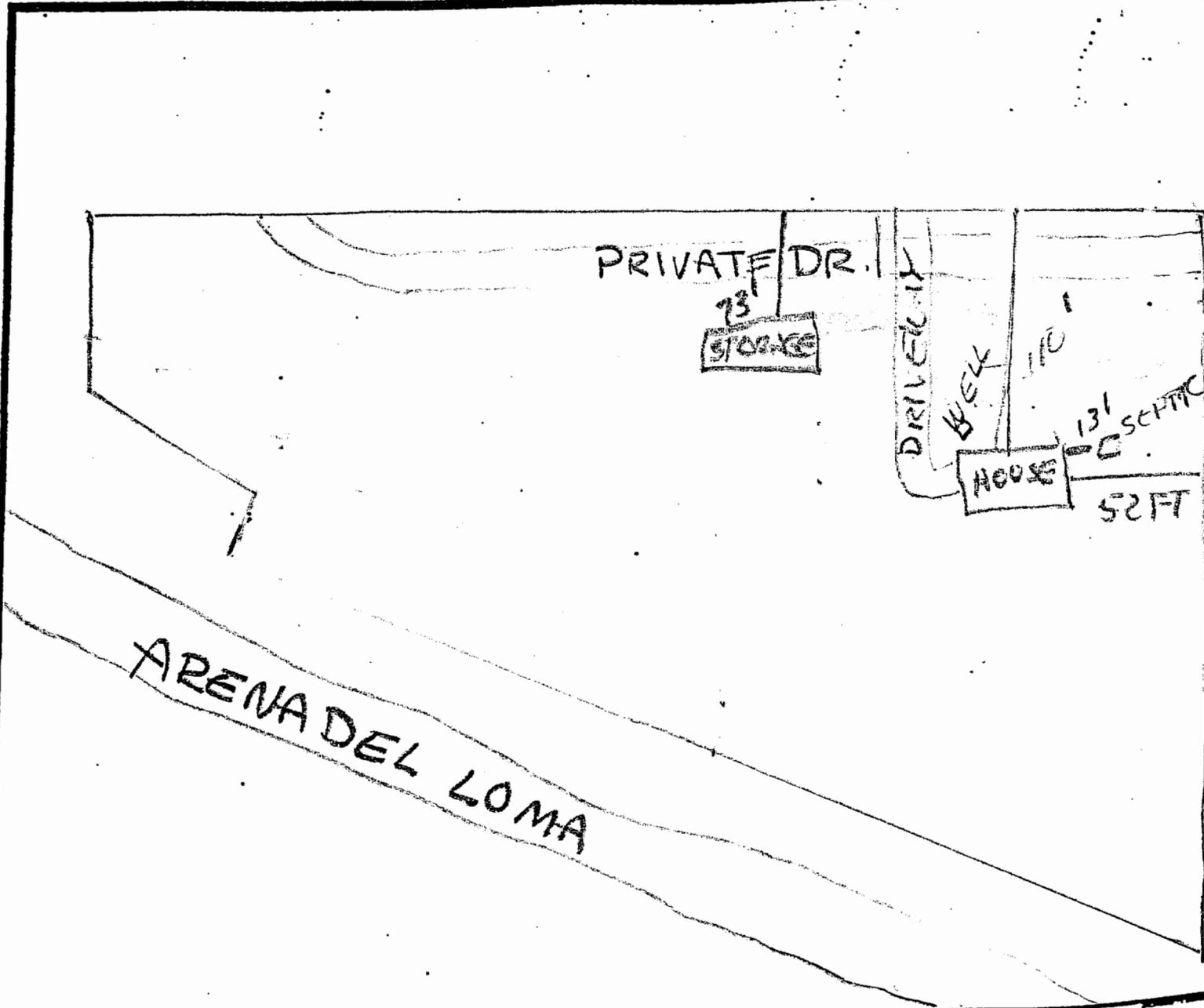
I also truly feel that everyone in the area will benefit from this improvement.

Thank you for your consideration,

Douglas Johnson

**TOWN OF CAMP VERDE
COMMUNITY DEVELOPMENT DEPARTMENT
PLOT PLAN SKETCH**

Show lot/parcel lines and dimensions, adjacent streets and alleys, front of property, driveway, location of all proposed and existing buildings including dimensions, all building setbacks and distances between buildings, location of septic tank and leach lines, locations of incoming water yard lines and meter, electric yard line and meter, gas lines and tanks, any terrain features that affect placements, location and dimensions of easements and any washes, creeks or ditches within 20 feet of the property.



PERMIT #	ASSESSOR'S PARCEL #	ADDRESS

I/we certify that the proposed construction will conform to the dimensions and uses shown and that no changes will be made without first obtaining approval. All structures (including fences, walls and pads, correct setback distances, legal access and easements, cuts, fills, drainage and any water course on or adjacent to the property within 20 feet of any proposed or existing structure has been indicated.



Scale: _____

Approved By: _____

Date: _____

Signature of Owner or Authorized Representative

Date

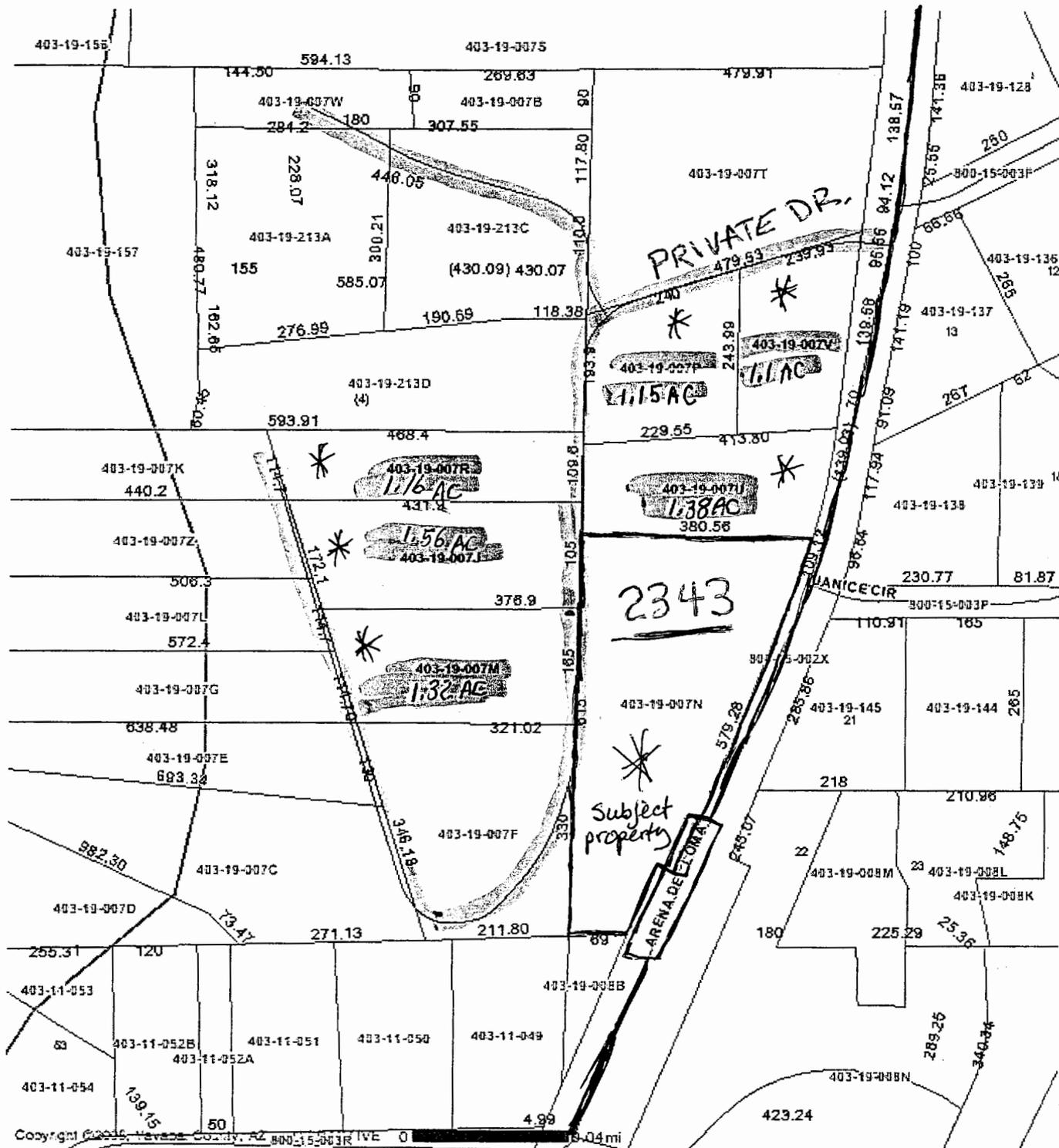
Close Window

Print Page

Save Map Image

Yavapai County, AZ

Printed: 4/21/2005



Map scale: 1 inch = 223 feet

Disclaimer: Yavapai County assumes no responsibility for errors, omissions, and/or inaccuracies in this mapping product.

COMMUNITY DEVELOPMENT DEPARTMENT

PERMISSION TO ENTER PROPERTY

Hearing Application: GPA 05-05

Parcel No. 403-19-007N

Date: 6-17-05

Legal Description: _____

Name: Douglas Johnson

Address: 2343 Private Dr.

I, the undersigned, hereby give permission to the Town of Camp Verde Community Development Dept. or Public Official, in the discharge of duties as stated herein, and for good and probable cause, to enter the above described property to inspect same in connection with the application made under the terms of the Town of Camp Verde Planning and Zoning Ordinance. Such investigation may be made to determine whether or not any portion of such property, building or other structure is being placed, erected, maintained, constructed or used in violation of the Town of Camp Verde Planning and Zoning Ordinance. Such entry shall be within 60 days of the date of my signature (below) or within 60 days of the scheduled date of a public hearing for review, transfer, or renewal of the application. Such entry shall be limited between the hours of 7AM and 6PM MST. I understand that this permission to enter property is OPTIONAL and VOLUNTARILY GIVEN and may be withdrawn or revoked (either in writing or orally) at any time.

[Signature]
Applicant's Signature

Date

Agent for: _____

State of Arizona
Town of Camp Verde

On this ___ day of _____, 19___ before me, the undersigned Notary Public, personally appeared _____ who executed the foregoing instrument for the purpose therein contained.

In witness whereof, I hereby set my hand and official seal.

Notary Public

Date Commission Expires

DIRECTIONS TO PROPERTY

ASSESSOR'S PARCEL NUMBER 403-19-007N

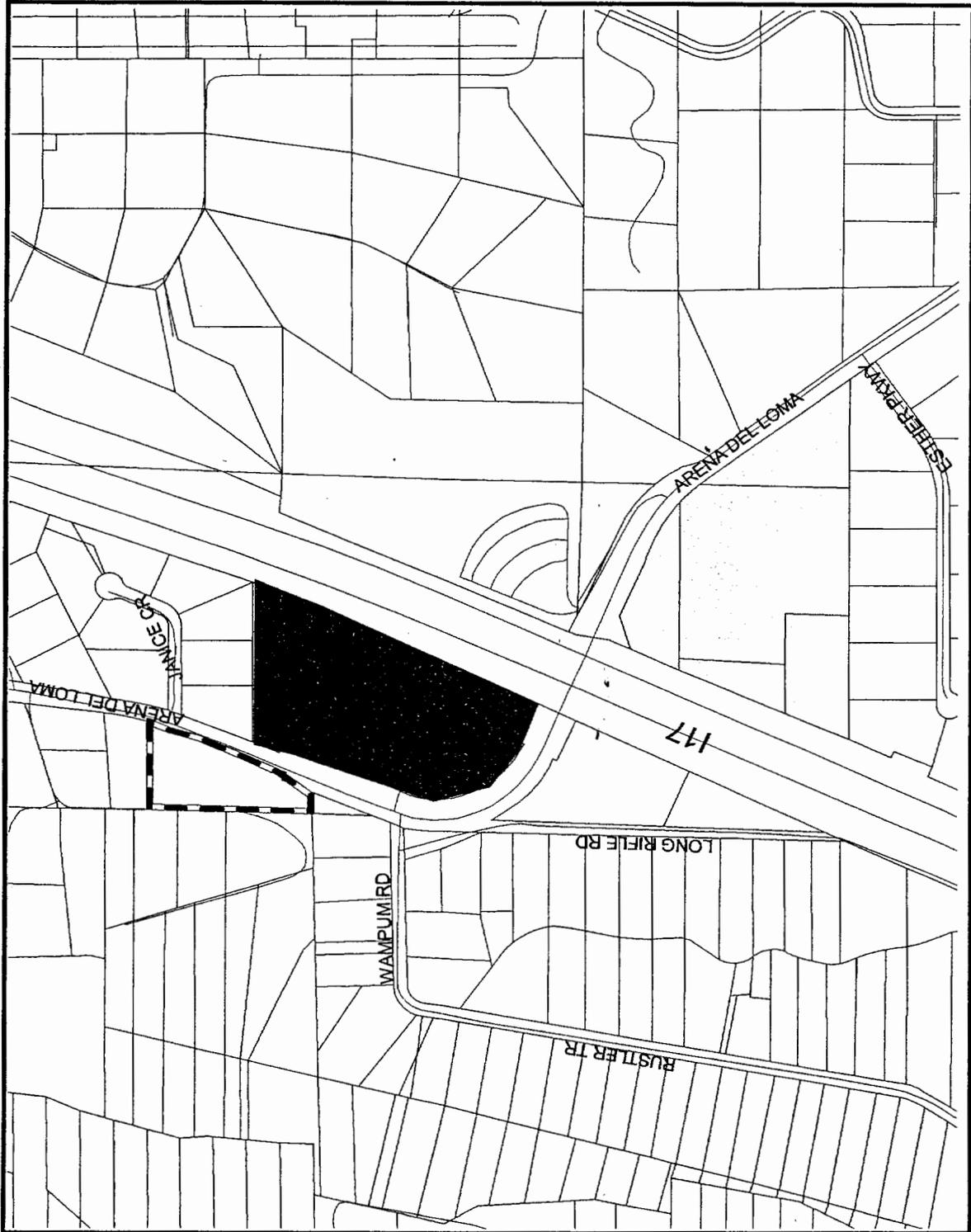
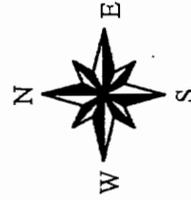
APPLICANT'S NAME Douglas Johnson

PROPERTY ADDRESS 2343 Private Dr.

DIRECTIONS TO PROPERTY From Montezuma Castle Hwy.
Turn on Arena Del Loma Rd. Turn onto
Private Dr. 4th House on left side of street,

LAND USE MAP
FOR
DOUGLAS JOHNSON
APPLICATION

- SUBJECT PARCELS**
- 3-05 parcels.shp
 - Special planning district.shp
 - Town Boundary
 - Regional roads
- ADOPTED 2004 LAND USE MAP**
- Agriculture > 5 Acres
 - Commercial
 - High Density - 11 Units AC Max
 - Industrial
 - Low Density - 1 AC Min
 - Medium Density - 1/4 AC Min
 - Mixed Use
 - Mixed Use - Com/Ind
 - National Forest
 - Natural Resource
 - Open Space
 - Public Facilities
 - Rural Residential - 2 AC Min
 - Yavapai-Apache Nation



Staff Report

Council

Meeting of:

September 28, 2005

Title:

ORDINANCE 2005 A315: APPROVAL OF ZONING MAP CHANGE 2005-18 FILED BY DOUGLAS & FELEENA JOHNSON, OWNERS OF PARCEL 403-19-007N, REQUESTING A ZONING MAP CHANGE FROM RCU-2A TO R1-35 FOR 3.1 ACRES LOCATED AT 2343 PRIVATE DRIVE.

**Description
Of Item:**

This property is located on the West side of Arena Del Loma and accessed off of Private Drive. On the east side of Arena Del Loma is Buffalo Run Mobile Home Park (PUD) and Freeway Acres Subdivision (R1-35).

The surrounding zoning and uses are as follows:

West: Residential – RCU-2A

East: Residential-R1-35 & PUD

North: Residential – RCU-2A

South: Residential – RCU-2A

The General Plan shows this area as Rural Residential however, application has been made and must be approved before this rezoning can be approved. The General Plan amendment is to change from Rural Residential to Low-Density residential. If this amendment is approved, then the rezoning will be in compliance with the General Plan. This property is outside of the growth area.

Agency Review:

Seven letters requesting responses were sent out to agencies and as of this writing, staff has received the following comments.

Camp Verde Fire District: (This note will be attached to all rezonings) According to Resolution 2002-530, this property must annex into the Camp Verde Fire District at the time of rezoning.

Yavapai County Flood Control: This site is not impacted by any delineated floodplains, nor is it impacted by watercourse with tributary drainage areas of 80 acres or larger. Thus the Flood Control District has no objection to this proposed rezoning from RCU-2A to R1-35.

Camp Verde Streets Dept: The parcel is accessed off of a private roadway; therefore, no impact is anticipated to the Town's road system.

Yavapai County Environmental Services: No comment regarding septic.

Town of Camp Verde Community Development Director: **Town of Camp Verde Community Development Director:** This 3 acre parcel is located between Arena Del Loma and Private Drive being accessed off of Private Drive due to hilly terrain and washes in the area. There are high density developments in the area (Buffalo Run and Crazy K Parks) as well as the recently rezoned property (R1L-35) of Doug Hall just on the other side of the interstate overpass along Arena Del Loma. In short, there are several areas with the same or higher density developments in this general area. This rezoning would permit Mr. Johnson the ability to create up to 3 one acre lots which would have to meet zoning width/depth dimension and area requirements. In addition, the town's Minor Land Division permitting process would be required that would insure access to any newly created lots, if Mr. Johnson decided to split this property. Due to the narrowness of Private Drive where it adjoins this parcel, Mr. Johnson may need to make improvements to this roadway to insure emergency vehicles can access this area, if he decides to create additional lots from this parcel.

Replies to the 300' Letters: 19 letters were sent out and, as of the writing of the staff report, staff has received 1 letter in support of this project.

Commission

Recommendation: The Commission voted unanimously to recommend to Council approval of the zoning map change from RCU-2A to R1-35 if the Council approves the General Plan Amendment 2005-05 changing the Land Use designation to Low Density Residential. There was no one from the public who spoke in favor or was opposed to this application.

Attachments: Yes

Prepared by: Nancy Buckel, Senior Planner



ORDINANCE 2005 A315

AN ORDINANCE OF THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA, ADOPTING AN AMENDMENT TO THE ZONING MAP OF THE PLANNING AND ZONING ORDINANCE FOR PARCEL 403-19-007N CONSISTING OF APPROXIMATELY 3 ACRES FROM RCU-2A TO R1-35. THIS REZONING IS TO ALLOW FOR A MINOR LAND DIVISION OF 2 TO 3 LOTS.

WHEREAS, the Town of Camp Verde adopted the Planning and Zoning Ordinance in Ordinance 87 A23, approved July 9, 1987 and,

WHEREAS, Section 113 of the Planning and Zoning Ordinance allows for the amendment, supplement or change of zoning boundaries or zoning text regulations of the Planning and Zoning Ordinance by the Town Council and,

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE:

Section 1:

- I The Town Council hereby finds as follows:
 - A. A request for **Zoning Map Change 2005-18** was filed by Douglas Johnson owner, for the purpose of rezoning parcel **403-19-007N FROM RCU-2A TO R1-35**. The legal description is attached as **Exhibit A**.
 - B. The Zoning Map Change was reviewed by the Planning Commission on **September 1, 2005** in public hearing that was advertised and posted according to state law and by the Town Council on **September 28, 2005**.
 - C. The proposed use will not constitute a threat to the health, safety, welfare or convenience to the general public and should be approved.
- II. **Zoning Map Change 2005-18** is approved, based upon the following findings:
 - A. The zoning map change will not injure the public health safety, or welfare of the general public.
 - B. The property has been reclassified on the Town's General Plan Land Use Map as Low Density Residential by **Resolution 2005-658**; therefore, the

proposed zoning map change is consistent with State Planning Law and the requirements of the Camp Verde Zoning Ordinance.

Section 2. All ordinances or parts of ordinances adopted by the Town of Camp Verde in conflict with the provisions of this ordinance or any part of the code adopted, are hereby repealed, effective as of the effective date of this ordinance.

Section 3. This ordinance is effective upon completion of publication and any posting as required by law.

Section 4. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

PASSED AND ADOPTED by a majority vote of the Town Council in an open meeting by the Town Council, Town of Camp Verde, Arizona, on the 28th day of September 2005, to be effective when publication and posting, pursuant to ARS 9-813, is completed.

Approved: _____
Tony Gioia, Mayor

Date: _____

Attest: _____
Deborah Barber, Town Clerk

Approved as to form:

Town Attorney

EXHIBIT A
LEGAL DESCRIPTION

That portion of the Northeast quarter of the Southeast quarter of Section 13, Township 14 North, Range 4 East of the Gila and Salt River Base and Meridian, Yavapai County, Arizona, described as follows:

BEGINNING at the Southwest corner of said Northeast quarter of the Southeast quarter of Section 13;

thence North $1^{\circ} 38' 00''$ East, a distance of 615.00 feet to a point, said point being the Southwest corner of the BOWSER TRACT, as described in Book 626 of Official Records, page 502, records of Yavapai County, Arizona;

thence South $88^{\circ} 22' 00''$ East along the South line of said BOWSER TRACT, a distance of 380.56 feet to a point on the centerline of a paved road;

thence Southwesterly along the centerline of said paved road, along a curve to the right, having a radius of 572.96 feet, through a delta angle of $7^{\circ} 25' 59''$, a distance of 74.33 feet to a point;

thence South $22^{\circ} 32' 20''$ West along said road, a distance of 579.28 feet to a point;

thence North $89^{\circ} 29' 00''$ West, a distance of 151.92 feet to the POINT OF BEGINNING;

EXCEPT that portion which lies Southeasterly of the following described line:

COMMENCING at the Southeast corner of said Section 13;

thence North $89^{\circ} 59' 20''$ West along the South line thereof, a distance of 813.84 feet;

thence North $23^{\circ} 44' 50''$ East, 358.45 feet;

thence North $66^{\circ} 13' 40''$ West, 100.00 feet;

thence along the arc of a curve to the right, having a radius of 418.05 feet, a distance of 647.67 feet;

thence North $67^{\circ} 27' 40''$ West, 60.00 feet to the POINT OF BEGINNING on the existing Westerly right of way line of South Middle Verde Road;

thence North $22^{\circ} 32' 20''$ East along said Westerly right of way line and the Northeasterly prolongation thereof, a distance of 402.33 feet;

thence South $67^{\circ} 27' 40''$ East, 27.00 feet;

thence North $22^{\circ} 32' 20''$ East, 459.03 feet;

thence along the arc of a curve to the left, having a radius of 539.96 feet, a distance of 100.00 feet to the Point of Ending.

CASE NO. 2005-29

PROJECT NO. ZMC 05-18

TOWN OF CAMP VERDE
COMMUNITY DEVELOPMENT DEPARTMENT
P.O. BOX 710 • 473 S. MAIN STREET, SUITE 108
CAMP VERDE, ARIZONA 86322
(928) 567-8513 • FAX (928) 567-7401
CHANGE OF ZONING MAP OR DENSITY APPLICATION

06-29-05P03:01 RCVD

APPLICATION DATE _____
ASSESSOR'S PARCEL NO. 403-19-007N
PRESENT ZONING RCU 2A
SUBDIVISION Metes & Bounds
ADDRESS OF PROPERTY 2343 Private Dr.

TAKEN BY B. Quinn
FEES 350⁰⁰
HEARING DATE 9-1-05 & 9-28-05

REQUEST:

I am requesting a move from current area of RCU-2A zoning to an adjacent area of R1 35-zoning.

OWNER Douglas & Feleena Johnson PHONE (928) 300-3450 FAX _____
ADDRESS PO Box 1591 CITY Camp Verde STATE AZ ZIP 86322
CONTACT PERSON Douglas Johnson

If the applicant is not the property owner, the owner shall complete and sign the following statement. I hereby authorize _____ to act as my agent in the application.

Name of Agent

[Signature]
Signature of Owner

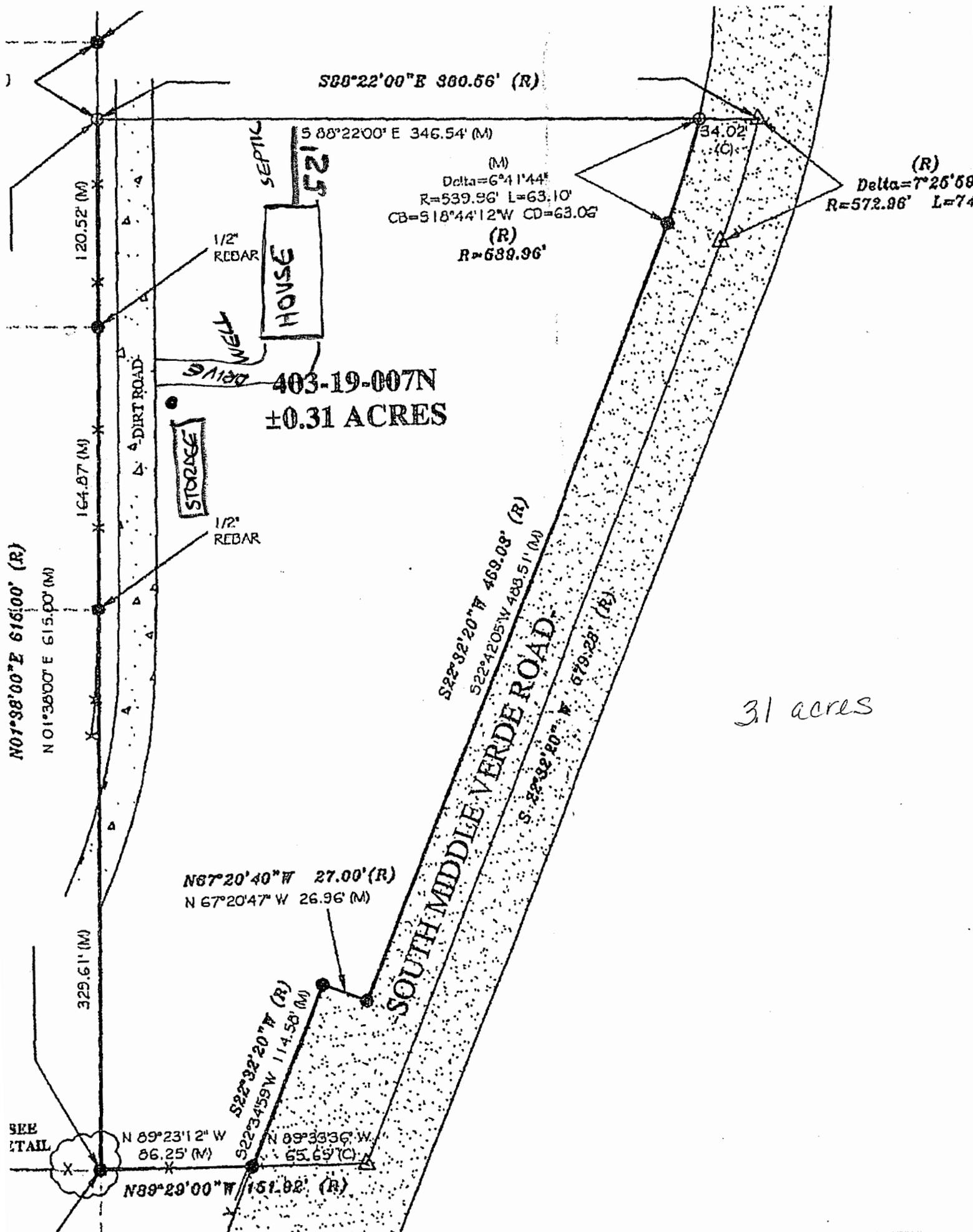
6-17-05
Date

AGENT _____ PHONE _____ FAX _____
ADDRESS _____ CITY _____ STATE _____ ZIP _____
CONTACT PERSON _____

I hereby file the above request and declare that all information submitted is true and correct to the best of my knowledge and belief. I further acknowledge that any omission of information or any error in my application may be cause for delay in it's normal scheduling.

[Signature]
Signature of Applicant

6-17-05
Date



S88°22'00"E 380.56' (R)

S 88°22'00" E 346.54' (M)

(M)
 Delta=6°41'44"
 R=539.96' L=63.10'
 CB=S18°44'12"W CD=63.08'
 (R)
 R=689.96'

(R)
 Delta=7°25'59"
 R=572.96' L=74'

N01°38'00"E 616.00' (R)
 N01°38'00"E 615.00' (M)

120.52' (M)

164.87' (M)

329.61' (M)

403-19-007N
 ±0.31 ACRES

125'
 SEPTIC
 HOUSE

1/2" REBAR

1/2" REBAR

STORAGE

WELL

DIRT ROAD

S22°32'20"W 469.08' (R)
 S22°42'05"W 488.51' (M)

SOUTH MIDDLE VERDE ROAD

S 22°32'20" W 679.28' (R)

N87°20'40"W 27.00' (R)
 N 67°20'47" W 26.96' (M)

S22°32'20"W (R)
 S22°34'59"W 114.58' (M)

N 89°23'12" W 86.25' (M)
 N 89°33'36" W 65.69' (C)

N89°29'00"W 151.82' (R)

31 acres

SEE TAIL

**TOWN OF CAMP VERDE
COMMUNITY DEVELOPMENT DEPARTMENT**

PERMISSION TO ENTER PROPERTY

Hearing Application: ZMC 05-18

Parcel No. 403-19-007N

06-29-05P03:02 RCVD
06-29-05P03:02 RCVD

Date: _____

Legal Description: Metes & Bounds

Name: Douglas Johnson

Address: 2343 Private Dr.

I, the undersigned, hereby give permission to the Town of Camp Verde Community Development Dept. or Public Official, in the discharge of duties as stated herein, and for good and probable cause, to enter the above described property to inspect same in connection with the application made under the terms of the Town of Camp Verde Planning and Zoning Ordinance. Such investigation may be made to determine whether or not any portion of such property, building or other structure is being placed, erected, maintained, constructed or used in violation of the Town of Camp Verde Planning and Zoning Ordinance. Such entry shall be within 60 days of the date of my signature (below) or within 60 days of the scheduled date of a public hearing for review, transfer, or renewal of the application. Such entry shall be limited between the hours of 7AM and 6PM MST. I understand that this permission to enter property is OPTIONAL and VOLUNTARILY GIVEN and may be withdrawn or revoked (either in writing or orally) at any time.


Applicant's Signature

6-29-05
Date

Agent for: _____

State of Arizona
Town of Camp Verde

On this ___ day of _____, 19___ before me, the undersigned Notary Public, personally appeared _____ who executed the foregoing instrument for the purpose therein contained.

In witness whereof, I hereby set my hand and official seal.

Notary Public

Date Commission Expires

DIRECTIONS TO PROPERTY

ASSESSOR'S PARCEL NUMBER 403-19-007N

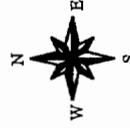
APPLICANT'S NAME Douglas Johnson

PROPERTY ADDRESS 2343 Private Dr.

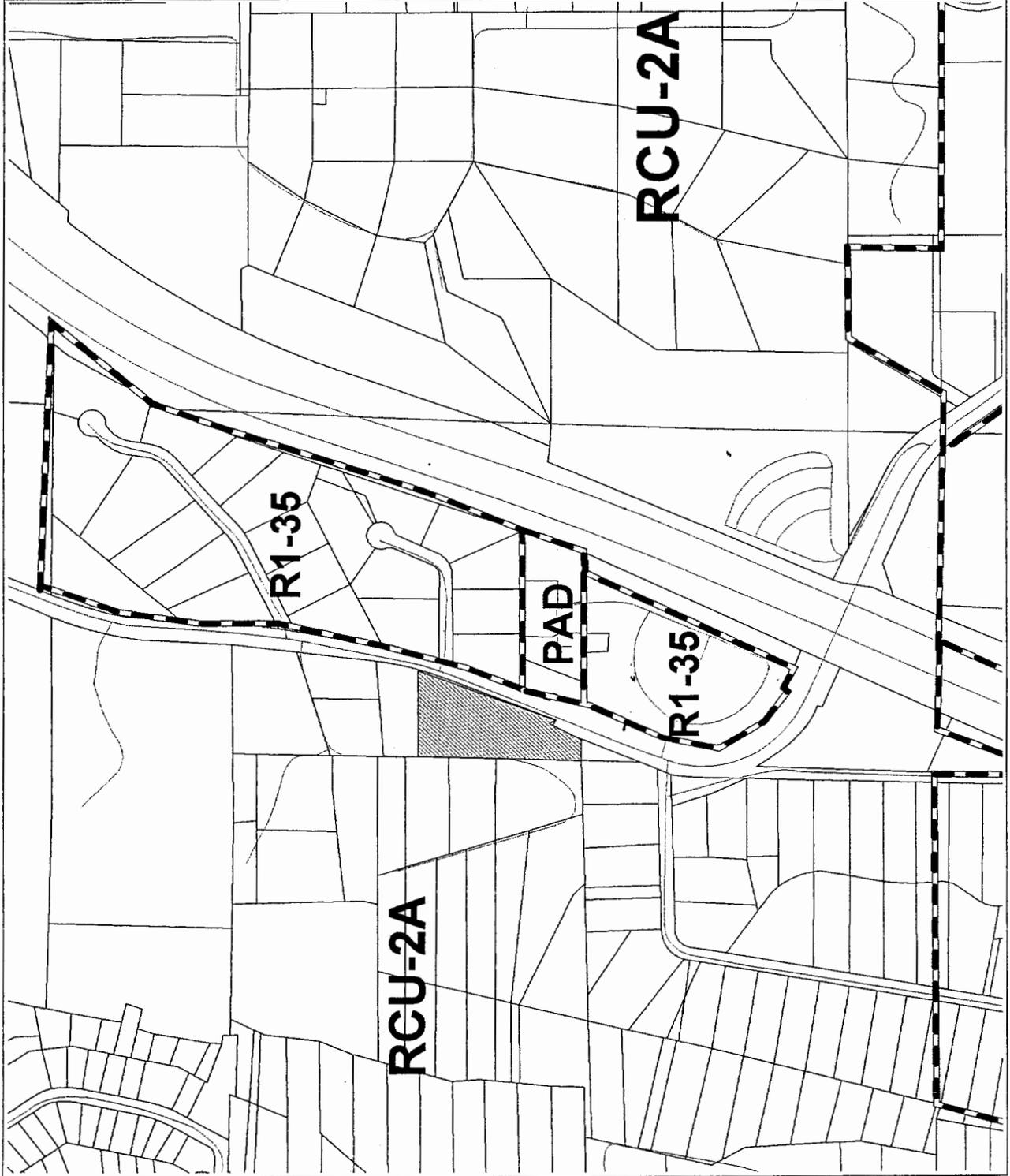
DIRECTIONS TO PROPERTY From Montezuma Castle Hwy
Turn on Arena Del Loma Rd. Turn onto
Private Dr. 4th House on left side of street,

ZONING MAP FOR
DOUGLAS JOHNSON
APPLICATION

SUBJECT PARCELS



Zoning Districts
8-25-05 clipped parcels.shp
Regional roads clipped.shp



0.3 Miles

0

0.3



Staff Report

Council

Meeting of:

September 28, 2005

Title:

Ordinance 2005 A316: APPROVAL OF ZONING MAP CHANGE 2005-19 FILED BY STEVE VERFURTH, AGENT FOR VERDE VALLEY PROFESSIONAL CENTER PARTNERS, LLC, OWNERS OF PARCEL 403-23-007N REQUESTING A ZONING MAP CHANGE FROM RCU-2A TO C3 FOR 15.42 ACRES LOCATED ALONG HWY 260 BETWEEN PARK VERDE AND DICKISON CIRCLE.

**Description
Of Item:**

This parcel is bisected by SR 260 and is located approximately ¼ mile south of Horseshoe Bend after the Park Verde turn off going southeast towards I - 17. Doug's Park Road, a private roadway goes through the eastern portion of this parcel. In April of 2005 the Council rezoned the West side of the parcel to C3 and requested that the developer and engineer go back and take the public comment into consideration in designing the development of the parcel on the east side of Hwy 260 because it is adjacent to residential property. The engineer for the developer has done extensive work on designing a drainage system that will provide an added buffer along with the roadway between the commercial development and has submitted his plan with the rezoning request.

This rezoning is being requested to allow for commercial development on this site. The surrounding zoning and uses are as follows:

West: Forest Service

East: Residential-Verde River

North: Vacant – Residential

South: Vacant -

The General Plan (2005) shows this area as Commercial and within the Growth Area.

Agency Review:

Six letters requesting responses were sent out to agencies and as of this writing, staff has received the following comments.

ADOT: A traffic study will need to be completed for any development that requires access onto SR 260.

Camp Verde Fire District: According to Resolution 2002-530, this property must annex into the Camp Verde Fire District at the time of rezoning. **Staff has received a copy of the owner's application to be annexed into the Fire District dated September 1, 2005.**

Yavapai County Flood Control: This site is impacted by two watercourses which are regulated by the Flood Control District. The Flood Control District will support the decision of the Town of Camp Verde as to the approval or denial of the Zoning Map Change. Be aware when future development takes place, the regulations of the Yavapai

County Drainage Criteria Manual must be followed. The 100-year floodplain of the watercourses crossing the site must be delineated on the Final Plat as well as the base flood elevations and minimum finished floor elevations for any structure.

Town of Camp Verde Community Development Director: This approximately 15 acre site is adjacent to a number of residences which citizens expressed concerns the last time this matter was brought before the town. It was suggested that a buffer between the proposed commercial use and these residences would mitigate potential problems in the area. Mr. Verfurth has proposed a 120 foot buffer between the proposed commercial and residential uses with a 60 foot drainage area and a 60 foot roadway. The plan proposes to realign the existing gravel roadway serving this area.

Since there is currently considerable discussion about the roadway system along SR 260, staff would ask that any internal system be able to tie to the adjacent properties as a frontage/backage roadway system will more than likely have to be developed.

Replies to the 300' Letters: 20 letters were sent out and, as of the writing of the staff report, staff has received no letters in opposition or of support of this project.

Commission

Recommendation: The Commission held a public hearing on this item on September 1, 2005 and voted 4-3 to recommend approval of the ZMC 2005-19 with the suggestion that the developer speak with the neighborhood representative before the Council hearing to try to address some of the neighbors' concern about the design of the drainage. They also added the stipulation that the parcel must be annexed into the fire district and that design review requirement be attached to any development. See attached minutes for more details of the public input.

Attachments: Yes

Prepared by: Nancy Buckel, Senior Planner



ORDINANCE 2005 A316

AN ORDINANCE OF THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA, ADOPTING AN AMENDMENT TO THE ZONING MAP OF THE PLANNING AND ZONING ORDINANCE FOR THE EASTERN PORTION OF PARCEL 403-23-151 CONSISTING OF APPROXIMATELY 15.42 ACRES FROM RCU-2A TO C3. THIS REZONING IS TO ALLOW FOR COMMERCIAL DEVELOPMENT.

WHEREAS, the Town of Camp Verde adopted the Planning and Zoning Ordinance in Ordinance 87 A23, approved July 9, 1987 and,

WHEREAS, Section 113 of the Planning and Zoning Ordinance allows for the amendment, supplement or change of zoning boundaries or zoning text regulations of the Planning and Zoning Ordinance by the Town Council and,

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE:

Section 1:

I The Town Council hereby finds as follows:

- A. A request for **Zoning Map Change 2005-19** was filed by Steve Verfurth, agent for Verde Valley Professional Center Partners, LLC, owners, for the purpose of rezoning the eastern portion of parcel **403-23-151 FROM RCU-2A TO C3**. The legal description is attached as **Exhibit A**.
- B. The Zoning Map Change was reviewed by the Planning Commission on **September 1, 2005** in public hearing that was advertised and posted according to state law and by the Town Council on **September 28, 2005**.
- C. The proposed use will not constitute a threat to the health, safety, welfare or convenience to the general public and should be approved.

II. **Zoning Map Change 2005-19** is approved, based upon the following findings:

- A. The zoning map change will not injure the public health safety, or welfare of the general public.

- B. The property is classified on the Town's General Plan Land Use Map as Commercial; therefore, the proposed zoning map change is consistent with State Planning Law and the requirements of the Camp Verde Zoning Ordinance.
- C. The developer will re-route the existing wash to provide a sixty-foot wide buffer west of the existing sixty-foot wide ingress/egress easement. This will maintain a 120 foot buffer between the Residential and Commercial development.
- D. Doug's Park Road will be realigned to the legal description location for sixty-foot wide ingress/egress easement as described in Exhibit B.
- E. The parcel must be annexed into the Fire District.
- F. Any development must be submitted for Design Review.

Section 2. All ordinances or parts of ordinances adopted by the Town of Camp Verde in conflict with the provisions of this ordinance or any part of the code adopted, are hereby repealed, effective as of the effective date of this ordinance.

Section 3. This ordinance is effective upon completion of publication and any posting as required by law.

Section 4. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

PASSED AND ADOPTED by a majority vote of the Town Council in an open meeting by the Town Council, Town of Camp Verde, Arizona, on the 28th day of September 2005, to be effective when publication and posting, pursuant to ARS 9-813, is completed.

Approved: _____
Tony Gioia, Mayor

Date: _____

Attest: _____
Deborah Barber, Town Clerk

Approved as to form:

Town Attorney

EXHIBIT A
LEGAL DESCRIPTION

A PART OF THE SOUTHEAST QUARTER (SE 1/4) OF THE NORTHEAST (NE 1/4) OF SECTION 23, TOWNSHIP 14 NORTH, RANGE 4 EAST OF THE GILA AND SALT RIVER BASE AND MERIDIAN, YAVAPAI COUNTY, ARIZONA. MORE FULLY DESCRIBED AS FOLLOWS:

COMMENCING: at the Southeast corner of Section 23, Township 14 North, Range 4 East (a BLM Brass Cap); thence North 01 degrees 44 minutes 41 seconds East a distance of 2641.62 feet to the East quarter corner of Section 23 (a BLM Brass Cap), said East quarter corner being the TRUE POINT OF BEGINNING. Thence South 89 degrees 34 minutes 25 seconds West a distance of 98.47 feet to a Point on the Northeasterly Right of Way Line of Highway 260 (a 1/2 inch rebar with no ID), said point also being a point of Curvature. Said curve being concave to the Southwest with a Radius of 5829.58 feet, a Central Angle of 15 degrees 32 minutes 17 seconds, a Chord Bearing of North 33 degrees 17 minutes 59 seconds West a chord distance of 1575.78 feet. Thence along the Arc of said curve and Right of Way Line a distance of 1580.92 feet to a 1/2 inch rebar and cap stamped LS 19853. Thence North 89 degrees 44 minutes 34 seconds East a distance of 1003.67 feet to a BLM Brass Cap, thence South 01 degrees 44 minutes 15 seconds West a distance of 1321.45 feet to the TRUE POINT OF BEGINNING.

Contains: 671,488.7979 Square feet = 15.42 Acres

Subject to an EASEMENT for Dougs Park Road and Dickison Circle as Recorded in Book 2041 Page 431 - 444, Yavapai County Records. Said EASEMENT being 60 feet in width.

CASE NO. 2005-14
PROJECT NO. ZMC 05-19

08-15-05P03:48 RCVD

TOWN OF CAMP VERDE
COMMUNITY DEVELOPMENT DEPARTMENT
P.O. BOX 710 • 473 S. MAIN STREET, SUITE 108
CAMP VERDE, ARIZONA 86322
(928) 567-8513 • FAX (928) 567-7401
CHANGE OF ZONING MAP OR DENSITY APPLICATION

APPLICATION DATE 8-15-05 TAKEN BY B. Quinn
ASSESSOR'S PARCEL NO. 403-23-151 (PARCEL 1) FEES Paid w/ previous application
PRESENT ZONING _____ HEARING DATE 9-1-05
SUBDIVISION VERDE VALLEY PROFESSIONAL CENTER
ADDRESS OF PROPERTY HIGHWAY 260 ; CAMP VERDE, ARIZONA

REQUEST: TO CHANGE CURRENT ZONING TO C-3
TOTAL PROPERTY ACRES = 1542 ACRES

OWNER VERDE VALLEY PROFESSIONAL CENTER PARTNERS, L.L.C. PHONE 800/787-9090 FAX 480/368-8700
ADDRESS 9393 N. 90TH STREET CITY SCOTTSDALE STATE ARIZ. ZIP 85258
CONTACT PERSON RICHARD REED

If the applicant is not the property owner, the owner shall complete and sign the following statement. I hereby authorize STEVEN M. VERFURTH to act as my agent in the application.
Name of Agent _____
Signature of Owner [Signature] Date 8/15/05
Allen W. Sands

AGENT STEVEN M. VERFURTH PHONE 480/348-0331 FAX 480/348-0338
ADDRESS 8518 E. VIA DE SERENO CITY SCOTTSDALE STATE ARIZ. ZIP 85258
CONTACT PERSON STEVE VERFURTH

I hereby file the above request and declare that all information submitted is true and correct to the best of my knowledge and belief. I further acknowledge that any omission of information or any error in my application may be cause for delay in it's normal scheduling.
Signature of Applicant [Signature] Date 8/5/05

STEVEN M. VERFURTH, P. E.
CONSULTING ENGINEERING SERVICES
8518 East Via De Sereno
Scottsdale, Arizona 85258
Ph: (480) 348-0331 Fax: (480) 348-0338

July 26, 2005

07-27-05A08:15 RCVD

Town of Camp Verde
Community Development Department
473 South Main Street
Camp Verde, Arizona 86322

Reference: Verde Valley Professional Center -- APN 403-23-151
Parcel 1 per Legal Description Herewith
Camp Verde, Arizona

Subject: Letter of Intent for a Zone Change

Dear Community Development Members:

This letter of intent is to request a zoning change on this 15.42 acre parcel to C-3 zoning.

This parcel of land is located on the east side of State Highway 260 just south of Horseshoe Bend Drive and west of the Verde River. The westerly boundary is bordered by State Route 260. The properties that are situated to the north and south of this parcel are currently undeveloped. Single family residential parcels are located east of the easterly boundary of this parcel.

The primary concern with this requested rezoning that was voiced by the neighbors during our last public meeting, was that this existing parcel did not provide any buffer between this proposed commercial parcel and the neighboring residents located to the east. Since that meeting, we have decided to re-route the existing wash that presently travels southwesterly through this parcel along the north and west boundaries to provide a sixty-foot wide buffer that lies west of the existing sixty-foot wide ingress/egress easement. These two easements will provide 120 feet of ample buffer space between this parcel and the neighbors to the east. See the new Preliminary Site Plan Exhibit for this parcel.

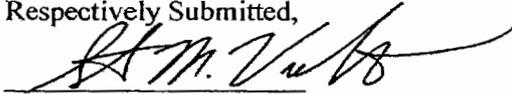
We also plan to realign Dougs Park Road within the existing sixty-foot wide ingress/egress easement to provide better access to the neighbors to the east. All existing access roads to the neighboring parcels will remain until this new access roadway realignment has been completed.

Utilities are available for developing this site

This zoning change will allow mixed opportunities for the greatly needed commercial facilities within the growing Camp Verde economy.

We believe that Verde Valley Professional Center will prove to be an asset to the community and to the Town of Camp Verde.

Respectively Submitted,



Steven M. Verfurth, P.E.
Applicant

Town of Camp Verde
Post Office Box 710
Camp Verde, AZ 86322
(520) 567-6631

**Special Power of Attorney
Authorization for Permit Application**

Parcel Number: 403-23-151 (PARCELL) Date: AUG. 5, 2005
Owner: VERDE VALLEY PROFESSIONAL CENTER PARTNERS, L.L.C.
Address: 9393 N. 90TH STREET; SCOTTSDALE, ARIZ. 85258
Phone: (800) 787-9090

WHEREAS, the above property owner is seeking to develop or improve real property within the municipal limits of the Town of Camp Verde, Yavapai County, Arizona, which will require the filing, processing, and payment of certain zoning, construction and inspection permits and reports, both from the Town and related agencies, and

WHEREAS, the owner elects to designate an agent with authority to file and process all necessary permits and information related to property zoning and improvement, including the authority to pay fees and consent to inspections,

NOW THEREFORE, the undersigned owner hereby designates _____
STEVEN M. VERFURTH, as agent to file the permit applications and related documents with the Town of Camp Verde, with such authority to continue to DECEMBER, 2005, or the application process is complete, whichever is later, or as may be earlier revoked in writing.

Allen W. Sands, Owner(s)

State of Arizona
County of Maricopa ss.

The foregoing special power of attorney for construction and zoning permit application was acknowledged before me this 15 day of Aug, 2005, by Allen W. Sands, who is/are personally known by me or have produced identification.

Marianne Laupp, Notary Public

My Commission Expires: 8-6-06



TOWN OF CAMP VERDE
COMMUNITY DEVELOPMENT DEPARTMENT

PERMISSION TO ENTER PROPERTY

Hearing Application: ZUC 05-19

Parcel No. 403-23-151

Date: AUGUST 5, 2005

Legal Description: PARCEL 1

Name: STEVEN M. VERFURTH, P.E.

HEREWITH - 15.42 ACRES

Address: 8518 EAST VIA DE SERENO, SCOTTSDALE, ARIZ. 85258

I, the undersigned, hereby give permission to the Town of Camp Verde Community Development Dept. or Public Official, in the discharge of duties as stated herein, and for good and probable cause, to enter the above described property to inspect same in connection with the application made under the terms of the Town of Camp Verde Planning and Zoning Ordinance. Such investigation may be made to determine whether or not any portion of such property, building or other structure is being placed, erected, maintained, constructed or used in violation of the Town of Camp Verde Planning and Zoning Ordinance. Such entry shall be within 60 days of the date of my signature (below) or within 60 days of the scheduled date of a public hearing for review, transfer, or renewal of the application. Such entry shall be limited between the hours of 7AM and 6PM MST. I understand that this permission to enter property is OPTIONAL and VOLUNTARILY GIVEN and may be withdrawn or revoked (either in writing or orally) at any time.

[Signature]
Applicant's Signature

8/5/05
Date

Agent for: VERDE VALLEY PROFESSIONAL CENTER PARTNERS, L.L.C.

State of Arizona
Town of Camp Verde

On this 5th day of August, 2005 before me, the undersigned Notary Public, personally appeared Steven Verfurch, who executed the foregoing instrument for the purpose therein contained.

In witness whereof, I hereby set my hand and official seal.



[Signature]
Notary Public

04-03-06
Date Commission Expires

DIRECTIONS TO PROPERTY

ASSESSOR'S PARCEL NUMBER 403-23-151
(PARCEL 1-15.42 ACRES)

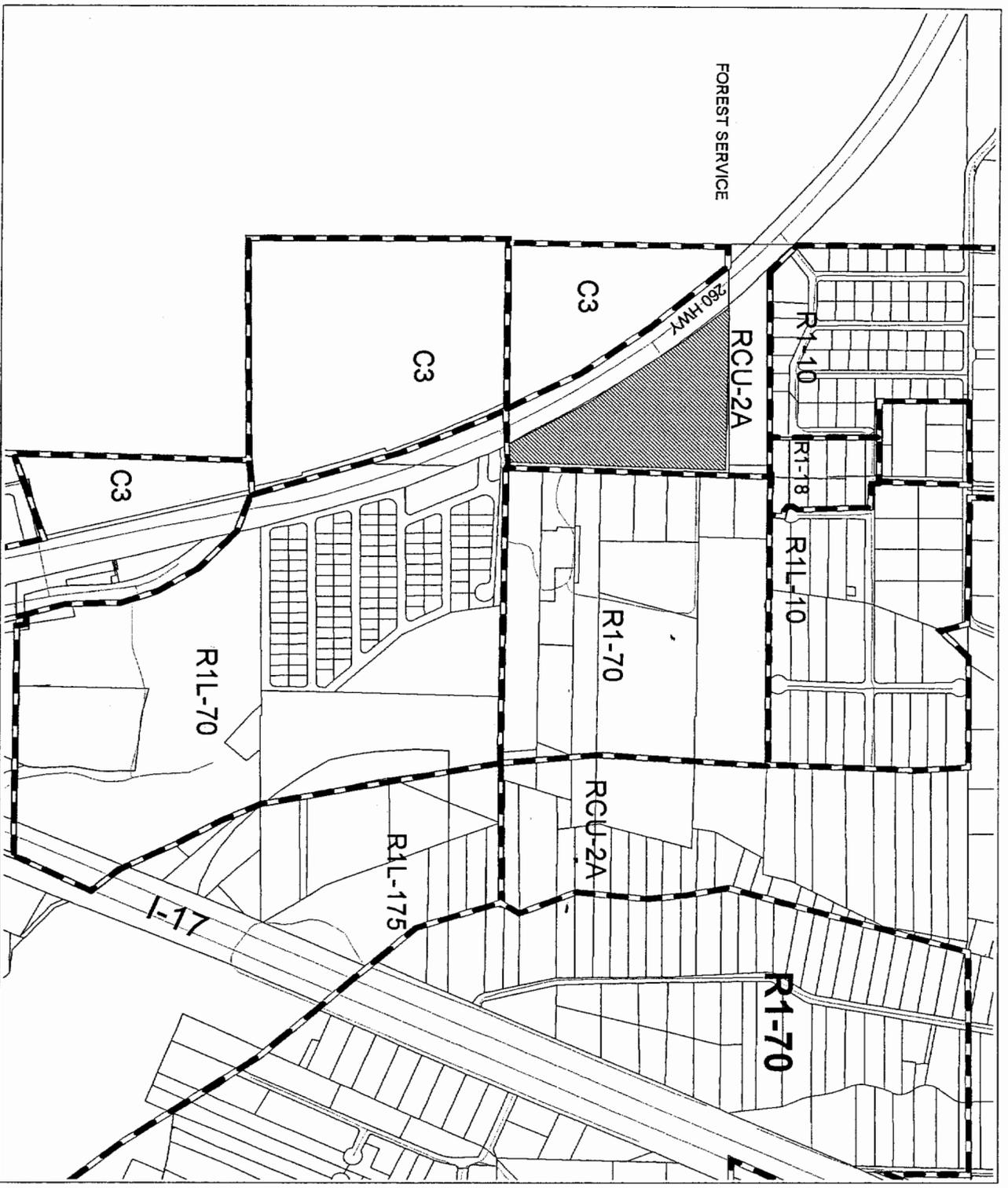
APPLICANT'S NAME STEVE VERFURTH

PROPERTY ADDRESS HIGHWAY 260; CAMP VERDE, ARIZ.

DIRECTIONS TO PROPERTY PROPERTY IS LOCATED ON THE
EASTERLY SIDE OF STATE HIGHWAY 260, SOUTH
OF HORSESHOE BEND DRIVE AND WEST OF THE
VERDE RIVER.

DIRECT ACCESS TO THIS SITE IS FROM SR-260
EAST ON DOUGS PARK ROAD AND ALSO
EAST ON DICKISON CIRCLE

ZONING MAP FOR
STEVE VERRETHRICK REED
APPLICATION



 SUBJECT PARCELS



 Zoning Districts
 8-25-05 clipped parcels.shp
 Regional roads clipped.shp

0.4
0
0.4 Miles

STAFF REPORT

Council Meeting of:

September 28, 2005

Title:

Requirement for Presenting P&Z Projects at Public Hearings.

Description Of Item:

Council desires to include everyone in the discussion regarding P&Z items, particularly at public hearings. A requirement for one 8½ x 11" transparency or power point presentation to be provided for all P&Z items brought before the Commission and/or Council. This will allow better dissemination of information for improved public understanding and input into the P&Z matters.

Recommended Council Action:

Permit staff to place this requirement on P&Z application form(s) as an administrative policy that the town will list as a procedure for submitting items heard before the Commission and Council in public meetings (see attached forms).

Attachments:

Yes

Prepared by:

Will

CHANGE OF ZONING MAP OR DENSITY DISTRICT APPLICATION PROCEDURES

The Town of Camp Verde Planning and Zoning Ordinance was adopted to permit a reasonable and appropriate use of land within the Town limits. The objectives of the ordinance are (1) to provide for and encourage orderly community growth and thereby safeguard the general public welfare; (2) to regulate the use of private property, thereby protecting the community against the harmful invasion of buildings and structures; and (3) to protect property values by not allowing incompatible uses to locate near existing developments.

From time to time, changes in zoning classification or density are justified due to changes in circumstances, conditions or emerging development patterns. Rezoning requests are evaluated on their impact on adjacent properties and how the request will affect the neighborhood and serve the needs of the community.

PRE-APPLICATION CONFERENCE

A pre-application meeting with a planner is required to familiarize you with procedures, requirements and rezoning feasibility. A pre-application conference can be arranged by contacting the Planning Division at (520) 567-8513.

SUBMITTAL REQUIREMENTS FOR A ZONE OR DENSITY CHANGE

1. HEARING APPLICATION – print or type the information requested on the application form.
2. REQUEST NARRATIVE – a written description or letter of intent of your request, including all information necessary to substantiate the validity of your request. The burden of proof is on you to adequately address issues including need, proposed use, impact on adjoining properties, neighborhood compatibility, etc.
3. LEGAL DESCRIPTION – include a metes and bounds description of the entire parcel or parcels proposed for rezoning or reference to a recorded subdivision. If short, provide on the application. If lengthy, provide as a separate attachment.
4. SITE PLAN – submit twenty-five (25) copies of a plan view of your property, drawn to scale which includes at a minimum the following as applicable:
 - a. The boundaries and dimensions of the subject property.
 - b. The name and right-of-way width of all adjacent streets and alleys.

- c. Locations and dimensions of all proposed or existing buildings involved. Provide building heights as well as type of units, density and lot coverage calculations.
- d. The yards and spaces between existing and proposed buildings.
- e. Location of any required and proposed landscaping.
- f. The required parking with location and number of spaces calculated and surface material noted.
- g. The location and dimensions of all vehicular, service and pedestrian accesses, drives and maneuvering areas.
- h. The location, size, dimensions of all signs.
- i. The location and description of any storage or open land activities to take place outside the buildings, including the square footage of such activities.
- j. Screening locations, dimensions and type.
- k. The current location of all utilities to service the project, including electric, telephone, water and sewer.
- l. The location and description of the amenities proposed.

5.

One 8 1/2" X 11" transparency or power point for presentation at public hearings.

- 6. **BUILDING ELEVATIONS** – The submittal of proposed building elevations is desirable, however the applicant may submit a narrative, which describes the general design characteristics of the project.
- 7. **FINANCING** – the applicant should be prepared to address questions regarding financing and phasing of the project.
- 8. The Town of Camp Verde Engineer's approval (if access is proposed on a dedicated Town road) or ADOT approval (if access is proposed on a state highway). The applicant should be prepared to address issues regarding traffic generation and impact. A traffic impact analysis may be required if determined to be necessary, based on the size and scope of the project.
- 9. Yavapai County Environmental Health statement signed by a sanitarian.
- 10. Yavapai County Flood Control District statement regarding the flood status of the subject property, verifying the property being outside the regulatory floodplain or special requirements.
- 11. Permission to enter property statement, signed and notarized.
- 12. The address and directions to the subject property – for purposes of preparing the hearing notice and posting the property.

13. **FILING FEE** – non-refundable, paid when the application is submitted. Currently the fees are as follows.

Residential to residential - \$30.00 up to 50 acres plus \$50.00 per each additional acre.

Residential to commercial or commercial to industrial - \$500.00 up to 5 acres plus \$75.00 per each additional acre.

PAD and PUD with Preliminary Site Plans or Master Plans - \$350.00 (includes first acre) plus \$50.00 per additional acre up to 10 acres, then \$2.00 per additional acre.

PLEASE NOTE: A REQUEST WILL NOT BE SCHEDULED ON AN AGENDA UNTIL THE APPLICATION IS COMPLETE. SUBMITTAL OF AN APPLICATION AND PAYMENT OF A FEE DOES NOT CONSTITUTE A COMPLETE APPLICATION UNTIL THE APPLICATION IS VERIFIED AS COMPLETE AND CONFIRMATION HAS BEEN GIVEN BY THE PLANNING DIVISION TO THE APPLICANT VERBALLY.

NOTIFICATION

Property owners within 300 feet of the property in question will be notified by the Community Development Department by first class mail at least fifteen days prior to the hearing. The list of property owners will be compiled from the most current ownership records of the Yavapai County Assessor's office. Secondly, notice is published in a newspaper of general circulation and the property is posted at least fifteen days prior to the hearing.

PUBLIC HEARING

The Town of Camp Verde Planning and Zoning Commission is comprised of seven citizen volunteers appointed by the Mayor and Town Council. The Commission has regularly scheduled meetings on the first Thursday of each month at 6:30 P.M. in the Town Council chambers. The deadline for applying for a zoning map change is approximately eight weeks prior to the date of the hearing.

You will be notified by mail of the time and place of the public hearing. A copy of the staff report will be available at the Community Development Department usually on the Friday prior to the Thursday meeting.

THE APPLICANT OR THEIR DESIGNATED REPRESENTATIVE MUST ATTEND THE MEETING WHEN THEIR APPLICATION IS BEING CONSIDERED. FAILURE TO ATTEND MAY RESULT IN POSTPONEMENT OF ACTION BY THE PLANNING AND ZONING COMMISSION.

At the public hearing, the Chair of the Commission will request a brief staff presentation and analysis of your request including background and comments. After the staff report, you or your representative will have the opportunity to present your request. As this is a public hearing, anyone wishing to speak for or against your request will be given the opportunity to be heard. Following any additional discussion by the Commission, action will be taken by the Commission in the form of a motion and a vote to forward a recommendation to the Town Council, citing the reason(s) for the recommendation.

After this hearing, whether approval or denial is recommended, the request will be forwarded with the Planning and Zoning Commission recommendation to the Town Council. The Town Council may adopt the Planning and Zoning Commission's recommendations without a second public hearing if there is no objection, request for public hearing or other protest. The rezoning or density change becomes effective thirty days after adoption of the ordinance amending the zoning map is adopted by the Town Council.

If a zoning map or density change is denied, no further application for substantially the same zoning for the same parcel can be filed until a period of one year has passed.

SUBDIVISION APPLICATION PROCEDURES PRELIMINARY PLAT STAGE

The following information is a general outline of those regulations set forth in the Subdivision Regulations of the Town of Camp Verde related to the Preliminary Plat stage of the subdivision process. The development of condominium, cluster and townhouse projects shall also follow subdivision procedures.

PRELIMINARY PLAT APPLICATION

After the pre-application conference and general approval of the Conceptual Plan and Master Development Plan, if required, the Preliminary Plat is the next stage of the subdivision process. This stage includes detailed subdivision planning, engineering design, review and approval of the Preliminary Plat and improvement plans.

APPLICATION REQUIREMENTS

- A. Verify that the proper zoning is in place
- B. Application - print or type the information requested.
- C. Filing Fee - non-refundable, paid when the application is submitted. Currently the fee for preliminary plats is \$500 plus \$10 per lot over ten.
- D. Processing of the Preliminary Plat will not commence until all required documents are received. Further, a request for approval on the submittal will not be scheduled before the Planning and Zoning Commission until all required items have been successfully addressed.

MATERIALS REQUIRED FOR PRELIMINARY PLATS

- A. Thirty full size copies of the Preliminary Plat for review by Town Council, P&Z Commission, and public agencies.
 - See Plat Method and Medium of Presentation
- B.** One 8 1/2" X 11" transparency or power point for presentation at public hearings.
- C. Copies of each of the following:
 - 1. Sewage Disposal: Verification from Yavapai County Environmental Services pertaining to the suitability of the design and operation of sanitary sewage utilities proposed. **(2 copies)**
 - 2. Utilities: Statement regarding availability of utilities and preliminary letters of serviceability. **(2 copies)**
 - 3. List of proposed street names. **(2 copies)**
 - 4. Preliminary grading plan. **(6 copies)**
 - 5. Preliminary road plans. **(6 copies)**
 - 6. Preliminary utility plans. **(6 copies)**

7. Preliminary drainage plans. **(3 copies)**
8. Phase II Drainage Report. **(2 copies)**
9. Floodplain Study (if applicable). **(2 copies)**
10. Traffic Impact Analysis (if applicable) **(2 copies)**
11. Type or form of assurance made for completion of improvements. **(2 copies)**
12. Preliminary title report or policy of title insurance. **(2 copies)**

PLAT METHOD AND MEDIUM OF PRESENTATION

- A. Data Requirements:
 1. Scale: The Preliminary Plat shall be drawn to a scale of 1"= 200'; 1"=100'; or 1"=50'. A scale of 1"=100' is preferred.
 2. Size: The overall drawing should not exceed 36"X 42" in size.
- B. Map Contents:
 1. Proposed name of subdivision.
 2. Location by section, township and range.
 3. Small scale vicinity map.
 4. Reference by dimension and bearing to section corners and quarter section corners.
 5. Subdivision boundaries (clearly identified).
 6. Name, address and phone number of landowner (and sub-divider, if not the same).
 7. Name, address and phone number of engineer, surveyor, landscape architect or land planner preparing the plat, including registration number.
 8. Scale, north point and date of preparation, including dates of any subsequent revisions.
 9. Topography by contours including:
 - a) Location and elevation of benchmark used
 - b) Acceptable contour intervals - for grades up to 5%, 2'; 5% to 15% grades, 5'; grades over 15%, 10'.
 - c) Source and date of topography.
 - d) Datum basis noted.
 10. Flood hazard and 100 year floodplain delineated.
 11. Finished floor elevations for building pads identified within flood hazard areas.

12. Existing streets: location, width, ownership status, names and improvements therein.
13. Railroads, recorded utility or other easements or rights-of-way including existing facilities therein.
14. Public areas.
15. All existing structures and indication whether or not they are to remain.
16. Town corporation lines within or adjacent to the tract.
17. Access road to proposed subdivision (described to its intersection with a public road right-of-way).
18. Name, book and page numbers of any recorded subdivision within or having a common boundary or notation "unsubdivided".
19. Locations, widths and names of proposed streets, alleys, drainage ways, crosswalks and easements, including:
 - a) Connections of above to adjoining platted or unplatted tracts.
 - b) Typical cross-section depicted on plat describing above improvements.
20. Lot layout, including:
 - a) Minimum building setback lines related to all streets.
 - b) Typical lot dimensions to scale.
 - c) Dimensions of all corner lots and lots on curvilinear sections of street.
 - d) Each lot numbered and total number of lots shown.
21. All land to be dedicated or reserved for public/semi-public use designated and use noted.
22. Source of electricity, gas, phone, solid waste disposal, police and emergency services noted.
23. Designation, together with existing zoning, present district boundary lines and status of any pending zoning change (if land for multi-family, commercial or industrial use is proposed).
24. Statement as to type of sewage disposal facilities proposed.
25. Statement regarding availability of utilities and direction and distance.

PLANNING AND ZONING DIVISION RESPONSIBILITIES

- A. Review of the Preliminary Plat and supporting documents submitted and also distribute the plat submittal to other departments and agencies as necessary.
- B. After a review period of 20 working days from the date the submittal is received by the Planning and Zoning Division, the Department shall summarize the recommendations of the

reviewing departments and agencies.

- C. If the proposed Preliminary Plat is in conformance, it will be placed on the agenda of the next scheduled Planning and Zoning Commission meeting.
- D. Planning staff will coordinate a meeting between staff and the sub-divider for purposes of clarifying outstanding issues arising from the plat review and reach consensus on issues prior to presentation to the Commission.
- E. If recommended changes, additions or minor revisions are necessary, 30 sets of revised prints shall be submitted and distributed for review as with the original submittal. Reviewing departments and agencies will have 5 working days to evaluate the changes and comment.
- F. The Department prepares a report and presents it to the Commission and the sub-divider for the Commission meeting.
- G. At the public meeting, the Commission may, if satisfied that all objectives of the Subdivision Regulations have been met, approve the plat, or approve with conditions and forward a recommendation to the Town Council. If the Commission finds that the plat requires revision, the plat may be held over or continued pending revision.
- H. Upon report and recommendation by the Commission, the Town Council, in a public meeting shall approve, conditionally approve or reject the Preliminary Plat application. Preliminary Plat approval is valid for a period of 24 months from the date of Council action.

**MINUTES
REGULAR SESSION
THE PLANNING AND ZONING COMMISSION
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
THURSDAY SEPTEMBER 1, 2005
6:30 PM**

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Minutes are a summary of the actions taken. They are not verbatim.
Public input is placed after Commission motion to facilitate future research.
Public input, where appropriate, is heard prior to the motion.

- 1. Call to Order**
The meeting was called to order at 6:30 p.m.
- 2. Roll Call**
Chairperson Foreman, Vice Chairperson Witt, Commissioners Hisrich, Bullard, Morris, and Parry were present; Commissioner Womack arrived at 7:26 p.m.

Also Present: Community Development Director Will Wright, Sr. Planner Nancy Buckel, and Recording Secretary Margaret Harper.
- 3. Pledge of Allegiance**
The Pledge was led by Commissioner Morris.
- 4. Consent Agenda** - All those items listed below may be enacted upon by one motion and approved as Consent Agenda Items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Commission so requests.
 - a. Approval of Minutes:**
July 26, 2005 – Special Session
 - b. Set Next Meeting, Date and Time:**
September 8, 2005 – Regular Session – 6:30 p.m.
October 6, 2005 – Regular Session – 6:30 p.m.
 - c. Approval of Quarterly Report:**
April - June 2005

On a motion by Witt, seconded by Hisrich, the Commission unanimously approved the Consent Agenda, with the Minutes of July 26, 2005 corrected as noted.

Chairperson Foreman requested a correction to the Minutes of July 26, 2005, pointing out that there was a printing error at the beginning of Page 4 of the Minutes that resulted in dropping the first two lines; that omission should have continued the sentence from Page 3 as follows: "...those 1100 units, and that was confirmed by Wright. Foreman added that he is in favor of the project, that it is good for the Town. There was also comment from....."
- 5. Call to the Public for Items not on the Agenda**
There was no public input.
- 6. Public hearing, discussion, and possible recommendation to Council on GPA 2005-05: An application submitted by Douglas Johnson, owner of**

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parcel 403-19-007N requesting a general plan amendment from rural residential to low density residential for approximately 3.1 acres located at 2343 Private Drive.

On a motion by Witt, seconded by Morris, the Commission voted unanimously to recommend to Council approval of GPA 2005-05: An application submitted by Douglas Johnson, owner of parcel 403-19-007N requesting a general plan amendment from rural residential to low density residential for approximately 3.1 acres located at 2343 Private Drive.

STAFF'S PRESENTATION

Community Development Director Wright reviewed the request of the applicant explaining that Mr. Johnson was seeking to have some flexibility to create additional residential lots on the subject property that is currently bounded by Arena del Loma and Private Drive into the area. The area has some older existing high-density developments even though it is rural residential in nature. There have been no objections received from the agencies, and no comments or objections received in response to the letters sent out.

PUBLIC HEARING OPEN

Applicant's Statement

The applicant, Douglas Johnson, explained that he had not anticipated making a presentation and was therefore unprepared; however, he was present to answer any questions from the Commission.

COMMENT FROM OTHER PERSONS

There was no comment from other persons.

APPLICANT'S REBUTTAL

There was no rebuttal required.

PUBLIC HEARING CLOSED

Board Discussion

The applicant confirmed that there was no access off of Arena del Loma, and that Private Drive would continue to be used after the requested split of the subject parcel. The Commission expressed concerns regarding the terrain and continuing to use a dirt road, and a possible problem with wells and septic systems if more than two lots are planned. There was some discussion about the size of the lots that could be allowed under the requested amendment, with the applicant agreeing to a stipulation that the lots would be a minimum of one acre. As far as the concern about the road, Director Wright explained the steps that would follow through the minor land division and the building permit application if the request is approved by both the Commission and Council, including requiring the applicant to provide a road maintenance agreement that would ensure safe access to the properties, as well as addressing the other concerns discussed.

STAFF COMMENTS

There were no further staff comments.

- 7. Public hearing, discussion, and possible recommendation to Council on ZMC 2005-18: An application submitted by Douglas Johnson, owner of**

parcel 403-19-007N requesting a zoning map change from RCU-2A to R1-35 for approximately 3.01 acres located at 2343 Private Drive.

On a motion by Witt, seconded by Parry, the Commission voted unanimously to recommend to Council approval of ZMC 2005-18: An application submitted by Douglas Johnson, owner of parcel 403-19-007N requesting a zoning map change from RCU-2A to R1-35, stipulating that the zoning be conditioned on the minimum size of one full acre, for the approximate 3.1 acres located at 2343 Private Drive.

STAFF'S PRESENTATION

Director Wright said that this item is a follow-up to the preceding General Plan Amendment, and then reviewed for the benefit of the new Commissioners the default zoning that the Town of Camp Verde had assumed at the time of incorporation in 1986 that resulted in many existing RCU-2A lots that are smaller in area than that zone requires and are classified as legal non-conforming. Also, once a zoning is put in place it goes with the property and is referred to as "hard zoning."

PUBLIC HEARING OPEN

Applicant's Statement

There was no statement by the applicant.

COMMENT FROM OTHER PERSONS

There was no comment from other persons.

APPLICANT'S REBUTTAL

There was no rebuttal required.

PUBLIC HEARING CLOSED

Board Discussion

There was further discussion of the issue of access, and input from Director Wright explaining the efforts by the Town to include road maintenance agreements for developments as they occur to require that the developer is willing to keep roads passable and maintained to a safe passable standard. It was also confirmed that the size of the parcel is 3.1 acres, not 3.01 as indicated in the Agenda item, and the number and sizes of lots that the parcel would allow, considering the difficult terrain. The applicant indicated that he would expect to end up with no more than two lots, and the Commission strongly recommended requiring the minimum of a full one acre.

STAFF COMMENTS

There were no further staff comments.

8. **Public hearing, discussion, and possible recommendation to Council on ZMC 2005-19: An application submitted by Steven M. Verfurth, P.E., agent for Verde Valley Professional Center Partners, LLC, owner of parcel 403-23-151 requesting a zoning map change from RCU-2A to C3 for 15.42 acre portion of the property located on the east side of Hwy 260 Just south of Horseshoe Bend Drive.**

On a motion by Witt, seconded by Womack, the Commission voted 4-3 to recommend to Council approval of ZMC 2005-19: An application submitted by

Steven M. Verfurth, P.E., agent for Verde Valley Professional Center Partners, LLC, owner of parcel 403-23-151 requesting a zoning map change from RCU-2A to C3 for 15.42 acre portion of the property located on the east side of Hwy 260 Just south of Horseshoe Bend Drive, including (1) with the request that the presenter contact Commissioner Hisrich, between now and when the application goes to the Council, to have further discussion regarding things that might make Mr. Hisrich's community feel more comfortable with the development; (2) also noting that the development needs to be annexed into the Fire District; and (3) add the requirement for a design review; with 'no' votes by Hisrich, Parry and Foreman.

STAFF'S PRESENTATION

Director Wright said that this request was heard on April 27th; subsequently the Council approved rezone of the only the western portion of the property to C-3. At that time there were concerns expressed about the need for a buffer and the need to take some other steps that would preserve the integrity of the neighborhood off of Doug's Park Road regarding the subject parcel that is adjacent to residences off of Hwy 260. There was the suggestion to the applicant to visit and work with the neighborhood to try to address some of those concerns. Letters of opposition from the residents who have been notified within the mandatory 300 feet have been received. Also, the law requires that if there is an excess of 20% who oppose a particular item, particularly before the Council, there has to be a super majority vote in order to approve the change being requested. Some of the objections expressed have to do with the residents having to drive through what would be the commercial development in order to get to their homes. Letters were also received from residents outside of the 300-foot radius and on whom there would be some direct impact, giving their reasons for their concerns. No objections were received the various agencies; the property will need to be annexed into the Fire District. Drainage challenges will need to be addressed. Wright said that the proposed site plan provided by the applicant shows a 60-foot roadway and a 60-foot drainage easement between the residential properties and the subject parcel. Other properties along Hwy 260 have been rezoned to C-3; the General Plan shows this area as commercial and within the growth area.

PUBLIC HEARING OPEN

Applicant's Statement

Rick Reed displayed on an easel the proposed site plan to enable the audience as well as the Commission to view it as he described the details. He also commented on the Council meeting during which the many concerns of the residents had been raised, and for which the applicant at that time had no conclusive answers. Mr. Reed then reviewed the proposed design developed with the project engineer, and said that they feel it will provide more than the 100-foot buffer that seemed to be the request of the neighborhood, and would also lessen the dangers inherent in the existing wash. Referring to the site plan Mr. Reed described in detail the proposed new drainage canal to be constructed along the outer edge of the property, including steps to control erosion, discussions with ADOT, the realignment and improvement of the existing road and the issue of negotiating with ADOT for access. During his presentation Mr. Reed addressed questions from the Commission as well as the audience regarding the proposed changes, pointing to the displayed plan for illustration.

Mr. Reed also cited some examples of how he believed property values could be enhanced by the planned road improvements and drainage measures; he also referred to planned self-imposed deed restrictions and addressing other considerations in order to protect the quality of life of the surrounding neighborhood.

COMMENT FROM OTHER PERSONS

Richard Allen, representing the Rosebud Pecan Ranch, in summary said that his property would be greatly affected by the proposed realignment of the wash, and pointed out the location of his property in relation to the realignment. He described how the combination of the proposed design incorporating a 90-degree turn in front of his place, and the terrain, could result in a severe flooding problem in the event of a major rain and possible run-off onto his property. Mr. Allen expressed frustration over no contact being made by the developers following the Council meeting where they were requested to work with the residents, how the area could be greatly affected by commercial activities. Mr. Allen passed along pictures of his area and his own existing views saying that they would be destroyed by the development, commenting that he sees a place he calls "Rancho Nirvana" turning into big city Prescott, Arizona.

Lee Hulsey, a resident on Doug's Park Road, questioned the planned 60-foot ditch that would also involve changing the existing wash, and summarized his past experience with run-off from rains in his area, saying that what was planned would create a bad situation. Mr. Hulsey said he does believe in property rights, but not where exercising them would jeopardize neighbors. He recommended that the property be left as residential, and also distributed pictures that he had taken to illustrate his comments. Mr. Hulsey added that he had been told that the bank and the ditch had originally been built for flood control from I-17 all the way through, a levee-type thing, back in 1800-something.

Rich Janssen, who also resides on Doug's Park Road, in summary said that among his several concerns the biggest was the water flow issue. He agreed that Mr. Allen's property would be severely affected by the proposed wash alignment. He has seen another large wash block up and overflow its bank, flooding a nearby home; the water is bound to overflow at the proposed bend in the planned new channel. Mr. Janssen questioned what would stop the proposed culverts from blocking up with weeds and debris. That overflow would go into his home, Mr. Hulsey's home and into Mr. Allen's home. Mr. Janssen wondered who would be liable for those issues, the Town or the developer; he feels the plan to prevent erosion with netting would be ineffective over a short period of time. He suggested that more studies need to be done regarding the wash and the plans presented by the applicant, and the potential tremendous flow of water, including the question of safety. Mr. Janssen also suggested considering a lesser commercial zoning.

There was no further public input.

APPLICANT'S REBUTTAL

Steve Verfurth, the applicant, said he wanted to explain some of the things about hydrology that he felt might help everyone understand what will happen. He acknowledged that the intensity of storm waters has been increasing over the

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years. Referring to the map and the washes affecting the area, he described the technical aspects of the anticipated water flows, the lines of travel, the respective calculated cubic feet per second, and the engineering involved in planning the new channel and creating the buffer to satisfy the demands of the residents. He also responded to questions from the audience regarding the possible flooding issue.

Rick Reed assured the residents that he would be in the area on a long-term basis, and that much thought has been put into the development. He reviewed current projects in Camp Verde that he and his partners are involved in. County Flood Control has been consulted and apparently would like to see something done regarding the existing situation. The developers do not want to go into neighborhoods and change anything; voluntarily paving the road along the correct alignment would help the neighbors. And lesser zoning would actually increase traffic; the planned commercial area will be developed with attractive, new buildings. Mr. Reed added that he would be willing to listen to more input from the neighborhood.

PUBLIC HEARING CLOSED

Board Discussion

The Commission had questions for the applicant including how the planned ditch embankment would affect views, and discussed at length the concern regarding the failure of the applicant to work directly with the neighborhood. A point of order was requested at one point when one member who lives in the area appeared to educate the residents how to effectively fight the proposed development and use the podium in a personal fashion. The Chairman addressed the request, and the discussion then continued, thanking the applicant for what was a sincere attempt to try to implement what the community seemed to be saying it wanted, in particular, a buffer. There was further extensive discussion with the applicant and some objection to the proposed contour of the planned channel and the elevations. Mr. Reed expressed willingness to lessen the 90-degree angle to perhaps a 45-degree. He stressed that talks have been ongoing with ADOT regarding the issue of access, which would also benefit the neighborhood. It was again suggested that the applicant should try to get more input from the neighbors. The members further discussed with Mr. Verfurth the issue of the planned drainage, and that the final plan would also involve approval by the County Flood Control.

STAFF COMMENTS

There were no further staff comments.

9. Call to the Public for Items not on the Agenda

There was no public input.

10. Commission Informational Reports:

Commissioner Bullard said he would hope that the Council will take steps to organize donations from the community for the New Orleans situation.

11. Staff Report

Director Wright reminded the Commission of the upcoming training seminar for Boards and Commissions coming out at the end of October; he will provide

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copies for the members of the notice just received, and the members will be called to remind them to respond no later than next week at the latest. The session is held in Phoenix, and would be particularly helpful for the new members.

12. Adjournment

On a motion by Morris, seconded by Womack, the meeting was adjourned at 8:40 p.m.

Commission Chairperson Robert Foreman

Planning and Zoning Division

CERTIFICATION:

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Planning and Zoning Commission of the Town of Camp Verde during the Special Session of the Planning and Zoning Commission of the Town of Camp Verde, Arizona, held on the 1st day of September, 2005. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2005

Margaret Harper, Recording Secretary