

**ACTIONS TAKEN  
REGULAR SESSION  
MAYOR AND COUNCIL  
TOWN OF CAMP VERDE  
COUNCIL CHAMBERS  
WEDNESDAY, August 6, 2008  
6:30 P.M.**

4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

**a) Approval of the Minutes:**

- 1) Special Session – July 23, 2008
- 2) Council Hears P&Z – July 23, 2008
- 3) Regular Session – July 16, 2008

**b) Set Next Meeting, Date and Time:**

- 1) August 20, 2008 at 6:30 p.m. – Regular Session
- 2) August 27, 2008 at 6:30 p.m. – Council Hears Planning & Zoning
- 3) September 3, 2008 at 6:30 p.m. – Regular Session
- 4) September 17, 2008 at 6:30 p.m. – Regular Session
- 5) September 25, 2008 at 6:30 p.m. – Council Hears Planning & Zoning

**c) Possible approval of Proclamation, declaring September 2008 as Grandparent/Elder Recognition Month by the Light Heart Foundation.**

(Resource: Mayor Gioia)

**d) Possible approval of and authorization to execute an Intergovernmental Agreement with Yavapai County Flood Control Services to fund local drainage improvements in the amount of \$415,524 to be used for reconstruction work on Finnie Flat Road, drainage ditch, and upstream detention ponds located within the Town of Camp Verde. (Staff Resource: Ron Long)**

**e) Possible approval of the 2008/2009 Library Service Intergovernmental Agreement with Yavapai County Library District to fund library services. (Staff Resource: Gerry Laurito)**

**f) Possible direction to staff to prepare a letter to the League of Cities & Towns requesting that they conduct training for Boards and Commissions at least two times per year. (Resource: Council Member Ron Smith)**

On a motion by Hauser, seconded by Smith, the Consent Agenda was unanimously approved as presented, with the exception of Items d) and e); the meeting of August 20, 2008 canceled; and the Minutes of July 16, 2008, Page 3, first paragraph, corrected from Project West to "Project Wet."; and noted that Councilor Elmer abstained from approval of the Minutes of July 16, 2008 since he was absent.

**4.d) Possible approval of and authorization to execute an Intergovernmental Agreement with Yavapai County Flood Control Services to fund local drainage improvements in the amount of \$415,524 to be used for reconstruction work on Finnie Flat Road, drainage ditch, and upstream detention ponds located within the Town of Camp Verde.**

**4.e) Possible approval of the 2008/2009 Library Service Intergovernmental Agreement with Yavapai County Library District to fund library services.**

On a motion by Hauser, seconded by Garrison, the Council unanimously approved **Items d) and e)**.

**Staff was directed** to work with the Town Clerk's office to revise the Council agenda action form to include a sign-off box by the attorney to acknowledge that he has read and approved a document and either has no changes to suggest, or enumerates suggested changes.

Mayor requested that the Check List to be used by Planning & Zoning, as recently directed, also include the provision acknowledging for Council information that documents have been reviewed and approved by the Town Attorney and are contained in the packets.

**5. Call to the Public for Items not on the Agenda.**

(Comments from the following individuals are summarized.)

**Library Director Laurito** distributed to the Council members copies of the Annual Report produced by the Yavapai Library Network.

**Irene Peoble** reminded the Council and the public of the Blood Drive at Basha's parking lot scheduled for August 14<sup>th</sup> from 12:00 noon to 5:00 p.m.

There was no further public input.

**6. Council Informational Reports**

**Garrison** said she had the pleasure of attending the tour given by the Yavapai-Apache Nation last Friday from 11:00 a.m. to 8:00 p.m.; she commented that what the Nation is doing for their people in connection with an endless list of facilities and services, including their health facility, fire department, police department, social services, family court, education, and housing is absolutely amazing. The entire day was a wonderful experience.

**Kovacovich** reported that he also enjoyed the Yavapai-Apache Nation tour, thanked the Nation for their hospitality, and pointed out that they are also trying to work with the various communities throughout the Valley.

**German** had attended the tour as well, and also publicly thanked the Tribe for an absolutely fascinating and educational experience.

**Elmer** reported that Youth Football started last week; he noted that school started today and reminded everyone to be aware of the children at the bus stops and to look out for their safety.

**Hauser** announced that the CCCVL library group is having a rummage sale on September 27<sup>th</sup>. Hauser also reported on the success of the community Night Out by the Marshal; it was well attended, and the Council members expressed their thanks to the Marshal for the event.

**Gioia** also publicly thanked the Yavapai-Apache Nation, and said he was amazed at the progress they have made in the past decade and the services they provide to their people who are also members of the Camp Verde community.

**7. Presentation by Jill McCutcheon of Sedona Recycles followed by discussion, consideration, and possible approval to renew the agreement for services. *This is a budgeted item in the General Fund, Non-Departmental. (Staff Resource: Lynda Moore)***  
On a motion by Hauser, seconded by Elmer, the Council unanimously approved renewal of the agreement with Sedona Recycles for services.

There was no public input.

**8. Discussion, consideration, and possible assistance to the Downtown Merchants to sponsor a Block Party August 23, 2008 on Main Street. This may include, but not limited to Town equipment, and man-power. (Resource: Council Member Ron Smith)**  
On a motion by Smith, seconded by Garrison, the Council unanimously directed staff to arrange for the Downtown Merchants use of Town tables, chairs, banner poles at Oasis and the Car Wash on Main Street, road closure signs, and any assistance from the Marshal's Office that might be available.

There was no public input.

**9. Discussion, consideration, and possible award of contract for the development of a Community Park Master Plan. Consultants Olsson Associates, Project Design Consultants, and RBF Consulting were interviewed in a Special Session on July 29, 2008. This is a budgeted item in the General Fund. (Staff Resource: Lynda Moore)**

On a motion by Elmer, seconded by Hauser, the Council unanimously approved award of the contract for the development of a Community Park Master Plan to RBF Consulting.

**PUBLIC INPUT**

(Comments from the following individuals are summarized.)

**Roger Doering** requested confirmation that engineering or technical ability of the applicants had been addressed in terms of soil sampling in connection with the design process. *Council confirmed that the applicants had been fully staffed.*

**Steve Hohulin** was invited to speak on behalf of RBF consulting; he briefly summarized the work that could be performed by that entity, if selected, emphasizing the value of the public participation process.

**Irene Peoble** asked if the subject of Green building had been discussed during the interview. *Council confirmed that it had, and that it will be part of the design input process..*

There was no further public input.

**10. Discussion, consideration, and possible selection of a Council member to serve as an Alternate Liaison to the Camp Verde Sanitary District.**

On a motion by Kovacovich, seconded by Elmer, the Council unanimously selected Ron Smith to serve as an Alternate Liaison to the Camp Verde Sanitary District.

**PUBLIC INPUT**

(Comments from the following individual are summarized.)

**Robin Whatley** said she would recommend Norma Garrison for the position since she believes that Mr. Smith has demonstrated that he has a conflict with the Sanitary District, a belief based on her experience participating in past District meetings.

There was no further public input.

**(Note: Item 11 was addressed in advance of the agenda items that followed Item 6.)**

*Councilor Smith requested item #10:*

**11. Discussion, consideration, and possible clarification of the roles of the Library Advisory Commission and the Citizens Committee for Camp Verde Library (CCCVL) relative to their role(s) in building a new library facility and in fund raising activities.**

On a motion by Smith, seconded by Hauser, the Council voted unanimously to continue this Item 11 to the meeting of September 17<sup>th</sup>, as requested by the Library Chairperson.

There was no public input.

**12. Call to the Public for Items not on the Agenda.**

(Comments from the following individual are summarized.)

**Roger Doering** gave a comprehensive and technical explanation of misconceptions of the highly publicized changeover by TV stations in connection with a recent ruling regarding converting from analog to digital technology by February of 2009, and the stations in the Verde Valley that will not be affected by the new ruling, if they so choose. He will keep the public updated on the issue.

There was no further public input.

**13. Advanced Approvals of Town Expenditures**

**1. There are no advanced approvals.**

There were no advanced approvals.

**14. Manager/Staff Report**

Manager Scannell requested input from the members regarding their availability for the retreat tentatively set for September 4<sup>th</sup> so that the necessary arrangements may be made by his Assistant, Carol Brown. He suggested 2:30 p.m. until 9:00 p.m. as the time for the meeting to be held at Jackpot Ranch, the location proposed previously. After discussion, it was unanimously agreed to request Ms. Brown to make the arrangements for the meeting, as outlined, that no facilitator would be required, and that only the Mayor and Council members, the Town Manager and the Town Clerk would be in attendance.

**15. Adjournment**

On a motion by Hauser, seconded by Garrison, the meeting was adjourned at 7:47 p.m.