

AGENDA



**REGULAR SESSION
MAYOR and COMMON COUNCIL
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main Street, Room #106
WEDNESDAY, AUGUST 3, 2005
at 6:30 P.M.**

1. **Call to Order**

As a reminder, if you are carrying a cell phone, pager, computer, two-way radio, or other sound device, we ask that you turn it off at this time to minimize disruption of tonight's meeting.

2. **Roll Call**

3. **Pledge of Allegiance**

4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) **Approval of the Minutes:**

1) July 20, 2005 – Regular Session

b) **Set Next Meeting, Date and Time:**

1) Work Session – August 10, 2005 at 2:30 p.m.

2) Regular Session - August 17, 2005 at 6:30 p.m.

3) Council Hears Planning & Zoning – Regular Session – August 24, 2005 at 6:30 p.m.

c) **Possible authorization for Mayor to sign Juvenile Accountability Block Grant Form.**

5. **Call to the Public for Items not on the Agenda**

6. **Discussion, consideration and possible direction to staff regarding the concept of providing affordable rental housing in Camp Verde.**

7. **Discussion, consideration and possible approval of Resolution 2005-651, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, supporting tourism efforts within the community and supporting the submission of a grant application by the Chamber of Commerce for Rural Community Assessment program Technical Assistance administered by the Arizona Office of Tourism.**

8. **Discussion, consideration, and possible approval of SRP 2005-02: a request made by Jim Rohr for approval of a site plan for a commercial office complex to be located on parcel #404-30-007 (2.77 acres) and is zoned C2-4.**

9. **Discussion, consideration, and possible direction to staff to prepare an ordinance amending Section 2-3-1 of the Town Code regarding Meeting Date and Times.**

The following item was requested by Mayor Gioia:

10. **Discussion, consideration, and possible direction to staff on economic incentives and infrastructure improvement district for the Highway 260 access road system.**

11. **Call to the Public for Items not on the Agenda**

**MINUTES
REGULAR SESSION
MAYOR and COMMON COUNCIL
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
WEDNESDAY, JULY 20, 2005
6:30 P.M.**

Minutes are a summary of the actions taken. They are not verbatim.
Input is placed after Council motion to facilitate future research.
Public input, where appropriate, is heard prior to the motion.

1. **Call to Order**

The meeting was called to order at 6:31 p.m.

2. **Roll Call**

Mayor Gioia, Vice Mayor Baker, Councilors Smith, Hauser, Kovacovich, Parrish and Teague were present.

Also Present: Town Manager Bill Lee, Town Attorney Brad Woodford, Community Development Director Will Wright, Special Projects Administrator Escoffier; Library Director Laurito, P&Z Commissioner Bullard; Deputy Town Clerk Virginia Jones and Recording Secretary Margaret Harper.

3. **Pledge of Allegiance**

The Pledge was led by Councilor Baker.

4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) **Approval of the Minutes:**

1) July 6, 2005 – Regular Session

b) **Set Next Meeting, Date and Time:**

1) Council Hears Planning & Zoning –Regular Session – July 27, 2005 at 6:30 p.m.

2) Regular Session – August 3, 2005 at 6:30 p.m.

3) Regular Session - August 17, 2005 at 6:30 p.m.

4) Council Hears Planning & Zoning – Regular Session – August 24, 2005 at 6:30 p.m.

c) **Possible approval for Mayor to sign Service Agreement for recording secretary for a one-year term.**

d) **Possible approval for Mayor to sign the FY 2005/06 Library Service agreement between the Town of Camp Verde and Yavapai County Library District.**

e) **Possible approval of the Chamber of Commerce quarterly drawdown in the amount of \$11,250 for the first quarter ending September 2005.**

On a motion by Baker, seconded by Kovacovich, the Consent Agenda was unanimously approved as presented, with the addition of a Work Session scheduled for Wednesday, August 10, 2005 at 2:30 p.m.

Town Manager Lee requested that the Council consider scheduling some Work Sessions, one to discuss impact fees, and another for a discussion with the top three firms that the Yavapai-Apache Nation had selected for planning sewer between Steve Coury and the Town. Following a discussion the Council agreed to schedule Wednesday, August 10th at 2:30.

5. **Call to the Public for Items not on the Agenda**

Jim Redinger spoke about the Friends of Camp Verde and the work they have been doing on a volunteer basis, most recently on the Ramada, and work to be done on the Senior Center, and urged anyone who could spare the time to join in and help the group that he described as "getting a tad long in the tooth," citing the average age of the current volunteers. He also suggested that perhaps special help could be hired for community events instead of relying on volunteers and the overworked, fantastic staff.

There was no further public input.

6. **Public Hearing, discussion, consideration, and possible recommendation of approval of a liquor license application by Daphne Gabriela Sanchez for Gabriela's Mexican Food/Cantina located at 369 S. Main Street in Camp Verde.**

On a motion by Baker, seconded by Parrish, the Council unanimously approved the liquor license application by Daphne Gabriela Sanchez for Gabriela's Mexican Food/Cantina located at 369 S. Main Street.

Lee advised the Council that the required postings have been made, no comments have been received, and the staff recommends approval. There was only a brief discussion, and no input required from the applicant.

There was no public input.

7. **Discussion, consideration, and possible approval of Resolution 2005-650, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, declaring as a public record that certain document filed with the Town Clerk and entitled as "Stormwater Protection", an amendment to the Town Code (Ordinance 96-A116).**

On a motion by Teague, seconded by Baker, the Council unanimously approved Resolution 2005-650, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, declaring as a public record that certain document filed with the Town Clerk and entitled as "Stormwater Protection", an amendment to the Town Code (Ordinance 96-A116).

Lee said that the item was the result of the Town being selected as one of the communities that is required to file Stormwater Protection plans with the State, and that Wendy Escoffier is the staff person who has been working on the issue.

In response to concerns expressed by the Council regarding the possible impact on the small farmer or landowner from some of the provisions in the document, Ms. Escoffier explained that the State is now requiring small communities to file the plans as part of the National Pollution Discharge Elimination System permit, Phase 2, and Camp Verde is included because of the proximity to the Verde River and possible adverse effects of storm water runoff downstream. Escoffier described some of the runoff water possibilities and the guidelines that are required to be in place to protect from that runoff. Council discussed in detail the concern regarding the possibility of penalties harming the local growers or farmers. Lee said that the Town has a five-year plan within which to address any problems. The discussion also pointed out that so far the Town of Camp Verde has done an excellent job of compliance, and there is no choice but to follow the State requirements. Escoffier confirmed that one procedure in place for enforcing guidelines is through the building permit process requiring submitting information to ADEQ where one acre or more is involved. The discussion also confirmed that in the document proposed to be adopted ADEQ has included exemptions addressing the possible impact on local residents and management of their properties.

PUBLIC INPUT

George Young said that during the discussion there was a mention regarding storm water going into the sewer system; he requested that if anyone was aware of any place where it was happening to notify the Sanitary District Board. Lee assured Young that the Town is not aware of any situation where that might be happening.

There was no further public input.

8. **Discussion, consideration, and possible approval of Ordinance 2005-A310, an Ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, adding Article 7-9 Stormwater Protection to the Town Code Chapter 7 – Building.**

On a motion by Teague, seconded by Kovacovich, the Council unanimously approved Ordinance 2005-A310, an Ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, adding Article 7-9 Stormwater Protection to the Town Code Chapter 7 – Building.

Escoffier explained that the foregoing Resolution declared that the Stormwater Protection Plan was a public document, and that the proposed Ordinance actually would adopt the document and make it a part of the Town Code.

9. **Discussion, consideration, and possible approval of Resolution 2005-654, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, approving submission of an application to the Northern Arizona Council of Governments (NACOG) for Transportation Equity Act (TEA-21) funding for sidewalk improvements to sections of Arizona 260 Bypass and Cliffs Parkway. The majority of the right of way to be located on state-owned Arizona 260 bypass in the Town of Camp Verde; This project to include minor connecting sidewalk on Town-Owned Land.**

On a motion by Baker, seconded by Teague, the Council unanimously approved Resolution 2005-654, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, approving submission of an application to the Northern Arizona Council of Governments (NACOG) for Transportation Equity Act (TEA-21) funding for sidewalk improvements to sections of Arizona 260 Bypass and Cliffs Parkway; the majority of the right of way to be located on state-owned Arizona 260 bypass in the Town of Camp Verde; this project to include minor connecting sidewalk on Town- Owned Land.

Lee confirmed that Items 9, 10 and 11 are quite similar in nature, only involving different portions of roadway, and explained that Grants Administrator Carol Keefer has been working on the grant, together with Street Inspector Marvin Buckel, on the cost estimates. The type of funds that are being applied for are the same as those applied for six years ago for the Main Street Beautification project. It was agreed to hear the three items together, although each would be adopted separately.

Carol Keefer said that basically these are projects that the Town would not have money to fund, and the subject enhancement funds are one way to pay for them. Keefer described the location of the proposed sidewalk improvement on the first item, saying that no matching funds would be required, only an agreement that the Town would be responsible for maintenance. Keefer also pointed out that completion of all three projects would provide a sidewalk loop around the heart of Camp Verde. Keefer described the proposed improvements for the other two items, and reviewed how the costs were estimated for each of the three projects. There was a general discussion regarding the projects, and confirmation that some of the Town costs might be offset by the administrative costs to be included in the funding. It was also confirmed that the proposed sidewalks fall in line with the newly-adopted General Plan covering alternate forms of transportation.

There was no public input.

10. **Discussion, consideration, and possible approval of Resolution 2005-655, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, approving submission of an application to the Northern Arizona Council of Governments (NACOG) for Transportation Equity Act (TEA-21) funding for sidewalk improvements to a section of Finnie Flat Road.**

On a motion by Gioia, seconded by Baker, the Council unanimously approved Resolution 2005-655, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, approving submission of an application to the Northern Arizona Council of Governments (NACOG) for Transportation Equity Act (TEA-21) funding for sidewalk improvements to a section of Finnie Flat Road.

11. **Discussion, consideration, and possible approval of Resolution 2005-656, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, approving submission of an application to the Northern Arizona Council of Governments (NACOG) for Transportation Equity Act (TEA-21) funding for sidewalk improvements to a section of General Crook Trail.**
On a motion by Teague, seconded by Smith, the Council unanimously approved Resolution 2005-656, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, approving submission of an application to the Northern Arizona Council of Governments (NACOG) for Transportation Equity Act (TEA-21) funding for sidewalk improvements to a section of General Crook Trail.

12. ~~**Discussion, consideration, and possible approval of agreement for professional services with Wildan and Associates to perform Plan Review for commercial projects.**~~
~~This is an unbudgeted item~~
(Note: Item 12 had been stricken from the Agenda.)

13. **Discussion, consideration, and possible approval of Site Plan Review 2005-02. A request made by Jim Rohr owner, for approval of a site plan for a commercial complex to be located on parcel 404-30-007 (2.77 acres) and is zoned C2-4.**
On a motion by Teague, seconded by Kovacovich, the Council voted unanimously to continue Item 13 until the Council meeting next week, July 27th.

Community Development Director Wright said he had contacted the contractor for the subject project who requested that the item be continued to the meeting of July 27th.

There was no public input.

14. **Discussion, consideration, and possible acceptance of Town Magistrate resignation with direction to staff to fill the position.**
Staff was directed to immediately advertise and research regarding a replacement.

Lee informed the Council that the subject resignation had been received earlier in the week, and Council is requested to accept the resignation and authorize staff to begin exploring replacement of the Town Magistrate. The Mayor expressed appreciation for Judge McElhaney's outstanding service to the community, commenting that he will be missed. It was confirmed that there will be Pro Tems who will serve in the meantime, in addition to the Court Supervisor/Magistrate serving in that capacity.

15. **Discussion, consideration and possible appointment of two (2) Council Members to serve as Liaisons to the Camp Verde Chamber of Commerce.**
On a motion by Teague, seconded by Gioia, the Council voted unanimously to appoint Jackie Baker and Brenda Hauser to be the Council Liaisons to the Camp Verde Chamber of Commerce.

Lee advised the Council that the subject has been discussed with the Chamber of Commerce, and is an effort to try to improve communication between the Chamber and the Town. It was agreed that there already exists a strong relationship between the Chamber and the Town business and commerce, and such a move would enhance that relationship. Baker and Hauser were the unanimous choices.

There was no public input.

16. **Discussion, consideration, and possible recommendation of proposed resolutions to be submitted to the Arizona League of Cities and Towns.**
On a motion by Teague, seconded by Baker, the Council voted unanimously to continue Item 16 to a later Council meeting.

Included in the Agenda packet was a list of four resolutions for the Council to consider recommending that had been pulled out from among bills prepared by Representative O'Halloran and all dealt with water issues. It was confirmed that the provisions summarized by the first resolution on the list, "Support of Land Use Planning: Water Resources," have been addressed by adoption of House Bill 2277. The remaining three resolutions and requirements that they would propose in connection with water issues were discussed at some length, ending with general consensus that the Council members would prefer more time to study the effects of the proposed legislation in greater depth before making any recommendations.

PUBLIC INPUT

Jim Bullard, representing the Water Company, commented on one of the proposed amendments, explaining that when any subdivision comes in the Town is required to provide 100% water supply.

There was no further public input.

17. **Discussion, consideration, and possible approval of standards for public input on agenda items.**

On a motion by Parrish, seconded by Kovacovich, the Council voted 5-2 to have whoever comes to the podium state their name and where they are from; with 'no' votes by Gioia and Hauser.

On a motion by Parrish, seconded by Kovacovich, the Council voted 5-2 to amend the motion to add "every time they come to the podium"; with 'no' votes by Gioia and Hauser.

Councilor Parrish explained that he believes it is important to know where each of the public who wishes to speak is from, whether Camp Verde or another community, and that someone from another town should not try to influence a decision to be made by the Camp Verde Council. It would also be important that the record is clear as to each one's name and the town where they live. There was a discussion regarding what the benefit would be from such a requirement, with some objection that it might intimidate some of those who wish to express their opinions. After considerable discussion, although there was no consensus, it was generally agreed that all input from any citizens would be welcome and at times even helpful, although would also be important for the Council to be aware of their town of residence in considering decisions.

PUBLIC INPUT

Winogene Harris, from Camp Verde, Verde Lakes, expressed full agreement with what Councilor Parrish was proposing, describing the number of people who recently came up and spoke at great length about Gioia now being in office; Ms. Harris found later that some of them were from Cottonwood, some from Sedona, and were not part of the voting process for Council people. Those expressing opinions should be required to identify where they are from since the opinions of Camp Verde residents should carry more weight.

Karen Keel, of Camp Verde, Verde Lakes, agreed that it is a good idea to know where the speakers are from. The Council was elected by the people of Camp Verde, and those are the ones the Council should be considering. The opinions of others are interesting and sometimes helpful, but it helps to know where they came from.

Jim Hisrich said that perhaps all that is required is to know whether a person is an eligible voter.

There was no further public input.

There was immediate response from the Council advising Mr. Hisrich that it is the fiduciary responsibility of the Council to represent all the people of Camp Verde, whether they vote or not or whether they are registered or not. There was also assurance offered to all the public that

what they have to say is important, regardless of where they are from; they should not feel intimidated by any of the discussion.

18. **Discussion, consideration, and possible direction to staff for a vehicle use policy for Council and Commission members.**

On a motion by Kovacovich, seconded by Hauser, the Council voted unanimously to continue the discussion until a later date when they have further information from staff.

Councilor Parrish said that the item was brought up for discussion because of what was perceived to be perhaps some recent monopoly of the one Town vehicle by the Mayor, making it necessary for Town staff to use their own vehicles for errands required on behalf of the Town during their work day. Gioia explained how his use of the vehicle may have been misinterpreted, that his use of the vehicle was necessary in connection with his representation of the town, and that use of the Town vehicle is encouraged for those situations. There was a general discussion of the understanding that Council and Commission members are encouraged to use the Town vehicle instead of their own vehicles, the apparent problem of having only the one Town vehicle available, and also the liability aspect of staff members using their personal vehicles for Town errands. The members discussed whether there should perhaps be a policy that would clarify many of the concerns discussed; staff suggested developing a policy after reviewing those followed by other communities and bringing that back to Council for review.

PUBLIC INPUT

Karen Keel, Verde Lakes, said that she believes that whenever Tony goes to anything he does represent the Town, whether as an official by invitation or not; he is the Mayor representing our Town wherever he goes, and she hopes he remembers that. Also, she pointed out that the Marshals each have their own car and take it home at night, go back and forth to work. The Town should be careful about making policies and keeping them general.

Gioia immediately responded that the pool vehicle discussed is the only administrative vehicle and is used by Council, Commissioners and staff members. Lee also addressed the reference to the Marshal's Office, explaining that each officer checks in first thing in the morning when they get in the car, and last thing at night when they arrive at home; they are on duty full time to and from work.

Jim Bullard, Camp Verde, said that he thinks the Town should get a Toyota Prius to get 61 miles per gallon.

George Young, Camp Verde, said he agrees with those who say that Tony does represent the Town, and the perhaps a Town car should be considered specifically for the use of the Vice Mayor and the Mayor; that might solve the whole problem.

There was no further public input.

19. **Call to the Public for Items not on the Agenda**

Winogene Harris, from Camp Verde, Verde Lakes, said that blueprints for the proposed new Library are available for viewing at the Historical Society Museum. She is also with the Library Endowment and brochures are being prepared in order to approach people for donations to the Library Endowment for the future Library. Ms. Harris said that the Endowment fund is protected, and not combined with anything else. The Museum is open on Tuesdays, Thursdays and Saturdays, from 10:00 to 3:00 p.m.

There was no further public input.

20. **Advanced Approvals of Town Expenditures**

On a motion by Baker, seconded by Teague, the Council unanimously approved expending the amount of \$2,200 for additional archaeological research for the Community Park.

Lee said that word has been received from the consultant on the Community Park that additional requirements have been received from SHPO regarding the archaeological issue; an amendment to the consultant contract will be required in the amount of \$2,200. Lee recommends that the amount come out of the Contingency Park Funds. Councilor Teague advised the Council that during the 70's he understands the Boy Scouts had stacked rocks in the subject area in connection with flying kites and that he is trying to find out more about that, who the Scout leader was at the time.

21. **Manager/Staff Report**

Lee said that the Yavapai County Health Department has advised that the first human case of West Nile in our area has been reported; Lee said that anyone could contact Town Hall or the County Health Department for information on preventing mosquitoes. Some of the information is also posted on the Town web site.

Also, the Forest Service fire crew will be pulling out tomorrow; everything seems to be under control on the fire that was to the east of Camp Verde.

22. **Council Informational Reports**

Councilor Hauser reported on the Verde Watershed meeting today, pointing out that one interesting fact from it is that Prescott is going to spend \$23 million, plus \$250,000 per year to eliminate the arsenic in their water. Hauser later added to her report the suggestion that the Town have a clean-up day; that subject was then briefly discussed among the members.

Councilor Smith cautioned any horse and/or mule owner to vaccinate for West Nile immediately.

Councilor Kovacovich wanted to thank all the citizens for promoting and attending the Corn Festival; it was a great weekend. Hauser and Gioia added their thanks to the volunteers and staff.

Councilor Baker echoed the appreciation for the Cornfest and the fun. She added that she wanted to publicly thank Diane Joens for the invitation to tour the fire facilities when the firemen were still there; it was very informative and all that was being done was very admirable and the tour helped to understand the cost involved. Baker said that she was also reelected to the Arizona Municipal Risk Retention Pool Board of Trustees.

Parrish said he would also like to thank all those who volunteered for the Corn Festival; the staff at Parks & Rec "worked themselves to death," and he really appreciates them.

Councilor Teague announced that Little League for Camp Verde is over; it was a good season with extra games played in the tournaments. Youth Football is right around the corner, with practice starting August 1st. Coaches and referees are needed, as well as patience. He added that he was not a Boy Scout in the 70's that he referred to earlier.

Mayor Gioia reported on a visit to the Incident Commander on the Camp Verde fire issues, and commented that the crew is outstanding. Their desire to inform and to help plus their dedication to the long hours they put in is amazing. Gioia also expressed appreciation for the tour arranged by Diane Joens. Gioia then thanked the Yavapai County Water Advisory Committee, and reported on attending NAU for the Water Policy and Water Law seminar last week; he described highlights of the meeting, saying that it was outstandingly informative.

23. **Adjournment**

On a motion by Baker, seconded by Teague, the meeting was adjourned at 8:57 p.m.

Margaret Harper, Recording Secretary

CERTIFICATION:

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the regular meeting of the Town Council of Camp Verde, Arizona, held on the 20th day of July, 2005. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2005

Deborah Barber, Town Clerk

STAFF REPORT

Council meeting of: August 3, 2005

Title: Possible authorization for Mayor to sign Juvenile Accountability Block Grant Form.

Budgeted item: N/A

Description of Item: This is an annual exercise. Camp Verde is not entitled to receive funds; therefore, we commit our allocation to Yavapai County.

Staff Recommendation: Authorize signature.

Comments: N/A

Attachments: Yes

Prepared by: Bill Lee



STATE OF ARIZONA

JANET NAPOLITANO
GOVERNOR

OFFICE OF THE GOVERNOR

1700 WEST WASHINGTON STREET, PHOENIX, AZ 85007

MAIN PHONE: 602-542-4331
FACSIMILIE: 602-542-7601

July 20, 2005

Bill Lee
Town Manager
Town of Camp Verde
PO Box 710
Camp Verde, AZ 86322

RE: 2005 Juvenile Accountability Block Grant (JABG)

Dear Mr. Lee:

The Governor's Division for Children is pleased to notify the Town of Camp Verde of the availability of the Fiscal Year 2005 Juvenile Accountability Block Grant (JAIBG). The JABG program was created by Congress in 1997 in order to provide states and local units of government with funds to encourage the development of juvenile justice policies, procedures, and programs that promote juvenile accountability. Fiscal year 2005 will represent the eighth year of JABG funding for local units of government in Arizona. Local JABG awards have funded a variety of juvenile justice initiatives throughout the state including database information sharing systems, safe school curriculums, community service restitution programs, and the addition of juvenile justice positions such as probation officers, judges, public defenders and prosecutors.

Entitlement funds are made available to local units of government based upon a formula defined by Congress. This formula incorporates the crime expenditure data and Part I Violent Crimes arrest data provided by local units of government to the Federal Bureau of Investigation (FBI) and the Bureau of Indian Affairs (BIA). Please review the enclosed allocation sheet for your locality's crime expenditure and arrest data.

Local units of government with an allocation of \$10,000 or greater are eligible to receive a direct grant award from the state. Local units of government with an allocation less than \$10,000 are not eligible to receive direct funding but may choose to apply their award to an eligible unit of government for their combined benefit.

Based upon the federal formula, the Town of Camp Verde has been allocated \$349.00 . You are not eligible for a direct grant from the state.

July 20, 2005
Page 2

Enclosed please find an Intent Form detailing the alternatives available to your local unit of government regarding your Juvenile Accountability Block Grant allocation. Additionally, further information regarding the provisions, guidelines, timeline, and administrative requirements of the JABG program are included for your review.

Local units of government are encouraged to work together to maximize the potential impact of the JABG funds. Local units of government that combine funding resources will be required to designate a single agency who will be responsible for the administration of the JABG funds.

Again, please review all of the enclosed materials and submit the completed JABG Intent Form to the Governor's Division for Children by **August 12, 2005**. Local units of government that are eligible to receive a direct award from the state are required to submit a formal application. Upon receipt of the Intent Form, the JABG application will be mailed to you.

If you have any questions regarding the JABG program, please feel free to contact me at (602) 542-3496. Thank you.

Sincerely,



Essen Otu, JABG Program Administrator
Governor's Division for Children

Enclosures:

JABG Intent Form (August 12, 2005)

JABG 2005 Timeline

JABG Administrative Requirements

Arizona JABG Allocations for FY2005

2005 Juvenile Accountability Block Grant (JABG) Intent Form
Arizona Governor's Division for Children

Unit of Local Government: _____

Please type or print the name of the County, City/Town, or Tribe submitting this Intent Form.

Intent for JABG Funds:

Please check the appropriate response to indicate your interest/intent to direct available JABG funds.

_____ **Interested in waiving our allocation or collaborating/combining our allocation with another unit of local government (Waive to LUG).**

Please indicate below the name of the unit of local government to whom you will be waiving your funds and note the individual/agency designated to receive future JABG correspondence. Please complete this form in its entirety.

_____ **Interested in waiving our JABG allocation to the state (Waive to State).**

Allocation will be reverted to the state and otherwise allocated. Please complete this form with the name and signature of the Authorized Official.

Official Contact Person for Future Correspondence Regarding the 2005 JABG Award:

Unit of Local Government: _____

Please indicate the individual/agency responsible for submitting the 2005 JABG Application (due September 16, 2005).

Name: _____ Title: _____

Agency/Address: _____

Phone: () _____ Fax: () _____ Email: _____

Authorized Official for this Unit of Local Government:

(County Manager/County Board of Supervisors, Mayor/City Manager, Tribal Chair)

I HEREBY CERTIFY THAT THE INFORMATION PROVIDED ON THIS PAGE IS CORRECT.

Name: _____ Title: _____

Signature: _____ Date: _____

Please return this form (mail or fax) no later than August 12, 2005.

Governor's Division for Children
1700 West Washington, Suite 101
Phoenix, Arizona 85007
FAX (602) 542-4644

Timeline for 2005 JABG Local Pass-Through

Notice of Allocation	The Governor's Division for Children will provide notification to all local units of government regarding JABG formula allocations. Intent Form process commences.	July 2005
Intent Forms Due	Completed Intent Forms (signed by Authorized Official) due back to the Governor's Division for Children---signifying intent to apply or waive funds.	August 12, 2005
Application Released	Pending receipt of Intent Forms, the JABG Application will be distributed to applicant local units of government.	August 17, 2005
Applications Due	Completed Applications due to the Governor's Division for Children. Applications must be received by 3:00 p.m. on 9/16/05.	September 16, 2005
Review	Submitted applications to be reviewed by the Governor's Division for Children; as necessary, requests for clarification will be forwarded to applicants.	September 16, 2005
Contract Award	The Governor's Division for Children will make grant awards to eligible applicant agencies. The 2005 JABG Local Pass-Through grant contract period begins effective 10/1/05.	October 1, 2005
Contract Close	The 2005 JABG Local Pass-Through grant contract period ends 9/30/07.	September 30, 2007

JABG Administrative Requirements

I. Eligibility for Local Awards

Only allocations of \$10,000 or more are available for direct award to a unit of local government. . Based on the award amount, the following alternatives are available:

1. Eligible units of local government may apply for a direct award.
2. Eligible units of local government may choose to waive their allocation to a neighboring eligible unit, which will use those funds for their combined benefit.
3. Ineligible units of local governments may choose to waive their allocation to a larger or neighboring eligible unit, which will use those funds for their combined benefit.
4. A number of eligible/ineligible local governments may chose to form a regional coalition to pool their allocations by waiver and provide services over their combined service area.
5. Eligible/ineligible units of local government may choose to waive their allocation to the state.

II. Authorized Official for a Local Unit of Government

The authorized official for the local unit of government must submit an Intent Form to the Governor's Division for Children indicating how they plan to proceed with regard to the alternatives listed above. The following individuals are recognized as the authorized local government official:

City Government: Mayor/City Manager

County Government: County Manager/ County Board of Supervisors

Tribal Government: Individual with legal authority to bind the tribe into contract

The Intent Form is due to the Governor's Division for Children by August 12, 2005.

III. Joint Plans (Collaborations)

Those entities choosing to develop a joint plan are required to select one organization to act as the fiscal agent. This organization will become the contractual subgrantee of the Governor's Division for Children. All fiscal reporting will be submitted from this organization and full fiscal and programmatic accountability will be this agency's responsibility.

Other members of the joint plan will become subgrantees of the fiscal agent. The fiscal agent will be responsible for passing funds through to other collaborators on a cost reimbursement basis, verifying allowability of reimbursed costs and monitoring those agencies in accordance with *OMB Circular A-102, Section .37 and .40*. Fiscal agents must have written agreements in place with each collaborating agency. In addition, payments made by the fiscal agent to the collaborating subgrantees must be supported by adequate fiscal and programmatic documentation, subject to review by the Governor's Division for Children.

IV. Juvenile Crime Enforcement Coalition (JCEC)

Local units of government receiving JABG funds must establish a Juvenile Crime Enforcement Coalition (JCEC). The local JCEC must include, at a minimum, (unless impractical) individuals representing: (1) police; (2) sheriff; (3) prosecutor; (4) state or local probation services; (5) juvenile court; (6) schools; (7) business; and (8) religious affiliated, fraternal, nonprofit or social service organizations involved in crime prevention. Existing boards or coalitions such as a Policy Prevention Board may fulfill this requirement.

The local JCEC is responsible for developing a plan for reducing juvenile crime. This plan should be based upon an analysis of relevant local data and juvenile justice system needs. The JCEC is charged with determining how the local unit of government should most effectively utilize JABG funds in order to address one or more of the sixteen JABG program purpose areas.

The local unit of government is responsible for submitting certification that the JCEC meets the required membership categories and that the full group has met to determine how to achieve the greatest impact on reducing juvenile delinquency, improving the juvenile justice system, and increasing accountability for juvenile offenders.

V. Sixteen JABG Program Purpose Areas

All JAIBG funds must be used for one or more of the sixteen JABG program purpose areas. (See list attached).

VI. Administration and Cash Match Requirements

Administration: A unit of local government may use up to 5% of their total JABG award for administrative costs related to the JAIBG program. All funds for administrative costs are subject to the match requirement.

Cash Match: Local units of government in receipt of a JABG award must contribute 10% of the total program costs (*N.B.* A 50% match is required for the cost of construction of a permanent corrections facility). The total program cost is made up of the Federal award amount and the cash match.

Cash Match Computation: AWARD + CASH MATCH = TOTAL PROGRAM COST

For additional information about the JABG program, please contact the Governor's Division for Children at (602) 542-3496.

AVAILABLE JABG PROGRAM PURPOSE AREAS (FOR FY 2005 FUNDS)

#	Summary	Program Purpose Area
1	Graduated Sanctions	Developing, implementing, and administering graduated sanctions for juvenile offenders.
2	Facilities and Training	Building, expanding, or operating juvenile correction and detention facilities, including staff training.
3	Court Staffing and Pretrial Services	Hiring juvenile court judges, probation officers, and court-appointed defenders and special advocates, and funding pretrial services (including mental health screening and assessment) for juvenile offenders, to promote the effective and expeditious administration of the juvenile justice system.
4	Prosecutors (Staffing)	Hiring additional prosecutors to increase prosecution of cases involving violent juvenile offenders and to reduce case backlogs.
5	Prosecutors (Funding)	Providing funding to enable prosecutors to address drug, gang, and youth violence problems more effectively and for technology, equipment, and training to assist prosecutors in identifying and expediting the prosecution of violent juvenile offenders.
6	Training: Law Enforcement and Court Personnel	Establishing and maintaining training programs for law enforcement and other court personnel with respect to preventing and controlling juvenile crime.
7	Juvenile Gun Courts	Establishing juvenile gun courts for the prosecution and adjudication of juvenile firearms offenders.
8	Juvenile Drug Courts	Establishing drug court programs to provide continuing judicial supervision over juvenile offenders with substance abuse problems and to integrate the administration of other sanctions and services for such offenders.
9	Juvenile Record Systems	Establishing and maintaining a system of juvenile records designed to promote public safety.
10	Information Sharing	Establishing and maintaining interagency information-sharing programs that enable the juvenile and criminal justice systems, schools, and social services agencies to make more informed decisions regarding the early identification, control, supervision, and treatment of juveniles who repeatedly commit serious delinquent or criminal acts.
11	Accountability	Establishing and maintaining accountability-based programs designed to reduce recidivism among juveniles who are referred by law enforcement personnel or agencies.
12	Risk and Needs Assessment	Establishing and maintaining programs to conduct risk and needs assessments of juvenile offenders that facilitate effective early intervention and the provision of comprehensive services, including mental health screening and treatment and substance abuse testing and treatment, to such offenders.
13	School Safety	Establishing and maintaining accountability-based programs that are designed to enhance school safety.
14	Restorative Justice	Establishing and maintaining restorative justice programs.
15	Juvenile Courts and Probation	Establishing and maintaining programs to enable juvenile courts and juvenile probation officers to be more effective and efficient in holding juvenile offenders accountable and reducing recidivism.
16	Detention and Corrections Personnel	Hiring detention and corrections personnel and establishing and maintaining training programs for such personnel, to improve facility practices and programming.

STATE	TOTAL ALLOCATION	PASSED THROUGH %	ALLOCATION	CRIME PROP ALLOC (1/4)	EXPEND PROP ALLOC (3/4)
ARIZONA	\$ 829,700	75	\$ 622,275	\$155,569	\$466,706

AMOUNT RETAINED BY STATE: \$105,880

LOCALITY	CRIME PROP	CRIME ALLOC	EXPEND PROP	EXPEND ALLOC	TOTAL ALLOCATION
Ak Chin Indian Community of Papago Indian	0.030347%	\$47	0.000000%	\$0	\$47
APACHE COUNTY	0.230250%	\$358	0.583304%	\$2,722	\$3,081
APACHE JUNCTION CITY	0.289017%	\$450	0.093847%	\$438	\$888
AVONDALE CITY	0.205202%	\$319	0.077742%	\$363	\$682
BENSON CITY	0.020231%	\$31	0.008113%	\$38	\$69
BISBEE CITY	0.067437%	\$105	0.019133%	\$89	\$194
BUCKEYE TOWN	0.123314%	\$192	0.022887%	\$107	\$299
BULLHEAD CITY	0.562620%	\$875	0.163112%	\$761	\$1,637
CAMP VERDE TOWN	0.121387%	\$189	0.034390%	\$161	\$349
CAREFREE TOWN	0.000000%	\$0	0.038508%	\$180	\$180
CASA GRANDE CITY	0.688825%	\$1,072	0.079195%	\$370	\$1,441
CAVE CREEK TOWN	0.000000%	\$0	0.000000%	\$0	\$0
CHANDLER CITY	1.603083%	\$2,494	0.663104%	\$3,095	\$5,589
CHINO VALLEY TOWN	0.061657%	\$96	0.053765%	\$251	\$347
CLARKDALE TOWN	0.015414%	\$24	0.011504%	\$54	\$78
CLIFTON TOWN	0.000000%	\$0	0.004723%	\$22	\$22
COCHISE COUNTY	1.439306%	\$2,239	1.844001%	\$8,606	\$10,845
COCONINO COUNTY	0.270713%	\$421	2.250267%	\$10,502	\$10,923
Cocopah Tribe of Arizona	0.056840%	\$88	0.076998%	\$359	\$448
COLORADO CITY TOWN	0.002890%	\$4	0.004238%	\$20	\$24
Colorado River Indian Tribes	0.113680%	\$177	0.262352%	\$1,224	\$1,401
COOLIDGE CITY	0.258189%	\$402	0.020465%	\$96	\$497
COTTONWOOD CITY	0.152216%	\$237	0.023492%	\$110	\$346
DOUGLAS CITY	0.086705%	\$135	0.014047%	\$66	\$200
DUNCAN TOWN	0.000000%	\$0	0.000000%	\$0	\$0
EAGAR TOWN	0.040462%	\$63	0.010172%	\$47	\$110
EL MIRAGE CITY	0.251445%	\$391	0.043593%	\$203	\$595
ELOY CITY	0.245665%	\$382	0.054007%	\$252	\$634

FLAGSTAFF CITY	1.331407%	\$2,071	0.230197%	\$1,074	\$3,146
FLORENCE TOWN	0.085260%	\$133	0.019133%	\$89	\$222
Fort McDowell Mohave-Apache Indian Comm	0.170520%	\$265	0.000000%	\$0	\$265
FOUNTAIN HILLS TOWN	0.000000%	\$0	0.040082%	\$187	\$187
FREDONIA TOWN	0.011561%	\$18	0.000000%	\$0	\$18
GILA BEND TOWN	0.000000%	\$0	0.000000%	\$0	\$0
GILA COUNTY	0.394027%	\$613	0.000000%	\$0	\$613
Gila River Pima-Maricopa Indian Community	0.255299%	\$397	0.509706%	\$2,379	\$2,776
GILBERT TOWN	0.467245%	\$727	0.306728%	\$1,432	\$2,158
GLENDALE CITY	3.696532%	\$5,751	0.580277%	\$2,708	\$8,459
GLOBE CITY	0.181118%	\$282	0.027246%	\$127	\$409
GOODYEAR CITY	0.196532%	\$306	0.140589%	\$656	\$962
GRAHAM COUNTY	0.083815%	\$130	0.654628%	\$3,055	\$3,186
GREENLEE COUNTY	0.025048%	\$39	0.247393%	\$1,155	\$1,194
GUADALUPE TOWN	0.000000%	\$0	0.039718%	\$185	\$185
Havasupai Tribe	0.040462%	\$63	0.000000%	\$0	\$63
HAYDEN TOWN	0.005780%	\$9	0.000000%	\$0	\$9
HOLBROOK CITY	0.163776%	\$255	0.002543%	\$12	\$267
Hopi Tribe	0.026012%	\$40	0.232130%	\$1,083	\$1,124
HUACHUCA CITY TOWN	0.007707%	\$12	0.000000%	\$0	\$12
Hualapai Tribe	0.000000%	\$0	0.010076%	\$47	\$47
JEROME TOWN	0.009634%	\$15	0.000000%	\$0	\$15
Kaibab Band of Palute Indians	0.000000%	\$0	0.013176%	\$61	\$61
KEARNY TOWN	0.028902%	\$45	0.005570%	\$26	\$71
KINGMAN CITY	0.255299%	\$397	0.133323%	\$622	\$1,019
LA PAZ COUNTY	0.121387%	\$189	0.716990%	\$3,346	\$3,535
LAKE HAVASU CITY	0.238921%	\$372	0.142889%	\$667	\$1,039
LITCHFIELD PARK CITY	0.000000%	\$0	0.000000%	\$0	\$0
MAMMOTH TOWN	0.020231%	\$31	0.006539%	\$31	\$62
MARANA TOWN	0.135838%	\$211	0.091667%	\$428	\$639
MARICOPA COUNTY	1.687861%	\$2,626	51.072095%	\$238,357	\$240,982
MESSA CITY	7.465318%	\$11,614	1.285158%	\$5,998	\$17,612
MIAMI TOWN	0.037572%	\$58	0.000000%	\$0	\$58
MOHAVE COUNTY	0.470135%	\$731	2.886368%	\$13,471	\$14,202
NAVAJO COUNTY	0.192678%	\$300	0.000000%	\$0	\$300
NAVAJO NATION	13.756262%	\$21,400	2.698841%	\$12,596	\$33,996
NOGALES CITY	0.201349%	\$313	0.082949%	\$387	\$700

ORO VALLEY TOWN	0.052987%	\$82	0.124120%	\$579	\$662
PAGE CITY	0.142582%	\$222	0.059214%	\$276	\$498
PARADISE VALLEY TOWN	0.038536%	\$60	0.079800%	\$372	\$432
PARKER TOWN	0.014451%	\$22	0.013562%	\$63	\$86
Pascua Yaqui Tribe	0.257225%	\$400	0.026922%	\$126	\$526
PATAGONIA TOWN	0.013006%	\$20	0.000000%	\$0	\$20
PAYSON TOWN	0.098266%	\$153	0.057519%	\$268	\$421
PEORIA CITY	0.953757%	\$1,484	0.220873%	\$1,031	\$2,515
PHOENIX CITY	29.361272%	\$45,677	5.357872%	\$25,006	\$70,682
PIMA COUNTY	2.290944%	\$3,564	10.998979%	\$51,333	\$54,897
PIMA TOWN	0.042389%	\$66	0.000000%	\$0	\$66
PINAL COUNTY	1.462428%	\$2,275	1.493922%	\$6,972	\$9,247
PINETOP-LAKESIDE TOWN	0.088632%	\$138	0.010414%	\$49	\$186
PRESCOTT CITY	0.406551%	\$632	0.096874%	\$452	\$1,085
PRESCOTT VALLEY TOWN	0.261079%	\$406	0.056793%	\$265	\$671
QUARTZSITE TOWN	0.031792%	\$49	0.015863%	\$74	\$123
QUEEN CREEK TOWN	0.000000%	\$0	0.000000%	\$0	\$0
SAFFORD CITY	0.036609%	\$57	0.048800%	\$228	\$285
SAHUARITA TOWN	0.026012%	\$40	0.016953%	\$79	\$120
Salt River Pima-Maricopa Indian Communit	0.263006%	\$409	0.674047%	\$3,146	\$3,555
San Carlos Apache Tribe	1.025048%	\$1,595	0.241378%	\$1,127	\$2,721
SAN JUAN SOUTHERN PAIUTE TRIBE	0.000000%	\$0	0.000000%	\$0	\$0
SAN LUIS CITY	0.000000%	\$0	0.024461%	\$114	\$114
SANTA CRUZ COUNTY	0.014451%	\$22	0.752228%	\$3,511	\$3,533
SCOTTSDALE CITY	1.536609%	\$2,390	0.951910%	\$4,443	\$6,833
SEDONA CITY	0.080925%	\$126	0.045168%	\$211	\$337
SHOW LOW CITY	0.181118%	\$282	0.040566%	\$189	\$471
SIERRA VISTA CITY	0.317919%	\$495	0.029183%	\$136	\$631
SNOWFLAKE TOWN	0.064547%	\$100	0.000000%	\$0	\$100
SOMERTON CITY	0.038536%	\$60	0.015137%	\$71	\$131
SOUTH TUCSON CITY	0.321773%	\$501	0.000000%	\$0	\$501
SPRINGERVILLE TOWN	0.022158%	\$34	0.023492%	\$110	\$144
ST JOHNS CITY	0.051060%	\$79	0.011867%	\$55	\$135
SUPERIOR TOWN	0.000000%	\$0	0.000000%	\$0	\$0
SURPRISE TOWN	0.209056%	\$325	0.090698%	\$423	\$749
TAYLOR TOWN	0.000000%	\$0	0.003027%	\$14	\$14
TEMPE CITY	3.073218%	\$4,781	0.725588%	\$3,386	\$8,167

THATCHER TOWN	0.018304%	\$28	0.007023%	\$33	\$61
TOHONO O'ODHAM NATION OF ARIZONA	0.480732%	\$748	0.342527%	\$1,599	\$2,346
TOLLESON CITY	0.174374%	\$271	0.023250%	\$109	\$380
TOMBSTONE CITY	0.030829%	\$48	0.000000%	\$0	\$48
Tonto Apache Indians	0.002890%	\$4	0.000000%	\$0	\$4
TUCSON CITY	13.719653%	\$21,343	1.380337%	\$6,442	\$27,786
WELLTON TOWN	0.007707%	\$12	0.005691%	\$27	\$39
White Mountain Apache Tribe	0.363198%	\$565	0.159979%	\$747	\$1,312
WICKENBURG TOWN	0.027938%	\$43	0.026883%	\$125	\$169
WILCOX CITY	0.035645%	\$55	0.000000%	\$0	\$55
WILLIAMS CITY	0.068401%	\$106	0.000000%	\$0	\$106
WINKELMAN TOWN	0.000000%	\$0	0.001695%	\$8	\$8
WINSLOW CITY	0.227360%	\$354	0.019133%	\$89	\$443
Yavapai-Prescott Tribe	0.015896%	\$25	0.037001%	\$173	\$197
Yavapai Apache Tribe	0.024085%	\$37	0.077177%	\$360	\$398
YAVAPAI COUNTY	0.959538%	\$1,493	3.097675%	\$14,457	\$15,950
YOUNGTOWN TOWN	0.051060%	\$79	0.014531%	\$68	\$147
YUMA CITY	1.468208%	\$2,284	0.180670%	\$843	\$3,127
YUMA COUNTY	0.845857%	\$1,316	3.686186%	\$17,204	\$18,520

STAFF REPORT

Council meeting of: August 3, 2005

Title: **Discussion and possible direction to staff regarding the concept of providing affordable rental housing in Camp Verde.**

Budgeted Item: Not applicable. This item does not involve expending funds at this time.

Description of Item:

Four staff members have nearly completed the Affordable Housing Institute offered by the Arizona Department of Housing. The Arizona Department of Housing provided each employee attending with a scholarship so the cost to the Town was minimal.

The training consisted of four, 2-day sessions. The institute covered an affordable housing virtual project from concept to design, to site analysis including a market study, to funding and building and finally to opening and operating.

The virtual project the Camp Verde team worked on includes eight (8) rental units that can be moved and reconfigured to fit any one-acre site in the townsite area.

Through this institute, staff members have made contacts with the AZ Department of Housing who can assist in a “real” project. Staff is now seeking Council direction to expend town staff and AZ Department of Housing staff time and efforts in exploring how to make the virtual project a reality.

Staff Recommendation: Council’s pleasure

Attachments: No

Prepared by: Wendy Escoffier

STAFF REPORT

Council meeting of: Wednesday, August 3, 2005

Title: Discussion, consideration, and possible approval of **Resolution 2005-651**, a resolution that supports tourism efforts within the community and supports the submission of a grant application by the Chamber of Commerce for Rural Community Assessment Program Technical Assistance administered by the Arizona Office of Tourism.

Budgeted item: N/A. There are no financial requirements attached to this support request.

Description of Item: The Arizona Office of Tourism (AOT) is offering one grant in 2005 to go to one community within Arizona for AOT tourism technical assistance. The Chamber of Commerce, in co-operation with the Town's Grant's Department, has prepared a grant application to submit to the Office of Tourism no later than Aug. 5, 2005. One of the grant requirements is resolution support from the city/town council and from civic organizations.

Staff Recommendation: Approve Resolution 2005-651

Comments: None

Attachments: Resolution 2005-651

Prepared by: Carol Keefer, Grants Administrator

RESOLUTION 2005-651

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA, SUPPORTING TOURISM EFFORTS WITHIN THE COMMUNITY AND SUPPORTING THE SUBMISSION OF A GRANT APPLICATION BY THE CHAMBER OF COMMERCE FOR RURAL COMMUNITY ASSESSMENT PROGRAM TECHNICAL ASSISTANCE ADMINSTERED BY THE ARIZONA OFFICE OF TOURISM.

WHEREAS, the Chamber of Commerce in co-operation with the Town prepared a grant application to submit to the Office of Tourism in August 2005.

WHEREAS, the Town agrees to support tourism efforts within the community and to support the Chamber in its 2005 effort to obtain a grant for tourism technical assistance through the Arizona Office of Tourism;

NOW THEREFORE, THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE RESOLVE AS FOLLOWS:

The Town of Camp Verde agrees to support tourism efforts within the community and to support the Chamber in its 2005 effort to obtain a grant for tourism technical assistance;

PASSED, APPROVED, AND ADOPTED by the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona on the _____ day of August 2005.

Approved: _____ Date: _____

Attest: _____ Approved as to form:

Town Attorney

Staff Report

Council Meeting of: 8.3-05
July 6, 2005

Title: SPR 2005-02: A request made by Jim Rohr owner, for approval of a site plan for a commercial office complex to be located on parcel 404-30-007 (2.77 acres) and is zoned C2-4.

Description Of Item: This parcel is located on Montezuma Castle Hwy across from Babe's Restaurant.

It is the owner's intent to create a center for small businesses with a combination of office space and warehousing containing approximately 16,500 square feet of space. The parking for this center as shown on the site plan is adequate for the intended use. This center will be constructed with a western style porch/overhang. The materials used in the building will be in neutral tan colors and rock veneer. Landscaping will be low maintenance. The signage will also carry the western theme.

The plan addresses building footprint, parking, and traffic flow. A conceptual elevation drawing has also been submitted.

Recommended Council Action: The Commission unanimously recommended Council approve the site plan (SPR 2005-02) for a business park containing office space and warehousing for small businesses.

Attachments: Yes

Prepared by: Will Wright

CASE NO. 05
 SPR
 PROJECT NO. 05-02

TOWN OF CAMP VERDE
 COMMUNITY DEVELOPMENT DEPARTMENT
 P.O. BOX 710 • 473 S. MAIN STREET, SUITE 108
 CAMP VERDE, ARIZONA 86322
 (928) 567-8513 • FAX (928) 567-7401
COMMERCIAL SITE PLAN APPLICATION

REQUEST:		APPLICATION DATE <u>6-16-05</u>
SITE PLAN REVIEW <input checked="" type="checkbox"/>		ASSESSOR'S PARCEL NO. <u>404-30-007</u>
PRELIMINARY PLAT <input type="checkbox"/>		UNDERLYING ZONING <u>C2-4</u>
FINAL PLAT <input type="checkbox"/>		PAD DENSITY _____
AMENDMENT TO PAD <input type="checkbox"/>		TAKEN BY <u>YB</u>
EXTENSION OF TIME <input type="checkbox"/>		FEES <u>350⁰⁰</u>
DEVELOPMENT AGREEMENT <input type="checkbox"/>		HEARING DATE <u>6-23-05</u>

OWNER/DEVELOPER JAMES M ROHR PHONE 928-853-7004 FAX _____
 ADDRESS 4141 E BROKEN ROCK LOOP CITY FLAGSTAFF STATE AZ ZIP 86004
 CONTACT PERSON JAMES M. ROHR

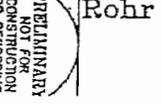
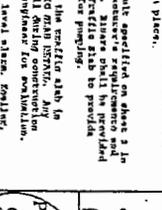
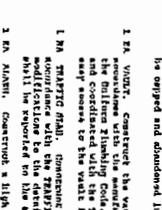
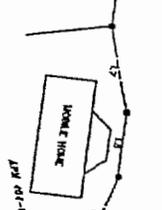
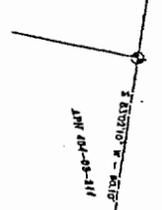
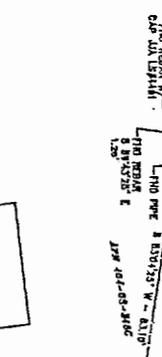
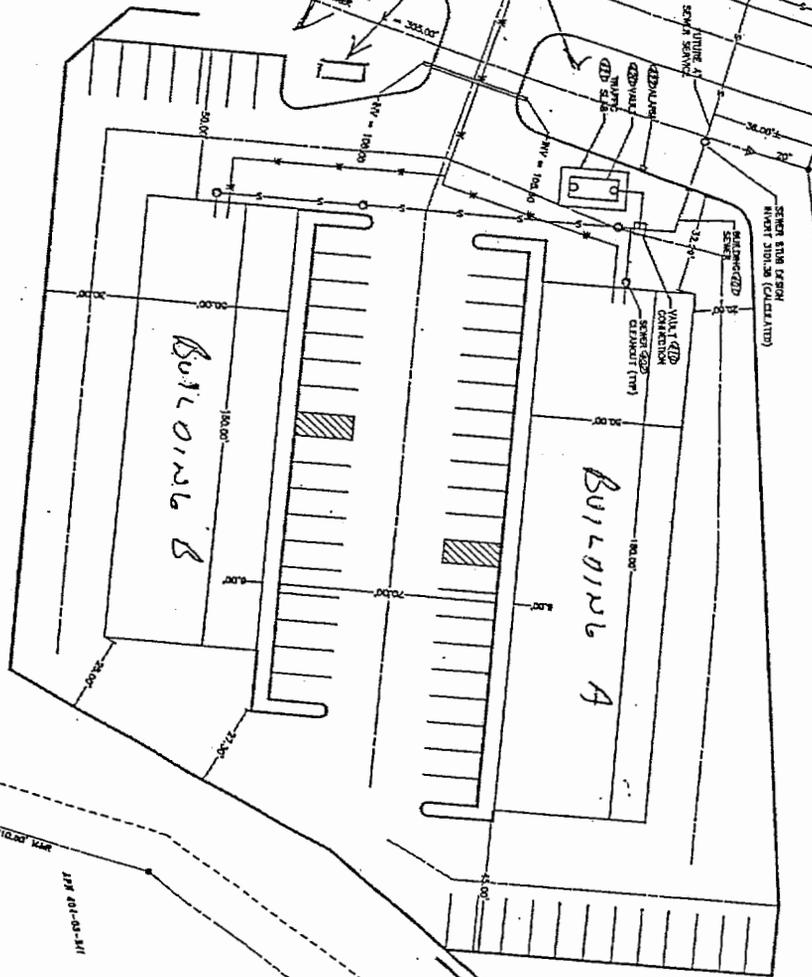
 ENGINEER EEC PHONE (928) 779-4505 FAX _____
 ADDRESS 405 W Beaver St Suite 7 CITY Flagstaff STATE AZ ZIP 86001
 CONTACT PERSON _____

PROPOSED LAND USE	NET ACREAGE (SQ FT.)	NO. LOTS OR TRACTS	MINIMUM LOT SIZE	MINIMUM LOT WIDTH	OTHER
SINGLE FAMILY					
MULTIPLE FAMILY					
MANUFACTURED HOME					
COMMERCIAL	<u>2 1/2 AC.</u>	<u>1</u>			
INDUSTRIAL					

LANDSCAPING SIGN

MONTEZUMA CASTLE HIGHWAY

FORT VERDE CAVES SUBDIVISION



LINE TABLE

LINE NO.	DESCRIPTION	DATE
1	CONSTRUCTION	5/10/05
2	CONSTRUCTION	5/10/05
3	CONSTRUCTION	5/10/05
4	CONSTRUCTION	5/10/05
5	CONSTRUCTION	5/10/05
6	CONSTRUCTION	5/10/05
7	CONSTRUCTION	5/10/05
8	CONSTRUCTION	5/10/05
9	CONSTRUCTION	5/10/05
10	CONSTRUCTION	5/10/05

GENERAL NOTES

1. The location, horizontal and vertical, of the center sewer line and all other lines shown on this plan shall be as shown on the location on the right of way.
2. General notes and wall notes are shown on sheet 3.

CONSTRUCTION NOTES

1. 1.5" DIA. VENT CONSTRUCTION. Construct the vent connection using a 1/2" bend to direct sewage from the building line to within 6" of the 1/2" bend and over the finish floor.
2. 1.5" DIA. VENT CONSTRUCTION. Construct the vent connection using a 1/2" bend to direct sewage from the building line to within 6" of the 1/2" bend and over the finish floor.

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PRELIMINARY
NOT FOR
CONSTRUCTION
DATE: 5/10/05
4 of 4
405034

Rohr Office/Warehouse Development
Site Plan
Utility Plan

Drawn by: LB Date: 5/10/05
Checked: DMM Date: 5/15/05
Revised: _____ Date: _____ By: _____

EEC
Engineering and Environmental Consultants, Inc.
405 NORTH BENTLEY STREET, SUITE 7
FLAGSTAFF, ARIZONA 86001 928-778-4508

STAFF REPORT

Council meeting of: August 3, 2005

Title: Discussion, consideration and possible direction to staff to prepare an ordinance amending Section 2-3-1 of the Town Code regarding meeting date and times.

Budgeted item: N/A

Description of Item: Council directed staff to research the availability of the Council Chambers. The Council Chambers are available on Monday or Wednesday afternoons. A Study session could be scheduled for the 2nd and 4th Monday or Wednesday afternoon, with Regular Sessions on the 1st and 3rd Wednesday of every month.

Staff Recommendation: no recommendation

Comments: N/A

Attachments: No

Prepared by: Bill Lee

Town of Camp Verde Development Incentives Policy

In general, the Town Council's Incentive Policy is based on two overriding criteria; 1) that a company or development must first prove to the Town Council that development incentives requested are needed and 2) that the economic or social benefits that the company or development brings to the community outweigh the costs to the community of the requested development incentives.

CURRENT DEVELOPMENT POLICY:

- A. Consider town wide incentive requests on a case-by-case basis. In addition, a company needs to meet at least three out of five of the Town's Incentive Criterion in order to be considered for financial incentives.
- B. Geography will be considered as one factor, but not the overriding one. The result of this case-by-case analysis is a policy without specific geographic limitations.
- C. Review "fast track" permit process policy:
 - 1. Set criteria
 - 2. Contracting out
 - 3. Cost estimates
- D. The Town's Incentive Policy is based on our General Plan "Growth Area Map," the area designated as an Enterprise Zone, the Historic Downtown District as defined by the Town's Land Use Map of the Town's General Plan, other commercial areas within the Town limits, and other relevant factors affecting growth in the Town of Camp Verde.
- E. On a case-by-case basis, the use of CDBG or other funds may be considered to pay all or a portion of the development and processing fees for qualifying projects.
- F. Agree to appropriate performance requirements or development agreements as a condition to receive incentives. Essentially, a business would need to implement plans as stated, e.g., it would make capital investment and hire the number of employees as they said they would, etc. The agreement will state that if performance requirements are not met, the Town would evaluate its options, such as denying future incentives or seeking reimbursement for past incentives, on a case-by-case basis.

ENTERPRISE ZONE

A. Income Tax Credits

Arizona statutes provide for an income tax credit for net increases in qualified employment positions at a site located in an enterprise zone – *except for those at a business location where more than 10% of the business is retail sales*. These credits may total up to \$3,000 per qualified employment position over three years.

B. Property Tax Reclassification

Arizona state statutes provide that the property tax reclassification is for qualified manufacturing businesses locating or expanding facilities in an enterprise zone.

Effective July 1, 1996, a qualified manufacturer in an enterprise zone is eligible for an assessment ratio of 5 percent on personal and real property in the zone for five years.

Both enterprise zone benefits are available to qualified businesses through June 30, 2006.

* Note: These are summaries of Arizona state statutes regarding Enterprise Zones. Please see ARS §9-471.H-3 for further detail.

CRITERIA FOR FINANCIAL INCENTIVES:

Greater consideration for the Town of Camp Verde financial incentives might be given to firms that meet three or more of the five criteria listed below. For example, a firm that meets four criteria would have a higher probability of receiving financial incentives than a firm that meets three of the following criteria. Firms that may receive incentives:

1. Jobs and Sales Tax – Businesses that create the equivalent of 10 full time employee (FTE) jobs or \$500,000 in gross revenue.
2. Are within the Town's targeted industries:
 - a. **Manufacturing** – Indoor manufacturing is necessary to provide a diversified economic base to create jobs and wealth in the community. Manufacturing must provide salaries of at least 100% of Yavapai County's current median household income for full-time employees.
 - b. **Tourism Opportunities** – One of the key components to repositioning the Town of Camp Verde as a regional destination is its location to I-17 and Highway 260. To qualify for incentives, a business must

contribute to the Town's overall economic impact and enhance the recreation and destination focus of the Town.

- c. **Retail projects** – Large retail projects are facilities and improvements on a parcel or parcels of land with a primary activity of serving as a regional mall, automotive dealer or dealers, family entertainment centers or other large retail centers. Each large retail project must expend a minimum of two million dollars (\$2,000,000.00) in land and building improvements, as its initial investment at a single location; and generate a minimum of five million dollars (\$5,000,000.00), or such other amount as set forth in the development agreement, in Town taxable retail sales annually.
3. Have infrastructure needs (water, wastewater, etc.) that are consistent with the Town's environmental objectives, concerns and capacity based on a case by case review.
4. Demonstrate a positive economic impact for the Town over a ten-year period after both benefits and costs are calculated. Company financial information must be made available to the Town showing a positive economic impact analysis.
5. Show a significant economic need for Town financial incentives. Similar to "#3" above, confidential project pro-forma statements must be made available to the Town, which would document this need.

INCENTIVE TOOLS:

- 1) **Sales Tax Rebate:** Rebate a portion of the sales tax revenue generated by the development for reimbursement for development of public and quasi-public infrastructure improvements made by the development or for other public benefit.
- 2) **Direct Purchase or Lease of a Portion of the Development Project by the Town:** Town purchase (including pre-purchase) or lease of portions of the development for public use or benefit.
- 3) **Direct Financing of Development Improvements:** Financing of public or quasi-public improvements or improvements which have or meet a public purpose within the development.
- 4) **Town funding for Existing Tenant Relocation, Environmental Clean-up and Demolition Expenses:** Use of Town and/or Federal funding may be allocated to pay relocation, environmental clean-up and demolition expenses related to "packaging" a development site, including tenant relocation, utility relocation, asbestos removal, structure demolition, etc.

- 5) **Direct Payment of Development Expenses for Non-Profit Organizations:**
Use of Town or Federal funds to pay the direct development expenses for non-profit organizations developing affordable housing and/or other facilities for special-needs groups. (Note: Housing proposal must meet CDBG guidelines, Town's Housing Strategy or other applicable grant guidelines.)
- 6) **Eminent Domain:** The use of eminent domain for the acquisition (using either private or public funds) of property within redevelopment areas.
- 7) **Waive Development Fees/Permits.**