

AGENDA



**REGULAR SESSION
MAYOR AND COUNCIL
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main Street, Room #106
WEDNESDAY, JUNE 20, 2007
at 6:30 P.M.**

1. **Call to Order**

As a reminder, if you are carrying a cell phone, pager, computer, two-way radio, or other sound device, we ask that you turn it off at this time.

2. **Roll Call**

3. **Pledge of Allegiance**

4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) Approval of the Minutes:

- 1) June 7, 2007 – Special Session
- 2) June 6, 2007 – Regular Session

b) Set Next Meeting, Date and Time:

- 1) Council Hears Planning & Zoning – June 27, 2007 at 6:30 p.m.
- 2) Regular Session – July 4, 2007 at 6:30 p.m. – **CANCELLED**
- 3) Special Session (to replace the 7-4-07 Regular Session) – July 11, 2007 at 6:30 p.m.
- 3) Regular Session – July 18, 2007 at 6:30 p.m.
- 4) Council Hears Planning & Zoning – July 25, 2007 at 6:30 p.m.

c) Discussion, consideration, and possible approval of the engagement agreement with Squire, Sanders, & Dempsey, L.L.P. to represent the Town of Camp Verde in connection with its Intergovernmental Agreement with the Camp Verde Sanitary District relating to the District's financing of improvements to its wastewater treatment systems.

5. **Call to the Public for Items not on the Agenda.**

6. **Presentation by Gene Sawyer of Sun Systems on Pool Solar Heating and Solar Blankets for Camp Verde Heritage Pool.**

7. **Parks & Recreation Director's report and discussion of the Summer Program.**

8. **Discussion, consideration, and possible determination of the LTAF contribution to be made to the Missoula Children's Theater and/or the Town's Walking History Tour.**

9. **Call to the Public for Items not on the Agenda.**

There will be no Public Input on the following items:

10. **Advanced Approvals of Town Expenditures**
 - a) **There are no advanced approvals.**
11. **Manager/Staff Report**
12. **Council Informational Reports** Individual members of the Council may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.
13. **Adjournment**

Posted by:



Date/Time: 6-15-07 10:00 Am

Note: Pursuant to A.R.S. §38-431.03.A.2 and A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.

The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.

**MINUTES
SPECIAL SESSION
MAYOR and COMMON COUNCIL
Of the
TOWN OF CAMP VERDE
CAMP VERDE MARSHAL'S OFFICE
TRAINING ROOM
646 S. First Street
THURSDAY, JUNE 7, 2007
5:00 P.M.**

**Minutes are a summary of the actions taken. They are not verbatim.
Public input is placed after Council motions to facilitate future research.
Public input, where appropriate, is heard prior to the motion.**

1. Call to Order

Mayor Gioia called the meeting to order at 5:00 p.m.

2. Roll Call

Mayor Tony Gioia, Vice Mayor Brenda Hauser, Greg Elmer, Bob Kovacovich, Ron Smith, Norma Garrison and Mike Parry who arrived at 5:10 p.m.

Also Present

Interim Town Manager Dave Smith, Housing Director Matt Morris, Recording Secretary Virginia Jones. Also present was Ken Strobeck, League of Arizona Cities and Towns Executive Director, and Greg Flynn, Member Services Associate.

3. Discussion with League of Arizona Cities & Towns representative regarding the recruitment of the Town Manager position which may include, but not be limited to the following desired requirements/stipulations: education, experience, qualities, travel reimbursement, etc.

Ken Strobeck reviewed the draft advertisement for the Manager position. The advertisement will be listed on the League of Arizona Cities and Towns Website, included in the ICMA Newsletter, Job opportunities Bulletin Website for ICMA, Jobs Available, Govtjobs, American's Job Bank Internet site, the League of California Cities-Western City Magazine Online and the local regional newspapers.

Council reviewed the profile they would like to see for the candidates as follows:

- **Education:** A Bachelors degree with Master preferred. Background in Finance and Human Resources.
- **Experience:** Seven to 10 years of experience in either Government or private sector.
- **Administrative and management ability:** Delegates authority and manages, supports the vision of the Council. Skilled in writing and presentations. Sensitive to what is going on with staff.
- **Government budget and finance:** Strong background in budget, good working relationship with Finance director and understand grants administration.
- **Labor relations and personnel experience:** Ability to negotiate, situational leadership and good working relationship with staff with positive attitude.
- **Community Relations experience:** Awareness of cultural differences within the community.

- **Council/commission relations experience:** Good communications skills, respect for Council, enforce policies, be adaptable.
- **Intergovernmental relations:** Ability to follow policy set by Council, work with local, county and state agencies.
- **Innovation and major achievements:** Recognize and respect the unique features of Camp Verde including the history of the Town. Work with Parks & Recreation and develop programs for the children. Ability to bring the Town into the 21st century. Technology is important.

4. Adjournment

The meeting was adjourned at 6:20 p.m.

Virginia Jones – Recording Secretary

CERTIFICATION

I HEREBY CERTIFY THAT THE FOREGOING, minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Special Session of the Town Council of Camp Verde, Arizona, held on the 7th day of June 2007. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____ 2007.

Deborah Barber, Town Clerk

**MINUTES
REGULAR SESSION
MAYOR AND COUNCIL
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
WEDNESDAY, JUNE 6, 2007
6:30 P.M.**

Minutes are a summary of the actions taken. They are not verbatim.
Public input is placed after Council motions to facilitate future research.
Public input, where appropriate, is heard prior to the motion.

1. **Call to Order**

The meeting was called to order at 6:30 p.m.

2. **Roll Call**

Mayor Gioia, Vice Mayor Hauser, Councilors Smith, Baker, Kovacovich, Parrish and Parry were present.

Also Present: Councilors-elect Greg Elmer and Norma Garrison; Town Magistrate Michael Bluff, Interim Town Manager Dave Smith, Town Attorney Bill Sims, Finance Director Dane Bullard, Parks & Rec Director Lynda Moore, Housing Director Matt Morris, Deputy Town Clerk Virginia Jones, and Recording Secretary Margaret Harper.

3. **Pledge of Allegiance**

The Pledge was led by Baker.

4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) Approval of the Minutes:

- 1) May 30, 2007 – Special/Work Session
- 2) May 23, 2007 – Council Hears Planning & Zoning
- 3) May 23, 2007 – Budget Work Session
- 4) May 21, 2007 – Special/Budget Work Session
- 5) May 16, 2007 – Regular Session

b) Set Next Meeting, Date and Time:

- 1) Regular Session – June 20, 2007 at 6:30 p.m.
- 2) Council Hears Planning & Zoning – June 27, 2007 at 6:30 p.m.
- 3) Regular Session – July 4, 2007 at 6:30 p.m. – **CANCELLED**
- 4) Regular Session – July 18, 2007 at 6:30 p.m.
- 5) Council Hears Planning & Zoning – July 25, 2007 at 6:30 p.m.

c) Possible approval of the Technical Assistant Contract with NACOG for the administration of the two open CDBG contracts. The \$39,000 cost is a budgeted amount in the General Fund CDBG line item.

d) Possible approval of a proclamation declaring July 16-20, 2007 as Hunter Education Week.

e) Possible acceptance of resignations from Norma Garrison, Housing Commission and Danny Parker, Parks & Recreation Commission, followed by presentation of certificates of appreciation for their volunteer service.

F) POSSIBLE ACCEPTANCE OF THE CAMP VERDE WATER SYSTEM'S 2006 FINANCIAL AUDIT. This is a budgeted item in the General Fund.

G) POSSIBLE APPROVAL OF DRAFT STAKE HOLDER LETTER TO THE AZ WATER PROTECTION FUND COMMISSION SUPPORTING THE MONTEZUMA WELL RIPARIAN PASTURE RESTORATION PROJECT.

On a motion by Hauser, seconded by Baker, the Consent Agenda was unanimously approved as presented, with the addition of a Special Session on July 11, 2007 at 6:30 p.m., and Item 4.c) pulled for discussion with staff.

Mayor Gioia requested that a Special Session be scheduled for July 11, 2007 in place of the

canceled July 4th Regular Meeting, and that Item 4.c) be pulled for discussion with staff.

c) Possible approval of the Technical Assistant Contract with NACOG for the administration of the two open CDBG contracts.

On a motion by Gioia, seconded by Baker, the Council unanimously approved the Technical Assistant Contract with NACOG for the administration of the two open CDBG contracts.

The Council discussed the status of the needed repairs on the roof at the Senior Center. Staff was directed to research what measures can be taken to save the interior from damage until the full grant funds are available. In the interim, funds possibly left over from the painting project might be used for temporary repairs.

Mayor Gioia invited Norma Garrison and Danny Parker to the podium to accept Certificates of Appreciation for their service as outlined in Item 4c); Parker was absent from the meeting.

5. Call to the Public for Items not on the Agenda.

There was no public input.

6. Presentation of certificates of appreciation to outgoing Council members Jackie Baker and Howard Parrish.

There was no action taken.

Mayor Gioia first presented a Certificate of Appreciation to Jackie Baker, with praise for her long years of service to the community, and then a Certificate of Appreciation to Howard Parrish, recalling Howard's service on other Commissions as well as the Council.

7. Ceremonial Oaths of Office to Mayor Tony Gioia and Council Members Greg Elmer, Norma Garrison, and Mike Parry, followed by the seating of the new Council.

There was no action taken.

Town Magistrate Michael Bluff administered Ceremonial Oaths of Office individually to Gioia, Elmer, Garrison and Parry, who then assumed their seats of office as members of the new Council.

8. Discussion, consideration, and possible selection of a Vice Mayor for a one-year term ending in May 2008.

On a motion by Parry, seconded by Gioia, the Council by a 6-1 vote elected Brenda Hauser to serve as Vice Mayor for a one-year term ending in May 2008; with a 'no' vote by Smith.

With no discussion the Council took action to approve Hauser to again serve as Vice Mayor.

There was no public input.

9. Discussion, consideration, and possible appointment of Council members to various regional, state, county, and local committees & organizations.

There was no action taken.

Following a review of the various existing, inactive and additional regional, state, county and local groups, Council unanimously agreed on the following appointments of Council members to the indicated committees and organizations:

Meetings

Arizona League of Cities & Town Functions

(All members encouraged to attend)

Governor's Conference on Rural Development

(All members encouraged to attend)

Verde Valley Intergovernmental Meetings

Gioia

Committees

Arizona Town Hall	Gioia
Arizona Watershed Alliance	Hauser
Cocopai Resource Conservation & Development (RC&D)	Elmer
Council Liaison to Yavapai-Apache Nation	Parry/Gioia
Library Design Committee	Parry
MAT Force (Meth Task Force)	Hauser/Garrison
NACOG Economic Development Regional Council	Garrison
Verde Valley Transportation Organization	Smith
Yavapai County Water Advisory Committee	Hauser/Gioia
Verde Valley Water Users Liaison	Kovacovich/Gioia
Verde Valley Land Preservation Institute	Hauser/Gioia
Yavapai College Regional Skills Center	Gioia
Economic Development Committee Liaisons	Smith/Elmer
Intergovernmental Association	Gioia/All Council
Verde River Basin Partnership	Hauser/Gioia
Verde Watershed Association	Hauser/Gioiaw
Chamber of Commerce Liaison	Elmer/Parry
Drought Impact Group	Kovacovich/Smith
Camp Verde Schools Education Foundation	Garrison/Hauser
Verde Valley Natural Resource Committee	Hauser/Gioia
Arizona Art Share	Hauser

(**NOTE:** Staff to research how to get back into Arizona Art Share)

It was agreed that all members are continuing to work on the Highway 260 issue, as well as Economic Development-Focused Future.

Inactive or Eliminated Committees

- Natural Resource Subcommittee Verde Watershed Assoc.
- Sanitary District Liaison
- Arizona Watershed Alliance
- Middle Verde Basin Planning Group
- NAMWA
- Verde River Enhancement

There was no public input.

10. **Discussion, consideration, and possible direction to staff to: 1) Research costs associated with retaining a firm for a management audit to review the Town's departments of operational efficiency and bring this information back to Council and 2) contract with a new audit firm for the FY 06/07 audit.**

As to Item 1), staff was directed to further research the proposed management audit with the department heads and bring the issue back to Council to revisit after a Town Manager is hired.

As to Item 2), staff was directed to contact and request RFQs from different audit firms to bring back to Council at the next available meeting for a decision on a new audit firm.

Interim Town Manager Smith said that the Mejorando Group had been referred by the League of Cities & Towns in connection with the management audit discussed previously, and their proposal was included in the agenda packet for reference. Smith said the fee for the complete audit would be \$9,500, and he listed some of the major areas to be researched.

During the subsequent Council discussion regarding Item 1), it was suggested that the new Town Manager would normally perform the proposed organizational review as a matter of course, and the expense of \$9,500 was questioned as unnecessary. With input from Finance Director Bullard regarding Item 2), it was generally agreed that a new auditing firm should be selected as soon as

possible, and that during the audit the team will be requested to research specific areas; for examples, purchasing personal items through the Town's authority, and duplicate payments of invoices.

There was no public input.

11. **Discussion, consideration, and possible direction to staff concerning a requirement for fingerprinting and background checks for those volunteers that work with children.**

Staff was directed to move forward and include in the personnel manual a policy requiring fingerprinting and background checks of all volunteers.

Manager Smith explained that Director Moore has done some research on the issue, and staff would like to see a Town policy requiring fingerprinting and background checks, particularly as to volunteers working with children.

Parks & Rec Director Moore cited statistics on the problem of lack of oversight of sex offenders and those with criminal backgrounds, allowing the growing infiltration of those individuals into the smaller communities; of the known 550,000 sex offenders in the U.S., there are 132,000 unaccounted for and out on the streets. A line item has been added in the budget to cover the expense of fingerprinting and background checks; Moore requested that the Personnel Manual be amended to include a policy requiring fingerprinting and background checks of all volunteers.

There was no public input.

12. **Discussion, consideration, and possible approval of the Housing Commission letter to notify potential developers of the Town's goals in providing attainable housing and to request voluntary participation by the developer to aid the Town in meeting its housing goals.**

On a motion by Hauser, seconded by Smith, the Council unanimously approved using the proposed Housing Commission letter to notify potential developers of the Town's goals in providing attainable housing and to request voluntary participation by the developer to aid the Town in meeting its housing goals.

Housing Director Matt Morris said that the Housing Commission had considered for some time the idea of approaching developers to request their voluntary cooperation or encourage participation in some type of partnership to try to provide attainable housing for the community. The proposed letter is intended to get the word out to developers as early as possible regarding the existence and goals of the Housing Commission to provide such housing.

The Council discussed with Morris the issues of working with developers and offering not only encouragement to aid the Town in providing attainable housing, but some types of incentives such as negotiating on densities, lot sizes, streets and sidewalks. The proposed letter would in essence open up a line of communication at the outset of a project.

Town Attorney Sims explained that the Town needs to identify the housing need early on in the process, to be looked at as part of the response to a developer's request for sales tax credits. There is a relatively new statute that prohibits pledging sales tax without a comparable benefit in return. Negotiations giving the developer vested rights by way of a development agreement that includes pledging sales tax must arrive at a comparable benefit to the Town, such as the attainable housing.

PUBLIC INPUT

(Comments from the following individuals are summarized.)

Jeremy Bach, speaking as a developer, said he felt it was a good idea to have a development agreement in place at the beginning of a project based on subdivision law, State statutes and

other criteria to be included in the negotiations, from the standpoint of determining costs; using density is a good negotiating tool.

John McReynolds said that the proposed letter is to let the developers know the Town is seriously interested in attainable housing; the Housing Commission is looking for the support of the Council.

Tom Nielson, in comments unrelated to the agenda discussion, suggested that the Town should hold a community barbecue so that all the citizens could become acquainted with each other.

There was no further public input.

13. **Staff presentation and update pertaining to the recent Joint Work Session by the Housing, Library, Parks & Recreation, Planning & Zoning, and Trails Commission that was held on May 29, 2007.**

There was no action taken.

Morris said that there was a good turnout for the subject Joint Work Session, with representatives from each of the Commissions being given the opportunity to talk about their various current and future issues. The value of the meeting was acknowledged by all, and it was agreed to have such a Work Session on a quarterly basis, with the next meeting to be held in three months.

There was no public input.

14. **Discussion, consideration, and possible selection of resolution(s) to submit to the League of Arizona Cities & Town's (LACT) Resolution Committee for consideration, followed by possible direction to staff to contact other communities to determine if they will co-sponsor the resolution(s).**

There was no action taken.

Staff and Mayor Gioia will follow through and contact other communities for support of the proposed resolutions.

Mayor Gioia reviewed the six proposed resolutions having to do with (1) tax cuts, (2) regulating the sale of pseudoephedrine, (3) the Heritage Fund, (4) CDBG program, (5) impacts to rural areas, and (6) special watershed districts. In each instance, the Council evidenced unanimous support.

There was no public input.

15. **Call to the Public for Items not on the Agenda.**

Howard Parrish commented on the participation of the Camp Verde Cavalry in the Prescott Memorial Day activities at the Citizens Cemetery, and then the Cavalry went back to the V.A. Cemetery on Wednesday.

Nancy Floyd requested that the Council members, especially the new ones, participate in the newly-elected officials two-day seminar that is being held; she detailed the subjects that will be covered.

There was no further public input.

16. **Advanced Approvals of Town Expenditures**

a) **Discussion, consideration, and possible approval to transfer funds in the amount of \$2,600 from Special Event Tent Labor line item to Equipment Rental line item and \$1,000 from Insurance line item to Event Supplies line**

item.

b) Discussion, consideration, and possible approval of the purchase of a pump for the well at Butler Park in the amount of \$4,225.

On a motion by Gioia, seconded by Hauser, the Council unanimously approved Advanced Approvals of both Item a), the transfer of funds as requested, and b), the purchase of a pump for the well at Butler Park in the amount of \$4,225.

17. Manager/Staff Report

There was no Manager/Staff Report.

18. Council Informational Reports

Kovacovich thanked all the volunteers who had worked on the Crawdad Festival, adding that the event could not be held without them.

Elmer commented on the great job done by Moore on the Crawdad Festival.

Hauser reminded everyone about the June 21st seminar at the Multipurpose Complex at 7:00 p.m. on the USGS studies. Also the Governor has signed a Drought Declaration for the State of Arizona that is entering its second decade of drought.

Gioia thanked staff for the hard work on the Crawdad Festival, and said he was impressed with the multitude of volunteers who participated.

19. Adjournment

On a motion by Hauser, seconded by Kovacovich, the meeting was adjourned at 8:13 p.m.

Margaret Harper, Recording Secretary

CERTIFICATION

I hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on the 6th day of June 2007. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this _____ day of _____, 2007.

Debbie Barber, Town Clerk

**TOWN OF CAMP VERDE
Council Agenda Action Form**

Meeting Type: Regular

Meeting Date: June 20, 2007

Submitting Department: Finance

Contact Person: Dane Bullard

Consent: **Regular:** **Requesting Action:** **Report Only:**

Type of Document Needing Approval (Check all that apply):

- | | | |
|---|---|--|
| <input checked="" type="checkbox"/> Acceptance/Approval | <input type="checkbox"/> Agreement/Contract | <input type="checkbox"/> Emergency Clause |
| <input type="checkbox"/> Final Plat | <input type="checkbox"/> Grant Submission | <input type="checkbox"/> Intergovernmental Agreement |
| <input type="checkbox"/> Liquor/Bingo Application | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Preliminary Plat |
| <input type="checkbox"/> Public Hearing | <input type="checkbox"/> Resolution | <input type="checkbox"/> Special Consideration |
| <input type="checkbox"/> Special/Temp Use Permit | <input type="checkbox"/> Other: | |

Agenda Text (Be Exact): Possible approval of the engagement agreement with Squire, Sanders & Dempsey, LLP

Staff Recommendation: Approve Budgeted/Amount N/A \$ _____

Finance Director Review (if item in unbudgeted, under budgeted, or exceeds budgeted amount)

Line Item/Fund:

Purpose of Item and Background Information: This is an engagement letter to retain Bond Counsel for Camp Verde's excise tax pledge for the construction of the CV Sanitary District's wastewater treatment plant. Payment for the Bond Counsel will be made by the Sanitary District.

List All Attachments as Follows: _____

Type(s) of Presentation: Verbal Only

Signatures of Submitting Staff:

Name: _____ **Title:** _____

Town Manager/Designee: _____

May 28, 2007

Dane Bullard
Finance Director
Town of Camp Verde, Arizona
473 South Main Street, Suite 102
Camp Verde, Arizona 86322

Re: Town of Camp Verde, Arizona
Intergovernmental Agreement with Camp Verde Sanitary District

Dear Dane:

We thank you for the opportunity to represent the Town of Camp Verde, Arizona (the "Town") in connection with its Intergovernmental Agreement with the Camp Verde Sanitary District relating to the district's financing of improvements to its wastewater treatment system.

A written engagement agreement is required or recommended by the law of professional ethics in the jurisdictions in which Squire, Sanders & Dempsey L.L.P. ("SSD") practices law. The engagement agreement between us consists of this letter and the enclosed Standard Terms and Conditions of Engagement ("Standard Terms"). The engagement agreement is designed to address our responsibilities to each other and to outline for you certain important matters that are best established early as we form an attorney-client relationship with you in this matter.

The engagement agreement responds to requirements in the rules of professional ethics and is intended to achieve a better understanding between us. Thus, we request that you review it carefully. By proceeding with this engagement you will be indicating to us that you have done so. It is important that you review and understand the terms of our relationship, such as the section on "Conflicts of Interest."

As we have discussed, our fees for this engagement will be billed at our current hourly rates (due to the limited scope and timeframe for this matter, I will be doing most of the work at my current hourly rate of \$485.00). Our statement will be submitted upon the completion of our work on this matter.

We have conducted our normal internal check for any existing or potential conflicts of interest and have found no current conflicts that are in any way related to this engagement. We

point out, however, that we regularly represent clients in financing transactions and workout matters or other matters unrelated to the advice we are rendering to the Town in this matter, in which the interests of those clients are or may be adverse to those of the Town. These engagements are undertaken on a transaction-by-transaction basis and we, therefore, do not believe that they give rise to any conflict of interest in this matter since we will represent only the Town in this matter, even though we may simultaneously be representing those clients in other unrelated matters. By engaging us you are consenting to those simultaneous representations in other unrelated matters in accordance with the "Conflicts of Interest" section in the attached Standard Terms and Conditions of Engagement.

Please confirm your acceptance of this engagement agreement either (i) by signing and returning the copy of this letter that is enclosed for that purpose, or (ii) by assigning us work, or (iii) by sending us a letter or e-mail clearly referencing this engagement agreement and agreeing to it. If you do not agree with one or more of the provisions of the engagement agreement, please contact me so that we can try to address your concerns. If we do not receive a written objection within two weeks, you will be bound by this engagement agreement (although, as explained in the attached Standard Terms, you can terminate our services at any time). Of course, if you have any questions or concerns regarding the foregoing, please call me.

Throughout our relationship, we want the Town to be satisfied with the professional services that we perform on its behalf. Accordingly, we encourage you to contact us just as soon as you have any questions or concerns regarding our services.

Sincerely,



Timothy E. Pickrell

TEP:jer
Enclosures

**Letter and Standard Terms Accepted,
including section on "Conflicts of Interest"**

TOWN OF CAMP VERDE, ARIZONA

By: _____
Title: _____
Date: _____

TOWN OF CAMP VERDE
Council Agenda Action Form

Meeting Type: Regular

Meeting Date: May 23, 2007

Consent: **Executive Session/Confidential:** Type(s) of Presentation: Visual

AGENDA TITLE: (Be Exact): Presentation by Gene Sawyer of Sun Systems on Pool Solar Heating and Solar Blankets for Camp Verde Heritage Pool.

PURPOSE AND BACKGROUND INFORMATION: Staff was directed to research the possibility of solar heating for the Heritage Pool. Mr. Sawyer

STAFF RECOMMENDATION(S): None

LIST ALL ATTACHMENTS:

Type of Document Needing Approval (Check all that apply):

- | | | |
|---|---|--|
| <input type="checkbox"/> Acceptance/Approval | <input type="checkbox"/> Agreement/Contract | <input type="checkbox"/> Emergency Clause |
| <input type="checkbox"/> Final Plat | <input type="checkbox"/> Grant Submission | <input type="checkbox"/> Intergovernmental Agreement |
| <input type="checkbox"/> Liquor/Bingo Application | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Preliminary Plat |
| <input type="checkbox"/> Public Hearing | <input type="checkbox"/> Resolution | <input type="checkbox"/> Special Consideration |
| <input type="checkbox"/> Special/Temp Use Permit | <input type="checkbox"/> Other: | <input checked="" type="checkbox"/> Presentation/Report Only |

Finance Director Review

Budgeted/Amount N/A \$

Comments:

Fund:

Line Item/:

Submitting Department: Parks & Recreation

Contact Person: Lynda Moore

Town Manager/Designee: _____

Please Note: You are responsible for checking out, setting up, and returning all special equipment to the Clerk's Office.

**TOWN OF CAMP VERDE
Council Agenda Action Form**

Meeting Type: Regular

Meeting Date: June 20, 2007

Consent: **Executive Session/Confidential:** Type(s) of Presentation: Visual

AGENDA TITLE: (Be Exact): Discussion and update on Parks & Recreation's Youth Summer Program.

PURPOSE AND BACKGROUND INFORMATION: Report to Council on Parks & Recreation's Youth Summer Program. Report will include costs, classes, and general information on registration and length of the program.

STAFF RECOMMENDATION(S): None

LIST ALL ATTACHMENTS:

Type of Document Needing Approval (Check all that apply):

- | | | |
|---|---|--|
| <input type="checkbox"/> Acceptance/Approval | <input type="checkbox"/> Agreement/Contract | <input type="checkbox"/> Emergency Clause |
| <input type="checkbox"/> Final Plat | <input type="checkbox"/> Grant Submission | <input type="checkbox"/> Intergovernmental Agreement |
| <input type="checkbox"/> Liquor/Bingo Application | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Preliminary Plat |
| <input type="checkbox"/> Public Hearing | <input type="checkbox"/> Resolution | <input type="checkbox"/> Special Consideration |
| <input type="checkbox"/> Special/Temp Use Permit | <input type="checkbox"/> Other: | <input checked="" type="checkbox"/> Presentation/Report Only |

Finance Director Review

Budgeted/Amount N/A \$

Comments:

Fund:

Line Item/:

Submitting Department: Parks & Recreation

Contact Person: Lynda Moore

Town Manager/Designee: _____

Please Note: You are responsible for checking out, setting up, and returning all special equipment to the Clerk's Office.

**TOWN OF CAMP VERDE
Council Agenda Action Form**

Meeting Type: Regular

Meeting Date: 6-20-07

Submitting Department: Manager

Contact Person: Dave Smith

Consent: **Regular:** **Requesting Action:** **Report Only:**

Type of Document Needing Approval (Check all that apply):

- | | | |
|---|---|--|
| <input type="checkbox"/> Acceptance/Approval | <input type="checkbox"/> Agreement/Contract | <input type="checkbox"/> Emergency Clause |
| <input type="checkbox"/> Final Plat | <input type="checkbox"/> Grant Submission | <input type="checkbox"/> Intergovernmental Agreement |
| <input type="checkbox"/> Liquor/Bingo Application | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Preliminary Plat |
| <input type="checkbox"/> Public Hearing | <input type="checkbox"/> Resolution | <input type="checkbox"/> Special Consideration |
| <input type="checkbox"/> Special/Temp Use Permit | <input checked="" type="checkbox"/> Other: | |

Agenda Text (Be Exact): Discussion, consideration, and possible determination of the LTAF contribution to be made to the Missoula Children's Theater and/or the Town's Walking History Tour

Staff Recommendation: None Budgeted/Amount Yes \$5,000

Finance Director Review (if item in unbudgeted, under budgeted, or exceeds budgeted amount)

Line Item/Fund:

Purpose of Item and Background Information: There is approximately \$5,000 in the LTAF Matching Funds account. These funds may be used with a non-public match in cash for cultural, educational, historical, or recreational programs. The Town has traditionally matched funds for the Missoula Children's Theater. However, the Mayor has requested that we consider using at least a portion of the funds to pay for the printing of the map for the Walking History Tour. These funds must be expended by the end of this month.

List All Attachments as Follows:

Type(s) of Presentation: Verbal Only

Signatures of Submitting Staff:

Name: _____ **Title:** _____

Town Manager/Designee: _____