

**ACTIONS TAKEN
REGULAR SESSION
MAYOR AND COUNCIL
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
WEDNESDAY, MAY 21, 2008
6:30 P.M.**

4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.
- a) **Approval of the Minutes:**
 - 1) May 7, 2008 – Regular Session
 - 2) May 7, 2008 – Special Session
 - 3) May 7, 2008 – Executive Session (taped)
 - b) **Set Next Meeting, Date and Time:**
 - 1) Budget Work Session – May 22, 2008 at 4:00 p.m.
 - 2) Budget Work Session – May 27, 2008 at 5:00 p.m.
 - 3) Council Hears Planning & Zoning – May 28, 2008 at 6:30 p.m.
 - 4) Budget Work Session – May 29, 2008 at 5:00 p.m.
 - 5) Regular Session – June 4, 2008 at 6:30 p.m.
 - 6) Regular Session – June 18, 2008 at 6:30 p.m.
 - 7) Council Hears Planning & Zoning – June 25, 2008 at 6:30 p.m.
 - c) **Possible approval of FY 2007-2008 Budget adjustments to reallocate funding appropriations to include transferring the budget amount and all related expenditures for Organizational Donations from the Capital Improvements Fund to the Non-Departmental accounts in the General Fund and transfer the 2007-2008 fiscal year budgeted amount and all the related expenditures for the Public Works Office Remodel from the Streets/HURF Fund to the Capital Improvements Fund.**
 - d) **Possible approval of FY 2007-2008 Park & Recreation Summer Program Funding Allocation in the amount of \$6,000 from monies received from the Yavapai-Apache Nation designated for the Parks & Recreation Youth Programs to be used to purchase supplies for the 2008 Summer Program.**

On a motion by Hauser, seconded by Kovacovich, the Consent Agenda was unanimously approved as presented, noting that the meeting time set for May 22nd is changed to 3:00 p.m., and it will be a Special Session.

5. **Call to the Public for Items not on the Agenda.**
(Comments from the following individuals are summarized.)

Stan Bullard, Camp Verde Water System, reported that the application to ADWR for determination of adequate water supply for Camp Verde Water System has been approved; that means that future development will not have to go through a hydrological study, if water is to be supplied by Camp Verde Water System. Bullard submitted the letter of approval for filing with the Clerk's Office.

Latahna Short announced that the Relay for Life celebration will be held Friday, May 30th at 6:00 a.m. at the Camp Verde High School football field. The main event will be an opportunity to tape Mayor Gioia's body to a wall with duct tape, with proceeds from the sales of duct tape to benefit the American Cancer Society. Smith immediately tendered \$100, and additional cash and checks were donated by the other Councilors, for the purchase of duct tape. The speakers also outlined plans for cancer survivors, including a Lap of Victory, starting at 6:00 p.m.

Gerry Tobish expressed his opinion, based on his experience as a local business owner, that the Camp Verde Chamber of Commerce is totally worthless for the businesses in Town. Roy Gugliotta deliberately discriminated against him at the recent Channel 3 event; for the Executive Director of a Chamber of Commerce to do something like that is reprehensible and not acceptable. Tobish said he hopes the Council will keep that in mind during the budget process; the Executive Director needs to be let go. Many businesses have withdrawn their memberships in the last two years.

Dave Freeman displayed a flyer that was sponsored by the Chamber of Commerce that clearly indicated that the ad for the business owned by Mr. Tobish had been airbrushed out. The other ads are for those who are current members of the Chamber, which represent less than 25% of all the businesses in Camp Verde. The Town receives sales tax revenues from all the businesses; the Chamber receives funding from that public money to support the Town, the history, and the businesses. Mr. Freeman said that it is wrong, and possibly illegal, that public money generated by an entire town is being used for the exclusive benefit of a small number of people.

There was no further public input.

6. **Council Informational Reports** Individual members of the Council may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.

- **Councilor Garrison's Liaison Report regarding Camp Verde Sanitary District (District) meetings and possible discussion and/or determination of requests for placement on the District's standard agenda item for Council Updates/Reports.**

German said he attended the special strategy session with the Sanitary District; when he receives the information that was to be e-mailed back, he will share that with the Council. German feels that steps are being taken to perhaps shore some things up.

Hauser reported that she had been in water meetings today, and included in all the good information available were water use and drought figures affecting the Colorado River. Gioia added that the climatologist presented a data-driven prediction of a decrease of 20 to 50 percent of the runoff going to the Colorado River in two to three decades; Arizona survives on Colorado River water.

Smith said there is enough snow pack in Colorado that normal outflow will fill up Lake Powell this year; he also announced that the mayoral race in Sedona had been decided by only 2 votes. Smith expressed appreciation for the new budget format that makes it very readable and understandable.

Garrison congratulated Paul Clawson's family on his being admitted to the graduate law program; she also advised citizens to call the Sanitary District office directly with any complaints. There will be a Camp Verde Sanitary District special meeting tomorrow at 4:00 at the Chamber; Garrison detailed upcoming plans for a tourism bus event that will take place October 23rd in Camp Verde from 8:00. to 10:00, called A Step Back in Time.

Garrison apologized for not being able to attend the Sanitary District special meeting Monday; she will also not be able to make the meeting tomorrow, nor will her substitute be able to attend.

Kovacovich thanked the maintenance staff for a good job well done on the railings and sidewalks around the public restroom.

Gioia commented on the improvements in Rooms 206-207 done by staff; he also reminded everyone about the Relay for Life event scheduled for May 30 and 31. Gioia reported on the presentation at the water meeting from the Salt River Project with issues with their reservoirs. Gioia commented on the excellent new finance system.

Note: Item 8 was heard prior to Item 7.

7. **Clarification as to whether Council as a whole agreed at the May 7th Regular Session to simplify the Non-Profit Funding Program Policies and Procedures that were adopted by Council on February 6, 2008, followed by discussion, consideration, and direction to staff as to what changes Council would like to make to the Non-Profit Funding Program**

Policies & Procedures. *Staff Resource: Debbie Barber*

Staff was directed to revise the application to be submitted by a non-profit group for funding, as follows: Eliminate Question No. 8; eliminate No. 10 by adding language to No. 9 as follows, in part: ".....and/or event; how will you evaluate your success?"; and to correct the numbering which reflects two No. 9's, in order to simplify the subject Policies and Procedures that were adopted by Council on February 6, 2008.

There was no public input.

Mayor Gioia requested item #8

8. **Discussion, consideration, and possible appointment to the Committee for Non-Profit Funding. This Committee will consist of 3 to 5 people, consisting of at least one council member and one staff member, to evaluate the applications and to make a recommendation to the Town Council.**

On a motion by Gioia, seconded by Smith, the Council voted unanimously to accept those who have stepped forward to volunteer for the subject Committee; namely, three from the public: Howard Parrish, Robin Whatley and Mark Ware; Council member German and Staff member Barber .

There was no public input.

9. **Discussion, consideration and possible direction to staff regarding a three-year agreement with Dr. Betty Chester and Dowling Campbell for Joint Use of Athletic Facilities and Recreational Easement of Sunnyside Park with the stipulations requested by Betty Chester.** *Staff Resource: Lynda Moore*

Staff was directed to offer some better policing of the park area, trimming of the trees as requested, a continued relationship for the present standard of maintenance and equipment, with the upgrade of the goals, for a three-year contract with the inclusion of some of the finalizing concerns Council discussed regarding a possible sale of the property, the lease terms, with these stipulations in the contract, and bring back to Council for review and possible approval.

There was no public input.

A recess was called at 7:57; the meeting was called back to order at 8:04 p.m.

10. **Presentation by Parry Haddon, Trails & Pathways Commission Chairman, followed by discussion on the mandate of the Trails & Pathways Commission and the issues and ramification of motorized use of trails.**

The Trails & Pathways Commission was authorized to include motorized use of trails in the mandate to the Commission.

PUBLIC INPUT

(Comments by the following individual are summarized in the Minutes.)

Dave Freeman

There was no further public input.

11. **Presentation and discussion of the April 2008 Financial Update Report.** *Staff Resource : Lisa Elliott*

There was no action taken.

There was no public input.

12. **Discussion, consideration and possible direction to staff to prepare a Request for Proposal (RFP) or Request for Qualifications (RFQ) to hire a consultant to prepare a Master Plan for the 118 acre Community Park Site located off McCracken Road.** *Staff*

Resource: Lynda Moore

Staff was directed to go out for an RFP as soon as possible with inclusion of requests for qualification.

There was no public input.

13. **Discussion, consideration and possible approval to discontinue use of alcohol for all facility rentals, allow alcohol sales at two Town sponsored events which would include the Pecan, Wine & Antique Festival and Fort Verde Days, and to require that all non-sponsored special events come before Council for alcohol sales on a case by case basis.**

Staff Resource: Lynda Moore

A motion by Gioia, seconded by German, to approve the entire subject request was withdrawn following a request by Garrison to split the motion.

On a motion by Gioia, seconded by Garrison, the Council voted 5-2 to approve discontinuation of use of alcohol for all facility rentals; **with 'no' votes by Smith and Elmer.**

On a motion by Gioia, seconded by Kovacovich, the Council voted 6-1 to allow alcohol sales at two Town sponsored events which would include the Pecan, Wine & Antique Festival and Fort Verde Days, and to require that all non-sponsored special events come before Council for alcohol sales on a case by case basis; **with a 'no' vote by Garrison.**

PUBLIC INPUT

(Comments from the following individual are summarized in the Minutes.)

Howard Parrish

Dave Freeman

There was no further public input.

14. **Discussion, consideration, and possible direction to staff relative to the remaining balance of approximately \$11,000 in the LTAF II account that currently funds the Voucher Transit System. Discussion and/or direction may include alternate projects such as the Verde Valley Veteran's Van. This is a budgeted item. Staff Resource: Debbie Barber**
Staff was directed to negotiate and renew the contract with NACOG with the stipulations that \$2,500 be paid to the Veterans' Van for this year from the \$11,000 rollover of LTAF II funds on hand; an additional \$2,500 goes to the Veterans' Van for next year's budget, with the balance of the rollover in the amount of \$6,000 to be utilized to improve service to the Camp Verde Voucher Program, and bring back the contract for review and approval.

There was no public input.

Councilor German requested Item #15:

15. **Discussion, consideration, and possible approval of Resolution 2008-745, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, Superseding Resolution 2000-447 and establishing meeting policies and procedures for Council and all Commissions. Staff Resource: Councilor German and Debbie Barber**

On a motion by Gioia, seconded by Greg, the Council voted unanimously to approve Resolution 2008-745, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, Superseding Resolution 2000-447 and establishing meeting policies and procedures for Council and all Commissions, adding the following changes as directed by Council at the meeting of March 5, 2008.

Management of Meetings

- A. Where practicable, executive sessions will be held prior to the regular business meetings, as opposed to during a meeting or following a meeting.
- B. Meetings will conclude at 10:00 p.m. with planned recesses during the meetings.

- C. Council member discussion is limited to three (3) minutes per member. If an item is opened for public input, the public may address the item ONE time. Public input is limited to three (3) minutes.
- D. All routine, administrative-type items such as contract awards and approvals, proclamations, etc. shall be placed on the Consent Agenda.
- E. Previously approved items, such as budgeted items, do not require further Council approval and will not be placed on an agenda.
- F. Consent Agenda items, excluding all Ordinance and Resolution titles, will not be read aloud.
- G. All presentations will be limited to 10 minutes for the presentation and discussion period.

There was no public input.

16. **Call to the Public for Items not on the Agenda.**
(Comments from the following individuals are summarized in the Minutes.)
Robin Whatley
Howard Parrish

There was no further public input.

17. **Advanced Approvals of Town Expenditures**
There are no advanced approvals.
There were no advanced approvals.

18. **Manager/Staff Report**
There was no Manager/Staff report.

19. **Adjournment**
On a motion by Hauser, seconded by Garrison, the meeting was adjourned at 9:34 p.m.