

**MINUTES  
WORK SESSION  
MAYOR and COMMON COUNCIL  
of the  
TOWN OF CAMP VERDE  
COUNCIL CHAMBERS  
473 S. Main Street, Ste. 106  
Wednesday, May 20, 2009  
2:15 p.m.**

Minutes are a summary of the discussion. They are not verbatim.  
Public input is placed after Council motions to facilitate future research.  
Public input, where appropriate, is heard prior to the motion

**1. Call to Order**

Mayor Gioia called the meeting to order at 2:16 p.m.

**2. Roll Call**

Mayor Gioia, Vice Mayor Hauser, and Councilors Garrison, German, Kovacovich, Roulette, and Smith were present. Councilors-elect Jackie Baker and Robin Whatley and Mayor-elect Bob Burnside were also present and participated in the budget discussions.

**Also Present:**

Town Manager Michael Scannell, Senior Accountant Lisa Elliott, Marshal David Smith, Public Works Director Ron Long, Special Projects Coordinator Matt Morris, Parks & Recreation Director Lynda Moore, Community Development Director Nancy Buckel, Administrative Assistant Sharon McCormick, and Town Clerk Deborah Barber

**3. Pledge of Allegiance**

Vice Mayor Hauser led the pledge.

**4. Discussion of the Draft Tentative FY 2009/10 Budget. Discussion may include in no particular order and not limited to the following: Parks & Recreation, Pool, Children's, Adult, and Senior Recreational Programs, Community Programs, Maintenance, Parks Fund, Yavapai-Apache Gaming Compact Fund, Municipal Court, Magistrate Special Revenue Fund, Community Library, Children's Library, Beaver Creek Library, Library Building Fund, Legal, Non-departmental, Capital Improvement Projects fund (CIP), CDBG Grant fund, Debt Service fund, Housing Grant fund, donations fund, Budget Status Update, and additional discussion. Note: In the event that discussion of the Draft Tentative FY 2009/10 Budget is not completed, this meeting may be recessed and reconvened with less than 24-hour notice to a later date, time, and place, pursuant to ARS §38-431.02.E., which will be publicly stated during this meeting.**

Council reviewed the following departmental budgets: Parks & Recreation, Pool, Children's, Adult, and Senior Recreational Programs, Community Programs, Maintenance, Parks Fund, Yavapai-Apache Gaming Compact Fund, Municipal Court, Magistrate Special Revenue Fund, Community Library, Children's Library, Beaver Creek Library, Library Building Fund, Legal, Non-departmental, Capital Improvement Projects fund (CIP), CDBG Grant fund, Debt Service fund, Housing Grant fund, and the donations fund.

Major Adjustments to the proposed budget include:

- There will be no consultant for rewriting the zoning ordinances. Staff is to complete the project as quickly as possible using available information so that we do not 'reinvent the wheel';
- The pool will open as planned or as soon as possible after the drain covers are installed and keep it open through Labor Day;

- Staff is to look into reducing pool-related expenses such as, a solar blanket, lowering the water temperature down, and certifying volunteers. Staff is to bring back an analysis on what can be done to save money. Council members were not in agreement about increasing fees for pool use;
- The Animal Shelter will remain in the budget and not transferred to Yavapai County;
- Staff is to notify Yavapai County that the Town will not subsidize the Beaver Creek Library;
- The CIP is fully funded as requested by the departments, except that CVMO will purchase three vehicles instead of four. The Manager advised that these expenditures would reduce the CIP balance to around \$58,000 and that Council could consider transferring money into the CIP from the General Fund at some later date.
- Staff is to bring back information as requested on the HR Department.

Scannell closed with a presentation of various scenarios showing the potential revenue from increasing sales and bed taxes.

Council discussed the Chamber of Commerce funding and their use of the Town's building on Main Street. Councilor Garrison asked for an agenda item to discuss this at their next regular meeting.

In answer to Council questions, Scannell advised that he and Ms. Elliott keep a constant watch on economic indicators and will inform Council at the first sign of pending trouble, noting that we may have to make deeper cuts. He assured Council that he was very conservative in his projections.

Council thanked staff for their efforts, noting that the format was much easier to follow than in previous years.

**5. Adjournment**

The meeting was adjourned at 10:16 p.m.

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Deborah Barber, Town Clerk

**CERTIFICATION**

I HEREBY CERTIFY THAT THE FOREGOING, minutes are a true and accurate accounting of the discussion of the Mayor and Common Council of the Town of Camp Verde during the Work Session of the Town Council of Camp Verde, Arizona held on the 20<sup>th</sup> day of May 2009. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2009

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Deborah Barber, Town Clerk