

**AMENDED
AGENDA**



**REGULAR SESSION
MAYOR AND COUNCIL
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
473 S. Main Street, Room #106
WEDNESDAY, MAY 16, 2007
at 6:30 P.M.**

1. **Call to Order**

As a reminder, if you are carrying a cell phone, pager, computer, two-way radio, or other sound device, we ask that you turn it off at this time.

2. **Roll Call**

3. **Pledge of Allegiance**

4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) Approval of the Minutes:

- 1) May 9, 2007 – Budget Work Session
- 2) May 4, 2007 – Special Session
- 3) May 4 & 5, 2007 – Planning Retreat
- 4) May 3, 2007 – Budget Work Session
- 5) May 2, 2007 – Regular Session
- 6) April 30, 2007 – Budget Work Session
- 7) April 25, 2007 – Council Hears Planning & Zoning

b) Set Next Meeting, Date and Time:

- 1) Council Hears Planning & Zoning – May 23, 2007 at 6:30 p.m.
- 2) Regular Session – June 6, 2007 at 6:30 p.m.
- 3) Regular Session – June 20, 2007 at 6:30 p.m.
- 4) Council Hears Planning & Zoning – June 27, 2007 at 6:30 p.m.

c) Possible approval of a Proclamation of the Mayor and Common Council of the Town of Camp Verde proclaiming May 25 and 26 as Memorial Poppy Days and ask that all citizens pay tribute to those who have made the ultimate sacrifice in the name of freedom by wearing the Memorial Poppy on these days.

d) Possible approval of Resolution 2007-725, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, pertaining to certain exemptions for motor vehicles used by the Marshal's Office.

e) Possible approval of an amendment to the Agreement for Joint Use of Athletics Facilities and Recreational Easement with Chester-Campbell LLC for Sunnyside Park. The amendment changes the agreement from 3 years to one year.

f) Possible acceptance of YF 2005-06 Annual Audit

g) Possible approval of a revised Cooperative Purchase Agreement with Mohave Educational Services Cooperative.

5. **Call to the Public for Items not on the Agenda.**

6. **Presentation by the Victory Ranch for Children regarding their activities. This item may include discussion by Council.**

7. **Discussion, consideration, and possible appointment to the Library Advisory Commission to fill the vacant seat. The term expires in September 2008.**
8. **Discussion, consideration, and possible determination to either grant or deny an appeal to the Mayor and Council regarding the imposition of Impact Fees for Building Permit #2007140 SC for a single family residence to be constructed on parcel 404-04-040, submitted by Franklin and Karen Bueler, owners.**
- ~~9. Discussion, consideration, and possible approval of an agreement with the Verde Valley Rangers Sheriff's Posse for alcohol sales and vendor fees at five Town Special Events.~~
- ~~10. Discussion, consideration, and possible approval of \$20,324.50 from Parks Contingency for remote sensing project for Black Bridge Park to identify the presence and extent of any subsurface historic or prehistoric features that may require excavation.~~
10. **DISCUSSION, CONSIDERATION, AND POSSIBLE SELECTION OF OPTIONS, FUNDING AND DIRECTION TO STAFF FOR THE BLACK BRIDGE PARK ARCHAEOLOGICAL STUDY. THE DISCUSSION AND DIRECTION TO STAFF MAY INCLUDE RETAINING AN AGENCY AT A COST OF UP TO APPROXIMATELY \$29,000 FROM PARKS CONTINGENCY.**
- ~~11. Discussion, consideration, and possible approval of equipment rules, regulations, and rental fees for the Town-owned rodeo arena.~~
12. **Discussion, consideration, and possible selection of options, funding, and direction to staff on how to proceed in recruiting a Town Manager. The discussion and direction to staff may include retaining the League of Arizona Cities & Towns at a cost of approximately \$8,000. There is \$9,100 available in the Personnel Salaries line item for this expense.**
13. **Discussion, consideration, and possible determination of resolution(s) that Council may wish to submit to the Arizona League of Cities and Towns for consideration.**

The following item was requested by Councilor Parrish:

- 13a. **DISCUSSION, CONSIDERATION, AND POSSIBLE DIRECTION TO STAFF TO CONTRACT FOR A FOUR (4) YEAR AUDIT.** This is an unbudgeted item from Contingency Fund.
14. **Call to the Public for Items not on the Agenda.**

There will be no Public Input on the following items:

15. **Advanced Approvals of Town Expenditures**
 - a) **There are no advanced approvals.**
16. **Manager/Staff Report**
17. **Council Informational Reports** Individual members of the Council may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Council will have no discussion, consideration, or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda.
18. **Adjournment**

Posted by: Sharon Mc Cormick

Date/Time: 5-11-07 2:15 pm

Note: Pursuant to A.R.S. §38-431.03.A.2 and A.3, the Council may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item.



PALEO WEST
Solutions in Archaeology

November 29, 2006

Mayor Tony Gioia
Town of Camp Verde
473 S. Main Street, Suite 102
Camp Verde, Arizona 86322

Re: Proposal for Archaeological Data Recovery at AZ O:5:188 (ASM) at Black Bridge Riverside Park, Camp Verde, Arizona

Dear Mayor Gioia:

It was a pleasure to meet with you last week. Please find attached a proposal for carrying out archaeological data recovery at AZ O:5:188 (ASM), in support of the development of the Town of Camp Verde's Black Bridge Riverside Park.

The proposal calls for PaleoWest to blend both paid and volunteer labor from the Verde Valley Chapter of the Arizona Archaeological Society in order to keep the level of expertise high while keeping the Town's costs as low as practical. Per our discussion, it also assumes that the Town can provide a backhoe and operator, as well as space to set up and operate a temporary laboratory for processing of artifacts and materials collected during the fieldwork.

If you or your staff have any questions, please call me at 928-776-7253 in my office or 602-980-6687 on my cell phone.

Respectfully submitted,

Tom Motsinger
President

Attachment: Scope of Work
Payment Terms

PALEO WEST

126 N. Marina, Suite 206
Prescott, Arizona 86301
928.776.7253
paleowest.com

COST AND TERMS

The professional fees for completing the work described herein total \$28,579, broken down as follows:

Task 1. Preparation of Research Design and Data Recovery Plan: \$2,500.

Task 2. Archaeological Data Recovery: \$26,079 for carrying out the expected level of data recovery on the non-burial features at the site.

Task 3 (if necessary). Burial Consultation and Removal: Should human burials be discovered, a flat consultation, laboratory, analysis, and reporting fee of \$1500, plus \$825 per burial will be added to the contract amount.

Archaeological Testing Option (offered as an option to assess the presence, nature, and extent of subsurface features). \$15,310. Though, this option is available, PaleoWest does not recommend it, as it will still result in a subsequent contract modification for carrying out data recovery.

PaleoWest will invoice for all of Task 1 upon submittal of the Data Recovery Plan. Task 2 will be invoiced in three phases: 50% upon completion of the fieldwork, 30% upon submittal of the end-of-field clearance report, and the final 20% upon receipt of approval of that report from all agencies. If necessary, Task 3 will be invoiced in full at the conclusion of Task 2 fieldwork.

Payment terms are 30 days net. Late payment will incur an additional charge of 1.5% per month until the balance is paid in full; PaleoWest reserves the right to suspend project work at any time for nonpayment of past due invoices.

SCOPE OF WORK

The scope of work proposed herein by PaleoWest Solutions in Archaeology is for conducting archaeological data recovery at AZ O:5:188 (ASM), a prehistoric site in Camp Verde, Arizona. The site lies on land slated for development as a community park by the Town. The work is required under the Arizona Antiquities Act, since the park development is a Town of Camp Verde undertaking, and the Town is considered a subdivision of the State of Arizona.

The site was recorded as a "Southern Sinagua habitation site" in the 2006 inventory report prepared by Envirosystems Management, Inc. The site was recommended as eligible for inclusion on the National Register of Historic Places. PaleoWest reviewed the site in the field in November of 2006. It is expected that the site will prove to contain as many as two pithouses and up to four associated extramural features. It is possible that human burials will also be found, though there is no direct evidence on the surface.

Task 1. Preparation of Research Design and Data Recovery Plan. As required by the Arizona Antiquities Act, PaleoWest will prepare a research design and data recovery plan and submit it to the Town of Camp Verde, the Arizona State Museum, and the State Historic Preservation Office for approval. The plan will meet the *Secretary of the Interior Standards for Archaeological Documentation* and all other professional standards. PaleoWest will also apply for and secure a project-specific permit from the Arizona State Museum to carry out archaeological data recovery.

Task 2. Archaeological Data Recovery. Upon approval of the Research Design and Data Recovery Plan and securing of the Arizona State Museum permit, PaleoWest and Verde Valley Chapter archaeologists will carry out the fieldwork necessary at the site to secure the Town archaeological clearance. The work will be directed by a Registered Professional Archaeologist (RPA) who meets the *Secretary of the Interior's Standards* for prehistoric archaeology. Following fieldwork, artifacts and other materials will be processed and analyzed in a field laboratory set up in temporary space provided by the Town of Camp Verde. Specialized materials and samples will be sent out for analysis by outside laboratories. A full report on all work will be prepared and submitted to the regulatory agencies, and materials will be turned over to the Arizona State Museum and fees paid under a negotiated curation agreement.

Task 3 (if necessary). Burial Consultation and Removal. Should mortuary features be discovered, PaleoWest will initiate consultation with Native American tribes on behalf of the Town of Camp Verde through the Arizona State Museum. Following consultation with Tribes and securing of an approved burial agreement, PaleoWest archaeologists will excavate and document human burial remains according to Arizona State Museum standards. PaleoWest will process the human remains and funerary objects, analyze them, and prepare a report that meets professional standards. Upon direction by Tribal officials, PaleoWest will repatriate all human remains and funerary objects to the lead Tribe for reburial.

**TOWN OF CAMP VERDE
Council Agenda Action Form**

Meeting Type: Regular

Meeting Date: May 16, 2007

Consent: **Executive Session/Confidential:** Type(s) of Presentation: Verbal Only

AGENDA TITLE: (Be Exact): Discussion, consideration and possible direction to staff to contract for a four (4) year audit.

PURPOSE AND BACKGROUND INFORMATION: After a change in Town management, it is believed that a thorough financial audit should be conducted to tie up any loose ends and give the new Town Manager a fresh start.

STAFF RECOMMENDATION(S): None

LIST ALL ATTACHMENTS:

Type of Document Needing Approval (Check all that apply):

- | | | |
|---|---|--|
| <input type="checkbox"/> Acceptance/Approval | <input type="checkbox"/> Agreement/Contract | <input type="checkbox"/> Emergency Clause |
| <input type="checkbox"/> Final Plat | <input type="checkbox"/> Grant Submission | <input type="checkbox"/> Intergovernmental Agreement |
| <input type="checkbox"/> Liquor/Bingo Application | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Preliminary Plat |
| <input type="checkbox"/> Public Hearing | <input type="checkbox"/> Resolution | <input type="checkbox"/> Special Consideration |
| <input type="checkbox"/> Special/Temp Use Permit | <input type="checkbox"/> Other: | <input type="checkbox"/> Presentation/Report Only |

Finance Director Review

Budgeted/Amount N/A \$60,000 to \$80,000 unbudgeted

Comments: N/A

Fund:

Line Item/:

Submitting Department: Council

Contact Person: Howard Parrish

Town Manager/Designee: _____

Please Note: You are responsible for checking out, setting up, and returning all special equipment to the Clerk's Office.