

**ACTIONS TAKEN
REGULAR SESSION
MAYOR AND COUNCIL
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
WEDNESDAY, APRIL 16, 2008
6:30 P.M.**

4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.
- a) **Approval of the Minutes:**
 - 1) April 9, 2008 – Work Session – Quarterly Reports
 - 2) April 2, 2008 – Regular Session
 - b) **Set Next Meeting, Date and Time:**
 - 1) Council Hears Planning & Zoning – April 23, 2008 at 6:30 p.m.
 - 2) Regular Session – May 7, 2008 at 6:30 p.m.
 - 3) Regular Session – May 21, 2008 at 6:30 p.m.
 - 4) Council Hears Planning & Zoning – May 28, 2008 at 6:30 p.m.
 - c) **Possible approval of Proclamation declaring April 13-19, 2008 as National Library Week.** *Staff Resource: Mayor Gioia*
 - d) **Possible approval of Proclamation declaring April as Child Abuse Prevention Month.** *Staff Resource: Debbie Barber*
 - e) **Possible acceptance of the following letters of resignation and presentation of Certificates of Appreciation to Trapper Moore, Chair Parks & Recreation; Ginger Mason, Vice-Chair Parks & Recreation; and Dugan McDonald, Vice-Chair of Design Review Board.** *Staff Resource: Debbie Barber*
 - f) **Possible award of bid for a comprehensive classification and compensation study to the low bidder Public Sector Personnel Consultants not to exceed \$25,000.** There is \$50,000 budgeted in Consultant Services, Line Item 01-50-55-6604. *Staff Resource: David R. Smith*
 - g) **Possible approval of a hiring freeze of all vacant Town positions.** *Staff Resource: Michael Scannell*
 - h) **Possible authorization for Town Manager to review and approve or reject any budgeted expenditures over \$1,000 through the end of the 2007-2008 fiscal year.** *Staff Resource: Michael Scannell*
 - i) **Possible approval of the interfund transfers to correct unbudgeted and misappropriated amounts in the FY 2007/2008 budget.** *Staff Resource: Michael Scannell*
 - j) **Possible consolidation of the Town's bank accounts.** *Staff Resource: Michael Scannell*

On a motion by Smith, seconded by Kovacovich, the Consent Agenda was unanimously approved as presented, with the exception of **Items c) and d)**.

Mayor Gioia reviewed a change in items available to be heard at the April 23rd meeting; and requested that Item 4.c) be pulled for separate consideration; Vice Mayor Hauser requested that Item 4.d) be pulled also.

- c) **Possible approval of Proclamation declaring April 13-19, 2008 as National Library Week.**
- d) **Possible approval of Proclamation declaring April as Child Abuse Prevention Month.**

On a motion by Hauser, seconded by Smith, the Council unanimously approved **Items 4.c) and d)** as read.

Mayor Gioia read aloud the Proclamation declaring National Library Week; and Vice Mayor Hauser read the Proclamation regarding Child Abuse Prevention Month.

Kathy McLaughlin of the Yavapai Family Advocacy Center expressed appreciation to the Council and the community for the Proclamation regarding the importance of recognizing and reporting child abuse.

5. **Call to the Public for Items not on the Agenda.**

Howard Parrish reminded everyone of the April 24th deadline for getting mail picked up for delivery on May 2nd at the old post office; he also outlined the tentative plans for the dinner.

Leonard Krautbauer wanted to know the status of the hearing on the hog situation. *He was advised that the matter is in the process of being agendized.*

John Gray complained about a recent problem caused for Rocky Construction Company by a Town Inspector shutting down their operation based on misinformation regarding a grading permit, and then allowing them to continue after discovering there was a mistake. Mr. Gray said he could not understand why a legal operation can be shut down arbitrarily, and yet the illegal operation of the Woodyard continues with no intervention, including their lack of responses to written notification from the Town's offices regarding non-compliance.

Joyce Gray said she lives in the middle of the Woodyard and had never had a problem with them, but described the problem the new people are creating by noise late at night.

Gerry Laurito, Library Director, thanked the Council for the Proclamation for National Library Week, and outlined the on-going Library activities celebrating Library Week.

Robin Whatley, a parent and educator, described the great benefits of observing TV Turn-Off Week, both to her family and to the school, and encouraged the Council members to participate.

There was no further public input.

6. **Council Informational Reports**

- **Councilor Garrison's Liaison Report regarding Camp Verde Sanitary District (District) meetings and possible discussion and/or determination of requests for placement on the District's standard agenda item for Council Updates/Reports.**

Elmer said that in connection with April 22nd Earth Day, the local grocery store will exchange a cloth bag for 5 plastic bags; customers are being encouraged to use cloth bags; Elmer also reported on Little League Opening Day activities last Saturday.

Hauser commented on the yearly MatForce training session today, and the great documentary last night on Crystal Darkness.

Smith reported on meeting with Dee Hines to discuss the planning stages of the Copper Canyon Trailhead; it is anticipated that by the end of summer the project will be finished; forming a Citizens Group to patrol occasionally to help prevent vandalism was also discussed. Smith reviewed highlights of the Sanitary District Work Session and the Red Rock Rangers District Open House in Sedona.

Garrison also spoke about the Sanitary District Work Session; they will be discussing raising either rates or monthly user fees, or taxes. Garrison commented that the MatForce meeting was very informative, and stressed the importance of dealing with the issue of allowing under-age drinking at private parties.

Gioia described the activities celebrating the Day of the Soldier this weekend. Gioia reported on his attendance at the Verde Watershed Association and the Water Advisory Committee meetings including a presentation by the Arizona Department of Water Resources that gave an update on recent changes related to the Williams wells issue stemming from the Town's intervention on HB 2772.

7. **Discussion, consideration, and possible award of bid for CDBG project #107-07 to Asphalt Paving and Supply to include Alternate #2, for a total contract price of \$465,231, authorization for the Mayor to execute the contract documents, and authorization for staff to request a transfer of CDBG administration funds to the project fund as needed. This is a budgeted item in CDBG and CIP. Staff Resource: Ron Long**

On a motion by Gioia, seconded by Kovacovich, the Council unanimously voted to award CDBG project #107-07 to Asphalt Paving and Supply to include Alternate #2, for a total contract price of \$465.231, authorizing the Mayor to execute the contract documents, and authorizing staff to request a transfer of CDBG administration funds to the project fund as needed.

There was no public input.

8. **Discussion, consideration, and possible authorization for the Mayor to send a letter to the U.S. Forest Service requesting that they refrain from divesting public lands located within the Town limits.**

On a motion by Gioia, seconded by Hauser, the Council voted 4-3 to approve sending the letter with the outline, indications and requests and invitation to the Forest Service for discussions; with 'no' votes by Smith, Kovacovich and Elmer.

PUBLIC INPUT

(Comments from the following individuals are summarized in the Minutes.)

Howard Parrish
Jennifer Dutton
Robin Whatley
Jim Sweitzer

There was no further public input.

9. **Discussion and possible action by Town Council relative to taking a position opposing any ballot measure that may be placed on the Nov. 08 ballot which addresses the possible transfer of the administration and management of Camp Verde Sanitary District to the Town. Staff Resource: Mayor and Council**

On a motion by German, seconded by Elmer, the Council unanimously voted to officially oppose the election this coming November and vote accordingly.

In response to a public comment, German clarified the motion to explain that under the current IGA there is no question about going to ballot; the Council by going to a vote under the current IGA will be voting to oppose taking over the project. It is hoped that as a result of tonight's action the Town will be able to meet with the Sanitary District to rewrite that particular portion of the IGA.

PUBLIC INPUT

Steve Ayres requested clarification of the position the Council is taking.

There was no further public input.

A recess was taken at 8:21 p.m.; the meeting was called back to order at 8:30 p.m.

10. **Discussion, consideration, and possible adoption of a Council Mission Statement, Duties, and Performance Objectives for FY 2008/09. Staff Resource: Mayor and Council**

On a motion by German, seconded by Garrison, the Council unanimously adopted the Council Mission Statement, Duties and Performance Objectives for FY 2008/09.

There was no public input.

11. **Discussion, consideration, and review of proposed fees for business licenses, liquor licenses, and residential and commercial rental units, followed by possible direction to staff to make appropriate modifications to the rates and/or Town Code so that the new rates and rules will become effective by July 1, 2008. Discussion may include, but not be limited to current rates; non-compliance; methods to ensure compliance with the Town Code as it relates to business licenses; additional requirements for business licenses; and establishing fees for liquor licenses and sales tax on liquor.**

Staff Resource: Debbie Barber

Staff was directed to move forward with the details for recommending enforcement as well as defining responsibility for enforcement, and recommending the entire structure of the proposed fees; give the public an opportunity to weigh in on the changes being discussed; bring back the information for the next business meeting following whatever time it takes to have the proposal well constructed.

PUBLIC INPUT

(Comments from the following individual are summarized.)

Idele LeGendre, who works as a legal advocate, described a problem faced by one renter in a Government-subsidized housing complex regarding deplorable living conditions not being corrected; she wondered if the inspections for rental fees would include those types of units.

Gioia requested that staff consider discussing that situation with the Housing Department in order to take a holistic approach.

There was no further public input.

12. **Call to the Public for Items not on the Agenda.**

There was no public input.

13. **Advanced Approvals of Town Expenditures**
There are no advanced approvals.

There were no advance approvals.

14. **Manager/Staff Report**

Scannell requested confirmation of the planned allocation of the monies received from the Yavapai-Apache Nation; after discussion the members determined that the allocation recommended by the Nation when the funds were presented was duly authorized by Council acceptance at that time.

Scannell reported that the proposed amendment to Section 108D with respect to animal regulations will not be on the agenda for April 23rd but is advertised for hearing on May 28th; there was some concern expressed by the members regarding FFA representatives being available on that date; the subject and date will be discussed further.

Scannell clarified on the cash flow figures questioned by Gioia; he also assured the Council that the glitch in distributing the monthly financial report has been corrected and the members will be receiving the report on a monthly basis. Scannell apologized that he has been unable to follow up on the Rio Verde Plaza problem because of other demands; he is still working on it and will bring back a report on May 7.

Scannell said that the members will be receiving copies of the P&L Statement for the Pecan & Wine Festival; changes are being instituted for next year that will prevent the major loss experienced this year. Scannell also reported on the potential savings to be realized from eliminating the Crawdad Festival and the Gun & Knife Show.

15. **Adjournment**

On a motion by Hauser, seconded by Garrison, the meeting was adjourned at 9:41 p.m.