

**ACTIONS TAKEN  
REGULAR SESSION  
MAYOR AND COUNCIL  
COUNCIL CHAMBERS  
WEDNESDAY, APRIL 7, 2010  
6:30 P.M.**

4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.
- a) **Approval of the Minutes:**
    - 1) Special Session – March 24, 2010
    - 2) Executive Session – March 24, 2010 (recorded)
    - 3) Regular Session – March 22, 2010
    - 4) Regular Session – March 17, 2010
  - b) **Set Next Meeting, Date and Time:**
    - 1) April 14, 2010 at 4:30 p.m. – Special Session (Finance Department)
    - 2) April 21, 2010 at 6:30 p.m. – Regular Session
    - 3) April 28, 2010 at 6:30 p.m. – Council Hears Planning & Zoning Matters
    - 4) May 5, 2010 at 6:30 p.m. – Regular Session
    - 5) May 12, 2010 at 1:00 p.m. – Budget Work Session
    - 6) May 19, 2010 at 6:30 p.m. – Regular Session
    - 7) May 26, 2010 at 1:00 p.m. – Budget Work Session
    - 8) May 26, 2010 at 6:30 p.m. – Council Hears Planning & Zoning Matters
  - c) **Possible approval of and authorization for the Mayor to sign a letter supporting the efforts of Rainbow Acres relative to the application for funding of two new minivans through the ADOT Section 5310 Transportation Program to benefit the elderly and persons with disabilities.** Staff Resource: Debbie Barber
  - d) **Possible approval of Resolution 2010-809, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona authorizing and approving the transfer of outdated Town computers and ancillary computer equipment to Camp Verde Senior Citizens, Inc.** Staff Resource: Debbie Barber
  - e) **Possible approval of the special event liquor license for the Verde Valley Sheriff's Posse for the Annual Crawdad Festival that is scheduled for June 4 and 5, 2010.** Staff Resource: Debbie Barber
  - f) **Possible authorization for staff to solicit Request for Proposals for professional auditing services as required by Town Code Section 3-4-3.10(2).** Staff Resource: Lisa Elliott
  - g) **Possible authorization for the Mayor to endorse Community Assessment request from the Arizona Department of Housing in support of the Yavapai-Apache Nation Tribal Housing application for a reservation of federal tax credits via the Low-Income Housing Tax Credit Program.** Staff Resource: Matt Morris

On a motion by Baker, seconded by Garrison, the Consent Agenda was unanimously approved as presented, with the change in time to 5:15 p.m. for the April 14, 2010 Special Session, Mayor Burnside is pulling 4.f), and the Minutes of March 22, 2010 is to go back to the Clerk's office for correction.

**4.f) Possible authorization for staff to solicit Request for Proposals for professional auditing services as required by Town Code Section 3-4-3.10(2).**

On a motion by Burnside, seconded by Baker, the Council voted 6-1 to authorize staff to solicit Requests for Proposals for professional auditing services as required by Town Code Section 3-4-3.10(2); **with German opposed.**

5. **Special Announcements & Presentations** – There are no announcements or presentations.  
There were no special announcement or presentations.

6. **Council Informational Reports.**

**Whatley** said she had attended the funeral ceremony for Tom Nielson; she said the Town needs to give him some recognition for his many contributions and his dedication to the Town of Camp Verde, and extended condolences to his wife and family.

**Garrison** thanked everyone for their patience with her during the last few weeks in connection with her participation in the family's care and concern for her premature granddaughter as well as the mother. Garrison said that, for anyone who might be interested, she was filing with the Town Clerk the Annual Report from NACOG.

**German** reminded everyone that the Denim & Lace Dinner-Auction is taking place this Saturday for the Camp Verde Library Endowment; tickets are available.

**Burnside** said that April is Water Awareness Month; on Saturday he will be in Rimrock for the Buzzard's Day annual Chili Cook-Off. The Fort will hold a two-day celebration of the History of the Soldiers commencing with a flag-raising on Saturday morning. The prices for copper and steel will be rising dramatically, with the added cost affecting the prices on vehicles and appliances. Burnside also announced the schedule for mandatory training for employees in connection with the recent adoption of the fraud policy.

**7. Call to the Public for Items not on the Agenda**

(Comments from the following individuals are summarized.)

**Linda Harkness**, representing CCCVL, said that the group has been encouraged to apply for loan and that in the process of that, there is the possibility of receiving grant funding for a percentage of the loan. Ms. Harkness said she had received assurance from Burnside and Scannell that they would be happy to assure a loan to Camp Verde for something as worthy as the new Library. Ms. Harkness reviewed the financing possibilities, suggesting that if the Town passed the 1 percent sales tax increase, a quarter of that 1 percent be dedicated for the Library. (*Burnside clarified the statement by Ms. Harkness regarding her meeting with him and Scannell, that she was told that they would not commit the Town to co-sign on the loan, but that the issue would be brought to Council for consideration. The matter is set for the 21<sup>st</sup>*)

**Jim Lawson** of the Lions Club said he wanted to comment on the proposed plan for the old jail house. *He was advised that the issue was on the agenda, at which time he could address the Council.*

**Justin Wertz** said he was soliciting support for his group that is working on the teen project that was brought to Council in the past.

There was no further public input.

**8. Presentation by Ray Floyd and Dick Rynearson relative to the economic potential of the Old Camp Verde Jail building located behind the Chamber of Commerce, which is presently used by the Lions Club. The presentation may followed by discussion, consideration, and possible direction to staff relative to the building.** Staff Resource: Debbie Barber

On a motion by Roulette, seconded by Garrison, the Council unanimously directed staff to coordinate with the Historical Society and bring back to Council a new lease for the Old Jail Building located on Hollamon Street behind the Chamber of Commerce building, as discussed.

Garrison asked if staff could be directed to go back and check to see if there are any other leases that have expired, and bring the Town up to date on those; Barber said she would follow up on that.

**PUBLIC INPUT**

(Comments from the following individual are summarized.)

**Jim Lawson** said that he had originally intended to request that the Town extend the Lions Club lease on the old jail house, but after hearing the presentation by Floyd and Rynearson, he is 100% in support of the plans outlined by them. He volunteered the Lions Club to help in the effort.

There was no further public input.

**9. Discussion, consideration, and possible approval of Ordinance 2010-A370, an Ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona reinserting Section 3-2-1.I (formerly Section H), appointment of Acting Town Manager and Duties and amending the following sections of the Town Code: 2-2-5 Absence of the Mayor; 2-3-1.1 Times and Places of Special Meetings; and 2-3-2 Special Meetings.** Staff Resource: Debbie Barber

On a motion by Kovacovich, seconded by Garrison, the Council voted 5-2 to approve Ordinance 2010-A370, an Ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, as written, amending the following sections of the Town Code: 2-2-5, Absence of Mayor; 2-3-1.1, Time and Places of Special Meetings; 2-3-2, Special Meetings; and Section 3-2-1.I, Acting/Interim Town Manager to be filled first by the Town Marshal and secondly by the Town Clerk if the Marshal is not available;; and 3-2-1.I.C.1 revised to read, "Incur any unbudgeted indebtedness on behalf of the Town.;" **with German opposed, and Baker abstaining.**

**10. Discussion, consideration, and possible appointment of an Acting Town Manager.** Staff Resource: David R. Smith

On a motion by Garrison, seconded by Baker, the Council voted 5-2 that Marshal Smith become the Town's Interim Manager until a Town Manager is found; **with German and Roulette opposed.**

**PUBLIC INPUT**

(Comments from the following individuals are summarized.)

**Irene Peobles** commented on the possible length of time to find a Town Manager since there are many issues coming up that will require the Interim Town Manager to be very busy working with the Council, staff and the public; she is concerned about how much time Marshal Smith will be able to devote to attend to the Town business; Matt is already in-house and in Town and may be better able to serve.

**Greg Blue** expressed his support for Marshal Smith based on how well Smith handled his assignment during recruitment for the last

Town Manager.

There was no further public input.

- 11. **Discussion, consideration, and possible direction to staff relative to waiving Building Permit fees (estimated at \$20,274.59) and Development Impact fees (estimated at \$10,595.00) for the proposed fire station located at 1710 Arena del Loma, Camp Verde, Arizona and any future Camp Verde Fire District (District) structures within the Town limits. The conditions and terms will be included in a revised Intergovernmental Agreement between the Town and the District.**(Staff Resource: Michael Jenkins)  
 On a motion by Roulette, seconded by Baker, the Council unanimously directed staff to come back to Council at the earliest possible convenience for a Work Session to discuss the IGA and possible waiving of Building Permit fees for the development of the new Fire Department; the Council has already waived the Impact Fees estimated at \$10,595.

**PUBLIC INPUT**

(Comments from the following individual are summarized.)

**George Young** said that we all have to live and work together; we should show the Fire District the courtesy of trying to take care of the situation.

There was no further public input.

A recess was called at 9:00 p.m.; the meeting was called back to order at 9:11 p.m.

- 12. **Staff update followed by discussion, consideration, and possible direction to staff to proceed with the removal of the old CVMO trailer and approval of budget reappropriations to complete repairs to the remaining block structure after the mobile portion is removed in an amount not to exceed \$10,000.00.** This amount will come from Contingency Fund. Staff Resource: Ron Long  
 On a motion by Roulette, seconded by Baker, the Council voted 6-1 to direct staff to proceed with facilitating the removal of the Old CVMO trailer office and repairing the wall, and also authorize the transfer of Contingency Funds Not to Exceed \$10,000 to cover the Town's expenditures related to the removal of the trailer and repair to the Library Building, with a report to Council on the final cost when the project is completed; **with Burnside opposed.**

- 13. **Discussion, consideration, and possible approval of the following:** Staff Resource: Lisa Elliott
  - 1. To extend an agreement until June 30, 2011, between Donald E. Zelechowski, a Certified Public Accountant and the Town of Camp Verde, to continue a tax payer education program designed to increase compliance with our tax program, as well as, for sales tax audit services that would verify 'privilege' tax (Privilege Sales Tax) reporting and payment to the degree that said audits are required and waiving any requirement for the consultant to provide proof, to the Town, of general liability or professional insurance coverage.
  - 2. Appropriate an additional \$25,000 funding for the following:
    - a) \$5,600 to augment the current contract until June 30, 2010; and
    - b) \$19,400 for fiscal year 2010/11 budget
 On a motion by Burnside, seconded by Baker, the Council unanimously voted to appropriate \$5,600 to augment the current contract until June 30, 2010; and have staff get with Mr. Zelechowski to revamp his proposal to include an E&O insurance policy, and to bring back to Council by May 5<sup>th</sup> two options, one with and one without insurance, for the fiscal year 10/11.

**PUBLIC INPUT**

(Comments from the following individual are summarized.)

**Greg Blue**, referring to the E and O issue, said that he had received a letter from Mr. Zelechowski regarding his property in Chino Valley, which would be an example of an Error or Omission in that Mr. Zelechowski is sending out letters on property not in Camp Verde, a big typo.

There was no further public input.

- 14. **Discussion, consideration, and possible direction to staff relative to establishing the parameters and qualification factors for a possible Retirement Incentive Program as part of the budget balancing strategy.** Staff Resource: Lisa Elliott  
 There was no action taken.

There was unanimous agreement on the following parameters and guidelines for Lisa Elliott to follow in preparing a proposed Retirement Incentive Program: Eligible for full retirement; additional time at 100%, with Council to determine the final percentage; a

possible 3-week time frame to submit letters of interest; retirement by June 30<sup>th</sup>; a possible cash-out Cap.

**PUBLIC INPUT**

(Comments from the following individual are summarized.)

**Monty Reimer** commented that if he retired, he could be replaced with 1-1/2 persons for what the Town is paying him, starting at the bottom range. There are three employees in the Marshal's Office who are eligible for retirement; one probably would not take it, the other one may. Reimer said he wants to retire and whatever the Town could offer would be much appreciated.

There was no other public input.

- 15. **Discussion, consideration, and possible direction to staff relative to an increase to the Transaction Privilege License Tax in the general rate of taxation from two percent (2%) to three percent (3%). Discussion may include, but not be limited to possible allocations, the election process, and timelines.** Staff Resource: Lisa Elliott  
A motion by Baker, seconded by German, to direct staff relative to an increase to the Transaction Privilege License Tax in the general rate of taxation from two percent (2%) to three percent (3%), and staff to bring back an Ordinance at the earliest possible meeting, **failed by a 3-4 vote, with 'no' votes by Whatley, Garrison, Roulette and Burnside.**

**PUBLIC INPUT**

(Comments from the following individual are summarized.)

**Linda German** said she feels the Council should "bite the bullet;" a recent poll by the Bugle showed 63% in favor of the tax. She asked the Council to consider allocating one-quarter of the 1 percent to the Library. It may not be popular but do something to help the people.

**George Young** commented that the people that he has heard who are voting for the tax raise are the employees; government employees are all receiving excellent wages. The people in the community should be given the opportunity to vote on the issue of a sales tax raise. He understands there are those who will pull packets for a referendum otherwise.

**Greg Blue** said the public wants to vote on the tax; the people are also looking at the Rio Verde Plaza project as a money pit, and this is not the time for that.

**Debbie Hughes** believes the sales tax increase is necessary; Mr. Young was wrong to say the Town employees are paid more.

There was no further public input.

*NOTE: Because of the late hour, the remainder of the Agenda was not addressed prior to adjournment of the meeting.*

- 16. **Discussion, consideration, and possible approval of Resolution 2010-807, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona Superseding Resolution 2009-781, Adopting Fees for Town Services.** Staff Resource: Debbie Barber

Councilor Roulette requested item #17:

- 17. **Discussion, consideration, and possible direction to staff relative to possible uses of the 15 acres that the Town leased as part of the Intergovernmental Agreement with the Camp Verde Sanitary District, to include but not be limited to the possibility of subleasing the property.**

Mayor Burnside requested item #18:

- 18. **Discussion, consideration, and possible direction to staff relative to the Camp Verde Sanitary District IGA Section IV – Special Use Permit wherein the Town agrees to work with the District to renew the Special Use Permit with the Forest Service that expires in 2014.**

19. **Call to the Public for Items not on the Agenda.**

20. **Advanced Approvals of Town Expenditures.**

21. **Manager/Staff Report**

22. **Adjournment**

On a motion by Whatley, seconded by Burnside, the meeting was adjourned at 10:57 p.m.