

**ACTIONS TAKEN
REGULAR SESSION
MAYOR AND COUNCIL
COUNCIL CHAMBERS
WEDNESDAY, MARCH 3, 2010
6:30 P.M.**

4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) **Approval of the Minutes:**

- 1) Regular Session – February 17, 2010
- 2) Executive Session – February 17, 2010 (Recorded)
- 3) Special Session – February 17, 2010
- 4) Special Session – February 10, 2010
- 5) Executive Session – February 10, 2010 (Recorded)

b) **Set Next Meeting, Date and Time:**

- 1) March 17, 2010 at 6:30 p.m. – Regular Session
- 2) March 24, 2010 at 6:30 p.m. – Council Hears Planning & Zoning Matters
- 3) April 7, 2010 at 6:30 p.m. – Regular Session
- 4) April 21, 2010 at 6:30 p.m. – Regular Session
- 5) April 28, 2010 at 6:30 p.m. – Council Hears Planning & Zoning Matters

On a motion by Burnside, seconded by Kovacovich, the Consent Agenda was unanimously approved as presented, with the addition of a Special Session set for Wednesday, March 24, 2010, commencing at 6:00 p.m.

5. **Special Announcements & Presentations**

There were no announcements or presentations.

6. **Council Informational Reports.**

Whatley said that she had attended the Intergovernmental meeting in Jerome; water issues were discussed as well as the new agreement with SRP.

Garrison reported on several meetings including the NACOG Economic Development Committee; a copy of the strategy document prepared on a fast track will be given to the Town Clerk for information to all. The financial reports presented by the towns and cities present a bleak picture for this coming year; NACOG has predicted that the following year will be critical and no immediate relief is in sight. Garrison also reported on the Intergovernmental meeting in Jerome, and the water issue involving years to come.

Burnside commented on his meeting with Scannell and Harkness of CCCVL; the media publicity on State Parks is growing. At the SRP meeting, Burnside asked if SRP would just back off of the Verde Valley because of the current economy; no answer was forthcoming.

7. **Call to the Public for Items not on the Agenda**

(Comments from the following individuals are summarized.)

Greg Blue requested that Council reconsider reinstating Marvin Buckel to his position with the Roads Department; he feels the move was handled very poorly. Mr. Blue added that in his research throughout the community and other governments he has heard nothing negative about Buckel who is highly respected. If there was a problem it could have been handled differently.

Howard Parrish said he found that the new telephone books totally overlook Camp Verde among the towns listed on the first page directory. The White Mountain Sheriff's Posse will be here on April 23rd; tickets will be available.

Linda German offered a paraphrase of a statement made by the Mayor on the radio regarding the resignation of the Town Manager that seemed to indicate that the he and members of the Council may not know what their elected role is in Town government. The Council is elected to set Town policy, not to manager Town government. If the members do not understand their role, perhaps they should consider resigning the office. The Town Council running the Town is not an option.

Irene People said that the Town is losing a very competent Town Manager, and Ms. Elliott is very smart and knows her stuff. With Scannell there was the feeling that the "good ol' boy" network was no longer a standard; any complaint was taken care of fairly regardless of one's name or length of residence. Scannell is respected by the employees; the new manager will need to be able to work with the Yavapai-Apache Nation and be able to stand up against a very strong, assertive Council to protect the Town from Code violations or illegal actions. Ms. People recommended working with the League of Cities & Towns to recruit a new Manager. The Denim & Lace auction is set for April 10, 2010.

There was no further public input.

8. **Presentation by John Neville, (LEED Consultant to Architect Joel Westervelt), followed by discussion, consideration, and possible approval of one of the following contract options for the remodel of Rio Verde Plaza: (Note: Council previously approved budget reappropriations in the amount of \$129,000 for this activity.)**
- **Option A: For basic services as outlined in Section 11.5 of the contract, including the consulting services of John Neville, LEED Consultant. The total basic compensation for Option A (Green Technology) is \$86,100.**
 - **Option B: For basic services as outlined in Section 11.5 of the contract (WITHOUT Green Technology consulting services). The total basic compensation for Option B is \$67,850.**

On a motion by Burnside, seconded by German, the Council unanimously accepted Option A: For basic services as outlined in Section 11.5 of the contract, including the consulting services of John Neville, LEED Consultant; the total compensation for Option A (Green Technology) is \$86,100.

9. **Possible approval of Resolution 2010-806, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona approving and adopting the Intergovernmental Agreement between the Town of Camp Verde and the Arizona State Parks Board allowing the Town to provide funding of \$105,000 for Fort Verde State Historic Park in order to support the operations of the Park from March 30, 2010 to March 29, 2011 and approval of the budget reappropriation of \$26,250 from the Contingency Fund to the Arizona State Parks – Fort Verde Line Item to fund the operations through June 30, 2010. \$26,250 is unbudgeted, with the remaining balance to be included in the FY 10/11 budget. Staff Resource: Michael Scannell**

On a motion by Baker, seconded by Garrison, the Council unanimously approved Resolution 2010-806, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, approving and adopting the Intergovernmental Agreement (IGA) between the Town of Camp Verde (Town) and the Arizona State Parks Board (Board) allowing the Town to provide (1) Funding of \$105,000 for Fort Verde State Historic Park (Park) in order to support the operations of the Park from March 30, 2010 to March 29, 2011; and (2) Approval of the Budget re-appropriation of \$26,250 from the Contingency Fund (01-20-00-9999) to the Arizona State Parks – Fort Verde Line Item (01-20-17-7810) to fund the operations through June 30, 2010, with the changes so discussed.

Following the motion made by Baker, it was confirmed by Scannell that the change in Section 4.B on Page 3 of 8 to specify that the Town will be responsible for administering the volunteer program, not the Historical Society, will be incorporated into the document. Also, the language regarding the Capital Project list will be changed to read, "...within 30 days of execution of the document.." which gives sufficient time to sort out the projects and provide the referenced Exhibit B.

PUBLIC INPUT

(Comments from the following individuals are summarized in the Minutes.)

- Steve Ayres
- Nancy Floyd
- Sheila Stubler
- Howard Parrish
- Ron Brattain

There was no further public input.

A recess was called at 8:46 p.m.; the meeting was called back to order at 8:57 p.m.

10. **Discussion, consideration, and possible approval of the Special Event Permitting Process and Handbook. Staff Resource: Debbie Barber**

On a motion by German, seconded by Baker, the Council unanimously approved the Special Event Permitting Process and Handbook, with the corrections noted.

Corrections discussed included changing the requirement on Page 19 to "providing your "501(c)3" number" to **"providing proof of non-profit status.** On Page 12, in the second paragraph under Street Closure/Barricade, change the second line to read, in part, "...AND a licensed barricade company **may be required** to perform...."

During the discussion, Barber was requested to prepare an ordinance regarding establishing the authority to waive fees in connection with events; she will bring a proposed ordinance back to Council for approval as soon as possible.

Mayor Burnside requested items 11, 12, & 13:

11. **Discussion, consideration, and possible approval of/and authorization for the Mayor to sign a letter of opposition relative to House Bill 2512. The major impacts of this bill include the elimination of the option for municipalities to self-collect local taxes through a contracted service; elimination of local efficiencies that might be available through utilizing a contracted service to self-collect local taxes; and the elimination of the option to contract for an audit through a contingency fee basis.**
Staff Resource: Mayor Burnside
On a motion by Whatley, seconded by Kovacovich, the Council approved the subject letter opposing House Bill 2512 which impacts the collection of local taxes, and authorized the Mayor to execute the letter.
12. **Discussion of the process to be used in selecting candidates for the Town Manager position, followed by discussion, consideration, and possible direction to staff to begin the process. Discussion may include, but not be limited to using the League of Cities and Towns, advertising, the internet, etc.** Staff Resource: David R. Smith as HR Director
On a motion by German, seconded by Whatley, the Council unanimously directed staff to begin the process of selecting candidates to interview for the Town Manager position, using the League of Cities and Towns.
13. **Discussion of the process that Council wishes to utilize in the selection and/or appointment of an Interim Town Manager. Discussion may include, but not be limited to using the League of Cities and Towns, other agencies, or selecting an existing staff member.** Staff Resource: Mayor Burnside
On a motion by Roulette, seconded by Baker, the Council directed the HR Director to utilize the League of Cities and Towns to bring the Council at least three candidates for Interim Town Manager.
14. **Call to the Public for Items not on the Agenda.**
(Comments from the following individuals are summarized.)
Howard Parrish provided further details on the visit from the White Mountain Sheriff's Posse regarding the Pony Express mail around the middle of this month; the mail will have a special cancellation stamp to commemorate the event.

Nancy Floyd said she has enjoyed working with Mike Scannell, and she thanked all the Council members for their dedication and was impressed at the unanimous support given to motions made.

There was no further public input.
15. **Advanced Approvals of Town Expenditures.**
There were no advanced approvals.
16. **Manager/Staff Report**
Scannell assured the Council that the Budget calendar that has been prepared will be met by the Finance Department; it is contemplated that all the targets will be hit. Staff fully intends to honor every entry in a timely fashion, meeting all the statutory requirements that exist for adoption of the budget. Scannell confirmed that Lisa Elliott is very capable; he will also be available by contract, at a 20% reduction in his usual compensation, to help with the process pending the arrival of an Interim Town Manager.
17. **Adjournment**
On a motion by Garrison, seconded by Kovacovich, the meeting was adjourned at 10:04 p.m.