



Land Use Application Form

1. Application is made for:

- | | | |
|---|------------------------------|-------------------------------|
| Zoning Map Change | Use Permit | Temporary Use Permit |
| Conceptual Plan Review | Preliminary Plat | Final Plat |
| PAD Zoning | Variance | General Plan Amendment |
| Street Abandonment | Minor Land Division | Wireless Tower |
| Appeal | Verif. of Non-Conforming Use | Zoning Verif. / Admin. Review |
| Development Standards Review (Commercial) | | |
| Other: _____ | | Fees: _____ |

2. Project Name: _____

3. Contact information: (a list of additional contacts may be attached)

Owner Name: _____	Applicant Name: _____
Address: _____	Address: _____
City: _____ State: _____ Zip: _____	City: _____ State: _____ Zip: _____
Phone: _____	Phone: _____
E-mail: _____	E-Mail: _____

4. Property Description: Parcel Number _____ Acres: _____

Address or Location: _____

Existing Zoning: _____ Existing Use: _____

Proposed Zoning: _____ Proposed Use: _____

5. Purpose: (describe intent of this application in 1-2 sentences)

6. Certification:

I certify that I am the lawful owner of the parcel(s) of land affected by this application and hereby consent to this action.

Owner: _____ Date: _____ **AND**

I certify that the information and attachments I have submitted are true and correct to the best of my knowledge. In filing this application, I am acting with the knowledge and consent of the property owner(s). I understand that all materials and fees required by the Town of Camp Verde must be submitted prior to having this application processed.

Applicant: _____ Date: _____



Temporary Use Permit Application Checklist

Staff Use Only		
Application Number: _____		
Received By: _____		
Date: _____		
Fees Paid: _____		
Complete:	Y	N

Required Items		
<i>Complete sets of these documents are required at the time of application.</i>		
		<u>Staff Use only</u>
1.	Pre-Application meeting with Staff Date: _____	Y N
2.	Application fee, per the current fee code	Y N
3.	Completed <i>Land Use Application</i> form	Y N
4.	Letter of Intent (See attached sample) -Describe the purpose for the use, on-site parking, and hours of operation -Describe the proposed limited duration for the proposed structure(s) and uses. If seasonal, list the months of use. (Seasonal agricultural sales stands do not require a fee).	Y N
5.	Completed <i>Permission to Enter Property</i> statement, signed by the property owner.	Y N
6.	<u>Site Plan</u> (8½" x 11", or as approved -- 2 paper copies and 1 PDF version) -Location of any proposed structures, such as, but not limited to, tents, construction or sales-related offices, model homes, booths or sales stands. -If a permit for a Temporary Dwelling Unit, show existing buildings and proposed location of the temporary unit. -Show all proposed utility lines and their service connection points. If portable toilets are to used, please note their location on the site plan.	Y N
Relocation of any structures as approved under a Temporary Use Permit will require prior approval by the Community Development Director or designee.		
The use may have specific conditions outlined, based on the Community Development Director's review, to mitigate potential impacts to the surrounding properties.		
Violations of the terms and conditions of the Temporary Use Permit approval constitutes grounds for its immediate revocation.		
This Temporary Use Permit is not a Temporary Building Permit. The Building Official and Fire Marshal will determine if a Temporary Building Permit is required.		
This Temporary Use Permit will remain valid for a period of one year from the date of approval, or as determined by the Community Development Director.		