Town of Camp Verde

Community Development Department – Building Division

♦ 473 S. Main Street, Suite 108 ♦ Camp Verde, Arizona 86322 ♦
♦ Telephone: 928.554.0050 ♦ Fax: 928.567.7401 ♦
♦ www.campverde.az.gov ♦

FIRE PROTECTION SYSTEMS PROJECT PERMIT APPLICATION

Note: To ensure the most expedient permit processing, commercial applicants must receive approval for Development Standards Requirements through the Planning & Zoning Department prior to submitting an application for construction. Plans that do not meet the exception requirements of ARS §32-144 shall be designed and sealed by an Architect/Engineer licensed to practice in the State of Arizona. This shall include plans, calculations, and drawings including plumbing, mechanical and electrical in which one (1) set will require an original wet seal.

In order to process a fire protection systems project permit application, the following information must be submitted:

- ☐ **Completed Application Packet** - including project information, property information, property owner information, applicant information, designation of agent, contractor information, plot plan sketch, fire alarm permit application (if applicable) and fire sprinkler permit application (if applicable), hood and extinguishing permit application (if applicable).
  Please Note: All contractors must have a valid ROC License and Town Issued Business License.
- ☐ **Three (3) Sets Of Construction Documents (Plans)** – One (1) Set Provided Must Be Original Wet Seal
  - ☐ Plans must be submitted on a minimum of 18" x 24" and a maximum of 36" x 48" size paper at no less than ¼" = 1' and details at ½" = 1'. Plans, including calculations shall be legible and easy to read, and of sufficient clarity to indicate the location, nature and extent of the work proposed.
  - ☐ **Cover Sheet** – Including The Following Information:
    - ☐ Contacts (Principal, Company Name, Address & Phone Number)
    - ☐ Parcel Number & Address
    - ☐ Owners Name, Address & Phone Number
    - ☐ Sheet Index
    - ☐ Project Data (Codes Referenced, Zoning, Use, Site Coverage, Occupancy, Building Height, Construction Type, Square Footages, Building Area, Setbacks, Sprinklers, etc.)
  - ☐ **Site Plan** - Including An 8.5" x 11" Plot Plan Drawn To Scale Or Dimensioned Indicating The Following:
    - ☐ Assessor's Parcel Number and Project Address
    - ☐ Scale Used (May Be Engineer Or Architect's Scale)
    - ☐ Direction of North
    - ☐ Parcel Diagram (Including Property Lines and Dimensions)
      - o Label front of property.
      - o Label adjacent streets or alleys within 150' of property. Indicate width, length, turning radius and grade.
      - o Indicate location and dimensions of easements that apply with proof of legal access.
      - o Indicate ingress/egress (driveway locations).
      - o Indicate topography, both existing and proposed, with contour lines shown in two (2) foot increments.
      - o Indicate the location of any terrain features that affect placements including washes, creeks or ditches within twenty (20) feet of the building site.
      - o Indicate all existing and proposed buildings and structures (actual footprints).
      - o Indicate dimension and setbacks of all buildings to property lines and between new and existing structures.
      - o Indicate utility easements and lines.
      - o Indicate location of existing or proposed septic tank and leach lines, sewer line(s), water line(s), fire hydrant(s), electric and any other utility lines (including dimensions, size and setback or distance from proposed building).
      - o Indicate location of well (if applicable).
      - o Indicate location of propane tanks (including dimensions, size and setback or distance from proposed building, if applicable).
      - o Delineate parking spaces and include ADA accessibility.

- ☐ **Architectural Plans** – Shall Include and Be Designed and Sealed by an Arizona Registered Design Professional (As Applicable).
  - Floor plan for each story showing square footage.
  - Architectural details for fire resistive construction and penetrations.
  - Accessibility requirements and emergency exit plan.
  - Window, door and room finish schedules.
  - Proposed uses.
  - Fire wall location and type.
- ☐ **Structural Plans and Calculations** – Shall Include and Be Designed and Sealed by an Arizona Registered Design Professional.
  - All structural components of the proposed work.
  - Roof framing plan, wall section, details and calculations for all the above.
  - Truss design drawings (with consideration for roof mounted equipment).
  - I-joist include but not limited to the following: foundation plan, floor framing plan, systems with manufacturer's layout and engineering sheets.
- ☐ **Mechanical Plans** – Shall Include and Be Designed and Sealed by an Arizona Registered Design Professional (As Applicable).
  - Complete mechanical system layout.
  - Calculations and methods of meeting ventilation requirements.
  - Details of equipment installation and condensation drains.
  - Fire damper and penetration details.
  - Kitchen hood system details.
- ☐ **Plumbing Plans** – Shall Include and Be Designed and Sealed by an Arizona Registered Design Professional (As Applicable).
  - Complete layout for water, gas and drainage systems.
  - Pipe sizing for all proposed systems.
  - Isometric of waste, vent, hot/cold water, and gas systems.
- ☐ **Electrical Plans** – Shall Include and Be Designed and Sealed by an Arizona Registered Design Professional (As Applicable).
  - Complete layout including location of the service and sub-panels.
  - Details of any special systems.
  - Load calculations, panel schedules and one-line diagram.
- ☐ **Fire Alarm Plans** – Shall Include and Be Designed and Sealed by an Arizona Registered Design Professional (As Applicable). See Attached Camp Verde Fire District Requirements.
- ☐ **Fire Sprinkler Plans** – Shall Include and Be Designed and Sealed by an Arizona Registered Design Professional (As Applicable). See Attached Camp Verde Fire District Requirements.
- ☐ **Commercial Kitchen Hood/Ansul System Plans** – If Not Submitted As Part Of The Mechanical Drawings An Additional Three (3) Sets Of Mechanical Drawings Are Required. See Attached Camp Verde Fire District Requirements.

☐ **Deposit** will be collected upon submittal of application in accordance with the current adopted fee schedule.

Note: 9-807. Mandated fire sprinklers in certain residences prohibited; exception; permit application format

A. A municipality shall not adopt a code or ordinance or part of a uniform code or ordinance that prohibits a person or entity from choosing to install or equip or not install or equip fire sprinklers in a single family detached residence or any residential building that contains not more than two dwelling units. A municipality shall not impose any fine, penalty or other requirement on any person or entity for choosing to install or equip or not install or equip fire sprinklers in such a residence. This section does not apply to any code or ordinance that requires fire sprinklers in a residence and that was adopted before December 31, 2009.

Note: Additional Information May Be Required As Determined By The Building Official or Camp Verde District.
A Separate Permit Will Be Required For All Deferred Submittal Items.

AN INCOMPLETE APPLICATION WILL CAUSE YOUR PERMIT TO BE DELAYED

Please Note: The Following Approvals May Be Required Before A Commercial Building Permit Is Issued:

Camp Verde Building Department - Camp Verde Planning & Zoning Department - Camp Verde Public Works Department
Camp Verde Waste Water Division - Camp Verde Fire District - Yavapai County Environmental Services
Yavapai County Flood Control - Yavapai County Health Services – (Submit Plans Directly To Yavapai County For Approval)
Arizona Department of Transportation – ADOT (Submit Plans Directly To ADOT For Approval)
Arizona Department of Environmental Quality – ADEQ (Submit Plans Directly To ADEQ For Approval)

Town of Camp Verde

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OFFICIAL USE ONLY:

PERMIT NUMBER: _____

TIME/DATE STAMP:

APPLICATION FOR PERMIT

PROJECT INFORMATION:

PROJECT TYPE: ☐ RESIDENTIAL ☐ COMMERCIAL ☐ ADDITION ☐ ALTERATION/REMODELING ☐ DEMOLITION ☐ NEW ☐ OTHER

DESCRIPTION OF PROJECT: _____

HAS CONSTRUCTION STARTED ON THIS PROPERTY: ☐ YES ☐ NO SQUARE/LINEAR FOOTAGE: _____ VALUATION: $ _____

PROPERTY INFORMATION:

PARCEL NUMBER: _____-_____-_____ PHYSICAL ADDRESS: _____

DITCH INFORMATION (IF APPLICABLE):

DITCH NAME: _____ PROPOSED PROJECT'S DISTANCE FROM DITCH: _____

SANITATION SERVICE PROVIDED BY:

☐ CAMP VERDE WASTE WATER DIVISION (SEWER) ☐ SEPTIC SYSTEM - PERMIT NUMBER: _____

Note: Sewer connection permits must be obtained directly from the Camp Verde Waster Water Division. Please contact the Waste Water Division at (928) 567-6794. Septic permits must be obtained directly from Yavapai County Development Services. Please contact Yavapai County at (928) 639-8151 or www.yavapai.us.

WATER SERVICE PROVIDED BY:

☐ CAMP VERDE WATER COMPANY ☐ VERDE LAKES WATER COMPANY ☐ WELL – PERMIT NUMBER: _____

Note: Well licensing information can be obtained through Arizona Department of Water Resources (ADWR). Please contact ADWR at (602) 771-8500 or www.azwater.gov.

PROPERTY OWNER INFORMATION:

OWNER(S) NAME: _____

MAILING ADDRESS: _____ CITY: _____ STATE: _____

ZIP CODE: _____ PHONE: (_____) _____-_____ E-MAIL: _____

Note: If you recently purchased this property and Yavapai County does not yet reflect you as the current property owner, you will be required to show proof of ownership documentation at the time of application submittal.

APPLICANT INFORMATION:

☐ OWNER ☐ TENANT ☐ AGENT ☐ CONTRACTOR ☐ OTHER

APPLICANT NAME: _____

MAILING ADDRESS: _____ CITY: _____ STATE: _____

ZIP CODE: _____ PHONE: (_____) _____-_____ E-MAIL: _____

Attention Applicant: If you are not the property owner, you must have something in writing from the property owner granting you permission to act on their behalf as agent. Or the following Designation of Agent clause must be signed by the property owner:

DESIGNATION OF AGENT

WHEREAS, the above property owner is seeking to develop or improve real property within the municipal limits of the Town of Camp Verde, Yavapai County, Arizona, which will require the filing, processing, and payment of certain zoning, construction and inspection permits and reports, both from the Town and related agencies, and WHEREAS, the owner elects to designate an agent with authority to file and process all necessary permits and information related to property zoning and improvement, including the authority to pay fees and consent to inspections, NOW THEREFORE, the undersigned owner hereby designates:

_____, whose address is: _____,
as agent to file the permit applications and related documents with the Town of Camp Verde, with such authority to continue until the application process is complete or as may be earlier revoked in writing.

OWNER NAME: _____ SIGNATURE: _____ DATE: _____

CONTRACTOR INFORMATION:

ARS §32-1169. Local proof of valid license; violation; penalty. A. Each county, city, or other political subdivision or authority of this state or any agency, department, board or commission of this state which requires the issuance of a building permit as a condition precedent to the construction, alteration, improvement, demolition or repair of a building, structure or other improvement to real property for which a license is required under this chapter, as part of the application procedures which it utilizes, shall require that each applicant for a building permit file a signed statement that the applicant is currently licensed under the provisions of the chapter with the applicant's license number and the applicant's privilege license number required pursuant to ARS Section §42-5005. If the applicant purports to be exempt from the licensing requirements of this chapter, the statement shall contain the basis of the asserted exemption and the name and license number of any general, mechanical, electrical or plumbing contractor who will be employed on the work. The local issuing authority may require from the applicant a statement signed by the registrar to verify any purported exemption. B. The filing of an application containing false or incorrect information concerning an applicant's contractor's license or transaction privilege license with the intent to avoid the licensing requirements of this chapter is unsworn falsification pursuant to ARS Section§13-2704.

I AM CURRENTLY A LICENSED CONTRACOR:

NAME: _____ COMPANY NAME: _____

ROC LICENSE NUMBER: _____ LICENSE CLASS: _____ TOWN BUSINESS LICENSE #: _____

SIGNATURE: _____ TITLE: _____ DATE: _____

Note: All contractors performing work within the Town of Camp Verde are required to obtain a Town Business License. Town Business Licenses can be obtained through the Clerk's Office at 473 S. Main St. Ste. 102, Camp Verde, AZ 86322.

EXEMPTION FROM LICENSING:

I am exempt from Arizona Contractors' License Laws on the basis of the license exemptions contained in ARS §32-1121A, namely:

- ☐ ARS §32-1121A.5 – I am the owner/builder of the property and the property will not be sold or rented for at least one year after completion of this project.
- ☐ ARS §32-1121A.6 – I am the owner/developer of this property and I will contract with a licensed general contractor to provide all construction services. All contractors' names and license numbers will be included in all sales documents.
- ☐ Other – (Please Specify): _____

I understand that the exemption provided by ARS §32-1121A.14 (The Handyman Exemption) does not apply to any construction project which requires a building permit and/or the total cost of materials and labor are $1,000 or more.

I will be using the following licensed contractors on this project:

GENERAL CONTRACTOR	TOWN BUSINESS LICENSE NUMBER	ROC LICENSE NUMBER	LICENSE CLASS
ELECTRICAL CONTRACTOR	TOWN BUSINESS LICENSE NUMBER	ROC LICENSE NUMBER	LICENSE CLASS
MECHANICAL CONTRACTOR	TOWN BUSINESS LICENSE NUMBER	ROC LICENSE NUMBER	LICENSE CLASS
PLUMBING CONTRACTOR	TOWN BUSINESS LICENSE NUMBER	ROC LICENSE NUMBER	LICENSE CLASS

NAME: _____ SIGNATURE: _____ DATE: _____

BUILDING CODE REQUIREMENTS:

2012 INTERNATIONAL BUILDING CODE (IBC) & APPENDIX J
2012 INTERNATIONAL EXISTING BUILDING CODE (IEBC)
2012 INTERNATIONAL FUEL GAS CODE (IFGC) & APPENDICES A, B, C, D
2011 NATIONAL ELECTRICAL CODE (NEC)
2012 INTERNATIONAL RESIDENTIAL CODE (IRC) & APPENDICES M, N, Q
TOWN CODE CHAPTER 7 – BUILDING
2012 INTERNATIONAL ENERGY CONSERVATION CODE (IECC)
2012 INTERNATIONAL FIRE CODE (IFC) & APPENDICES B, C, D
2012 INTERNATIONAL MECHANICAL CODE (IMC) & APPENDIX A
2012 INTERNATIONAL PLUMBING CODE (IPC) & APPENDIX F
2012 INTERNATIONAL SWIMMING POOL AND SPA CODE (ISPSC)

Note: Applicant assumes all responsibility for complying with any deed restrictions (CC&R's) that may apply to the property.

UNDER PENALTY OF INTENTIONAL MISREPRESENTATION AND/OR PERJURY, I DECLARE that I have examined and/or made this application and it is true and correct to the best of my knowledge and belief. I agree to construct said improvement in compliance with all provisions of the Ordinances of the Town of Camp Verde. I realize that the information that I have stated heron forms a basis for the issuance of the Building Permit herein applied for and approval of any plans in connection therewith shall not be construed to permit any construction upon said premises or use thereof in violation of any provision of the Town Code or any other ordinance or to excuse the owner or his successors from complying therewith. WHERE NO WORK HAS COMMENCED WITHIN 180 DAYS AFTER THE ISSUANCE OF A PERMIT OR WHEN MORE THAN 180 DAYS LAPSES BETWEEN APPROVAL OF REQUIRED INSPECTIONS, SUCH PERMIT SHALL BE VOID. I hereby certify that I am the OWNER at this address or that, for the purposes of obtaining this approval; I am acting on behalf of the owner. All contract work on this project will be done by a contractor holding a valid privilege tax license issued by the Town of Camp Verde and contractor's license issued by the State of Arizona.

NAME: _____ SIGNATURE: _____ DATE: _____

OFFICIAL USE ONLY:

Building:	$
Plan Review:	$
Engineering:	$
Fire:	$
Zoning:	$
Total:	$
Deposit Receipt #:	
Balance Due Receipt #:	
Type:	
Application Taken By:	

PLOT PLAN SKETCH:

Show lot/parcel lines and dimensions, adjacent streets and alleys, front of property, driveway, location of all proposed and existing buildings including dimensions, all building setbacks and distances between buildings, location of septic tank and leach lines, locations of incoming water yard lines and meter, electric yard line and meter, gas lines and tanks, any terrain features that affect placements, location and dimensions of easements and any washes, creeks or ditches within twenty (20) feet of the property.

PARCEL NUMBER: _____ INDICATE NORTH: SCALE: _____

I/WE certify that the proposed construction will conform to the dimensions and uses shown and that no changes will be made without first obtaining approval. All structures (including fences, walls and pads, correct setback distances, legal access and easements, cuts, fills, drainage and any water course on or adjacent to the property within twenty (20) feet of any proposed or existing structure has been indicated.

NAME: _____ SIGNATURE: _____ DATE: _____

OFFICIAL USE ONLY:

PERMIT NUMBER: _____ APPROVED BY: _____ DATE: _____

Camp Verde Fire District

26 B Salt Mine Road
P.O. Box 386
Camp Verde, Arizona 86322

Phone: 928.567.9401
Fax: 928.567.2444
www.campverdefire.org

Fee Schedule

Fire Code Plan Reviews, Inspections and Permits	Fee
New Construction, additions, and alterations (1 Plan Review and 2 Inspections)	**Plan Review: 40% of building permit Plan Review Fee**
Subdivisions Plat Review	**$60**
Fire Alarm & Detection System	**1 Plan Review and 2 Inspections**
New Installation up to 5,000 sq. ft.	$150
New Installation 5,000+ sq. ft.	$150 + .01 per square foot over 5,000
Modifications (Including TI)	$75
Automatic Fire Sprinkler System	**1 Plan Review and 2 Inspections**
New Installation up to 5,000 sq. ft.	$250
New Installation 5,000+ sq. ft.	$250 + .01 per sq. ft. over 5,000
Modifications (Including TI)	$125
Alternative Fire-Extinguishing System	**1 Plan Review and 2 Inspections**
New Installation: Foam, CO2, Clean Agent, Chemical, etc	$100
New Installation Commercial Cooking (Hood)	$100
Fire Pump	**1 Plan Review and 1 Inspection**
New Installation and Modifications	$100
Underground Fire Lines	**1 Plan Review and 1 Inspection**
Installation	$75
Spray Booth and Dipping Operations	**1 Plan Review and 1 Inspection**
Pre-Manufactured Spray Booth	$100
Non-Pre-Manufactured Spray Booth	$200
Fire Department Access (Permanent)	**1 Plan Review and 1 Inspection**
New Installation – Access Gate (each)	$60
Solar Photovoltaic Power Systems	$50
Liquid Petroleum Gas	**1 Plan Review and 1 Inspection**
New Installation: Aboveground Tank	$100

High Piled Combustible Storage	**$60 for 1 Plan Review and 1 Inspection**
Tents, Canopies, Membrane Structures	**1 Plan Review and 1 Inspection**
Single Tent Over 400 sq. ft.	$25
Single Canopy Over 700 sq. ft.	$25
Sites with Multiple Tents and/or Canopies	$50
Blasting	**1 Plan Review and Inspections as Required by the AHJ**
3 Day Single Project, No On-Site Storage	$50
30 Day Single Project, Non On-Site Storage	$100
Magazine Storage (Each Site)	$100
Fireworks/Pyrotechnics Display	**$50 plus Standby Fees**
Special Events	**$25 for 1 Plan Review and 1 On-Duty Inspection** **Off-Duty and Standby Fees may be required**
Hazardous Materials Storage	**$50 per site for 1 Plan Review and 1 Inspection**
Flammable/Combustible Liquids Storage	**$50 per site for 1 Plan Review and 1 Inspection**
Compressed Gasses Storage	**$50 per site for 1 Plan Review and 1 Inspection**
Additional Plan Review Fee	**50% of Original Plan Review Fee**
Re-Inspection Fee	**$50**
Penalty for Starting Work Without a Permit	**Double the Permit Fee**

Updated: October 1st, 2014

Camp Verde Fire Department
26 W. Salt Mine Rd.
CAMP VERDE, AZ 86322-0386
BUSINESS 567-9401 • EMERGENCY 911

Fire Alarm Permit Application

Section A, Site Information: ***Complete for all permits***

Job Address: _____
Number and Street name, City/Town, Zip code

Name of Tenant: _____
(if business)

Owner Name: _____

Owner Address: _____ Zip Code: _____

Owner Phone Number: ( )

Section B, Project Information: ***Complete for all permits.***

Occupancy Classification: _____ Number of Stories: _____ Square footage: _____

☐ New System Installation

System Class: ☐ A ☐ B ☐ Addressable ☐ Other _____ ☐ Renovation/Alteration of Existing System

Signal Initiating Devices **Gauge of Wire** _____	**Quantity**
Detectors (heat, smoke, rate of rise, etc.)	
Manual Pull Stations	
Tamper Switches	
Water Flow Switches	
Other (FF phones, UL/Ansul systems, etc.)	
Notification Devices **Gauge of Wire** _____	**Quantity**
Horns, strobes, combination devices, speakers, etc.	
Items Controlled by Alarm	**Quantity**
Fan shutdown/start	
Elevator recall/shutdown	
Door closure devices	
Fire alarm control panel, annunciators	
Number of Zones (Identify Zones on Plans)	

Section C, Applicant, Project Contractor/Designer Information:

Installing Contractor: _____
Name *Address* *Phone*

Designer/Nicet III Info: _____
Name *Address* *Phone*

Applicant Name and License:	Address:	Phone

I hereby certify that the information contained within this application is correct and accurate.

Signature of Applicant: _____ **Date:** _____

Camp Verde Fire Department
26 W. Salt Mine Rd.
CAMP VERDE, AZ 86322-0386
BUSINESS 567-9401 • EMERGENCY 911

Fire Sprinkler Permit Application

Section A, Site Information: *Complete for all permits*

Job Address: _____
Number and Street name, City/Town, Zip code

Name of Tenant: _____
(if business)

Owner Name: _____

Owner Address: _____ Zip Code: _____

Owner Phone Number: ( )

Section B, Project Information: *Complete for all permits.*

Indicate what the permit is being obtained for below, check all that apply:

☐ New System Installation ☐ Renovation/Alteration of Existing System

Type of System:
☐ 13 ☐ 13R ☐ 13D
☐ Wet ☐ Dry ☐ Other _____

Hazard Classification:
☐ Light ☐ OH I ☐ OH II ☐ Extra Hazard
☐ Number of Risers _____

General Type of Installation
☐ Above Ceiling ☐ Below Ceiling ☐ Obstructed ☐ Unobstructed

☐ High Piled Storage

Description of project:

_____

_____

Section C, Building Information: *Complete for all permits: new construction, renovation, alterations.*

Occupancy Classification: _____ **Number of Stories:** _____

Square Footage: **Number of floors:**

Section D, Applicant, Project Contractor/Designer Information:

Sprinkler Contractor: _____
Name *Address* *Phone*

Fire Protection Engineer/Nicet III Info: _____
Name *Address* *Phone*

Applicant Name and License:	Address:	Phone

I hereby certify that the information contained within this application is correct and accurate.

Signature of Applicant: _____ **Date:** _____

Camp Verde Fire Department
26 W. Salt Mine Rd.
CAMP VERDE, AZ 86322-0386
BUSINESS 567-9401 • EMERGENCY 911

Hood & Extinguishing System Permit Application

PLEASE PRINT

Section A, Site Information: *Attention: Sections A, B & D (and C when applicable) must be completely filled out for all projects.*

Name of Building/Site: _____

Physical Location: _____

Applicant Information: _____
Name Phone
Address License

Building Owner Name: _____

Owner Mailing Address: _____ Zip Code _____

Owner Phone Number: ( )

Section B, Project Information: *Complete for all **Hood** installations.*

Size of Hood: Length _____ Width _____

Total Square Feet of Hood opening: _____

Filter Size: _____ Sq Inches Per Filter: _____

Total Number of Filters: _____

Is hood mounted on a combustible surface:
☐ YES ☐ NO

If Yes, indicate clearance provided: inches
Indicate on plan if necessary.

Size of Duct: _____

Sq. Feet of Duct: _____

Fan CFM: _____

Calculated Duct Velocity: _____

Hood Construction: ☐ No.18ga. Carbon Steel
(Check one) ☐ No. 20ga. Stainless Steel

Duct Construction: ☐ No.16ga. Carbon Steel
(Check one) ☐ No.18ga. Stainless Steel

Section C, Automatic Fire Suppression Systems: *Complete for all **Suppression System** installations.*

Name of Installer: _____

Agent Type: ☐ Wet Chemical ☐ Other: _____

System Make: _____ System Model: _____

Kitchen Hood, where installed is provided with a portable fire extinguisher rated 40B: ☐ Yes ☐ No ☐ N/A

This application must be accompanied by the following:

- *Drawing of coverage area to include all appliances/equipment, piping and device locations.*
- *Manufacturer's specifications and information.*

Signature of Applicant: _____ Date: _____

Camp Verde Fire Department
25 W. Salt Mine Rd.
P.O. BOX 386 • CAMP VERDE, AZ 86322-0386
BUSINESS 567-9401 • EMERGENCY 567-4123 OR 911

ABOVE GROUND STORAGE TANK PERMIT

A site plan drawn to scale must be submitted for each tank(s). Plan must indicate distance to lot lines and nearby buildings.

Tank Site Location

Building or Site Name _____

Address _____

City Zip Code

Owner Information

Name _____ Phone Number:

Address _____

Town or City Zip Code

Tank Information

Number of tanks Type: LP ☐ Fuel Oil ☐ Gasoline ☐ Diesel ☐ Other ☐

Type of tank: Aboveground ☐ Underground ☐ Single Wall ☐ Double Wall ☐

Tank use: Temporary ☐ Permanent ☐ Bulk Storage ☐ Dispensing ☐

Size of tank (water capacity)

Manufacturer of tank Serial Number

Distance of tank from nearest important building

Distance from property line Distance between other tanks

Contractor / Applicant Information – Print or Type Only

Company Name:		
Contact Person:	Position:	
Address:		
City:	State: Zip:	E-mail:
Phone Number:	Fax:	

I hereby certify that the information contained within this application is correct and accurate.

Signature of Applicant: _____ **Date:** _____