



RESOLUTION 2013-895

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA, ADOPTING FEES FOR TOWN SERVICES FOR FY 2013/14 AND SUPERSEDING RESOLUTION 2012-864

WHEREAS, the Town Council is authorized by sections of the Town Code to set fees for business licenses (Section 9-1-5 and Section 9-3-7), and for use of public facilities (Section 13-1-2), to be adopted by resolution, and

WHEREAS, departments have submitted to Council recommended fees for services to the public as set forth in Exhibit A incorporated herein by reference,

NOW THEREFORE THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE RESOLVE TO ADOPT THE FOLLOWING FEE SCHEDULES:

- 1. Departmental Fees. Fees for services to the public, building permits, business licenses and use of public facilities as set forth in Exhibit A are hereby adopted effective July 1, 2013
2. Prior Resolutions and Fee Schedules. Any prior fee schedule established under the Town Code is hereby replaced.
3. Exceptions for Candidates and Agenda Items. Council and Mayor candidates may be given agenda packets, budget information, and such other material as may assist them in assuming their position should they be elected, without charge, and any person or organization which has an item on an agenda may be given a copy of that agenda packet without charge.

PASSED AND APPROVED by majority vote of the Common Council at the regular meeting of June 19, 2013:

PASSED AND ADOPTED:

Charles German, Mayor (with signature)

6/20/2013 Date

Attest: Deborah Barber, Town Clerk (with signature) 6-26-2013 Date Virginia Jones - Deputy Clerk

Approved as to form: William Sims, Town Attorney (with signature) Date

2013-2014 FEE SCHEDULE APPROVED BY COUNCIL 06-19-2013

	2012-2013	2012-2013	2013-2014	2013-2014
	Department Recommendation	Council Approved on 06-06-2012	Department Recommendation	Council Approved on 06-19-2013

Clerk's Office

Duplication Rates				
Current Agenda Packets (per page)	\$ 0.25	\$ 0.25	\$ 0.25	\$ 0.25
Minutes	\$ 0.25	\$ 0.25	\$ 0.25	\$ 0.25
Recordings (per CD)	\$ 5.00	\$ 5.00	\$ 5.00	\$ 5.00
Public Records (per page)	\$ 0.25	\$ 0.25	\$ 0.25	\$ 0.25
Business License List (Commercial request)	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
Notary Fees				
No Charge	\$ -		0	\$ -
Publicity Pamphlet				
Argument	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
Business License Fees				
Business License Fee/Inspection/Setup Fee	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
Peddler/Solicitor's License (in addition to \$1,000 Bond & Cost of Background Ck)	25.00 Per day	25.00 Per day	25.00 Per day	25.00 Per day
Special Event Promoter (Per Event)	No Charge	No Charge	No Charge	No Charge
Special Event Vendor (Non-Profits)	No Charge	No Charge	No Charge	No Charge
Special Event Vendor	\$25.00 Per Event	\$25.00 Per Event	\$25.00 Per Event	\$25.00 Per Event
Renewal of Existing Current Business License				
Business License Fee (annual)	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00
Name/Address Change in Addition to Annual Fee	No Charge	No Charge	No Charge	No Charge
Liquor License Permits				
Application/Posting/Inspection Fee	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00
Business License (annually) + the following:				
Series 01 through 14 and Series 16 & 17	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
One-time Special Event Permit	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00

Public Works

Site Plan Review	\$225.00 per applicable sheet (1st & 2nd Reviews)	\$225.00 per applicable sheet (1st & 2nd Reviews)	\$225.00 per applicable sheet (1st & 2nd Reviews)	\$225.00 per applicable sheet (1st & 2nd Reviews)
Engineering report reviews (drainage reports, design reports, traffic reports (TIA) soils reports, and others)	\$250.00 per report; (includes first 2 reviews; \$150 for each subsequent review)	\$250.00 per report; (includes first 2 reviews; \$150 for each subsequent review)	\$250.00 per report; (includes first 2 reviews; \$150 for each subsequent review)	\$250.00 per report; (includes first 2 reviews; \$150 for each subsequent review)

2013-2014 FEE SCHEDULE APPROVED BY COUNCIL 06-19-2013

	Construction Plans and Grading Plans (Civil grading and drainage, As Built Plan Review	\$225 per applicable sheet (includes first 2 reviews; \$250.00 for each subsequent review) \$ 90.00	\$225 per applicable sheet (includes first 2 reviews; \$250.00 for each subsequent review) \$ 90.00	\$225 per applicable sheet (includes first 2 reviews; \$250.00 for each subsequent review) \$ 90.00	\$225 per applicable sheet (includes first 2 reviews; \$250.00 for each subsequent review) \$ 90.00
	Plat Review (Preliminary & Final plat reviews)	\$250 per applicable sheet (includes first 2 reviews; \$150 for each subsequent review)	\$250 per applicable sheet (includes first 2 reviews; \$150 for each subsequent review)	\$250 per applicable sheet (includes first 2 reviews; \$150 for each subsequent review)	\$250 per applicable sheet (includes first 2 reviews; \$150 for each subsequent review)
Right of Way:					
	Encroachment permit	\$ 291.00	\$ 291.00	\$ 291.00	\$ 291.00
Miscellaneous Plan Review:					
	Engineer's Cost Estimate Residential grading plan review (\$100 for entire submittal) Plan revision reviews	\$100.00 per applicable sheet			
	Any Additional inspections	\$50.00 per inspection	\$50.00 per inspection	\$50.00 per inspection	\$50.00 per inspection
	Public Improvement Construction Inspection	\$ 225.00	\$ 225.00	\$ 225.00	\$ 225.00
	Road Cut Permits (excluding utility companies)	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
	New Private Road Street Signs (per sign). Includes installation.	\$ 85.00	\$ 85.00	\$ 85.00	\$ 85.00
Finance Department					
	Non Sufficient Fund (NSF) Check Charge	30.00	30.00	10.00	10.00
Municipal Court					
ARS §22-404					
	Minimum Clerk Fee	\$ 17.00	\$ 17.00	\$ 17.00	\$ 17.00
	Research in Locating a Document	\$ 17.00	\$ 17.00	\$ 17.00	\$ 17.00
	Record Duplication	\$ 17.00	\$ 17.00	\$ 17.00	\$ 17.00
	Per Page Fee	\$ 0.50	\$ 0.50	\$ 0.50	\$ 0.50
Special Fees					
	Injunction Against Harassment	\$ -			
	Domestic Violence Order of Protection	\$ -			
ARS §12-284					
Special Fees					
	Civil Traffic Default Fee	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
	Warrant Fee	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00
	Municipal Court Enhancement	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00
	Court Appointed Counsel Fee	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00

2013-2014 FEE SCHEDULE APPROVED BY COUNCIL 06-19-2013

	Collection fee(\$35 per-charge-case + 19%)	19% + 35. per case	19% + 35 per case	19% + 35 per case	19% + 35 per case
	Deferral fee (\$1.00 - \$500.00)	1.00 - 500.00	1.00 - 500.00	1.00 - 500.00	1.00 - 500.00

Library

	Photocopies	\$ 0.10	\$ 0.10	\$ 0.10	\$ 0.10
	B&W Printouts from Public Access-Internet Computers. REVENUE FROM THESE LINES GO DIRECTLY TO QCI PRINT SERVICES PER OUR AGREEMENT	\$ 0.10	\$ 0.10	\$ 0.10	\$ 0.10
	Color Printouts from Public Internet Computers			\$ 0.50	\$ 0.50
	Local & Long-distance FAX - per page			\$ 1.00	\$ 1.00
	Temporary Library Card for Seasonal Residents. WE CREATED A TEMP CARD PROFILE FOR VISITORS SO NO FEE IS REQUIRED	\$ 50.00	\$ 50.00	no fee	no fee
	Card Replacement	\$ 3.00	\$ 3.00	\$ 3.00	\$ 3.00
	Overdue items (our Library) (per day)	\$ 0.10	\$ 0.10	\$ 0.10	\$ 0.10
	Overdue videes DVDs (our Library) (per day-per item) WE NO LONGER CARRY VIDEOS	\$ 0.50	\$ 0.50	0	#REF!
	Overdue items (inside county)	varies	varies	varies	varies
	Overdue items (outside county) (per- day)	\$ 1.00	\$ 1.00	\$ 1.00	\$ 1.00
	Items placed on hold & not picked up w/in 10 days	\$ 1.00	\$ 1.00	no fee	no fee
	Lost items - replacement cost + \$5.00-processing fee + overdue fines. NO LONGER CHARGING A PROCESSING FEE	varies	varies	varies	varies
	Items put in Book Drop that are marked "Do not put in Book Drop" (per item)	\$ 1.00	\$ 1.00	no fee	no fee

Marshal's Office

	Reports (up to 20 pages)	\$ 5.00	\$ 5.00	\$ 5.00	\$ 5.00
	Additional pages (per page)	\$ 0.25	\$ 0.25	\$ 0.25	\$ 0.25
	Vehicle Impound Administrative Hearing	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00
	911 Tape	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00
	Photographs	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00

Training Room Fee for all private and profit organizations

	4-8 hours	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
	Less that 4 hours	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00

Animal Shelter

	Impound Fee	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
	No Chip / unaltered this is not new but was not listed	\$25.00	\$ 25.00	\$ 25.00	\$ 25.00
	Additional Fee per night	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00

2013-2014 FEE SCHEDULE APPROVED BY COUNCIL 06-19-2013

Animal License Fees								
Altered Dog (purchased before March 1)	\$	10.00	\$	10.00	\$	10.00	\$	10.00
Unaltered Dog (purchased before March 1)	\$	12.00	\$	20.00	\$	20.00	\$	20.00
Altered Dog (purchased after March 1) recommend no late fee	\$	12.00	\$	12.00	\$	10.00	\$	10.00
Unaltered Dog (purchased after March 1) recommend no late fee	\$	15.00	\$	25.00	\$	20.00	\$	20.00
NO LICENSE WILL BE ISSUED WITHOUT PROOF OF RABIES VACCINATION.								
Parks & Recreation								
Class A- Town co-sponsored, youth sports, non-profit groups, churches, schools and civic groups.								
Class B-Individuals and groups using facilities whose purpose is clearly of a not for profit nature.								
Class C-Profit making individuals, groups or organizations.								
Deposits								
Key Deposit (all classes) (per key)		\$110.00		\$110.00		\$110.00		\$110.00
Heritage Pool Fees								
POOL FEES BECOME EFFECTIVE OPENING DAY OF POOL IN SUMMER OF 2014								
Adults (18 & over):								
Per Visit		\$2.00		\$2.00	\$	2.50	\$	2.50
10 Visits		\$15.00		\$15.00	\$	20.00	\$	20.00
Season Pass		\$60.00		\$60.00	\$	70.00	\$	70.00
Children:								
Per Visit		\$1.50		\$1.50	\$	2.00	\$	1.50
10 Visits		\$12.50		\$12.50	\$	15.00	\$	12.50
Season		\$50.00		\$50.00	\$	60.00	\$	50.00
Family Pass (Immediate Family Only)								
10 Visits		\$30.00		\$30.00	\$	35.00	\$	35.00
Season - open swim & Family nights only		\$125.00		\$125.00	\$	135.00	\$	135.00
Swim Lessons								
Swim Lessons (30 minutes) two week session 4 days a week		\$24.00		\$24.00	\$	25.00	\$	25.00
Pool Rental Fee								
Private Use- Non-commercial up to 44 Participants (Per Hour) Includes 3 Lifeguards	\$25 plus lifeguards	\$25 plus lifeguards		\$	70.00	\$	70.00	
Private Use - Non-commercial 45-88 Participants (Per Hour) Includes 4 Lifeguards	\$25 plus lifeguards	\$25 plus lifeguards		\$	90.00	\$	90.00	
Cleaning Deposit- Class A & B		\$100.00		\$100.00	\$	100.00	\$	100.00
Pool Specialty Classes								
CLARIFY EXISTING POLICY TO EXTEND TO POOL INSTRUCTORS								

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Adult - 25% of fees to Town/75% to Instructor. Fees to be determined by instructor.			25%/75%	25%/75%
Youth - 20% of fees to Town/80% to Instructor. Fees to be determined by instructor.			20%/80%	20%/80%
Parks & Recreation Facility Fees - General				
Banner Pole Fee				
Class A	No Charge	No Charge	No Charge	No Charge
Class B	\$50.00	\$50.00	\$50	\$50
Class C	\$50.00	\$50.00	Not Allowed	Not Allowed
Equipment - For use on Town property only. Exceptions may be made for IGA or other Municipal users.				
Tables (if available) Section added to request Council Discussion & direction concerning staff issues with this area				
Class A			No Charge	No Charge
Class B less than 5 tables			No Charge	No Charge
Class B (per table) if more than 5 tables			\$5	\$5
Class C (per table)			\$8	\$8
Chairs (if available)				
Class A			No Charge	No Charge
Class B less than 40 chairs			No Charge	No Charge
Class B (per chair) if more than 40 chairs			\$1	\$1
Class C			\$2	\$2
PA system (if available)				
Class A			No Charge	No Charge
Class B			No Charge	No Charge
Class C (per day)			\$25	\$25
Damage deposit - All Classes			\$50	\$50
Meeting Room Fee				
Class A	No Charge	No Charge	No Charge	No Charge
Class B (per hour(2hr min)/ per day)	\$25.00	\$25.00	\$15/\$60	\$15/\$60
Class C (per day(2hr min)/per day)	\$50.00	\$50.00	\$25/\$100	\$25/\$100
Rooms have tables & chairs on an "as available" basis for no additional charge				
Electrical Use Fee				
Park/Gazebo/Ramada - all classes (per event)	\$20.00	\$20.00	\$20	\$20
Ball Field Lights (24-hour cancellation notice required)				
Class A	No Charge	No Charge	No Charge	No Charge
Class B (per hour)	\$50.00	\$50.00	\$50	\$50
Class C (per hour)	\$65.00	\$65.00	\$65	\$65
Specialty Classes				

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25% of fees to Town/75% to Instructor (adult). Fees to be determined by instructor.	25/75	25/75	25%/75%	25%/75%
20% of fees to Town/85% to Instructor (youth). Fees to be determined by instructor.	20/80	20/80	20%/80%	20%/80%
Fencing Fee				
Class A (per panel)	No Charge	No Charge	No Charge	No Charge
Class B (per panel)	\$5.00	\$5.00	\$10	\$10
Class C (per panel)	\$10.00	\$10.00	\$15	\$15
Soccer and Baseball Field Fee				
Class A	25/75	25/75	No charge	No charge
Class B - per hour/ per day	20/80	20/80	\$25/\$75	\$25/\$75
Class C (per hour)	\$40.00	\$40.00	\$40	\$40
Community Center (Gym) Fee for Private Rentals Not Open to The Public				
Gym rental fees have been combined and clarified - reference lines 199-202				
Class A - less than 100 attending	No Charge	No Charge	No Charge	No Charge
Class A (per hour/per day)- more than 100 attending	No Charge	No Charge	\$25/\$150	\$25/\$150
Class B (per hour/per day)	\$50.00	\$50	\$50/\$300	\$50/\$300
Class C (per hour/per day)	\$100.00	\$ 100.00	\$100/\$500	\$100/\$500
Cleaning/Damage Deposit - All Classes	\$ 500.00	\$ 500.00	\$500	\$500
Gym Floor Preparation Fee				
All Classes	\$65.00	\$65.00	\$ 75.00	\$ 75.00
Park Ramada, Gazebo or Town Ramada Fee				
Class A	0	0	No Charge	No Charge
Class B	\$0.00	\$0.00	No Charge	No Charge
Class C	\$5.00	\$5.00	\$75	\$75
Exterior Light Fee - (Commercial Grade String Lights) (per council)				
Class A	No Charge	No Charge	No Charge	No Charge
Class B	\$50.00	\$50.00	\$50	\$50
Class C	\$ 50.00	\$ 50.00	\$50	\$50
Town Ramada Electric Fee				
Class A Per Day	\$ 100.00	\$ 100.00	\$100	\$100
Class B Per Day	\$ 100.00	\$ 100.00	\$100	\$100
Class C Per Day	\$ 150.00	\$ 150.00	\$150	\$150
Use of Water Fee				
Class A Per Day	\$ 40.00	\$ 40.00	\$40	\$40
Class B Per Day	\$ 50.00	\$ 50.00	\$50	\$50
Class C Per Day	\$ 100.00	\$ 100.00	\$100	\$100
Kitchen Fee				
Class A	No Charge	No Charge	No Charge	No Charge
Class B -4 Hour			\$ 25.00	\$ 25.00
Class B (per day)	\$25.00	\$25.00	75.00	75.00

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Class C - 4 Hour			\$ 50.00	\$ 50.00
Class C (per day)	\$50.00	\$50.00	\$ 100.00	\$ 100.00

NOTE: 'NON-PROFIT' INCLUDES ALL CHARITABLE, RELIGIOUS, AND CIVIC ORGANIZATIONS AS DEFINED IN THE SPECIAL EVENTS PERMITTING HANDBOOK. Extension cords, water hoses, cash registers, not available

Staff is not available for set-up or clean-up other than limited specific instances above such as Gym floor prep and provision of electric and water connections. Physical set-up and breakdown of tables & chairs is the responsibility of the user. Users are expected to clean and reset facilities as outlined in documents provided to them at the time of reservation. Some limited items, such as fencing, is available for off-site use. Any item loaned for off-site use must be picked up and returned by the user during normal Town facility hours.

Community Development

Board of Adjustment & Appeals

Appeal	\$500.00	\$500.00	\$500.00	\$500.00
Variance	\$800.00	\$800.00	\$800.00	\$800.00
Additional Variance/Same Application	\$55.00	\$55.00	\$55.00	\$55.00
Non-Conforming Use Hearing	\$1,500.00	\$1,500.00	\$55.00	\$55.00

Copies of Maps (plotted or color)

Large	\$30.00	\$30.00	\$30.00	\$30.00
11 X 17	\$5.00	\$5.00	\$5.00	\$5.00
8 X 11	\$5.00	\$5.00	\$5.00	\$5.00

General Plan Amendment

Minor	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00
Major	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00

Map Change for Zoning (ZMC)

To Agriculture zone	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00
Residential to Residential (50 acres)	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00
plus \$55 for each additional acre	\$ 55.00	\$ 55.00	\$ 55.00	\$ 55.00
Residential to Commercial (5 acres)	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00
plus \$85 for each additional acre	\$85.00	\$85.00	\$85.00	\$85.00
Commercial to Industrial (5 acres)	\$1,700.00	\$1,700.00	\$1,700.00	\$1,700.00
plus \$85 for each additional acre	\$85.00	\$85.00	\$85.00	\$85.00
PAD and PUD (for one (1) acre)	\$1,700.00	\$1,700.00	\$1,700.00	\$1,700.00
plus \$55 per acre up to 10 acres	\$55.00	\$55.00	\$55.00	\$55.00
plus \$2.00 per acre over 10 acres	\$2.00	\$2.00	\$2.00	\$2.00
Major Amendment (one (1) acre)	\$1,700.00	\$1,700.00	\$1,700.00	\$1,700.00
plus \$55 per acre up to 10 acres	\$55.00	\$55.00	\$55.00	\$55.00
plus \$2.00 per acre over 10 acres	\$2.00	\$2.00	\$2.00	\$2.00
To Mixed Use/Low Density	\$1,700.00	\$1,700.00	\$1,700.00	\$1,700.00

2013-2014 FEE SCHEDULE APPROVED BY COUNCIL 06-19-2013

To Mixed Use/High Density	\$1,700.00	\$1,700.00	\$1,700.00	\$1,700.00
Minor Land Division	\$165.00	\$165.00	\$165.00	\$165.00
Subdivision Plats				
Administrative Conceptual Plan Review (Subdivisions)	\$500.00	\$500.00	\$500.00	\$500.00
Preliminary Plat (for 10 lots)	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
plus \$10 lot over 10 lots, \$4,300 max fee	\$10.00	\$10.00	\$10.00	\$10.00
Final Plat (for 10 lots)	1,400.00	1,400.00	1,400.00	1,400.00
plus \$10 lot over 10 lots, \$4,300 max fee	10.00	10.00	10.00	10.00
Amended Plat (for 10 lots)	835.00	835.00	835.00	835.00
plus \$10 lot over 10 lots, \$4,300 max fee	10.00	10.00	10.00	10.00
Final Site Plan PAD Review	550.00	550.00	550.00	550.00
Time Extensions	300.00	300.00	300.00	300.00
Development Standards Review (Commercial - Industrial & Multi-Family)	500.00	500.00	500.00	500.00
Community Facilities District	As determined by the Town Manager			
Development Agreement				
Revision to Amend	Hrly. Wage of Emp + Materials			
Reconsideration	Hrly. Wage of Emp + Materials			
Use Permits				
Open Space Uses	\$1,800.00	\$1,800.00	\$1,800.00	\$1,800.00
Residential Uses	\$1,800.00	\$1,800.00	\$1,800.00	\$1,800.00
Commercial (RCD, RS, C1 & C2)	\$1,800.00	\$1,800.00	\$1,800.00	\$1,800.00
Heavy Commercial/Industrial Uses	\$1,800.00	\$1,800.00	\$1,800.00	\$1,800.00
Mobile Home Parks (for 10 spaces)	\$1,800.00	\$1,800.00	\$1,800.00	\$1,800.00
plus \$15 per space up to 100 spaces	\$15.00	\$15.00	\$15.00	\$15.00
plus \$10 for each additional space	\$10.00	\$10.00	\$10.00	\$10.00
RV Parks	\$1,800.00	\$1,800.00	\$1,800.00	\$1,800.00
plus \$15 per space up to 100 spaces	\$15.00	\$15.00	\$15.00	\$15.00
plus \$5 for each additional space	\$10.00	\$10.00	\$10.00	\$10.00
Mini Storage (per 20,000 per sq ft of enclosed spc)	\$1,800.00	\$1,800.00	\$1,800.00	\$1,800.00
plus \$10 per 1,000 sq ft additional space	\$10.00	\$10.00	\$10.00	\$10.00
RV Storage (per 50 spaces)	\$1,800.00	\$1,800.00	\$1,800.00	\$1,800.00
plus \$5 for each additional space	\$5.00	\$5.00	\$5.00	\$5.00
Mining (5 acres)	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
plus \$55 per acre up to 50 acres	\$55.00	\$55.00	\$55.00	\$55.00
plus \$10 for each additional acre	\$10.00	\$10.00	\$10.00	\$10.00

2013-2014 FEE SCHEDULE APPROVED BY COUNCIL 06-19-2013

Temporary Use Permit or Dwelling Permit	\$100.00	\$100.00	\$100.00	\$100.00
Continuance of Hearing				
Before Advertising	\$100.00	\$100.00	\$100.00	\$100.00
After Advertising	\$250.00	\$250.00	\$250.00	\$250.00
Signs				
Non-Illuminated \$1 per sq ft - \$10 minimum	\$1 per sq ft - \$10 minimum	\$1 per sq ft - \$10 minimum	\$1 per sq ft - \$10 minimum	\$1 per sq ft - \$10 minimum
Illuminated \$1 per sq ft - \$10 min	\$1 per sq ft - \$10 minimum	\$1 per sq ft - \$10 minimum	\$1 per sq ft - \$10 minimum	\$1 per sq ft - \$10 minimum
Mural	\$25.00	\$25.00	\$25.00	\$25.00
Off Premise	\$1,800.00	\$1,800.00	\$1,800.00	\$1,800.00
Street Abandonment	\$1,800.00	\$1,800.00	\$1,800.00	\$1,800.00
Verification Letter	\$170.00	\$170.00	\$170.00	\$170.00
Underground Utilities Exemption	\$170.00	\$170.00	\$170.00	\$170.00
Wireless Communication				
Administrative Review	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00
Applications requiring Special UP towers less than 100'	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00
Towers 100 to 199'	\$ 2,100.00	\$ 2,100.00	\$ 2,100.00	\$ 2,100.00
Towers 200' and above	\$ 2,700.00	\$ 2,700.00	\$ 2,700.00	\$ 2,700.00
Zoning Clearance for Building Permits				
Residential remodel/residential accessory	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
Commercial remodel	\$ 110.00	\$ 110.00	\$ 110.00	\$ 110.00
New Commercial	.01 sq. ft.-min \$100.00	.01 sq. ft.-min \$100.00	.01 sq. ft.-min \$100.00	.01 sq. ft.-min \$100.00
Fence- .05 per linear ft - minimum \$10	.05 linear foot.-min \$10.00	.05 linear foot min \$10.00	.05 linear foot min \$10.00	.05 linear foot min \$10.00
Residential single family dwelling	\$ 85.00	\$ 85.00	\$ 85.00	\$ 85.00
<p>THE VALUE OR VALUATION OF A BUILDING OR STRUCTURE FOR THE PURPOSE OF DETERMINING PERMIT AND PLAN REVIEW FEES WILL BE ESTABLISHED USING THE BUILDING VALUATION DATA (BVD) CONTAINED IN THE INTERNATIONAL CODE COUNCIL BUILDING SAFETY JOURNAL PUBLISHED ANNUALLY IN FEBRUARY. THIS DOCUMENT IS AVAILABLE FOR PUBLIC INSPECTION IN THE TOWN OF CAMP VERDE OFFICE OF COMMUNITY DEVELOPMENT, AUTHORITY TO DETERMINE VALUE PER PROVISIONS OF ADOPTED CODES.</p>				
GRADING PERMIT FEES				
50 Cubic Yds or less	\$ 23.50	\$ 23.50	\$ 23.50	\$ 23.50
51 to 100 Cubic Yds	\$ 37.00	\$ 37.00	\$ 37.00	\$ 37.00
101 to 1,000 Cubic Yds (for 1st 100 Cu. Yds) plus \$17.50 for each additional 100 cubic yds	\$ 37.00	\$ 37.00	\$ 37.00	\$ 37.00
1,001 to 10,000 cubic yds (for 1st 1,000 Cu. Yds) plus \$14.50 for each addtl 1,000 cubic yds	\$ 194.50	\$ 194.50	\$ 194.50	\$ 194.50
10,001 to 100,000 cubic yd. (for 1st 10,000) plus \$66 for each addtl 10,000 cubic yds	\$ 325.00	\$ 325.00	\$ 325.00	\$ 325.00

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100,001 cubic yds plus \$36.50 for each addtl 10,000 cubic yds	\$ 919.00	\$ 919.00	\$ 919.00	\$ 919.00
BUILDING PERMIT FEES				
TOTAL VALUATION				
\$1.00 TO \$500.00	\$ 23.50	\$ 23.50	\$ 23.50	\$ 23.50
\$501.00 TO \$2,000.00	each additional 100.00 or fraction thereof,		each additional 100.00 or fraction	
\$2001.00 to \$25,000.00	for each additional 1000.00 or fraction		for each additional 1000.00 or fraction	
\$25,001 to \$50,000.00	\$10.10 for each additional 1000.00 or		\$10.10 for each additional 1000.00 or	
\$50,001.00 to \$100,000.00	for each additional 1000.00 or fraction		\$7.00 for each additional 1000.00 or	
\$100,001.00 to \$500,000.00	\$5.60 for each additional 1000.00 or		\$5.60 for each additional 1000.00 or	
\$500,001.00 to \$1,000,000.00	\$4.75 for each additional 1000.00 or		\$4.75 for each additional 1000.00 or	
\$1,000,001.00 and up	\$3.65 for each additional 1000.00 or		\$3.65 for each additional 1000.00 or	

NOTE: Unless otherwise noted, the (per sq. ft.) fees below are utilized to establish the cost of construction (labor and materials), to be used in calculating permit fees and do not reflect the cost of the permit.

Miscellaneous Fees				
	Equal to permit fee			
Investigation fee -Building without a permit				
Inspection outside Normal Business Hrs (per hour - one (1) hour min)*	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
Re-inspection Fees (per inspection) (per hour - one (1) hour min)*	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
Inspection fee for which no fee is specifically indicated*	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
Plan Review Fees shall be 65% of the building fee*	65 % of Bldg. Fee			
Master Plan Review-First Review	65 % of Bldg. Fee			
Master Plan Review (each additional floorplan under same approved plan	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
Additional plan review required by changes, additions or revisions to plans (per hour - charge one (1) hour min.)*	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
For use of outside consultants for plan review and inspections, or both**	Actual Cost**	Actual Cost**	Actual Cost**	Actual Cost**
Fee for Application Extension	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
Fee for Permit Extension	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
Fee for Temporary Certificate of Occupancy-Residential	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00
Fee for Temporary Certificate of Occupancy-Commercial	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00

*Or the total hourly cost to the jurisdiction, whichever is greater. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved. **Actual costs include administrative and overhead costs.

Deposits - paid at time of plans submission.

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Commercial Project	Bldg/Eng/Fire Plan Review Fee			
New Residence	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00
Miscellaneous Residential Projects up to \$5,000	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
\$5,000 to \$10,000	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
\$10,000 to \$25,000	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00
\$25,000 and up	\$100.00	\$100.00	\$100.00	\$100.00
Refunds				
Plan Check Fees - once review begun	No refund	No refund	No refund	No refund
Plan Withdrawn	retain \$50 per hr (minimum charge per hour or calculated plan rrw fee whichever is greater	retain \$50 per hr (minimum charge per hour or calculated plan rrw fee whichever is greater	retain \$50 per hr (minimum charge per hour or calculated plan rrw fee whichever is greater	retain \$50 per hr (minimum charge per hour or calculated plan rrw fee whichever is greater
Building Permit fees w/ no work started and no inspections called . Time limit - one (1) year from permit issuance	Retain \$25 or 25%, Whichever is greater			
Plumbing, Electrical, Mechanical Fees w/ no work started and no inspections called - Time limit - one (1) year from permit issuance	Retain \$10 or 25%, whichever is greater.			
ADDITIONAL SPECIFIC VALUATION DATA - **Plus Any Utilities Installed				
Residential Accessory Buildings/Structures				
A. Barn (wood, metal, or masonry) (per sq ft)**	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00
B. Shade/Mare Motel/Pole Barn (per sq ft)**	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00
C. Greenhouse (per sq ft)**	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00
D. Storage Building or Shed (over 200 sq ft) (per sq ft)**	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00
E. Carport (per sq ft)**	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00
F. Balcony (per sq ft)**	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00
G. Covered Patio at Grade Level (per sq ft)**	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00
H. Covered Deck Elevated (per sq ft)**	\$15.00	\$15.00	\$15.00	\$15.00
I. Open Deck Elevated (per sq ft)**	\$10.00	\$10.00	\$10.00	\$10.00
J. Screened Porch under Existing Roof Cover (per sq ft)**	\$6.00	\$6.00	\$6.00	\$6.00
K. Gazebo/Ramada (per sq ft)**	\$12.50	\$12.50	\$12.50	\$12.50
L. Pre-Fab Metal Awning (ENGINEERED) (per sq ft)**	\$6.00	\$6.00	\$6.00	\$6.00
M. Stairs (per sq ft)	\$7.00	\$7.00	\$7.00	\$7.00

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Alteration to Existing Residential Structure: where no additional floor are or roof coverage is created, such as the conversion of patio or garage to habitable space. The valuation shall be determined as the difference in valuation between the two occupancies plus utilities unless otherwise noted	Valuation	Valuation	Valuation	Valuation
Demolition of Existing Structure				
A. Up to two structures on same Assessor Parcel Number	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
B. After 2 structures on same Assessor Parcel # (per structure)	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
Fireplace/Free Standing Stove/Inserts (other than new construction)				
A. Fireplace/Freestanding Stove/Insert	Valuation	Valuation	Valuation	Valuation
Block/Retaining Wall (measured from bottom of footing to top of wall; Walls over 4' require				
A. Retaining Wall: CMU, concrete, brick, manufactured unit, rock/stone, etc (per sq ft)	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00
B. Block Wall (fence or free standing wall, no retaining/surcharge) (per sq ft)	\$ 5.00	\$ 5.00	\$ 5.00	\$ 5.00
retaining/surcharge) (per linear foot)	\$ 5.00	\$ 5.00	\$ 5.00	\$ 5.00
Roof Structure Replacement	Valuation	Valuation	Valuation	Valuation
Shell Building	BVD Note c.	BUILDING VALUDATION DATA: NOTE C	BUILDING VALUDATION DATA: NOTE C	BUILDING VALUDATION DATA: NOTE C
<p>Definition of Shell Building: A shell building is defined as a building for which HVAC, lighting, suspended ceilings, plumbing and electrical systems, partition layouts and interior finishes are not shown on the plans and for which NO SPECIFIC USE or TENANT has been noted. A separate permit with plans for tenant improvements will be required at a later date for completion of a shell building. A "Shell Only" building may include a fire extinguishing system as needed for fire protection requirements and minimal electric for lighting (house panel only) and main under slab sewer drain (not to include fixtures) along with slab floor. Warehouses and industrial buildings shall not be considered as a shell building. NO Certificate of Occupancy shall be issued for any building permitted as a SHELL BUILDING under this definition</p>				
Swimming Pool/Spas				
Inground Pool (includes utilities)	Valuation	Valuation	Valuation	Valuation
Inground Spa or Whirlpool (includes utilities)	Valuation	Valuation	Valuation	Valuation
Above ground and on-ground Pool/Spa				
Pre-fabricated pool flat fee ** Plus Any Utilities Installed	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00
Pre-fabricated spa flat fee (utilities included)	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
Tenant Improvements	Valuation	Valuation	Valuation	Valuation

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Above Ground Water Tank (over 5000 gallons)				
A. Residential	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
B. Commercial	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00
UTILITIES/EQUIPMENT				
New Construction or Addition				
Plumbing (per sq. ft)	\$ 3.50	\$ 3.50	\$ 3.50	\$ 3.50
Electrical (per sq. ft)	\$ 2.50	\$ 2.50	\$ 2.50	\$ 2.50
Mechanical (per sq. ft)	\$ 1.50	\$ 1.50	\$ 1.50	\$ 1.50
Single Permit, Plans Required (electric, plumbing, mechanical)	Valuation	Valuation	Valuation	Valuation
Over the Counter Permits				
Electrical	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
Mechanical	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
Plumbing	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
Building	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
total.				
Solar Installation, Wind Turbines, Generators				
Residential	\$ 150.00	\$ 150.00	Valuation	Valuation
Commercial	Valuation	Valuation	Valuation	Valuation
MISCELLANEOUS EQUIPMENT				
Fire Alarm				
A. Commercial- (Flat Fee)	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00
B. Residential (Flat Fee)	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00
Kitchen Type I or II Hood System (plans required)	Valuation	Valuation	Valuation	Valuation
Fire Suppression				
A. Commercial (Flat Fee)	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00
B. Residential (Flat Fee)	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00
Tower New Installation				
A. Up to \$6,000 (Flat Fee)	\$ 185.00	\$ 185.00	\$ 185.00	\$ 185.00
B. \$6,001 or more	Valuation	Valuation	Valuation	Valuation
Co-Locate Existing Tower (Plans Required)				
A. Up to \$6,000 (Flat Fee)	\$ 165.00	\$ 165.00	\$ 165.00	\$ 165.00
B. \$6,001 or more	Valuation	Valuation	Valuation	Valuation
Manufactured Housing Permit Fees are established by the State Department of Fire, Building and				
Manufactured Home (Includes 3 Inspections)	\$ 300.00	\$ 300.00	\$ 300.00	
Factory Built/Modular Building (Residential includes 3 inspections)	\$600.00 per story including systems	\$600.00 per story including systems	\$600.00 per story including systems	
Factory Built/Modular Building Commercial (includes 3 inspections)	\$4.50 per linear foot (LF) including systems	\$4.50 per linear foot (LF) including systems	\$4.50 per linear foot (LF) including systems	

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