

RESOLUTION NO. 2009-762

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA, APPROVING AND ADOPTING THE INTERGOVERNMENTAL AGREEMENT (“IGA”) BETWEEN THE TOWN OF CAMP VERDE (“TOWN”) AND THE PARTICIPATING PUBLIC AGENCIES AS DEFINED IN A.R.S §11-951 (“PARTIES”) FOR THE PURPOSE OF DEFINING WORKERS’ COMPENSATION COVERAGE IN JOINT ACTIVITIES AND AUTHORIZING THE MAYOR TO EXECUTE THE IGA AND DECLARING AN EMERGENCY TO EXIST

WHEREAS, the TOWN and the PARTIES are authorized to enter into this IGA pursuant to A.R.S. § 11-951 et seq.; and

WHEREAS, pursuant to A.R.S. § 11-951 et seq., the term “Public Agencies” shall include the federal government or any federal department or agency, Indian tribe, this state or any other state, all departments, agencies, boards and commissions of this state or any other state, counties, school districts, cities, towns, all municipal corporations, and any other political subdivisions of this state or any other state; and

WHEREAS, the TOWN and the PARTIES desire to formally define, for the purpose of Workers’ Compensation and A.R.S. § 23-1022(D), the nature of the relationship that exists between themselves as employers when employees of one Party are participating in intergovernmental operations or activities within the jurisdiction of another Party or in cooperation with the employees of another Party as described in the IGA; and

WHEREAS, this IGA becomes effective when executed by two or more Parties and shall remain in effect until written notification is provided to the Arizona Counties Insurance Pool, the Arizona Municipal Risk Retention Pool, the State Fund, or the Self Insured Providers of a Party’s intent to withdraw from participation, or until a majority of the Parties agree in writing to terminate this IGA; and

WHEREAS, the TOWN desires to have this Resolution presented at its April 1, 2009 Council meeting and has determined that approval of the IGA is in the best interest of the TOWN and its residents; and,

WHEREAS, it is necessary for the preservation of the peace, health, and safety of the TOWN of CAMP VERDE, YAVAPAI County, Arizona, that an emergency be declared to exist to assure timely participation in the Intergovernmental Agreement, and that this Resolution shall be effective immediately upon its passage and adoption.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA, AS FOLLOWS:

Section 1: The approval of the IGA, as described above, is in the best interests of the residents of the TOWN of CAMP VERDE.

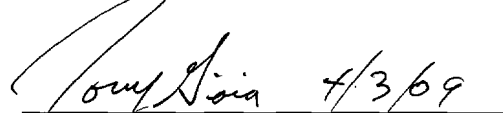
Section 2: The TOWN formally approves and adopts the IGA with the PARTIES, by reference as if set forth herein in full, as outlined above in Resolution No. 2009-762.

Section 3: The immediate operation of the provisions of this Resolution is necessary for the preservation of the public peace, health and safety, an emergency is hereby declared to exist, and this Resolution shall be in full force and effect from and after its passage by the TOWN of CAMP VERDE, YAVAPAI County, Arizona.

Section 4: The Mayor is authorized and empowered to execute the IGA and TOWN officials are authorized and directed to carry out the intent of the Agreement on behalf of the TOWN.

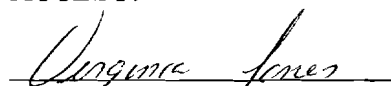
PASSED AND ADOPTED by a majority vote of the Town Council of CAMP VERDE, YAVAPAI County, Arizona, this ____ day of April, 2009.

APPROVED/EXECUTED:




Mayor, Tony Gioia

ATTEST:

 4-6-09
~~TOWN Clerk, Debbie Barber~~ Virginia Jones
Deputy Clerk

APPROVED AS TO FORM:



TOWN Attorney, Bill Sims

RESOLUTION NO. 2009-762

**INTERGOVERNMENTAL AGREEMENT
REGARDING WORKERS' COMPENSATION
IN JOINT ACTIVITIES**

WHEREAS, the Parties (as defined in Section IV below) hereby enter into this Agreement in order to define for the purposes of Workers' Compensation the nature of the relationship between themselves as employers when employees of one Party are participating in intergovernmental operations or activities within the jurisdiction of another Party or in cooperation with the employees of another Party; and

WHEREAS, the Parties are authorized to enter into this Agreement pursuant to A.R.S. § 11-951 et seq.; and

WHEREAS, participation in this Agreement has been approved by appropriate action of the governing body of each Party,

NOW, THEREFORE, the Parties agree as follows:

I. PURPOSE

- A.** The purpose of this Agreement is to define, for the purposes of Workers' Compensation in the State of Arizona and in accordance with A.R.S § 23-1022(D), the employment relationship that exists between the Parties as employers when the employees of one Party are participating in intergovernmental operations or activities within the jurisdiction of another Party or in cooperation with the employees of another Party. Such operations or activities may be general activities, law enforcement specific activities or public works specific activities as described below.
1. General activities include, but are not limited to, traveling while on official business, providing and/or attending training, membership on joint committees, providing mutual aid in governmental services, or any other non-specific activity that involves employees from two or more Parties.
 2. Law enforcement specific activities include, but are not limited to, participating in criminal or administrative investigations, providing back-up assistance in daily operations, providing assistance in pursuits, participating in patrol and detention academies and follow-on training, participation in task forces and/or tactical teams, travel while on official business, transportation of arrestees and/or inmates, providing any type of mutual law enforcement assistance, or any other activity that requires a coordinated law enforcement effort by two or more Parties, to include any and all patrol and detention operations.

3. Public works specific activities include, but are not limited to, any type of joint roadway maintenance operation, participation in training, travel while on official business, providing any type of mutual public works assistance, or any other activity that requires a coordinated public works effort by two or more Parties.
- B.** This Agreement works in tandem with, and does not supplant, any existing intergovernmental agreement(s) that may be in effect between any two or more of the Parties. In the absence of another agreement, or in the absence of a Workers' Compensation provision in the other agreement, the provisions of this Agreement shall apply.

II. WORKERS' COMPENSATION LIABILITY

- A.** For the purposes of Workers' Compensation, an employee of a Party to this Agreement, who works under the jurisdiction or control of, or who works within the jurisdictional boundaries of, another Party pursuant to this Agreement or to another specific intergovernmental agreement having no Workers' Compensation provision, is deemed to be an employee of both the Party who is the employee's primary employer and the Party under whose jurisdiction or control or within whose jurisdictional boundaries the employee is then working, as provided in A.R.S. § 23-1022(D).
1. The primary employer Party of such employee shall be solely liable for the payment of Worker's Compensation benefits payable as the result of the employee's participation in such activity.
 2. Each Party to this Agreement shall comply with the provisions of A.R.S. § 23-1022(E) by posting the required public notice.
- B.** The employees of each Party to this Agreement shall remain under the ultimate control of said Party notwithstanding their participation in intergovernmental operations or activities. Employees of a Party participating in intergovernmental operations or activities are not considered employees of any other Party for any purpose except as described in paragraph II.A above. Each Party shall remain responsible for its employees' salaries and employee-related benefits, discipline and similar matters and shall be solely responsible for its employee's civil wrongs, and each employee shall be deemed to be performing regular duties for the primary employer Party while engaged in intergovernmental activities.

III. RECORDS RETENTION

The Parties agree to comply with the records retention requirements of A.R.S. § 35-214 as applicable.

IV. PARTIES

- A.** As used herein, the terms “Party” and “Parties” refer to those public agencies (as defined in A.R.S. § 11-951) which have evidenced their intention to be bound by the terms and conditions of this Agreement by the duly authorized execution of a “Signature Page” in the form attached hereto. Signature Pages may be executed in counterpart, and additional Parties may be added from time to time by the execution of Signature Pages without the consent or approval of the other Parties.
- B.** The original of this Agreement and all Signature Pages shall be maintained by the Arizona Counties Insurance Pool, 1905 W. Washington, Suite 200 Phoenix, AZ 85009, which shall provide periodic updates to the Parties as new Parties are added.

V. DURATION

- A.** This Agreement becomes effective when executed by two or more Parties. As to each Party, this Agreement becomes effective when said Party executes and delivers to the Arizona Counties Insurance Pool a Signature Page as described in paragraph IV.A above. It shall remain in effect as to said Party unless and until said Party notifies the Arizona Counties Insurance Pool in writing of its intent to withdraw from participation, or until a majority of the Parties agree in writing to terminate this Agreement.
- B.** Any amendment to this Agreement shall be in writing and executed by all Parties.
- C.** This Agreement is subject to cancellation pursuant to A.R.S. § 38-511, the terms of which are hereby incorporated by reference.
- D.** If any provision of this Agreement is held to be invalid or unenforceable, the remaining provisions shall continue to be valid and enforceable to the full extent permitted by law.

SIGNATURE PAGE

IN WITNESS WHEREOF, the undersigned Parties agree to be bound by the terms and conditions of the foregoing Intergovernmental Agreement Regarding Workers' Compensation In Joint Activities. Each Party warrants that each individual executing this Agreement on its behalf has been duly authorized to do so by resolution or other appropriate action of its governing body and that, when so executed, this Agreement shall constitute a valid and binding obligation of said Party. Each Party further warrants that this Agreement has been reviewed by its legal counsel and has been determined to be in proper form and within the scope and authority of the Party.

Town of Camp Verde Az.
Party

Tony Gioia 4/3/09
Signature of Authorized Signatory

Mayor
Title

4/3/09
Date

Approved as to form and authority:

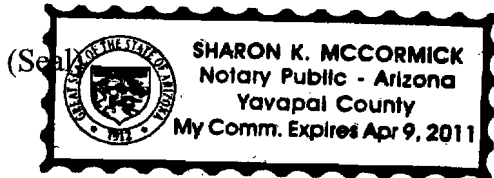
[Signature]
Attorney for Party

3/4/09
Date

On 4-3-09, Tony Gioia personally appeared before me, to be the signer of the above documents, and he/she acknowledged that he/she signed it.

4-3-09
Date

Sharon K. McCormick
Notary Public



**ACTIONS TAKEN
REGULAR SESSION
MAYOR AND COUNCIL
TOWN OF CAMP VERDE
COUNCIL CHAMBERS
WEDNESDAY, APRIL 1, 2009
6:30 P.M.**

Prior to addressing the Consent Agenda, the Council, with input from Town Manager and Town Attorney Sims, discussed in detail three requests by Garrison to (1) move Item 18, which deals with a newly-elected Councilor who is to fill a vacant seat, to just before Item 7; (2) follow procedure outlined in Resolution 2008-745 regarding announcing each item in the Consent Agenda; and (3) move time-sensitive Items 14 and 17 to just prior to Item 8, with the following actions taken:

A motion by Kovacovich, seconded by Smith, to rearrange the order, to put No. 18 before No. 7, **failed** by a 3-2 vote; with Gioia and Hauser opposed.

On a motion by Garrison, seconded by Hauser, the Council voted unanimously to move Items 14 and 17 to after No. 8.

A motion by Smith, seconded by Garrison, to move No. 7 to behind No. 18, **failed** by a 3-2 vote, with Gioia and Hauser opposed.

4. **Consent Agenda** – All those items listed below may be enacted upon by one motion and approved as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) **Approval of the Minutes:**

- 1) Special Session – March 18, 2009
- 2) Executive Session – March 18, 2009 (Recorded)
- 3) Regular Session – March 18, 2009

b) **Set Next Meeting, Date and Time:**

- 1) April 8, 2009 at 5:00 p.m. – Work Session
- 2) April 15, 2009 at 6:30 p.m. – Regular Session
- 3) April 22, 2009 at 6:30 p.m. – Council Hears Planning & Zoning
- 4) May 6, 2009 at 6:30 p.m. – Regular Session/Council Hears Planning & Zoning
- 5) May 20, 2009 at 6:30 p.m. – Regular Session
- 6) May 27, 2009 at 6:30 p.m. – Council Hears Planning & Zoning

c) **Possible approval of Proclamation declaring the month of April as “Substance Abuse Awareness Month” in the Town of Camp Verde.** (Staff Resource: Brenda Hauser)

d) **Possible approval of Proclamation declaring the month of April as “Child Abuse Prevention Month” in the Town of Camp Verde.** (Staff Resource: Brenda Hauser)

e) **Possible approval of Proclamation declaring the month of April as “National Library Week” in the Town of Camp Verde.** (Staff Resource: Gerard Laurito)

f) **Possible approval of Ordinance 2009-A363 an Ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, approving the sale of real property, as described on Exhibit A attached hereto. This property is a vacant .36 acres parcel of residential land located east of McCracken Lane in the 1200 Block South, a portion of parcel 404-02-171.** (Staff Resource: Lynda Moore)

g) **Possible approval of Resolution 2009-762, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, approving and adopting the Intergovernmental Agreement (“IGA”) between the Town of Camp Verde, (“Town”) and the participating public agencies as defined in A.R.S §11-951 (“Parties”) for the purpose of defining Workers’ Compensation Coverage in joint activities and authorizing the Mayor to execute the IGA and declaring an emergency to exist.** (Staff Resource: Michael K. Scarnell)

h) **Possible approval of the monthly financial update for the period ending February 28, 2009**

i) **Possible approval to renew Intergovernmental Agreement with the Camp Verde Unified School District for the Triangle Parking Lot and Trail that was approved by the Camp Verde School Board.** (Staff Resource: Lynda Moore)

j) **Possible approval of attached letter opposing HB-2259 which amends the procedures for the implementation of local development fees and authorization for the Mayor to execute the letter.** (Staff Resource: Mayor Gioia)

On a motion by Hauser, seconded by Garrison, the Consent Agenda was unanimously approved as presented, with the exception of Items c), d), e) and i).

4.c) Possible approval of Proclamation declaring the month of April as "Substance Abuse Awareness Month" in the Town of Camp Verde.

4.d) Possible approval of Proclamation declaring the month of April as "Child Abuse Prevention Month" in the Town of Camp Verde; and

4.e) Possible approval of Proclamation declaring the month of April as "National Library Week" in the Town of Camp Verde.

On a motion by Hauser, seconded by Garrison, the Council voted unanimously to approve the Proclamations set forth in Items c), d) and e) as written.

4.i) Possible approval to renew Intergovernmental Agreement with the Camp Verde Unified School District for the Triangle Parking Lot and Trail that was approved by the Camp Verde School Board.

A motion by Garrison, seconded by Smith, that the Council **not** accept the subject IGA, **failed** by a 2-3 vote, with Kovacovich, Gioia and Hauser opposed.

A motion by Hauser, seconded by Kovacovich, that Council **approve** the IGA with the Camp Verde Unified School District for the Triangle Parking Lot and Trail **failed** by a 3-2 vote; with Garrison and Smith opposed.

This item will be returned to the Agenda for further consideration.

5. Call to the Public for Items not on the Agenda.

(Comments from the following individuals are summarized in the Minutes.)

**Howard Parrish
Ginger Mason
Sheila Stubler
David Dimperio
Robin Whatley
Gerry Laurito
Linda German
Jackie Baker
Irene People**

There was no further public input.

6. Council Informational Reports

Hauser relayed the "wish list" from the Youth Center; she reported on meeting with the Chamber members and commented on the success of the MatForce Parade and event; the Marshal is looking to locate a "Dump the Drugs" facility. Hauser added that April is also "Water Awareness Month."

Smith displayed the Stewards of Public Lands litter bag that is available at Town Hall at no charge, and shared a letter received with signatures of 22 residents expressing gratitude for work done by the Town in their area. Smith reported on the RC&D meeting he attended and the opportunity for the Town to take advantage of the stimulus package dollars; the success of the Farmers Market boosting tourism in Chino Valley, and how the Prescott Valley annual Volunteer Expo continues to maintain a great number of volunteers. Smith also reported on the Verde Valley Transportation Planning Organization, and displayed a flow chart of the allocation of the stimulus package funds and the final amount to be shared in the Verde Valley between the County and cities.

Garrison assured the public that she brings up the issue of Hwy 260 at every opportunity at the NACOG meetings; as the Council representative she is keeping the issue alive. Garrison said that she would like to hope to purchase DVD copies of the upcoming April 21st Commissioners Training Session to be made available to loan to the public, if Ch. 18 is planning to film the event. In response to a comment from the public earlier, Garrison said that the Council did try to adhere to the 3-minute rule, but the public felt that they had been left short on information.

Kovacovich said that the annual meeting of the Verde Valley Water Users Association is tomorrow night at 7:00 p.m. in the Multi-Use Complex at the school; some time in the future the adjudication will be here.

Gioia gave an update on the Mayor's activities, including attendance at the recent Mayors/Managers/County Supervisors/legislators Quarterly Regional meeting; the upcoming Water Rights Special Session on Wednesday, 5:00

p.m., in the Council Chambers; a discussion with Chip Davis regarding a possible public-private partnership in connection with Hwy 260; attendance at the Chamber Mixer and discussion about Operations Proms; the Canoe Races with thanks to SRP and Town staff, and the Highland Games. Gioia also reported on the Verde River Basin Partnership meeting Monday; he declined at the Coordinators Meeting to serve on that Board.

7. **Discussion, consideration and possible appointment of a Council member to fill former Council member German's term that expires in June 2011. The candidates for the position are Carol German and Tim Sykes.** On a motion by Hauser, seconded by Garrison, the Council by a vote of 4-1 appointed Carol German to fill former Council member German's term that expires in June 2011, with a 'no' vote by Kovacovich.

PUBLIC INPUT

(Comments from the following individuals are summarized in the Minutes.)

Jackie Baker

Pete Roulette

Robin Whatley

Bob Burnside

There was no further public input.

(Note: Deputy Town Clerk Jones subsequently administered the Oath of Office to Carol German at 8:15 p.m., after which German took her seat of office.)

Mayor Gioia requested item 8: ~~Carried over from the March 18, 2009 Regular Session~~

8. **Discussion, consideration, and possible selection of projects to include in the Legacy Projects to commemorate Arizona's Centennial in 2012.**

Staff was directed to work with Steve Ayers to coordinate with the Manager on the legality and entertaining the ad hoc question, understanding that would be kept as low budget as possible, and bringing back a Proclamation as appropriate for Camp Verde to be entertained by Council on an Agenda item.

There was no public input.

A recess was called at 8:03 p.m.; the meeting was called back to order at 8:14 p.m.

Note: Items 14 and 17 were heard in advance of the following Item 9.

9. **Presentation by a Chamber of Commerce Representative followed by discussion, consideration and possible direction to the Manager with respect to the Town's financial support of the Chamber's FY 2009/10 Budget, 12 month funding request as follows: 1)\$70,000 for the Chamber Visitors' Center and tourism operations; 2) An amount not to exceed \$35,000 for matching funds as required by the Chamber of Commerce's application to the Arizona Office of Tourism for the local and regional TEAM Grant that will be used for marketing, advertising, and promoting Camp Verde. (Staff Resource: Michael K. Scannell)**

On a motion by Gioia, seconded by Garrison, the Council voted unanimously to accept the recommendation of staff to allow a quarterly draw-down for the first quarter, including backing the TEAM Grant.

PUBLIC INPUT

(Comments from the following individuals are summarized in the Minutes.)

Ginger Mason

Jackie Baker

There was no further public input.

10. **Presentation, discussion and possible direction to staff concerning the attached recommendation of the merchant group for addressing their concern with the recently adopted amendment to Section 118 of the Planning and Zoning Ordinance dealing with A-Frame signs. (Staff Resource: Nancy Buckel)**

On a motion by Hauser, seconded by Garrison, the Council voted 4-2 to accept the recommendation by staff as set forth in the Agenda packet, to follow the outlined procedure, and that the \$620 blanket variance fee not be waived; with 'no' votes by Smith and Kovacovich.

PUBLIC INPUT

(Comments from the following individuals are summarized in the Minutes.)

**Bob Burnside
Paul Aldridge
Ginger Mason
Jackie Baker
Jim Sweitzer**

There was no further public input.

Councilor Garrison requested items 11 and 12: ~~Carried over from the March 18, 2009 Regular Session~~

11. **Discussion, consideration, and possible direction to staff to amend Resolution 2007-745, a resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, superseding Resolution 2000-447 and establishing meeting policies and procedures for Council and all Town Commissions, to include an e-mail policy AND TO CORRECT OR AMEND INCONSISTENCIES IN THE RESOLUTION.**
(Garrison requested that Item 11 be carried over to April 15.)
12. **Discussion, consideration, and possible direction to staff to include a detailed Point of Order procedure in the modified version Robert's Rules of Order that will be presented to Council for consideration at the earliest possible date. Discussion may include the method with which the Mayor handled the discussion and her Point of Order made during the January 21, 2009 meeting.**
(Garrison requested that Item 12 be carried over to April 15.)
13. **Discussion, consideration, and possible approval of Memorandum of Understanding between Northern Arizona Council of Governments (NACOG) – Economic Workforce Development Division and the Town of Camp Verde to allocate additional funds in the amount of \$4,253 from LTAF II for the administration of the Voucher Transit System and possible discussion and/or direction to staff authorizing allocation of a portion of LTAF II funds for the Town's administrative services.** (Staff Resource: Ron Long)
On a motion by Hauser, seconded by Garrison, the Council voted unanimously to approve the Memorandum of Understanding between Northern Arizona Council of Governments (NACOG) – Economic Workforce Development Division and the Town of Camp Verde to allocate additional funds in the amount of \$4,253 from LTAF II for the administration of the Voucher Transit System.

PUBLIC INPUT

(Comments from the following individuals are summarized in the Minutes.)

Jackie Baker

There was no further public input.

14. **Discussion, consideration, and possible approval to apply for a 2009 Community Oriented Policing Services (COPS) grant under the COPS Hiring Recovery Program.** (Staff Resource: Dave Smith)
On a motion by Hauser, seconded by Smith, the Council unanimously voted approval for the Marshal's Office to submit an application for the 2009 Community Oriented Policing Services (COPS) Grant.

PUBLIC INPUT

(Comments from the following individuals are summarized in the Minutes.)

**Robin Whatley
Jackie Baker
Jim Sweitzer**

There was no further public input.

15. **Discussion, consideration, and possible approval by Council to accept ADOT's plan for the closure of the Newton Lane access to SR 260.**
Item 15 was continued to a future date.
16. **Discussion, consideration, and possible approval of the Parks & Recreation Special Event Handbook and Application for individuals and groups hosting events on Town owned property.** (Staff Resource: Lynda Moore)
Item 16 was continued to a future date.

17. **Discussion, consideration, and possible direction to staff relative to the vacant Parks Administrative Assistant/Events Coordinator position and, in the event that the position is not authorized to be filled, discussion and possible direction to staff regarding a reduction in the number of events and programs hosted by the Town of Camp Verde. (Staff Resource: Lynda Moore)**

On a motion by Garrison, seconded by Kovacovich, the Council voted 5-1 to follow the recommendation of staff Lynda Moore to do away with the Pecan & Wine Festival, Cornfest and Ft. Verde Days as Town-sponsored events, and the public, if they so desire, will step forward, or a Commission such as Parks & Recreation to take on Ft. Verde Days, until times are more affluent and the events can be reconsidered depending on the economy, with a 'no' vote by Gioia.

There was no public input.

Councilor Smith requested item(s) 18

18. **Discussion, consideration, and possible action relative to directing staff to amend the Town Code of the Town of Camp Verde, and more specifically to direct staff to draft an ordinance for adoption on April 8, 2009, as an emergency measure, which makes provision for an individual who has been duly elected by the electors of the Town of Camp Verde to fill the unexpired term of a vacated Council seat and to be formally seated as a Council Member on the day following the certification of the canvass of the vote or as soon as is practicable thereafter.**

On a motion by Smith, seconded by Garrison, Council voted 4-2 to direct staff to prepare an amended Town Code of the Town of Camp Verde, and more specifically, to draft an Ordinance to adopt on April 8, 2009 as an emergency measure which makes provision for an individual who has been duly elected by the electors of the Town of Camp Verde to fill the remainder of an unexpired term of a vacated Council seat; with 'no' votes by Gioia and Hauser.

Smith requested two Agenda items for the meeting of April 8, 2009; (1) **Discussion and Consideration and possible approval of Ordinance 2009-A364, an Ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending Section 2-1-4 of the Town Code, Vacancies in Council, and declaring an emergency;** and (2) **Possible Administration of the Oath of Office and Seating of Council Member-elect Pete Roulette.**

PUBLIC INPUT

(Comments from the following individuals are summarized in the Minutes.

**Bob Burnside
Pete Roulette**

There was no further public input.

(NOTE: Immediately after hearing Item 18, the meeting was adjourned.)

Councilor Garrison requested item(s) 19

19. **Discussion, consideration, and possible direction to staff regarding fast tracking the revisions of the Planning and Zoning Ordinance.**
20. **Call to the Public for Items not on the Agenda.**
21. **Advanced Approvals of Town Expenditures**
a) **There are no advanced approvals.**
22. **Manager/Staff Report**
23. **Adjournment**
On a motion by Hauser, seconded by Smith, the meeting was adjourned at 10:14 p.m.