



Resolution 2006-679

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA, AMENDING THE PERSONNEL MANUAL RELATING TO THE DRIVER'S LICENSE STATUS OF EMPLOYEES WHO USE TOWN VEHICLES IN PERFORMING THEIR JOB DUTIES.

WHEREAS, the Mayor and Council of the Town of Camp Verde has adopted a personnel manual to govern various aspects of Town employment; and

WHEREAS, Section 204 of the personnel manual reserves the right for Council to amend, change, or discontinue its use, with or without prior notice to employees; and

WHEREAS, the Mayor and Council have an abiding interest in protecting the public health, safety and welfare and protecting the Town from litigious claims;

WHEREAS, the Town Manager, in consultation with the Human Resources Director recommends an amendment to the personnel manual. The amendment would add the following policy: Employees using Town vehicles in the performance of their job duties must report any revocation or suspension of their driver's license to their Department Head.

NOW, THEREFORE, THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE RESOLVE AS FOLLOWS:

1. The Town reserves the right to authorize the Personnel Director to verify annually the driver's license status of employees who use Town vehicles in performing their job duties.
2. Any Town employee who drives Town vehicles as part of their job duties and has their license suspended or revoked must report this fact to their Department Head. The employee will be automatically suspended from driving a Town vehicle followed by a notice to the employee to explain the revocation or suspension of his/her license. An inadequate explanation could be grounds for dismissal.
3. If a Town employee drives Town vehicles as part of their job duties, has their license suspended or revoked and this fact is not reported by them to their Department Head, this could be considered grounds for dismissal.

4. Department Heads will advise the Personnel Director and Town Manager of such revocation or suspension.

PASSED AND APPROVED by the Mayor and Common Council of the Town of Camp Verde, Arizona, this 7th of June, 2006 by a vote of 6 ayes and 0 nays.

Tony Gioia 6/8/06

Tony Gioia, Mayor

Date

ATTEST:

Deborah Barber 6-9-06

Deborah Barber, Town Clerk

APPROVED AS TO FORM:

C. Brad Woodford
Town Attorney